

Nestucca Valley School District

Nestucca Valley Junior / Senior High School
Parkway Drive ♦ Cloverdale, Oregon 97112 ♦ (503) 392-4892

Board of Director's Meeting

SEPTEMBER 14, 2020

6:30 pm - Public Session

AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

Topic: NVSD Board of Directors Meeting September 2020

Time: Sep 14, 2020 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84917774234?pwd=dzRJbmVhbHE5aGRLeGV1UTJjaXFpQT09>

Meeting ID: 849 1777 4234

Passcode: dg9Fh0

One tap mobile

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Meeting ID: 849 1777 4234

Passcode: 574323

Find your local number: <https://us02web.zoom.us/j/84917774234>

1.0 OPENING OF PUBLIC SESSION— VIA ZOOM and TBCC South Classroom—6:30 pm

1.1 Public Session Call To Order

1.2 Flag Salute

1.3 Attendance:

___ Annis Leslie

___ Emily Hurliman

___ Diane Boisa

___ Bill Hagerty Vice-Chair

___ Evan Carver, Chair

___ Misty Wharton, Superintendent

___ Ken Richwine, Secondary Principal

___ Megan Kellow, Special Programs Administrator

___ Chad Holloway, Elementary Principal

Approval of Agenda –SEPTEMBER 14, 2020

Recommendation: Approval of Agenda

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

2.0 COMMUNITY/SCHOOL PRESENTATIONS

3.0 PUBLIC COMMENT

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

4.0 CONSENT AGENDA—consolidated motion

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda. Members of the public who wish to speak on an item must first fill out a public comment card.*

4.1 Board Minutes from AUGUST 10, 2020 (Attachment 4.1)

4.2 AUGUST 2020 Financial Report (Attachment 4.2)

4.3 Ratification of Employment (Attachment 4.3)

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

5.0 ACTION /DISCUSSION

6 INFORMATION/ DIRECTOR QUESTIONS

6.1 Admin Reports (Attachment 6.1)

6.2 Board of Directors Updates

6.3 COVID 19 Planning

6.4 NVASI Update

6.5 Board Docs interface

7 FURTHER BUSINESS

8 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

Board of Director's Meeting

Minutes-August 10, 2020

OPENING OF PUBLIC SESSION

The Public Session was called to order by Board Chair Carver at 6:30 pm. Vice Chair Carver led the Pledge of Allegiance.

Attendance:

- X - Annis Leslie
- X - Emily Hurliman
- X - Diane Boisa
- X - Bill Hagerty, Vice Chair
- X - Evan Carver, Board Chair-
- X - Misty Wharton, Superintendent
- X - Ken Richwine, Junior-Senior High Principal
- X- Megan Kellow, Special Programs Administrator
- X - Chad Holloway-Associate Elementary Principal

Patrons, Students and Staff: Sharman Ensminger, Tim Hirsch, Andre Schellhaas, Diane Wilkinson, April Bailey, Danny DiCrispino, Tevin Gianella, Amy Gianella, Shane Stuart

Approval of Agenda-August 10, 2020

MOTION: Diane Boisa 2nd: Annis Leslie AYES: 5 NOES: 0 ABSTAIN: 0

COMMUNITY/SCHOOL PRESENTATIONS

- None

PUBLIC COMMENT

- None

CONSENT AGENDA—consolidated motion

- Board Minutes from the July 13, 2020 Board Meeting
- July 2020 Financial Report
- Ratification of Employment

MOTION: Diane Boisa 2nd: Emily Hurliman AYES: 5 NOES: 0 ABSTAIN: 0

ACTION DISCUSSION

- Recommendation: Approve the adoption of the Nestucca Valley School District pandemic plan (Attachment 5.1)

Explanation- This plan would be used in response to a COVID 19 outbreak on district facilities

MOTION: Diane Boisa 2nd: Annis Leslie AYES: 5 NOES: 0 ABSTAIN: 0

- Recommendation: Approve the adoption of the Nestucca Valley School District Fall 2020 blueprint (Attachment 5.2)

Explanation- At this time, the State of Oregon metrics for opening to in person schooling is not met, meaning there is too high of COVID 19 infection rate. Launching the school year with a distance learning model is our only option to operate safely and allows our educators to focus on improving the distance learning offering for our families

MOTION: Bill Hagerty 2nd: Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

- Recommendation: Approve- The list of NVSD items, surplus goods (Attachment 5.3)

Explanation- Reference attachment for list of materials that are recommended as surplus

MOTION: Diane Boisa 2nd: Annis Leslie AYES: 5 NOES: 0 ABSTAIN: 0

- Recommendation: Approve- Delay the start of the academic school year until September 21, 2020

Explanation- This allows our educators increased time for professional development and the scheduling of individualized parent teacher conferences (Pre-k-12) prior to the launch of academics. Teachers will work with families- training them on the new CANVAS and Acellus platforms. The district will still begin food service delivery on September 8, 2020.

MOTION: Diane Boisa 2nd: Annis Leslie AYES: 5 NOES: 0 ABSTAIN: 0

INFORMATION/DIRECTOR QUESTIONS

- Diane Boisa asks about progress towards hiring a school nurse. District has a candidate in mind, but until we are in the building again, we are holding off on the hiring process.
- Sports update: Seasons will be condensed. This could create a facilities issue for us, but things are still likely to change and we will adjust as necessary.
- Superintendent Wharton gives update about internet connectivity project. She is hoping we could have internet to all, or most, homes by September 24, 2020. This project will also provide access to a Hamm radio system that could help communications in case of an emergency.
- Superintendent Wharton reports that we now are eligible for an additional ODE grant to support schools during COVID-19 and CDL.

- NVASI: This week, NVASI emailed a schematic design. They will be present for the September 2020 board meeting with more details.

FURTHER BUSINESS

With no further business, Board Chair Carver adjourned the meeting at 6:50 p.m.

Nestucca Valley School District
 Financial Report
 2020-21

4.2

For Period Ending August 31, 2020

General Fund - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
1111 Current Taxes	\$ 5,918,000	\$ -	\$ -	(5,918,000)
1112 Prior Taxes	150,000	-	-	(150,000)
1114 PILOT	-	-	-	-
1190 Interest on Taxes	7,500	-	-	(7,500)
1411 Transportation Fees/Other	-	-	-	-
1510 Interest	62,000	1,773	-	(60,227)
1790 Extra Curricular Activities	-	-	-	-
1920 Contributions & Donations	2,500	-	-	(2,500)
1960 Recovery of Expenditures	10,000	119	-	(9,881)
1990 Miscellaneous Revenue	30,000	-	-	(30,000)
1991 E-Rate Reimbursement	-	-	-	-
Total Local Revenue	6,180,000	1,892	-	(6,178,108)
2101 County School Fund	500,000	-	-	(500,000)
Total Intermediate Revenue	500,000	-	-	(500,000)
3103 Common School Fund	45,000	-	-	(45,000)
3104 State Timber Revenue	300,000	-	-	(300,000)
3199 Unrestricted Revenue	30,000	-	-	(30,000)
3204 Driver Education	-	-	-	-
3299 Other Restricted Grants in Aid	-	-	-	-
Total State Revenue	375,000	-	-	(375,000)
5400 Beginning Fund Balance*	2,300,000	-	-	(2,300,000)
Total Other Sources	2,300,000	-	-	(2,300,000)
Total Revenues	\$ 9,355,000	\$ 1,892	\$ -	(9,353,108)
Expenditures:				
100 - Salaries	\$ 3,566,257	\$ 197,335	\$ 2,691,588	\$ 677,334
200 - Benefits	2,564,347	112,063	2,012,281	440,003
300 - Purchased Services	705,594	35,031	298,842	371,721
400 - Supplies & Materials	416,887	39,690	191,697	185,500
500 - Capital Outlay	-	-	-	-
600 - Other Objects	276,915	108,411	15,704	152,800
700 - Transfers	625,000	-	625,000	-
800 - Operating Contingency	600,000	-	-	600,000
800 - Unappropriated EFB	600,000	-	-	600,000
Total Expenditures	\$ 9,355,000	\$ 492,530	\$ 5,835,112	\$ 3,027,358

*Pending audit completion

Nestucca Valley School District
 Financial Report
 2020-21

For Period Ending August 31, 2020

Special Revenue Funds - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
Local Revenue	\$ 440,000	\$ 4,139	\$ -	\$ (435,861)
State Revenue	1,728,709	-	-	(1,728,709)
Federal Revenue	1,111,143	23,313	-	(1,087,830)
Interfund Transfers	625,000	-	625,000	-
Beginning Fund Balance*	200,000	-	-	(200,000)
Total Revenues	\$ 4,104,852	\$ 27,452	\$ 625,000	\$ (3,452,400)
Expenditures:				
100 - Salaries	\$ 869,411	\$ 29,581	\$ 460,425	\$ 379,405
200 - Benefits	674,329	17,802	337,962	318,565
300 - Purchased Services	390,775	3,006	9,402	378,367
400 - Supplies & Materials	1,083,998	145,617	232,511	705,870
500 & 600 - Capital & Other Objects	300,000	-	19,281	280,719
700 - Transits	730,000	-	-	730,000
800 - Reserved for Next Yr	56,339	-	-	56,339
Total Expenditures	\$ 4,104,852	\$ 196,006	\$ 1,059,581	\$ 2,849,265

*Pending audit completion

Nestucca Valley School District
 Financial Report
 2020-21

For Period Ending August 31, 2020

General Fund - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 6,180,000	\$ 1,892	\$ -	99.97%	\$ (6,178,108)
Intermediate Revenue	500,000	-	-	100.00%	(500,000)
State Revenue	375,000	-	-	100.00%	(375,000)
Beginning Fund Balance*	2,300,000	-	-	100.00%	(2,300,000)
Total Revenues	\$ 9,355,000	\$ 1,892	\$ -	99.98%	\$ (9,353,108)
Expenditures:					
1000- Instruction	\$ 3,866,897	\$ 12,266	\$ 2,763,371	28.22%	\$ 1,091,260
2000- Support Services	3,540,688	477,782	2,434,328	17.75%	628,578
5100- Debt Service	122,415	2,483	12,414	87.83%	107,518
5200- Transfers	625,000	-	625,000	0.00%	-
6100- Operating Contingency	600,000	-	-	100.00%	600,000
7000- Unappropriated EFB	600,000	-	-	100.00%	600,000
Total Expenditures	\$ 9,355,000	\$ 492,531	\$ 5,835,113	32.36%	\$ 3,027,356

For Period Ending August 31, 2020

Special Revenue Funds - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 440,000	\$ 4,139	\$ -	99.06%	\$ (435,861)
State Revenue	1,728,709	-	-	100.00%	(1,728,709)
Federal Revenue	1,111,143	23,313	-	97.90%	(1,087,830)
Interfund Transfers	625,000	-	625,000	0.00%	-
Beginning Fund Balance*	200,000	-	-	100.00%	(200,000)
Total Revenues	\$ 4,104,852	\$ 27,452	\$ 625,000	84.11%	\$ (3,452,400)
Expenditures:					
1000- Instruction	\$ 1,243,499	\$ 5,758	\$ 500,545	59.28%	\$ 737,196
2000- Support Services	1,080,418	130,621	144,874	74.50%	804,923
3000- Community Services	1,050,935	59,626	414,163	54.92%	577,146
5300- Transits	-	-	-	0.00%	-
Total Expenditures	\$ 3,374,852	\$ 196,005	\$ 1,059,582	62.80%	\$ 2,119,265

*Pending audit completion

4.3

Ratification of Employment August 2020

Name	Site	Position	Action	Salary	Effective
Linda Windle	District-Transportation	Bus Driver	Resigned	\$23.18/hr .75 FTE	September 3, 2020



NESTUCCA VALLEY SCHOOL DISTRICT

P.O. Box 99, Cloverdale, Or. 97112 503-392-4892 FAX- 503-392-9061
Inspiring individual excellence, instilling diligence, and initiating life-long learning

Misty Wharton
Superintendent
Kim Seals
Financial Services Liaison
Ursula McVittie
Human Resources Specialist

NESTUCCA VALLEY SCHOOL DISTRICT SEPTEMBER 14, 2020 REGULARLY SCHEDULED BOARD MEETING

BOND/FACILITIES-

The recent wind storm and wildfires halted our work on the K-8 project. Today work has returned to normal. Drywall is beginning to be installed in the renovated existing school. The water system components will be shipped by the manufacturer this week, the playground equipment will be set, and work will continue on the new drain field.

The high school seismic project in is the final two weeks of work.

FALL 2020- This week each our our registered students will have a scheduled conference with their teacher. The last two weeks staff have been participating in professional development that has helped to expand their online instructional skills. The district will be utilizing CANVAS as our leaning management system and supplementing our state approved adopted curriculum with Acellus. Students will begin engaging with their teachers, daily, on September 21, 2020.

NVASI- The schematic design for the NVASi proposed Community Park has been completed. At the October 2020 board meeting the NVASi board will present the schematic design to the board of directors.

FOOD SERVICE- Families are now accessing the free food service for 1yr olds-18 year children living in our region. To sign up families visit our website. We are currently serving 240 students and that number will continue to grow.

NOTES FROM NESTUCCA JUNIOR SENIOR HIGH SCHOOL

September 14, 2020

Upcoming Activities:

- Parent Teacher conferences are scheduled to begin this Wednesday. Teachers are reaching out to parents to get those scheduled.
- Device pick up is happening up here the first part of this week.
- Textbooks will be delivered next week.

Recent Activities:

- Online Registration is complete, and thanks to Tami and Barb chasing down some parents, we have every one accounted for. This was a new process for our community, so there was a learning curve. I am confident that we will be able to smooth out the process next year.
- We had several families that have chose to homeschool or do online school with their students until we are back face to face, but we had more new students than those that withdrew. At the Jr Sr. High, we have 231 students enrolled in seventh grade through twelfth.
- Seismic Retrofit continues on and the gym floor looks great! It will be a changed school when we do get students back in the building.

Transportation:

- Our new buses were delivered last week, and our new van will be delivered next month. We will start the process for getting rid of a few buses that are no longer in use.
- Food delivery started this past week, and seems to be going pretty well.

2020 seems to keep throwing challenges our way. The current situation with the wind storms and fires have directly impacted staff in the District and at the Elementary. I am in communication with my impacted staff and they and their families are safe and cared for. Further, in spite of the challenges we all are facing the staff is continuing forward with their learning and preparation for the beginning of distance learning. The staff is remarkably adaptable and tenacious in their work.

One of the highlights of the last couple of weeks is having staff physically present in spite of the social distancing and other precautions in place for COVID-19. Their presence and proximity has been a morale boost for them and me. It has also helped them to learn and prepare collaboratively for this coming year.

Teachers learning and collaboration has centered on the Learning Management System – Canvas which we will be using this year. Canvas should prove to be a valuable tool for the district going forward. Thanks go to Robin Richwine for all of her work on this tool. Also, staff has been working on the learning platforms Seesaw and Google Classroom. I am excited to see the teachers work with our families to implement these different tools to provide Comprehensive Distance Learning. (CDL)

I am glad to have the following new staff come on board, Johns Sousa 3rd grade, Jenni Green 1st grade and Sharmen Ensminger Counselor. Each of these individuals is already proving themselves to be valuable members of the team. I look forward to working with them for many years. Additionally, we have the new to us staff at Nestucca Valley Early Learning Center whom I am sure you know.

As I have said before I am very thankful to be here during times like this and with the knowledge that my colleagues and community look out for and take care of each other.

Chad C. Holloway
Principal
Nestucca Valley Elementary School