

Nestucca Valley School District

Nestucca High School

Parkway Drive ♦ Cloverdale, Oregon 97112 ♦ (503) 392-3194

Board of Director's Meeting

July 14, 2021

6:30 pm - Public Session

Nestucca High School Library and VIA ZOOM

AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

<https://us02web.zoom.us/j/82948745130?pwd=ckhCVFlbGxIYkZGRno3QStPYUJXdz09>

Meeting ID: 829 4874 5130

Passcode: 012320

Dial in- 1 (346) 248-7799

1.0 OPENING OF PUBLIC SESSION— VIA ZOOM and Library —6:30 pm

1.1 Public Session Call To Order

1.2 Flag Salute

1.3 Attendance:

___ Annis Leslie

___ Shane Stuart

___ Diane Boisa

___ Bill Hagerty Vice-Chair

___ Evan Carver, Chair

___ Misty Wharton, Superintendent

___ Ken Richwine, Secondary Principal

___ Megan Kellow, Special Programs Administrator

___ Chad Holloway, District Facilities and Alternative Education Administrator

Approval of Agenda –July 14, 2021

Recommendation: Approval of Agenda

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

2.0 **COMMUNITY/SCHOOL PRESENTATIONS**

2.1 Swearing In of Elected Board Members

Shane Stuart
Evan Carver
Annis Leslie
Diane Boisa

2.2 Bond Oversight Committee-Diane Boisa

2 **PUBLIC COMMENT**

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

3 **CONSENT AGENDA—consolidated motion**

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

3.1 Board Minutes from June 14, 2021 (Attachment 3.1)

3.2 June 2021 Financial Report (Attachment 3.2)

3.3 Ratification of Employment (Attachment 3.3)

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

4 **ACTION /DISCUSSION**

4.1 Recommendation: Approve the Election of the Nestucca Valley School District Board Chair
Chair: _____

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

4.2 Recommendation: Approve the Election of the Nestucca Valley School District Board Vice Chair
Vice Chair: _____

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

4.3 Designate the Nestucca Valley School District Chief Administrative Officer: Misty Wharton

4.4 Designate the Nestucca Valley School District Business Manager/Chief Financial Officer: Misty Wharton

4.5 Designate the Nestucca Valley School District Officer: Misty Wharton

4.6 Designate the Custodian(s) of District Funds: Misty Wharton and NWRESD

4.7 Designate bank or banks as the depository of district funds:

- a) U.S National Bank
- b) Local Government Investment Pool- Salem OR
- c) Wells Fargo PERS Pension Obligation Account

4.8 Designate the Auditor for Nestucca Valley School District: Pauly Rogers and CO PC

4.9 Designate the Legal counsel for Nestucca Valley School District: Hungerford Law Firm

4.10 Designate the Insurance Agent and Agency of record for the Nestucca Valley School District :Hagan Hamilton Insurance -Ryan Hartzell

4.11 Designate the Newspaper of Record for official district notices: The Headlight Herald

Recommendation: Approve items 4.3 through 4.11

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

5 INFORMATION/ DIRECTOR QUESTIONS

5.1 Superintendent Report

5.2 K8 Open House

5.3 Board of Directors Update

5.4 Volunteers/coaches criminal records check/fingerprinting and facilities use

5.5 Activities Handbook

5.6 Nestucca Valley Athletic Supporters Inc.

6 FURTHER BUSINESS

7 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

Nestucca Valley School District 3.1

Board of Director's Meeting

Minutes-June 14, 2021

OPENING BUSINESS

- Director Carver called the regular Board meeting to order at 5:30 pm. The Board went into executive session at 5:31 pm, under OS 192.660 (2)(b), to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting. The Board also reviewed a formal complaint filed with the Board of Directors. The Board closed the executive session at 5:55 pm.
- Director Carver called the Budget Hearing to order at 6:00 pm. The Board conducted a public regarding the District's 2021-2022 budget.
 - No public testimony
 - Director Carver read over the NVSD Amended Budget Resolution.

Recommendation- Approve NVSD Amended Budget

MOTION: Annis Leslie 2nd: Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

Director Carver adjourned the budget meeting at 6:05 pm.

OPENING OF PUBLIC SESSION

- Director Carver called the Public Session to order at 6:07 pm. Director Carver led the Pledge of Allegiance.

Attendance:

- X - Annis Leslie
- X - Emily Hurliman
- X - Diane Boisa
- X- Bill Hagerty
- X - Evan Carver
- X - Misty Wharton, Superintendent
- X - Ken Richwine, JSBS Principal
- X- Megan Kellow, Student Services Director
- X- Chad Holloway, Elementary Principal

Patron, Students and Staff: Lauren Olson, April Bailey, Robin Bean, Katy Bean Bamford, Keith Serven, Shane Stuart, Kristina Albin, Kathleen Serven, Andre Schelhaas, Mike Sears, Lauren Stuart, Liz Kellow, Bill Wilkinson, Greg Woods

Approval of Agenda-June 14, 2021

MOTION: Diane Boisa 2nd: Bill Hagerty **AYES: 5 NOES: 0 ABSTAIN: 0**

COMMUNITY/SCHOOL PRESENTATIONS

No presentations

PUBLIC COMMENT

- Community Member, April Bailey, addressed the Board with concerns regarding the Board's availability to the public, as well as unanswered questions she has asked the Board.

CONSENT AGENDA-Consolidated Motion

- Board Minutes-May 10, 2021
- May 2021 Financial Report
- Ratification of Employment

* Board tabled this motion until 6:30 pm, as we had received a request to speak during public comment from community member, Patrick Dean, regarding the May 2021 Board Minutes, but Mr. Dean was not present during public comment and was never present at the meeting.

MOTION: Annis Leslie 2nd: Bill Hagerty **AYES: 5 NOES: 0 ABSTAIN: 0**

ACTION DISCUSSION

- **Recommendation:** Approve- BE IT RESOLVED, that for the fiscal year beginning July 1, 2020, the budget transfers shown attached in order to provide proper budget authority as described in attachment are hereby appropriated as indicated within the funds as listed.

Explanation- Follows past practice and in response to COVID 19 changes

MOTION: Diane Boisa 2nd: Emily Hurliman **AYES: 5 NOES: 0 ABSTAIN: 0**

- **Recommendation:** Approve- The 2021-2022 Nestucca Valley School District School Calendar

Explanation- This would move the district from a semester model to a trimester model

MOTION: Diane Boisa 2nd: Bill Hagerty **AYES: 5 NOES: 0 ABSTAIN: 0**

- **Recommendation:** Approve- Vote for new member to the NWRESB Board
Explanation- There are two candidates for the positions. Please review the candidates' information in preparation of a discussion and selection of a candidate. Board discusses both candidates and Diane Boisa suggest voting for the most qualified.

MOTION: Annis Leslie 2nd: Emily Hurliman **AYES: 5 NOES: 0 ABSTAIN: 0**

- **Recommendation:** Approve- Authorize Superintendent Wharton to move forward with the procurement of services for the creation of the K8 Practice field/soccer field and high school

regulation baseball and softball fields located at the K8 facility using general fund and grant monies.

Explanation- This work was not in the scope of the bond project but the improvements are need for our students. The 2021-2022 school year budget appropriately allocated money to pursue this development.

It should be noted that this is NOT funded by Bond money. The district would still like to use plans from NVASI (with some changes). There is currently a placeholder for this work in the budget.

MOTION: Bill Hagerty 2nd: Annis Leslie AYES: 5 NOES: 0 ABSTAIN: 0

INFORMATION/DIRECTOR QUESTIONS

- Misty Wharton, Superintendent:
 - Feels confident that we will be in school five days per week in the fall. That said, masks will still likely be a requirement until more students have the opportunity to become vaccinated.
 - New staff: two TOSAs (Teacher On Special Assignment) will be hired to take over the K-8 principal position. These individuals will be focusing on climate and culture within the building. Kristina Albin (previously our 6th grade teacher) has been tapped to take one of these TOSA positions. We are excited to have Kristina take on this role. We have also hired a new K-5 science teacher.
 - 7th graders toured new K-8 building, as they will be moving back to this space from the high school. They were very excited.
 - Summer school: Currently have 60 kids signed up (we will cap at 100 students). We are still finalizing staffing.
 - Updates related to our background check protocol. Volunteers and coaches will have to have a background check every year. Additionally, we will be requiring facility use forms. Chad Holloway will be organizing and managing these forms, as his new position within the district includes facilities.
 - Met with the Eggert family-district is working with them to potentially develop the former Beaver Middle School into a CTE space. They have given the district permission to use any of the Beaver Middle School facilities, including parking our busses on the property. Additionally, the Eggerts are going to support our summer school by donating food.
 - Goes over the last day for staff and invites Board members to the staff lunch/retirement celebration at 2 pm.
 - Discusses some early details of the summer school sessions offered to all NVSD students (Pre-K-12th).
 - Thanks Emily Hurliman for her service to the Board and school district. This is Emily's last Board meeting. Shane Stuart will be taking over her position on the Board as of July.
 -
- Ken Richwine, Junior Senior High School Principal
 - May 10th was Homecoming Week. Students dressed up and played games.

- The following week was Winter Formal. There were more dress up days with ping pong and corn hole.
- The first week of June was Prom and students participated in foursquare, Brute Volleyball and Powderpuff Football. It was a busy three weeks!
- During this time, basketball and wrestling was occurring for both junior high and high school students.
- The high school softball team went to state playoffs, as well as 7 students from our wrestling team.
- We had a Senior Parade for our graduating class, followed by the Senior Awards on June 8th.
- Food Roots set up a plant stand at the Junior-Senior High on June 11th. They gave out cherry tomatoes, tomatillos and pepper plant. We have all been very grateful for the plants and seeds that Food Roots have supplied to our students and staff.
- Graduation will be moved indoors to the new K-8 gym, as the weather is predicting rain. We are very grateful to be able to have a ceremony again to celebrate our graduates.
- We have three summer school sessions this summer: July 6-15, July 19-29 and August 2-12.
- We will be finalizing schedules and classes over the next couple of weeks
- Shout out to all the bus drivers for supporting the required COVID 19 protocols and making things work for our students and families.

- Chad Holloway, K-6 Elementary Principal

- Goes over last day of school for the Elementary.
- Updates regarding the K-8 Kitchen (inspection in order to prepare for summer school)
- K-8 Transition meetings are going in a great direction
- Sound training is leaps and bounds better
- New hires are impressive. It's exciting to have them join the staff.
- Updates on facilities
- Shout out to Logan Kellow and Bill Wilkinson-doing a great job as our maintenance team!

- Megan Kellow, Special Programs Administrator

- Completing all end of the year federal programs collections/reports for ODE (SPED, Migrant, ELL, McKinney Vento, Title 1A etc.,). Also working to complete our SIA application and narratives.
- New hires: Cindy Van Leuven (K-5 SPED), Amy Farhat (YTP Coordinator), Rachael Baran (continuing as the district OT and will now be the SPED Case Manager at NVELC).
- We will also be getting a new psychologist for the 21-22 school year, as Dave Whitman has retired, and a new Physical Therapist (TBA). These positions are filled via NWRESA.
- Update regarding testing and evaluations. Due to COVID 19 requirements, the team wasn't able to complete very many SPED evaluations (teacher and parent referrals) during the '20-'21 school year. We have increased our school psychologist FTE in order to play "catch up" during the next school year.

- Diane Wilkinson, Early Learning Program Director
- Last day of school for NVELC is Tuesday, June 15th.
- New playground equipment has started to arrive.
- We are looking to expand the fence line in August.
- We planted tomatoes (donated by the district) and our blueberry and apple trees are flourishing.
- The continuation grant for Tillamook County Consortium Preschool Promise programs renewed at \$660,000.00 for the next school year, with some changes to the grant manual. None of these changes will affect how we are running the program.
- The Summer program funded for NVELC and TELC and an in-home provider in Rockaway at \$65,000.00
- Mini grants from the hub (@11k) are being used for social-emotional PD, SEL materials for summer engagement and kindergarten transition support.
- Currently working with the NW Regional Early Learning Hub on coordinated enrollment supporting them with income validations. At NVELC, we have 36 total returning and new students signed up for next year so far, and 21 have stated that they are income eligible.
- 4 of our team, along with Sharman Ensminger are attending a full day workshop around anti-bias work in the classroom on June 23rd.
- In regards to childcare, NVELC sent out a recent survey, but only had three respondents. Employer and government subsidizing the cost of high quality childcare for families would be a huge boost to the local economy. Several families have also expressed interest in becoming licensed in-home providers, which would provide extra flexibility in hours without the overhead that comes with center based care.

FURTHER BUSINESS

Director Carver reads over a statement regarding the complaint discussed in executive session. The Board has determined that an investigation into the complaint is warranted.

- Recommendation: Approve- Third party will conduct an investigation into the formal complaint made to the NVSD Board of Directors.
- MOTION: Diane Boisa 2nd: Annis Leslie YES: 5 NOES: 0 ABSTAIN: 0

Having no further business, Director Carver adjourned the meeting at 7:01 pm.

Nestucca Valley School District
 Financial Report
 2020-21

3.2

For Period Ending June 30, 2021

General Fund - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
1111 Current Taxes	\$ 5,918,000	\$ 6,193,776	\$ -	\$ 275,776
1112 Prior Taxes	150,000	163,851	-	13,851
1114 PILOT	-	1,341	-	1,341
1190 Interest on Taxes	7,500	472	-	(7,028)
1411 Transportation Fees/Other	-	-	-	-
1510 Interest	62,000	18,650	-	(43,350)
1790 Extra Curricular Activities	-	750	-	750
1920 Contributions & Donations	2,500	-	-	(2,500)
1960 Recovery of Expenditures	10,000	20,036	-	10,036
1990 Miscellaneous Revenue	30,000	1,142	-	(28,858)
1991 E-Rate Reimbursement	-	13,920	-	13,920
Total Local Revenue	6,180,000	6,413,938	-	233,938
2101 County School Fund	500,000	581,521	-	81,521
Total Intermediate Revenue	500,000	583,705	-	83,705
3103 Common School Fund	45,000	24,045	-	(20,955)
3104 State Timber Revenue	300,000	907,451	-	607,451
3199 Unrestricted Revenue	30,000	29,264	-	(736)
3204 Driver Education	-	-	-	-
3299 Other Restricted Grants in Aid	-	-	-	-
Total State Revenue	375,000	960,760	-	585,760
4300/4500 Federal Revenue	-	-	-	-
Total Federal Revenue	-	-	-	-
5400 Beginning Fund Balance	2,300,000	3,112,175	-	812,175
Total Other Sources	2,300,000	3,112,175	-	812,175
Total Revenues	\$ 9,355,000	\$ 11,070,578	\$ -	\$ 1,715,578
Expenditures:				
100 - Salaries	\$ 3,566,257	\$ 3,304,958	\$ -	\$ 261,299
200 - Benefits	2,489,347	2,318,315	-	171,032
300 - Purchased Services	705,594	469,766	116,710	119,118
400 - Supplies & Materials	416,887	242,180	88,548	86,159
500 - Capital Outlay	-	-	-	-
600 - Other Objects	276,915	345,689	2,734	(71,508)
700 - Transfers	700,000	375,000	325,000	-
800 - Operating Contingency	600,000	-	-	600,000
800 - Unappropriated EFB	600,000	-	-	600,000
Total Expenditures	\$ 9,355,000	\$ 7,055,908	\$ 532,992	\$ 1,766,100

**Nestucca Valley School District
Financial Report
2020-21**

For Period Ending June 30, 2021

Special Revenue Funds - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
Local Revenue	\$ 440,000	\$ 491,273	\$ -	\$ 51,273
State Revenue	1,728,709	988,758	-	(739,951)
Federal Revenue	1,111,143	1,229,640	-	118,497
Interfund Transfers	625,000	375,000	250,000	-
Sale of Fixed Assets	-	32,000	-	32,000
Beginning Fund Balance	200,000	455,342	-	255,342
Total Revenues	\$ 4,104,852	\$ 3,572,013	\$ 250,000	\$ (282,839)
Expenditures:				
100 - Salaries	\$ 869,411	\$ 833,121	\$ 1,647	\$ 34,643
200 - Benefits	674,329	630,185	137	44,007
300 - Purchased Services	390,775	350,698	30,126	9,951
400 - Supplies & Materials	1,083,998	668,371	67,797	347,830
500 & 600 - Capital & Other Objects	300,000	756,280	79,844	(536,124)
700 - Transits	730,000	992,896	365,567	(628,463)
800 - Reserved for Next Yr	56,339	-	-	56,339
Total Expenditures	\$ 4,104,852	\$ 4,231,551	\$ 545,118	\$ (671,817)

**Nestucca Valley School District
Financial Report
2020-21**

For Period Ending June 30, 2021

General Fund - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 6,180,000	\$ 6,413,940	\$ -	-3.79%	\$ 233,940
Intermediate Revenue	500,000	607,555	-	-21.51%	107,555
State Revenue	375,000	960,760	-	-156.20%	585,760
Federal Revenue	-	-	-	0.00%	-
Beginning Fund Balance	2,300,000	3,112,175	-	-35.31%	812,175
Total Revenues	\$ 9,355,000	\$ 11,095,430	\$ -	-18.60%	\$ 1,740,430
Expenditures:					
1000- Instruction	\$ 3,866,897	\$ 3,392,924	\$ 4,619	12.14%	\$ 469,354
2000- Support Services	3,465,688	3,208,462	202,985	1.57%	54,241
5100- Debt Service	122,415	79,521	388	34.72%	42,506
5200- Transfers	700,000	375,000	325,000	0.00%	-
6100- Operating Contingency	600,000	-	-	100.00%	600,000
7000- Unappropriated EFB	600,000	-	-	100.00%	600,000
Total Expenditures	\$ 9,355,000	\$ 7,055,907	\$ 532,992	18.88%	\$ 1,766,101

For Period Ending June 30, 2021

Special Revenue Funds - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 440,000	\$ 491,273	\$ -	-11.65%	\$ 51,273
State Revenue	1,728,709	988,758	-	42.80%	(739,951)
Federal Revenue	1,111,143	1,229,640	-	-10.66%	118,497
Interfund Transfers	625,000	375,000	250,000	40.00%	(250,000)
Sale of Fixed Assets	-	32,000	-	0.00%	32,000
Beginning Fund Balance	200,000	455,342	-	-127.67%	255,342
Total Revenues	\$ 4,104,852	\$ 3,572,013	\$ 250,000	12.98%	\$ (532,839)
Expenditures:					
1000- Instruction	\$ 1,243,499	\$ 618,116	\$ 16,647	48.95%	\$ 608,736
2000- Support Services	1,080,418	1,701,111	128,820	-69.37%	(749,513)
3000- Community Services	1,050,935	919,426	34,084	9.27%	97,425
5300- Transits	730,000	992,896	365,567	0.00%	(628,463)
Total Expenditures	\$ 4,104,852	\$ 4,231,549	\$ 545,118	-16.37%	\$ (671,815)

3.3

Ratification of Employment

Name	Site	Position	Action	Salary	Effective
Kaelin Longanecker	K-8	Special Education Instructional Assistant	Hired	0.8125 FTE @ \$15.80/hr.	8.30.2021
Carey Wundram	K-8	General Education Teacher	Leave of Absence Approved	1.0 FTE @ \$65,396/year	7.1.2021
Linda Fielder	District	21 st Century Community Learning Center Program Director	Resigned	0.75 FTE @ \$25.63/hr.	7.7.2021
Chrissy Eichelberger	K-8	TOSA Dean of Students Pre-K -4 th Grade	Hired	1.0 FTE @ \$53,833/yr & \$12,000 Stipend	7.12.2021
Todd Skinner	K-8	Middle School Social Studies Teacher	Hired	1.0 FTE @ \$59,842/yr	8.30.2021