

Nestucca Valley School District

Nestucca Valley Junior / Senior High School

Parkway Drive ♦ Cloverdale, Oregon 97112 ♦ (503) 392-4892

Board of Director's Meeting

November 9, 2020

6:30 pm - Public Session- Zoom invite below

AGENDA

The Nestucca Valley School Board encourages public input. Persons wishing to address the Board on school related issues, are invited to do so, either when the item is presented on the agenda, or under the "Public Comments" section. In the interest of time and order, presentations from the public are limited to three (3) minutes per person, and the total time for individual agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from members of the public in attendance. If you wish to speak under Public Comments, please complete a Public Comment Form and turn it in to the Assistant to the Superintendent. The Board requests complaints or charges against an employee be held in Executive Session. Individuals who require disability-related accommodations or modifications to participate in the Board meeting should contact the Superintendent in writing prior to the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82646628048?pwd=WHQyaTFFtY0NKMUUrUnQrRWdjeEJDUT09>

Meeting ID: 826 4662 8048

Passcode: 278212

Dial by your location

+1 253 215 8782 US (Tacoma)

Meeting ID: 826 4662 8048

Passcode: 278212

1.0 OPENING OF PUBLIC SESSION—High School Media Center and ZOOM Invite —6:30 pm

1.1 Public Session Call To Order

1.2 Flag Salute

1.3 Attendance:

___ Annis Leslie

___ Emily Hurliman

___ Diane Boisa

___ Bill Hagerty Vice-Chair

___ Evan Carver, Chair

___ Misty Wharton, Superintendent

___ Ken Richwine, Secondary Principal

___ Megan Kellow, Special Programs Administrator

___ Chad Holloway, Elementary Principal

Approval of Agenda –November 9, 2020
Recommendation: Approval of Agenda

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

2.0 COMMUNITY/SCHOOL PRESENTATIONS

K-8 Bond Project Update- Brian Hardebeck Day CPM
Facilities Development- Chief Jim Oeder Nestucca Rural Fire Department

3.0 PUBLIC COMMENT

***Opportunity for Citizens to address items not on the Agenda. Persons wishing to address the Board on any school related issue not listed elsewhere on the agenda are invited to do so now. Board Members are limited, but not required, to give a brief response to public statements or questions regarding non-agenda items.*

4.0 CONSENT AGENDA—consolidated motion

***The purpose of the Consent Agenda is to expedite action on routine agenda items. These items will be acted upon with one motion, second and approval of the Board, unless a member of the board or public wishes to pull the item for individual discussion and action. All matters listed under Consent Agenda are those on which the board has previously deliberated or can be classified as routine items of business. **There will be no separate discussion of these items prior to the vote by the Board unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Agenda.** Members of the public who wish to speak on an item must first fill out a public comment card.*

4.1 Board Minutes from October 12, 2020 (Attachment 4.1)

4.2 October 2020 Financial Report (Attachment 4.2)

4.3 Ratification of Employment (Attachment 4.3)

MOTION: _____ 2nd: _____ AYES: _____ NOES: _____ ABSTAIN: _____

5.0 ACTION /DISCUSSION

6.0 INFORMATION/ DIRECTOR QUESTIONS

6.1 Administrator Reports (Attachment 6.1)

6.2 Blueprint for Safe Schools Ready Learners

6.3 Internet access update

6.4 Board of Directors Reports

6.5 Superintendent Evaluation

7.0 FURTHER BUSINESS

8.0 ADJOURNMENT

Any documents that are public records and are provided attachments to public session items on this agenda are accessible to the public on the District's Website, with the exception of documents provided at the time of the meeting. Documents that are public records, and are provided at the time of the meeting to a majority of the Board regarding a public session item, will be made available for public inspection upon request to the Superintendent's Assistant.

4.)

Nestucca Valley School District

Board of Director's Meeting

Minutes-October 12, 2020

OPENING OF PUBLIC SESSION

- The Public Session was called to order by Board Chair Carver at 6:30 pm. Board Chair Carver led the Pledge of Allegiance.

Attendance:

- X - Annis Leslie
- X - Emily Hurliman
- X - Diane Boisa
- X - Bill Hagerty, Vice Chair
- X - Evan Carver, Board Chair-
- X - Misty Wharton, Superintendent
- X - Ken Richwine, Junior-Senior High Principal
- X- Megan Kellow, Special Programs Administrator
- X - Chad Holloway-Associate Elementary Principal

Patrons, Students and Staff: Sharman Ensminger, Tim Hirsch, Andre Schellhaas, Kenny Hurliman, Russ Sanders, Josh Armstrong, Diane Wilkinson, April Bailey, Luann Anderson, Tevin Gianella, Amy Gianella, Shane Stuart, Crissa Alexander, Madlen Silkwood

Approval of Agenda-October 12, 2020

MOTION: Diane Boisa_2nd: Annis Leslie_AYES: 5 NOES: 0 ABSTAIN: 0

COMMUNITY/SCHOOL PRESENTATIONS

- NVASI Presentation: NVASI representatives (Kenny Hurliman and Josh Armstrong) asked for approval of their new schematic design and Tillamook Co. pre-application. Brief discussion regarding shifting focus and creating a park that includes athletic facilities. Ms. Wharton give some updates about process moving forward.
- Russ Sanders: Mr. Sanders asks the Board for approval to pursue a grant designed to better support students with SPED eligibility during CDL. Mr. Sanders provides

the Board with a Powerpoint presentation detailing the grant and what benefits it could provide to students during CDL.

PUBLIC COMMENT

- April Bailey: Ms. Bailey reports concerns about action item 5.3, authorizing Superintendent Wharton to pursue the purchase and deed to the NVELC and property, questioning if buying another property is the best use of funding at this time. She also asked about where the funding is coming from to make said purchase. She also expressed concern about action item 5.4, extending comprehensive distance learning model through the second quarter, questioning if the community should have more input in these decisions, as many parents are struggling. Ms. Bailey also asked if there were other options besides CDL.



CONSENT AGENDA—consolidated motion

- Board Minutes from the September 14, 2020 Board Meeting
- September 2020 Financial Report

MOTION: Diane Boisa 2nd: Emily Hurliman AYES: 5 NOES: 0 ABSTAIN: 0

ACTION DISCUSSION

- *Recommendation: Approve:* Division 22 Standards for the 2019-2020 School year (Attachment 5.1)
Explanation- As a result of the COVID 19 Pandemic and multiple waivers the state of Oregon has received from the USDE the Division 22 Standards and process have been altered. NVSD meets all Division 22 Standards for the 2019-2020 SY.

MOTION: Annis Leslie 2nd: Emily Hurliman AYES: 5 NOES: 0 ABSTAIN: 0

- *Recommendation: Approve :*The revised draft of the Student Investment Account plan for the NVSD (Attachment 5.2)
Explanation- As a result of the COVID 19 Pandemic and the downturn of the economy in Oregon our SIA plan was amended to fit the reduction in allocations from the state.

MOTION: Diane Boisa 2nd: Annis Leslie AYES: 5 NOES: 0 ABSTAIN: 0

- *Recommendation: Approve* : Authorize Superintendent Wharton to pursue the purchase and deed to the Nestucca Valley Early Learning Center facility and property
Explanation- This is the next legal step to complete in order to create free access to Pre-K opportunities for the youth of our community.

MOTION: Diane Boisa 2nd: Emily Hurliman AYES: 5 NOES: 0 ABSTAIN: 0

- *Recommendation: Approve* :Authorize Superintendent Wharton to work with Nestucca Valley Athletic Supporters in pursuit of a conditional use permit from the county for the NV Community Park.
Explanation- This is the next needed step in order to begin development of tax lot 800. If the conditional use I granted then a new MOU with NVASI will need to be drafted.

MOTION: Annis Leslie 2nd: Diane Boisa AYES: 5 NOES: 0 ABSTAIN: 0

- *Recommendation: Approve* : Implement comprehensive distance learning model through the second quarter
Explanation- At this time this is the safest decision for our students, staff and community. This will provide the least disruptive learning opportunity for our districts.

MOTION: Diane Boisa 2nd: Annis Leslie AYES: 5 NOES: 0 ABSTAIN: 0

INFORMATION/DIRECTOR QUESTIONS

- No questions, or updates, regarding administration report and Board of Directors updates.
- Covid 19 Planning- District will submit the blueprint for continued distance learning.
- Internet Project-The first home in Hebo now has internet. All future sites are being prepped (in various states of completion). These internet towers are being funded by grant funds related to comprehensive distance learning.

FURTHER BUSINESS

- Kenny Hurliman (NVASI, parent/community member) asks what the amount of grant money the district takes in. Superintendent Wharton responds that the district has taken in approximately 10 million dollars over the last three years.
- With no further business, Board Chair Carver adjourned the meeting at 7:05 p.m.

4.2

**Nestucca Valley School District
Financial Report
2020-21**

For Period Ending October 31, 2020

General Fund - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
1111 Current Taxes	\$ 5,918,000	\$ -	\$ -	(5,918,000)
1112 Prior Taxes	150,000	33,818	-	(116,182)
1114 PILOT	-	-	-	-
1190 Interest on Taxes	7,500	-	-	(7,500)
1411 Transportation Fees/Other	-	-	-	-
1510 Interest	62,000	4,399	-	(57,601)
1790 Extra Curricular Activities	-	-	-	-
1920 Contributions & Donations	2,500	-	-	(2,500)
1960 Recovery of Expenditures	10,000	13,765	-	3,765
1990 Miscellaneous Revenue	30,000	-	-	(30,000)
1991 E-Rate Reimbursement	-	-	-	-
Total Local Revenue	6,180,000	51,982	-	(6,128,018)
2101 County School Fund	500,000	-	-	(500,000)
Total Intermediate Revenue	500,000	-	-	(500,000)
3103 Common School Fund	45,000	-	-	(45,000)
3104 State Timber Revenue	300,000	-	-	(300,000)
3199 Unrestricted Revenue	30,000	-	-	(30,000)
3204 Driver Education	-	-	-	-
3299 Other Restricted Grants in Aid	-	-	-	-
Total State Revenue	375,000	-	-	(375,000)
4300/4500 Federal Revenue	-	-	-	-
Total Federal Revenue	-	-	-	-
5400 Beginning Fund Balance	2,300,000	3,112,175	-	812,175
Total Other Sources	2,300,000	3,112,175	-	812,175
Total Revenues	\$ 9,355,000	\$ 3,164,157	\$ -	(6,190,843)
Expenditures:				
100 - Salaries	\$ 3,566,257	\$ 739,052	\$ 2,397,307	\$ 429,898
200 - Benefits	2,564,347	485,414	1,754,682	324,251
300 - Purchased Services	705,594	120,745	288,788	296,061
400 - Supplies & Materials	416,887	97,702	158,476	160,709
500 - Capital Outlay	-	-	-	-
600 - Other Objects	276,915	192,859	20,525	63,531
700 - Transfers	625,000	-	-	625,000
800 - Operating Contingency	600,000	-	-	600,000
800 - Unappropriated EFB	600,000	-	-	600,000
Total Expenditures	\$ 9,355,000	\$ 1,635,772	\$ 4,619,778	\$ 3,099,450

**Nestucca Valley School District
Financial Report
2020-21**

For Period Ending October 31, 2020

Special Revenue Funds - Revenue & Expenditures by Object Code

	Budget	Actual	Encumbrances	Variance
Revenue:				
Local Revenue	\$ 440,000	\$ 5,439	\$ -	\$ (434,561)
State Revenue	1,728,709	12,865	-	(1,715,844)
Federal Revenue	1,111,143	57,722	-	(1,053,421)
Interfund Transfers	625,000	-	625,000	-
Beginning Fund Balance	200,000	455,342	-	255,342
Total Revenues	\$ 4,104,852	\$ 531,368	\$ 625,000	\$ (2,948,484)
Expenditures:				
100 - Salaries	\$ 869,411	\$ 163,669	\$ 592,817	\$ 112,925
200 - Benefits	674,329	121,887	433,823	118,619
300 - Purchased Services	390,775	76,738	43,435	270,602
400 - Supplies & Materials	1,083,998	399,252	318,739	366,007
500 & 600 - Capital & Other Objects	300,000	320,864	1,124	(21,988)
700 - Transits	730,000	-	-	730,000
800 - Reserved for Next Yr	56,339	-	-	56,339
Total Expenditures	\$ 4,104,852	\$ 1,082,410	\$ 1,389,938	\$ 1,632,504

**Nestucca Valley School District
Financial Report
2020-21**

For Period Ending October 31, 2020

General Fund - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 6,180,000	\$ 51,982	\$ -	99.16%	\$ (6,128,018)
Intermediate Revenue	500,000	-	-	100.00%	(500,000)
State Revenue	375,000	-	-	100.00%	(375,000)
Federal Revenue	-	-	-	0.00%	-
Transfers	-	-	-	0.00%	-
Beginning Fund Balance	2,300,000	3,112,175	-	-35.31%	812,175
Total Revenues	\$ 9,355,000	\$ 3,164,157	\$ -	66.18%	\$ (6,190,843)
Expenditures:					
1000- Instruction	\$ 3,866,897	\$ 574,536	\$ 2,479,666	21.02%	\$ 812,695
2000- Support Services	3,540,688	1,005,496	2,128,941	11.47%	406,251
5100- Debt Service	122,415	55,739	11,173	45.34%	55,503
5200- Transfers	625,000	-	625,000	0.00%	-
6100- Operating Contingency	600,000	-	-	100.00%	600,000
7000- Unappropriated EFB	600,000	-	-	100.00%	600,000
Total Expenditures	\$ 9,355,000	\$ 1,635,771	\$ 5,244,780	26.45%	\$ 2,474,449

For Period Ending October 31, 2020

Special Revenue Funds - Revenue & Expenditures by Function Code

	Budget	Actual	Encumbrances	% Remaining	Variance
Revenue:					
Local Revenue	\$ 440,000	\$ 5,439	\$ -	98.76%	\$ (434,561)
State Revenue	1,728,709	12,865	-	99.26%	(1,715,844)
Federal Revenue	1,111,143	57,722	-	94.81%	(1,053,421)
Interfund Transfers	625,000	-	625,000	0.00%	-
Beginning Fund Balance	200,000	455,342	-	-127.67%	255,342
Total Revenues	\$ 4,104,852	\$ 531,368	\$ 625,000	71.83%	\$ (2,948,484)
Expenditures:					
1000- Instruction	\$ 1,243,499	\$ 122,508	\$ 453,666	53.67%	\$ 667,325
2000- Support Services	1,080,418	727,907	305,374	4.36%	47,137
3000- Community Services	1,050,935	231,995	630,898	17.89%	188,042
5300- Transits	-	-	-	0.00%	-
Total Expenditures	\$ 3,374,852	\$ 1,082,410	\$ 1,389,938	26.74%	\$ 902,504

4.3

4.3 Ratification of Employment

Name	Site	Position	Action	Salary	Effective
William Wilkinson	District	Maintenance Specialist	Long Term sub to Employee	\$23.18/hr	10/21/2020
Christina Childress	District	Bus Driver	Resigned	\$18.09/hr	11/05/2020

6.1



NESTUCCA VALLEY SCHOOL DISTRICT

P.O. Box 99, Cloverdale, Or. 97112 503-392-4892 FAX- 503-392-9061
Inspiring individual excellence, instilling diligence, and initiating life-long learning

Misty Wharton
Superintendent
Kim Seals
Financial Services Liaison
Ursula McVittie
Human Resources Specialist

NESTUCCA VALLEY SCHOOL DISTRICT November 12, 2020 REGULARLY SCHEDULED BOARD MEETING

BOND/FACILITIES-

- The district has received a temporary occupancy for the renovated K-6 building
- Teachers will return to the K-6 building during the week of November 16, 2020
- The renovation looks great and the students, staff, and community will be proud of the work that has been accomplished.
- The seismic work at the high school has concluded. This work also looks great!
- The bond project is ahead of schedule and on budget

FOOD SERVICE- Our school district has qualified our student body PreK-12 for free meals for the next four year through a process call Community Eligibility Program.

COVID 19- As an administrative team we are discussing the next steps to take when considering offering "limited in person instruction" to some of our students. As the state has altered the school metrics this becomes a more attainable goal for our district. Our staff is also beginning to create the blueprint for Ready Schools Safe Learning hybrid model that will be offered to our families in January. About 50% of our families have taken the survey declaring if they will send their child to a hybrid model of instruction or choose to continue distance learning. Of course all of this work is dependent upon our county continuing to qualify under the most recent metrics.

NOTES FROM NESTUCCA JUNIOR SENIOR HIGH SCHOOL

November 9, 2020

Upcoming Activities:

- After School Tutoring will start up in the next few weeks. We have several kids that are needing help, not just in their homework, but in organization, so will be making Zoom appointments with them to help them along with whatever will make them successful.
- Grades will be mailed out this next week for first quarter. First and Second quarter grades are always combined to make the Semester classes. Due to the delayed start, some students are just getting into the swing, etc., we will be doing a soft ending to our 1st quarter and allowing students to turn in first quarter assignments during second quarter. We want all kids to feel successful.

Recent Activities:

- We are navigating the pathways of Canvas and Synergy working together so that teachers aren't spending extra energy entering grades in multiple places, students stay up to date on what exactly is on their "To Do" list, and parents are made aware of where a student is in terms of their grade.
- Our classified continue to evolve into whatever job needs to be completed that day...not worrying about any task not being part of their responsibility, but making all of the students' success as all of our responsibilities. I would like to give a shout out to some specific people to give you an idea of some of the ways they are adapting to new and unique roles.
- Our food service count, and the laptops handed out, just continue to rise, as parents are becoming more and more familiar with routines and asking for help.
- Our 9th Grade Success team instigated Hangouts, which there are about 10 or more each week. These hangouts are Zoom calls that students can login to and talk, socialize, etc over whatever topic that hangout has on schedule. We have everything from karaoke, cars, movies and gaming to painting, improv and more. Both staff and students are enjoying the hangout times because this is where the relationships are built...this is why our staff got into education, and this is what the students miss.
- Staff have been working on the individual student plans for those students who received an incomplete last spring. We also recognize that the majority of the students who received incompletes are the same ones struggling right now, so we are trying to make it as easy as possible for them to get to the assignments they need to complete to change their incomplete to passing.
- A new sign for the top of the football scoreboard is currently being produced, as are new banners for the gym. The banners will identify the teams in our league, and we are having State Championship banners made up, etc. When the students return, it will look like a completely different gym. (Speaking of which, if you haven't seen it, you should come up and take a look at our basketball court. It looks like a college court the way the painting was done this time, and with the new lighting, it SPARKLES!)

Transportation:

- As I said last month, Grant has had to adapt to new routes almost weekly, as new families are added to the food route, or we have more paper packets than normal to deliver. He has done a good job making sure all routes are covered and staffed with a driver and an assistant.
- Our new van was delivered and is already being used quite a bit with one these routes.

October 7, 2020

Board Members,

Teachers are working hard in this less than ideal circumstance to ensure they are serving our students as well as they are able while keeping them safe and healthy. Students have, for the most part, gotten into the routine of our Comprehensive Distance Model. The students have proven themselves to be remarkably adaptable and it is a joy to see their faces each day.

Currently, I am working with Superintendent Wharton and O'Brien Company to implement the transition of our K-6 staff back into the remodeled portion of the old building and out of the High School. I am excited to begin to utilize the K-8 facility and staff is also excited to be back in the building. I appreciate all the hard work that has gone into getting to the point where we can begin to reoccupy the building. Thanks go to the crew from O'Brien, their Sub-Contractors, Brian Hardebeck from Day-CPM, Gene Martin, NVSD's Maintenance Crew and many others for making this transition possible.

Also, at this time I am planning for the potential return of students to the building, under the guidance issued by the Oregon Department of Education. This is a complex task with a tremendous amount of planning and work to safely return students to school. The lift required in doing this work is made lighter because of the competence and dedication of the staff involved. Further, while we understand the very real potential that Comprehensive Distance Learning will continue into the indefinite future; the staff and I are excited by the possibility of seeing students again in person.

Finally, I am proud of the tremendous amount of work and passion everyone, you included, has put into making the best they can of the situation we find ourselves in.

Sincerely,

Chad C. Holloway
Principal
Nestucca Valley Elementary School

Kellow-Board Notes-11/9/20

Special Education:

1. We are currently working on our annual SPR&I process. This ODE collection requires that special education files are picked at random and are carefully evaluated for compliancy with current special education legal requirements. Due to the size of our district, they have selected 6 student files. From there, any errors must be immediately addressed and corrected via additional file review or reconvening the special education team.
2. In addition, we are also coming up on the largest SPED collection of the year. The SECC (special education child count) is due December 1st and provides the Department of Education with accurate counts and specific data for state and national reports. In January, we will receive our ECR (Electronic Correction Report). This ECR will tell us if they have identified errors within our report (for example, if two districts report the same student) and we must make immediate efforts to correct the problem. Shout out to our case managers for going above and beyond to make sure all paperwork is in and accurate before the December 1st deadline!
3. A special thank you to the SPED case managers. Providing equitable, consistent and relevant educational opportunities for our students with special needs has been extremely challenging during CDL. Although there has been a lot to overcome and many challenges still lay ahead, the SPED team has really done an excellent job while maintaining a positive outlook and focus on our students.

Special Programs:

1. Both our REAP and Title 1A Budget Narrative have now been approved and we are now able to start dispersing funds. This year, the focus of federal programs funding will be directed towards technology and making sure all students have access no matter the educational model (CDL, Hybrid, in person).
2. I have completed my first round of SSID and ADM reporting. I learned a lot and I appreciate the support I was able to access from Liz Kellow and Robin Richwine. I still have a lot to learn about the process, but I am sure it will become easier with each new round of reporting.
3. November is also the month in which our first round of ESL reports and collections are due. I will be working with Madlen Silkwood to make sure our data is updated and accurate.

NVELC

Our teachers and staff are doing amazing. I've been attending some of the Zoom meetings in the morning. Highlights have been to see a group of 3 year olds pull out the materials from their packs to work along with their teacher and each other on drawing faces, counting blocks, or cutting an orange rectangle. We included those enrolled 2 year olds in this group, and they are attending every day. We are also inclusive to any siblings or families who might be nanny-sharing with other families from Neskowin Valley. The feedback has been very positive and I think will go a long way to build a genuine relationship with families in our community.

Our 4 year old class has almost 70% attendance every morning and are having fun with reading stories, continuing their letter recognition and their favorite- chatting with each other and their teachers at the end. We have two IA's on this call to assist Ashlee, as she sometimes has over 20 students on screen! We are starting to discuss plans for more intensive Kindergarten Readiness, and individualize these plans to the fullest extent possible. The teachers make themselves available on an open Zoom from 11:30-12:30 for families and students. If no one takes advantage of that time, the assistants log on, and they go through notes from that morning's meeting, who was engaged, who looked like they need support and how to better operate the next day. At 12:30, our days rotate with a story time zoom, Power Paws from Sharman, or music with Bobbi. Friday's are spent reaching out to families, and planning the Zoom time with each other. For the past few weeks, we have had IFSP's every Friday along with the ESD team. This has also been a good way to connect more with the parents, as some of them do not have high attendance. I'm attending each of these as well as the teachers.

Packets have been going home every week, to coincide with what is planned for the week. Those packets have been extremely important and helpful, from what I hear from the parents and students. The engagement has gone up and more are showing up for class, now that they know they'll have what their student needs to interact.

In our last staff meeting, we created Google Sheet rosters for each class, so we can all visibly see who is continuously engaged (and with who), who might need supports, who has completed the ASQ assessments, and other items that Synergy doesn't track. Three of our teachers have been working from their classrooms, consistently. Following the school district, we will be asking all staff to come back to the building in their own spaces on the 16th. We will be setting up the infant room as a material space for an IA and the front office will be manned by another IA, so everyone will be able to socially distance. I'm so grateful for everyone on our staff, and as we look to possible in person learning (with over 50 three and four year olds), we are starting to consider what that would look like.

Mostly, we are grateful to be a part of the school district, especially at this time. Everyone has been helpful and supportive.

Thank you!
Diane

Diane Wilkinson
Early Learning Program Director
Nestucca Valley Early Learning Center
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www.nvelc.com