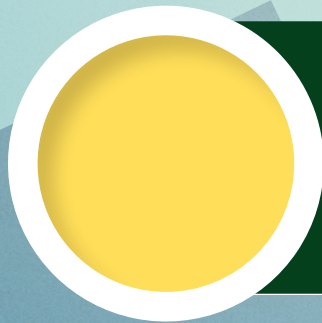


Public Comment

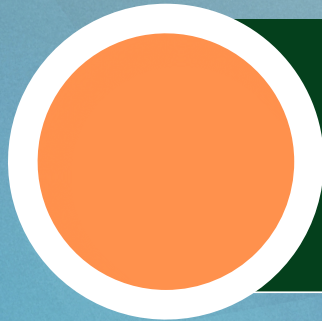
Question 1: What are the Different Types of Board Meetings?

REGULAR MEETING



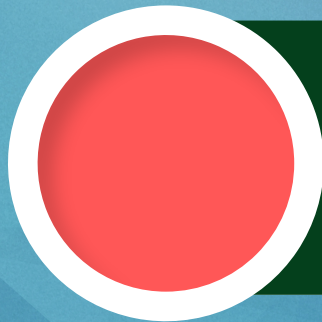
- Annually the Board approves a calendar of Regular Board meetings during the annual organizational meeting held in December.
- Regular meeting agendas must be posted at least 72 hours before the meeting and must allow public comment on both agenda and non-agenda items.

SPECIAL MEETING



- If the Board needs to conduct business outside of Regular meetings, they will schedule a "Special" meeting.
- Special meetings often facilitate study sessions, board workshops or presentations, but can also be scheduled to attend to business that is time sensitive.
- Special meetings must be posted 24 hours before the meeting and only allow for public comment on items on the agenda.

CLOSED SESSION



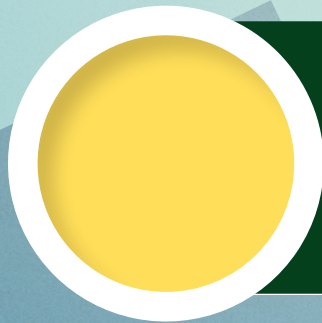
- Only matters legally allowed by the Brown Act will be discussed in closed session. These matters include employee contract negotiations, district litigation, personnel matters, and the superintendent evaluation.
- Closed session meetings must be part of a regular meeting or a special meeting and will allow for the public comment prior to the board beginning a closed session.



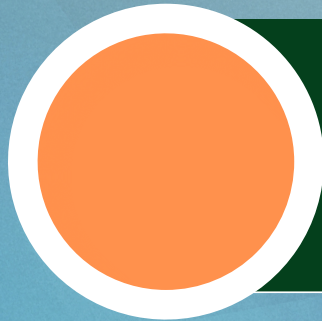
Public Comment

Question 2: What is "Public Comment" at a Board Meeting?

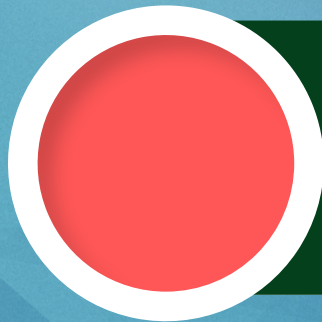
Board members want to ensure that voices of the community are heard at the designated times during the meeting.



- Board meetings are meetings of the board held in public, but they are not "town hall meetings" where the officials and community members engage in an unstructured manner.



- Public input into the business of the board will be structured to balance the public's "right" to address the board and the board's "right" to conduct its meeting in a productive and efficient manner.



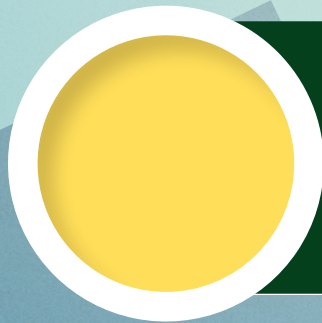
- The main purpose of public participation at board meetings is to help inform board deliberations, and not to address the community or audience.



Public Comment

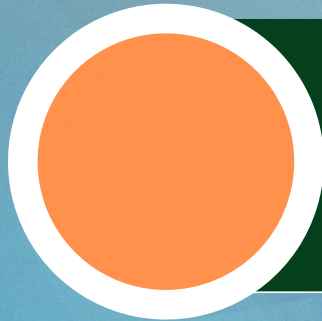
Question 3: When Can I Make My Public Comment?

REGULAR MEETING



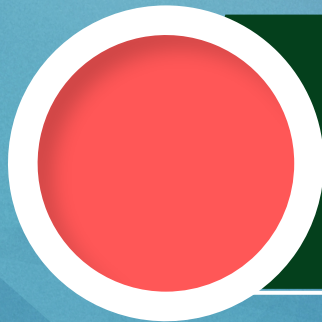
- If you wish to address the board on a non-agenda item, you can submit a request, and you will be called upon during the "Opportunity for Public Comment & Addressing the Board".
- If you wish to address the board on an agenda item, you can submit a request and you will be called to address the board when the agenda item has been presented to the board, but before the board discusses or deliberates the item.

SPECIAL MEETING



- You cannot address the board on a non-agenda item during a special meeting.
- If you wish to address the board on an agenda item, you can submit a request and you will be called to address the board once any item presentation has been made but before the board discusses or deliberates the item.

CLOSED SESSION



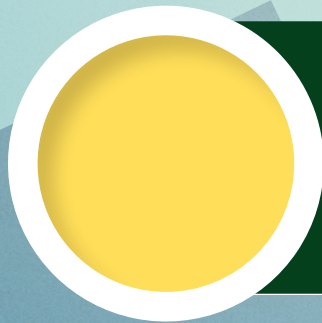
- If you wish to address the board on an item on a closed session item, you can submit a request and you will be called to address the board during the open session of the meeting prior to the board adjourning to closed session.



Public Comment

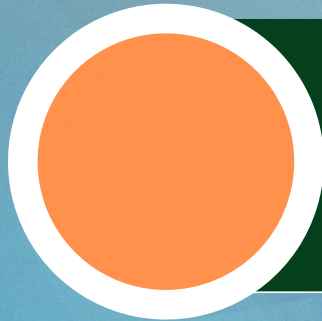
Question 4: How Do I Make My Public Comment?

TIME



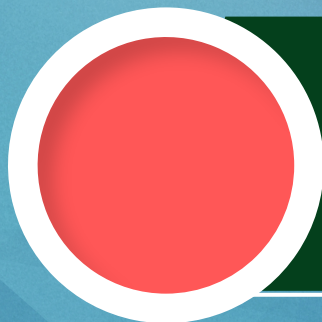
- The Board allows 20 minutes on non-agenda items during “Public Comment”
- The Board allows 20 minutes on each agenda item, after presentation of the item but before the Board deliberate.
- Each member of the public shall have 3 minutes to address the Board.
- If there are large numbers of comments, this may be restricted to less time per person.

GROUPS & SINGLE SUBJECT COMMENT



- If large groups attend to speak on a single subject, they will be encouraged to summarize comments to a 10-minute time segment.
- After 20 minutes the President can poll board members to extend the public comment period under special circumstances.

WHAT DO I DO?



- When the President invites you to address the Board, approach the podium and introduce yourself.
- All comments should be addressed to the Board, not to members of the public.
- The Board is not able to respond your comments.
- Public comment will not be accepted after the board has begun deliberating on an item.

