

Nestucca Valley School District

Nestucca Valley Junior / Senior High School

34660 Parkway Drive ♦ Cloverdale, Oregon 97112 ♦ (503) 392-3194

Board of Director's Meeting

February 8, 2021

6:30 pm - Public Session

Join Zoom Meeting

<https://us02web.zoom.us/j/81904029178?pwd=SWWh5RituOTBwM3dKVGpVNnJFM1Ildz09>

Meeting ID: 819 0402 9178

Passcode: 772474

Dial in #: (669) 900-6833

AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

1.0 OPENING OF PUBLIC SESSION—High School Media Center—6:30 pm

1.1 Public Session Call To Order

1.2 Flag Salute

1.3 Attendance:

___ Emily Hurliman

___ Annis Leslie

___ Diane Boisa

___ Bill Hagerty, Board Vice Chair

___ Evan Carver, Board Chair

___ Misty Wharton, Superintendent

___ Ken Richwine, Junior-Senior High Principal

___ Chad Holloway, Elementary Principal

___ Megan Kellow, Special Programs Administrator

Approval of Agenda –February 8, 2021

Recommendation: Approval of Agenda

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

2.0 COMMUNITY/SCHOOL PRESENTATIONS

Student Presentation

Bond Oversight Committee Presentation-Diane Boisa

3.0 PUBLIC COMMENT

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

4.0 CONSENT AGENDA—consolidated motion

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

4.1 Board Minutes from January 11, 2021 (Attachment 4.1)

4.2 January 2021 Financial Report (Attachment 4.2)

4.3 Ratification of Employment (Attachment 4.3)

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

5.0 ACTION /DISCUSSION

5.1 Recommendation: Approve- 2021-2022 NWRESD Local Service Plan

Explanatory Statement: This is our annual process of agreeing to participate in the NWRESD Local Service Plan.

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

5.2 Recommendation: Approve- prioritization of next GO Bond project as: creation of a new shop classroom building and maintenance shop at the high school

Explanatory Statement: This is an identified priority, of the district, based upon facilities planning over the course of the last four years, and is a legally allowable expenditure of bond funds as per the approved ballot measure language.

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

6.0 INFORMATION/ DIRECTOR QUESTIONS

- 8.1 Admin Reports
- 8.2 Bond update
- 8.3 Board of Directors Update
- 8.4 Grant updates

7.0 FURTHER BUSINESS

8.0 ADJORNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District’s Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent’s Assistant.

Nestucca Valley School District

Board of Director's Meeting

Minutes-January 11, 2020

OPENING BUSINESS

- Director Carver called the regular board meeting to order at 5:00 pm.
- Public Comment on Executive Session Topics: None
- The board went into executive session at 6:01 pm, under ORS 192.660(2)(i), **To review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.**
- The board closed the executive session at 6:15pm

OPENING OF PUBLIC SESSION

Director Carver called the Public Session to order at 6:31 pm. Director Carver led the Pledge of Allegiance.

Attendance:

- X - Annis Leslie
- X - Emily Hurliman
- X - Diane Boisa
- X- Bill Hagerty
- X - Evan Carver
- X - Misty Wharton, Superintendent
- X - Ken Richwine, JSBS Principal
- X- Megan Kellow, Student Services Director
- X- Chad Holloway, Elementary Principal

Patron, Students and Staff: Hilary Dorsey, Andre Schellhaas, Mary Hurliman, Kim Seals, April Bailey, Tevin Gianella, Ursula McVittie, Shane Stuart, Sharman Ensminger, Diane Wilkinson, Cara Elder, Tim Hirsch

Approval of Agenda-January 11, 2021

MOTION: Bill Hagerty 2nd: Annis Leslie **AYES:** 5 **NOES:** 0 **ABSTAIN:** 0

COMMUNITY/SCHOOL PRESENTATIONS

- No student representative present
- No community presentation

PUBLIC COMMENT

- Director Carver goes over the rules regarding public comment.
- Community member, April Bailey, discusses her religious beliefs. She then goes on to state that the Board needs to know about ongoing issues with “missing information” within the Agenda and information put out before Board meetings. Her concern now is that she feels community members are not getting all the information related to the Board terms and the actions that have occurred to make sure that Board terms are staggered in the future. She believes there were several years that the district could have fixed the Board term issue and finds the recent actions “interesting.” She would like the Board to work harder on not having 2 agendas, as a result of leaving info out. April went on to say that she believes the Board Secretary is “overburdened” and that is why errors continue to happen. Finally, April reports that she has contacted Tassi O’Neil (Tillamook County Clerk) and then asks that the Board specifically explain the term resolution during this meeting.
- NVSD Staff/Community Member, Cara Elder, commented that she had been hoping to get the opportunity to speak since December’s Board meeting. She wanted a chance to share what the community is truly saying, which is supportive of the district. She also mentioned that she felt it was strange to bring Jesus in a public forum.
- Community Member/HR-TPUD, Shane Stuart introduces himself to the Board. Mr. Stuart acknowledges the burden that comes along with making decisions that will affect a large group of people, especially during such unprecedented time, as he intimately understands the challenges as Human Resources for Tillamook PUD. He expressed gratitude to the Board and Ms. Wharton. He commented that it was “unfortunate” that there were community members that are making a difficult situation more difficult by coming to the Board with criticism and no solutions. He states that he believes that, “if you aren’t part of the solution, you are part of the problem.” He finished by saying that he knows that there is a light at the end of the tunnel and if we work together, we will get through this.
- After public comments end, Superintendent Wharton reminds everyone present that Board Meetings are not a venue for criticism of individual staff members and won’t be tolerated. She reports that the Board/District offer Board meeting documents in advance, despite this not being a legal obligation. She believes what is presented to the community is accurate, but reminds everyone that the Board packets can change right up until the last minute. Finally, she states that if someone has a complaint, they need take the proper steps and fill out the formal complaint form.

CONSENT AGENDA-Consolidated Motion

- Board Minutes-December 14, 2020
- December 2020 Financial Report
- Quarterly Financial Statement of Assurances-Ms. Wharton give brief explanation

MOTION: Diane Boisa 2nd: Bill Haggerty AYES: 5 NOES: 0 ABSTAIN: 0

ACTION DISCUSSION

1. **Recommendation:** Approve- Nestucca Valley School District Budget Calendar

Explanation: Annual Budget Meeting

MOTION: Bill Hagerty 2nd: Annis Leslie AYES: 5 NOES: 0 ABSTAIN: 0

2. **Recommendation:** Third quarter instructional model for Nestucca Valley School District

Explanation: Considering state guidance (Ready School Safe Learners), current state and county COVID 19 health metrics, COVID 19 vaccine availability and the academic and social emotional needs of our students, staff and community, the governance must decide what instructional model to implement PreK-12 during the third academic quarter.

MOTION: Bill Hagerty 2nd: Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

3. **Recommendation:** Approve-Resolution 20-21 1(attachment 7.3)

Explanation: Resolution to approve staggering Board of Directors term limits

MOTION: Diane Boisa 2nd: Annis Leslie AYES: 5 NOES: 0 ABSTAIN: 0

INFORMATION/DIRECTOR QUESTIONS

- Admin Reports: No questions from the Board
- Bond Update: Superintendent Wharton reports that the new water system at the K-8 has launched and the water quality is great. The crew is now pushing hard to complete drywall and pouring pavement in the parking lot.
- Ms. Wharton would like to plan a K-8 building tour for the Board of Directors next week.
- Ms. Wharton also reports that Tim Hirsch (Pacific City Sun) visited the district to write an article about the K-8 building, high school retrofit and the food service program

FURTHER BUSINESS

Having no further business, Director Carver adjourned the meeting at 7:09 pm.

**Nestucca Valley School District
Financial Report
2020-21**

For Period Ending January 31, 2021

General Fund - Revenue & Expenditures by Object Code

| | Budget | Actual | Encumbrances | Variance |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Revenue: | | | | |
| 1111 Current Taxes | \$ 5,918,000 | \$ 5,755,745 | \$ - | \$ (162,255) |
| 1112 Prior Taxes | 150,000 | 85,253 | - | (64,747) |
| 1114 PILOT | - | - | - | - |
| 1190 Interest on Taxes | 7,500 | 359 | - | (7,141) |
| 1411 Transportation Fees/Other | - | - | - | - |
| 1510 Interest | 62,000 | 10,166 | - | (51,834) |
| 1790 Extra Curricular Activities | - | - | - | - |
| 1920 Contributions & Donations | 2,500 | - | - | (2,500) |
| 1960 Recovery of Expenditures | 10,000 | 17,078 | - | 7,078 |
| 1990 Miscellaneous Revenue | 30,000 | 380 | - | (29,620) |
| 1991 E-Rate Reimbursement | - | 13,920 | - | 13,920 |
| Total Local Revenue | 6,180,000 | 5,882,901 | - | (297,099) |
| 2101 County School Fund | 500,000 | 289,460 | - | (210,540) |
| Total Intermediate Revenue | 500,000 | 289,460 | - | (210,540) |
| 3103 Common School Fund | 45,000 | - | - | (45,000) |
| 3104 State Timber Revenue | 300,000 | 257 | - | (299,743) |
| 3199 Unrestricted Revenue | 30,000 | - | - | (30,000) |
| 3204 Driver Education | - | - | - | - |
| 3299 Other Restricted Grants in Aid | - | - | - | - |
| Total State Revenue | 375,000 | 257 | - | (374,743) |
| 4300/4500 Federal Revenue | - | - | - | - |
| Total Federal Revenue | - | - | - | - |
| 5400 Beginning Fund Balance | 2,300,000 | 3,112,175 | - | 812,175 |
| Total Other Sources | 2,300,000 | 3,112,175 | - | 812,175 |
| Total Revenues | \$ 9,355,000 | \$ 9,284,793 | \$ - | \$ (70,207) |
| Expenditures: | | | | |
| 100 - Salaries | \$ 3,566,257 | \$ 1,465,269 | \$ 1,586,741 | \$ 514,247 |
| 200 - Benefits | 2,564,347 | 1,019,525 | 1,191,769 | 353,053 |
| 300 - Purchased Services | 705,594 | 226,476 | 258,548 | 220,570 |
| 400 - Supplies & Materials | 416,887 | 128,924 | 163,456 | 124,507 |
| 500 - Capital Outlay | - | - | - | - |
| 600 - Other Objects | 276,915 | 267,927 | 10,024 | (1,036) |
| 700 - Transfers | 625,000 | 375,000 | 250,000 | - |
| 800 - Operating Contingency | 600,000 | - | - | 600,000 |
| 800 - Unappropriated EFB | 600,000 | - | - | 600,000 |
| Total Expenditures | \$ 9,355,000 | \$ 3,483,121 | \$ 3,460,538 | \$ 2,411,341 |

**Nestucca Valley School District
Financial Report
2020-21**

For Period Ending January 31, 2021

Special Revenue Funds - Revenue & Expenditures by Object Code

| | Budget | Actual | Encumbrances | Variance |
|-------------------------------------|---------------------|---------------------|---------------------|-----------------------|
| Revenue: | | | | |
| Local Revenue | \$ 440,000 | \$ 62,413 | \$ - | \$ (377,587) |
| State Revenue | 1,728,709 | 302,428 | - | (1,426,281) |
| Federal Revenue | 1,111,143 | 336,976 | - | (774,167) |
| Interfund Transfers | 625,000 | 375,000 | 250,000 | - |
| Beginning Fund Balance | 200,000 | 455,342 | - | 255,342 |
| Total Revenues | \$ 4,104,852 | \$ 1,532,159 | \$ 250,000 | \$ (2,322,693) |
| Expenditures: | | | | |
| 100 - Salaries | \$ 869,411 | \$ 410,184 | \$ 474,081 | \$ (14,854) |
| 200 - Benefits | 674,329 | 294,813 | 353,559 | 25,957 |
| 300 - Purchased Services | 390,775 | 76,036 | 16,534 | 298,205 |
| 400 - Supplies & Materials | 1,083,998 | 368,521 | 254,985 | 460,492 |
| 500 & 600 - Capital & Other Objects | 300,000 | 443,436 | 14,084 | (157,520) |
| 700 - Transits | 730,000 | 384,180 | 410,494 | (64,674) |
| 800 - Reserved for Next Yr | 56,339 | - | - | 56,339 |
| Total Expenditures | \$ 4,104,852 | \$ 1,977,170 | \$ 1,523,737 | \$ 603,945 |

**Nestucca Valley School District
Financial Report
2020-21**

For Period Ending January 31, 2021

General Fund - Revenue & Expenditures by Function Code

| | Budget | Actual | Encumbrances | % Remaining | Variance |
|-----------------------------|---------------------|---------------------|---------------------|---------------|---------------------|
| Revenue: | | | | | |
| Local Revenue | \$ 6,180,000 | \$ 5,882,900 | \$ - | 4.81% | \$ (297,100) |
| Intermediate Revenue | 500,000 | 289,460 | - | 42.11% | (210,540) |
| State Revenue | 375,000 | 257 | - | 99.93% | (374,743) |
| Federal Revenue | - | - | - | 0.00% | - |
| Transfers | - | - | - | 0.00% | - |
| Beginning Fund Balance | 2,300,000 | 3,112,175 | - | -35.31% | 812,175 |
| Total Revenues | \$ 9,355,000 | \$ 9,284,792 | \$ - | 0.75% | \$ (70,208) |
| Expenditures: | | | | | |
| 1000- Instruction | \$ 3,866,897 | \$ 1,344,139 | \$ 1,758,400 | 19.77% | \$ 764,358 |
| 2000- Support Services | 3,540,688 | 1,690,742 | 1,445,931 | 11.41% | 404,015 |
| 5100- Debt Service | 122,415 | 73,240 | 6,207 | 35.10% | 42,968 |
| 5200- Transfers | 625,000 | 375,000 | 250,000 | 0.00% | - |
| 6100- Operating Contingency | 600,000 | - | - | 100.00% | 600,000 |
| 7000- Unappropriated EFB | 600,000 | - | - | 100.00% | 600,000 |
| Total Expenditures | \$ 9,355,000 | \$ 3,483,121 | \$ 3,460,538 | 25.78% | \$ 2,411,341 |

For Period Ending January 31, 2021

Special Revenue Funds - Revenue & Expenditures by Function Code

| | Budget | Actual | Encumbrances | % Remaining | Variance |
|---------------------------|---------------------|---------------------|---------------------|---------------|-----------------------|
| Revenue: | | | | | |
| Local Revenue | \$ 440,000 | \$ 62,413 | \$ - | 85.82% | \$ (377,587) |
| State Revenue | 1,728,709 | 302,428 | - | 82.51% | (1,426,281) |
| Federal Revenue | 1,111,143 | 336,976 | - | 69.67% | (774,167) |
| Interfund Transfers | 625,000 | 375,000 | 250,000 | 0.00% | - |
| Beginning Fund Balance | 200,000 | 455,342 | - | -127.67% | 255,342 |
| Total Revenues | \$ 4,104,852 | \$ 1,532,159 | \$ 250,000 | 56.58% | \$ (2,322,693) |
| Expenditures: | | | | | |
| 1000- Instruction | \$ 1,243,499 | \$ 267,318 | \$ 336,369 | 51.45% | \$ 639,812 |
| 2000- Support Services | 1,080,418 | 853,865 | 349,768 | -11.40% | (123,215) |
| 3000- Community Services | 1,050,935 | 471,807 | 427,106 | 14.47% | 152,022 |
| 5300- Transits | 730,000 | 384,180 | 410,494 | 0.00% | (64,674) |
| Total Expenditures | \$ 4,104,852 | \$ 1,977,170 | \$ 1,523,737 | 14.71% | \$ 603,945 |

Ratification of Employment

| Name | Site | Position | Action | Salary | Effective |
|------------------|------------|---------------------|----------|------------|-----------|
| Lucy Schiminesky | Jr/Sr High | Custodian .5 FTE | Resigned | \$16.81/hr | 1.29.2021 |
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