Nestucca Valley School District

Nestucca K8

36925 Hwy 101 S Cloverdale OR 97112

Board of Director's Meeting

August 17, 2022

6:00 pm - Public Session Nestucca K8 Library and VIA ZOOM

Join Zoom Meeting

https://us02web.zoom.us/j/81163190238?pwd=bWxNSHlUK0pld0FNU1ZtU09qQ0VYUT09

Meeting ID: 811 6319 0238

Passcode: 368997

Dial by your location 1 669 444 9171 US

AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING OF PUBLIC SESSION— VIA ZOOM and Library —6:00 pm

1.1 Public Session Call To Order	
1.2 Flag Salute	
1.3 Attendance:	
Joseph Boyd	
Shane Stuart- Vice Chair	
Diane Boisa	
Bill Hagerty -Chair	
Linda Fielder	
Misty Wharton, Superintendent	
Ken Richwine, High School Principal	
Megan Kellow, Special Programs Administrator	

____ Chad Holloway, District Facilities and Alternative Education Administrator

	Diane Wilkinson- Nestucca Valley Early Learning Center
	Approval of Agenda –August 17, 2022 Recommendation: Approval of Agenda MOTION: 2 ^{nd:} AYES: NOES: ABSTAIN:
2.0	COMMUNITY/SCHOOL PRESENTATIONS
	Presentation Of DJC Top Projects Award
3.0	PUBLIC COMMENT
	**Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any
	school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.
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<u>4</u>	CONSENT AGENDA—consolidated motion
	**The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull
	the item for individual discussion and action. All matters listed under Consent Agenda are those on which the
	board has previously deliberated or can be classified as routine items of business. There will be no separate
	discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda. Members of the public who wish to speak on
	an item must first fill out a public comment card.
	4.1Board Minutes from June 8, 2022 (Attachment 4.1)
	4.2 July 2022 Financial Report (Attachment 4.2)
	4.3 Ratification of Employment (Attachment 4.3)
	MOTION: 2 ^{nd:} AYES: NOES: ABSTAIN:
_	ACTION /DISCUSSION
<u>5</u>	ACTION / DISCOSSION
	5.1 Recommendation: Approve the Election of the Nestucca Valley School District Board Chair
	Chair:
	MOTION: 2nd: AYES: NOES: ABSTAIN:
	5.2 Recommendation: Approve the Election of the Nestucca Valley School District Board Vice Chair Vice Chair:
	vice citan.
	MOTION: 2nd: AYES: NOES: ABSTAIN:

- 5.4 Designate the Nestucca Valley School District Business Manager/Chief Financial Officer: Misty Wharton
 5.5 Designate the Nestucca Valley School District Officer: Misty Wharton
 5.6 Designate the Custodian(s) of District Funds: Misty Wharton and NWRESD
 5.7 Designate bank or banks as the depository of district funds:

 a) U.S National Bank
 b) Local Government Investment Pool- Salem OR
 c) Wells Fargo PERS Pension Obligation Account

 5.8 Designate the Auditor for Nestucca Valley School District: Pauly Rogers and CO PC
- 5.9 Designate the Legal counsel for Nestucca Valley School District: Hungerford Law Firm
- 5.10 Designate the Insurance Agent and Agency of record for the Nestucca Valley School District: Hagan Hamilton Insurance -Ryan Hartzell
- 5.11 Designate the Newspaper of Record for official district notices: The Headlight Herald

Recommendation: Approve items 5.3 through 5.11									
MOTION:	2nd:	AYES:	NOES:	_ABSTAIN:					

6 INFORMATION/ DIRECTOR QUESTIONS

- 6.1 Superintendent Report
- 6.2 Board of Directors Update

7 FURTHER BUSINESS

8 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

Board of Director's Meeting

Budget Hearing 6:00 pm

Minutes – June 8, 2022

OPENING BUSINESS – BUDGET HEARING

The Budget meeting was called to order by Board Chair Hagerty at 6:00 pm. Board Chair Hagerty led the Pledge of Allegiance.

Attendance:

- X Linda Fielder
- X Bill Hagerty, Board Chair
- X Diane Boisa
- X Joseph Boyd-Via Zoom
- X Shane Stuart, Board Vice Chair
- X Misty Wharton, Superintendent
- X Ken Richwine, High Schoool Principal
- X Chad Holloway, Administrator of Facilities and Alternative Education
- X Megan Kellow, Special Programs Administrator Via Zoom
- X Diane Wilkinson, Nestucca Valley Early Learning Center Director

Patrons, Students and Staff: Kristina Albin, Ahndrea Sousa, April Bailey, Andre Schellhaas, Carolyn Hill, Melanie, Tim Hirsch, Amy Gianella, Daniel Maddox, Irene Barajas, Natasha Durgan, Shannon Markee-Gaine, Bronson Gaine, Hayden Coleman

PUBLIC TESTIMONY

April Bailey addressed the Board regarding the National School Lunch Program and how it could negatively impact the school. Board Chair Hagerty told Mrs. Bailey that he will keep an eye on it.

BOARD DISCUSSION

Vice Chair Stuart read the Budget Resolution aloud. Superintendent Wharton made note that on the second Be It Resolved, there was an error. July 1, 2021 will need to be changed to July 1, 2022. Mrs. Wharton said that Andre will make the edit and then we will have Board Chair Hagerty sign.

Recommendation - Approve

MOTION: Shane Stuart 2nd: Diane Boisa AYES: 4 NOES: 0 ABSTAIN: 0

ADJOURNMENT

The budget meeting was adjourned at 6:06 pm.

OPENING OF PUBLIC SESSION

Board Chair Hagerty called Public Session to order at 6:06 pm.

COMMUNITY/SCHOOL PRESENTATIONS

High School student, Danny Maddox, apologized that his work schedule has conflicted with him attending some of the meetings. Danny said that overall, the student body seems to be pretty happy. He said that they have very little bullying at school and it is a happy place to be. Danny also stated that members of the community have been vocal with approval and gratitude of the School Board. He added that he appreciates the Board and thanks them for keeping them all safe.

PUBLIC COMMENT

There were no requests for public comment.

CONSENT AGENDA – consolidated motion

- Board Minutes from May 11, 2022
- May 2022 Financial Report
- Ratification of Employment

MOTION: Linda Fielder 2nd: Shane Stuart AYES: 4 NOES: 0 ABSTAIN: 0

ACTION / DISCUSSION

• <u>Recommendation</u>: Approve – Appointment of a new NVSD Board of Directors Member. This person will fill Board Position #1 until June of 2023.

Diane Boisa made a motion to appoint Joe Boyd for position #1. Mr. Hagerty said that he thought Mr. Boyd would be a good candidate. Mr. Hagerty said that for personal reasons, Mrs. Hartford could not make the commitment at this time. He added that she would be able to apply again soon if she chooses.

MOTION: Diane Boisa 2^{nd:} Shane Sturat AYES: 4 NOES: 0 ABSTAIN: 0

Board Chair Hagerty read the Oath of Office and Mr. Boyd repeated after him. Mr. Boyd was appointed to the Board at 6:15 pm and is now a voting member of the Board.

• <u>Recommendation</u>: Approve —Be it Resolved, that for the fiscal year beginning July 1, 2021, the budget transfers shown attached in order to provide proper budget authority as described in attachment, are hereby appropriated as indicated within the funds as listed. Linda Fielder read the resolution aloud and made a motion to approve.

MOTION: Linda Fielder 2^{nd:} Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

• <u>Recommendation:</u> Approve – Moving the August Board meeting date to August 17, 2022. The administrative team will be out of town at a professional development training.

MOTION: Diane Boisa 2nd: Shane Stuart AYES: 5 NOES: 0 ABSTAIN: 0

INFORMATION / DIRECTOR QUESTIONS

Superintendent Wharton summarized recent listening sessions that have gone on at the ELC, the High School and the K8. She went around with the building administrator at each site, meeting with kids and staff, to see what they thought was working well and what was not. At the end of the day, a unified answer from students across the board-chocolate milk was the winner! Mrs. Wharton added that all the students were asked if they feel they have a trusted adult that they can go to? The answer was also yes across the board.

Mrs. Wharton said that Friday is the last day of school with High School graduation that evening. She said that the Board is invited to attend and may stay down below or go up on stage to shake hands with students. Thursday will be senior awards at the Kiwanda Community Center.

Funds for school bus drivers, instructional assistants for teachers and increasing pay for classified staff will all be a focus next year, Mrs. Wharton said.

Superintendent Wharton said that it is full steam ahead for projects at the High School. Students would like administration and the Board to head up to the High School following the Board meeting, to judge their mini roller coaster projects.

Mrs. Wharton shared that there is a lot of professional development coming up for staff and administration. They are focusing on a unified approach across the district. There is an upcoming two day threat assessment course that a few admin will be going to. This will be followed by an audit of the building, she said. At the upcoming admin retreat, we will be working on new staff and student handbooks, Mrs. Wharton said.

There have been two middle school dances, Wharton said. The kids really had a great time. She noted that the two DJ's are here at the Board meeting this evening.

Diane Boisa said they need to decide if they are going up on the stage for graduation. Mrs. Wharton said they can stand at the bottom of the stage and shake hands as the students come off the stage if they prefer.

Board Chair Hagerty asked if there was anyone who had anything else to discuss? Diane Boisa said that a lot of people have contacted her to tell her how many people are complimenting the Board. Diane also mentioned that we need to give recognition to all our volunteers. Mrs. Wharton said pre-Covid, we would always have a volunteer appreciation event. Diane asked how many volunteers we have right now? Mrs. Wharton said there are at least twelve coaches giving their time without getting paid. Mrs. Boisa said she appreciates Mr. Stuart and the other volunteers. Mr. Stuart said the facility is amazing and people are really loving it. We had 40 signed up for T-ball this year. It has been fun to see the community come together to enjoy sports and the fields, he said. Superintendent Wharton said that Tillamook is enjoying playing on our fields right now. We are hoping to host our own tournament next year and bring in some revenue, she said. Diane Boisa added that the food trucks will be here then! Mrs. Wharton said there are a lot of kids interested in a soccer club as well.

Board Chair Hagerty thanked all staff for everything they are doing.

FURTHER BUSINESS

There was no further business.

ADJOURNMENT

Board Chair Hagerty adjourned the meeting at 6:30 pm.

Nestucca Valley School District Financial Report 2022-2023

For Period Ending July 31, 2022

General Fund - Revenue & Expenditure	s by Obje	ct Cod	e		
	Budge			Encumbrances	Variance
Revenue:					
1111 Current Taxes	\$ 6,570,		_	\$ -	\$ (6,570,000)
1112 Prior Taxes	150,	000	-	-	(150,000)
1114 PILOT		-		-	-
1190 Interest on Taxes	1,	000	-	-	(1,000)
1510 Interest	15,	000	-	-	(15,000)
1790 Extra Curricular Activities		-	-	-	-
1920 Contributions & Donations	5,	000	-	-	(5,000)
1960 Recovery of Expenditures	20,	000		-	(20,000)
1990 Miscellaneous Revenue	25	000	•	-	(25,000)
1991 E-Rate Reimbursement		-	_	-	
Total Local Revenue	6,786	,000	-	-	(6,786,000)
2101 County School Fund	500	,000	-	-	(500,000)
2199 Other Intermediate Sources		•	-	-	
Total Intermediate Revenue	500	,000	-	-	(500,000)
3103 Common School Fund	45	,000	_	-	(45,000)
3104 State Timber Revenue	565	,000	-	-	(565,000)
3199 Unrestricted Revenue	30	,000	_	-	(30,000)
Total State Revenue	640	,000	-	*	(640,000)
5400 Beginning Fund Balance*	2,300	,000	-	-	(2,300,000)
Total Other Sources	2,300		**	-	(2,300,000)
Total Revenues	\$ 10,226	,000 \$		\$ -	\$ (10,226,000)
Expenditures:					
100 - Salaries	\$ 3.863	,311 \$	99,783	\$ 2,450,720	\$ 1,312,808
200 - Benefits	2,533		54,696	60,526	2,418,602
300 - Purchased Services	•	,465	15,186	324,546	546,733
400 - Supplies & Materials		,000	10,837	213,451	159,712
500 - Capital Outlay		_	-	_	· •
600 - Other Objects	518	,400	15,929	19,981	482,490
700 - Transfers	1,420	•		370,000	1,050,000
800 - Operating Contingency		,000	_		320,000
800 - Unappropriated EFB		,000		_	300,000
Total Expenditures	\$ 10,226	<u> </u>	196,431	\$ 3,439,224	\$ 6,590,345

Nestucca Valley School District Financial Report 2022-2023

For Period Ending July 31, 2022

Special Revenue Funds - Revenue & Expenditures by Object Code

		Budget		Actual	Er	cumbrances		Variance
Revenue:								
Local Revenue	\$	460,000	\$	-	\$	•	\$	(460,000)
State Revenue		1,982,500		226		-		(1,982,274)
Federal Revenue		1,387,500		-		-		(1,387,500)
Interfund Transfers		370,000		_		370,000		-
Beginning Fund Balance*		500,000		-		-		(500,000)
Total Revenues	\$	4,700,000	\$	226	\$	370,000	\$	(4,329,774)
Francis differences								
Expenditures: 100 - Salaries	\$	1,215,699	\$	27,793	\$	837,170	\$	350,736
200 - Benefits	Ψ	845,619	Ψ	12,452	Ψ	28,497	Ψ	804,670
300 - Purchased Services		577,944		897		51,261		525,786
400 - Supplies & Materials		905,738		2,156		245,762		657,820
500 & 600 - Capital & Other Objects		425,000		131		25,242		399,628
700 - Transits		730,000		-		-		730,000
Total Expenditures	\$	4,700,000	\$	43,428	\$	1,187,932	\$	3,468,640

^{*}Pending audit completiion

Nestucca Valley School District Financial Report 2022-2023

For Period Ending July 31, 2022

General Fund - Revenue & Expenditures	

	Budget		Actual	Er	cumbrances	% Remaining	Variance
Revenue:							
Local Revenue	\$ 6,786,00	0 \$	-	\$	-	100.00% \$	(6,786,000)
Intermediate Revenue	500,00	0	-		-	100.00%	(500,000)
State Revenue	640,00	0	-		-	100.00%	(640,000)
Beginning Fund Balance	2,300,00	0	-		-	100.00%	(2,300,000)
Total Revenues	\$ 10,226,00	0 \$	-	\$		100.00% \$	(10,226,000)
Expenditures:							
1000- Instruction	\$ 4,114,96	9 \$	2,785	\$	1,344,073	67.27%	2,768,111
2000- Support Services	3,953,63	1	193,646		1,711,452	51.81%	2,048,533
5100- Debt Service	117,40	0	-		13,699	88.33%	103,701
5200- Transfers	1,420,00	0	-		370,000	73.94%	1,050,000
6100- Operating Contingency	320,00	0	-		-	100.00%	320,000
7000- Unappropriated EFB	300,00	0	-		-	100.00%	300,000
Total Expenditures	\$ 10,226,00	0 \$	196,431	\$	3,439,224	64.45%	6,590,345

For Period Ending July 31, 2022

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		Budget	Actual	En	cumbrances	% Remaining	Variance
Revenue:	***************************************						
Local Revenue	\$	460,000	\$ -	\$	-	100.00% \$	(460,000)
State Revenue		1,982,500	226		-	99.99%	(1,982,274)
Federal Revenue		1,387,500	-		-	100.00%	(1,387,500)
Interfund Transfers		370,000	-		370,000	0.00%	_
Beginning Fund Balance		500,000	•		-	100.00%	(500,000)
Total Revenues	\$	4,700,000	\$ 226	\$	370,000	92.12% \$	(4,329,774)
Expenditures:							
1000- Instruction	\$	1,696,771	\$ 23,500	\$	469,581	70.94% \$	1,203,690
2000- Support Services		1,089,788	6,641		388,418	63.75%	694,729
3000- Community Services		1,183,441	13,287		329,931	71,00%	840,223
5300- Transits		730,000	-		· -	0.00%	730,000
Total Expenditures	\$	4,700,000	\$ 43,428	\$	1,187,930	73.80% \$	3,468,642

Ratification of Employment

Name	Site	Position	Action	Salary	Effective
Carey Wundram	K8	Elementary Teacher	Resigned	1.0 FTE @ \$65,396/yr.	6/15/2022
Amy Johnson	К8	Elementary Teacher	Resigned	1.0 FTE @ \$45,015/yr.	6/15/2022
Melissa Gilmore	К8	Elementary Teacher	Resigned	1.0 FTE @ \$53,178/yr.	6/15/2022
McKenzi Schiewe	K8	Elementary Teacher	Hired	1.0 FTE @ \$45,018/yr.	8/29/2022
Zachary Brown	К8	Middle School Social Studies	Hired	1.0 FTE @ \$75,340/yr.	8/29/2022
Alex Croke	High School	Office Manager	Hired	1.0 FTE @ \$18.58/hr.	6/28/2022
Stacey Hagerty	Early Learning Center	ELC Instructor/ Office Manager	Resigned	1.0 FTE @ \$20.61/hr.	6/14/2022
Bill Wilkinson	District	Maintenance Specialist	Resigned	1.0 FTE@ \$26.24/hr.	7/21/2022
Juan Pozos	High School	Special Education Instructional Assistant	Hired	0.875 FTE @ \$15.80/hr.	8/29/2022
Connie Dollar	К8	Office Manager	Hired	1.0 FTE @ \$23.18/hr.	8/16/2022

Nicole Smith	High School	Office Manager	Hired	1.0 FTE @ \$23.18/hr.	8/18/2022

Administrative report 8/17/2022

This summer has been a very busy with lots of work occurring on the facilities.

The track, field and related work at the K8 is moving along well. When school got out for the spring we were concerned with the schedule because of all of the rain. As the project got underway the wet weather impacted the schedule and the project was significantly behind. However, due to the hard work of Kelly Fitzpatrick and his Benchmark Contracting crew we are only slightly behind. It seems likely, if the weather holds, we will be able to hold our second high school football game on the new field. Also, if you have not seen the work done at the high school and K8 you really should it is incredible.

Also, this summer are having significant fire safety work done on our sprinkler system at the HS. Installing check valves, cleanouts strainers etc. This work is very important for the safety of our students, staff and building. This work also is necessary to ensure our insurance coverage is valid in the unlikely event of a fire. Chris from Alliant Plumbing has been critical in this work along with Western Fire and Matt Upton, BJ Clark and the rest of the Coastway Construction crew.

Further, we have made incredible progress on the new high school CTE building. All of the mass excavation has been completed. Retaining walls are in place. The drive aisle is completed and will be available for the opening of school. Under slab work is commencing. The metal building is scheduled to arrive September 12. It will not be erected until later in the process; however, it will be good to have it on site. This has been an interesting project with a couple of discovered conditions, i.e. an old failing cement sewer line, fortunately the conditions have been manageable. I am very grateful to have people like David Weathers and Derek Salo from O'Brien and Brian Hardebeck from OTAK helping to move this project forward.

We recently completed our one year warranty walk at the K8. There were minor issues which were identified and will be corrected over the next several months. Overall, the small number of issues was very positive.

Also, this summer IconiPro is install some additional security cameras for us at the K8. After living in the building for a year we identified some gaps in our coverage. The cameras will help us with building management and security. Thank you to Glenn and his Iconipro crew.

Additionally, the old tiles in the high school cafeteria have been removed and the concrete is being ground and polished. We have found at the K8 that polished concrete floors are easier to keep clean and required fewer maintenance hours as the eliminate the need to wax the tiles repeatedly. Polishing the cafeteria is the first step in introducing this labor saving change at the HS. I am excited to see how it turns out.

Also, a big thank you needs to go out to the maintenance crew and custodial crew they have been working hard with all of the other things it takes to have the facilities ready for students. They have also been doing this work short handed, due to a resignation in the middle of summer. The regular crew is Logan Kellow, Jesse Lewis, Aurelian Mott, Pierce Trent, and Brian Moore. Our summer maintenance crew has also been working hard to get us ready. They are Mitch Richwine (Crew Leader), Skylar Wallance, Cooper Holloway, Fabian Tovar, Vince Lewis, Eli Love, Zach Porter, and Adrian Rumbo.

Thanks, Chad

Chad C. Holloway
Administrator of Facilities and Alternative Education
Nestucca Valley School District #101
(503)392-3194 x-427





Diane Wilkinson Early Learning Program Director P.O. Box 33 Cloverdale OR 97112 Ph 503-392-3194 x455

August 17, 2022

NVSD Board of Directors,

We currently have 24 students on the roster, which dictates a lot of our model, with 1:10 ratios. State funded Preschool Promise mandates capping the classrooms at 18, unless we have 3 dedicated classroom staff. These ratios might seem unrealistic, but with our clientele being just 3 or 4 years old, and some with developmental challenges, often our teachers have to work 1:1 with a student most of the day, leaving the other educator with up to 15 students. Under Supt. Misty's direction, we are shifting some staff around this year while still maintaining the necessary classroom staff. If you have any questions on what their work looks like, we welcome you to come visit and volunteer in the classrooms! The teachers and IA's are very proud of their rooms and would love to host a board visit anytime.

We are fresh off the Character Strong conference, with 3 of us from the ELC attending. As I've written before, all of us here are so grateful and excited to be a part of the district, and this will be another way to bridge our work among all 3 buildings. We hope to have a consistent Pk-2 educator co-hort this year, around this social-emotional work, as well as Kindergarten readiness, and more.

We hope to continue recruiting, with the goal of serving at least 20 income eligible Preschool Promise students by 2023. I am also continuing to focus on how we can serve the community with high quality infant/toddler care. Along the same lines, I hope to build a Relief Nursery on site by 2024! If you have questions about that, please reach out anytime.

Calendar: Early Learning Fair, Friday August 26th 10-2:00 here at the ELC. We will have partners from all over Tillamook County joining us and hope to see many families and community members. This year, we will have a 'soft start' the week of September 5th, with family orientations on Tuesday-Thursday. Then, Preschool will start on Monday, September 12th.

Thank you for all you do,

Diane Wilkinson dianew@nestucca.k12.or.us

Board Notes

Athletic numbers so far

Cheer- 6 (for now until fall tryouts)

FB-32

VB-20

XC-12

Sport officially started this week for HS. We have quite a few out as you can see by the numbers so far. We have had 41 students register before our physical open time so people are taking advantage of our online registration. As I write this, we have several people in the commons using the computers to register. We had 37 people register for the HS here during our open registration time. More registered for the K-8 as well, and several students came just to rework schedules.

We had a good crew go to the National Conference for Character Strong. We had 6 from the HS participate. We are excited to start planning on how to implement this.

Staff is starting to get into the building to get things ready to launch. The hustle and bustle of the construction of the summer is going to get some competition from the hustle and bustle of the students and staff coming back.

First Game/Meet:

- -XC 9/1 @ Cascade
- -FB 8/26 @ Willamina
- -VB 8/30 @ Home
- -Cheer 9/2 @ Central Linn

<u>New Staff: (</u>since our last meeting)
Alex Croke- Office Manager
Nicole Smith- Office Secretary