

PERMIT FOR SPECIAL K-12 STUDENTS TO ATTEND MERCED COLLEGE CLASSES

Merced Colleges Board Policy 5010 requires **written recommendation from the K-12 school principal** or the principal's designee before a K-12 student may be admitted as a special part-time or as a special full-time student. Merced College also requires **permission of parent(s)**.

NOTE: MC Placement test is required for students enrolling in English, Math, or in 6 or more units: call 384-6000 for details on testing or on admissions/residency.

TO BE COMPLETED BY STUDENT:

Date: _____

Social Security Number: _____

Grade Level (K-12): _____

PRINT Student Name: _____

Phone: _____

Student Address: _____ City: _____ State: _____ Zip: _____

Name of K-12 School in Current District of Attendance: _____

Semester and Year that You Plan to Attend Merced College: _____

Parent Signature (required unless proof of emancipation): _____

I have read and understand the guidelines stated on the reverse side of this form:

Student Initial

Parent Initial

TO BE COMPLETED BY APPROVING K-12 PRINCIPAL OR DESIGNEE:

SPECIAL PART-TIME student is one enrolled in 1-11 units or not subject to enrollment fees. **FULL-TIME student** is one enrolled in 12 or more units and subject to all fees. We certify that this student has demonstrated adequate preparation and has availed him/herself of opportunities to enroll in "equivalent" courses in district(s) of attendance. We recommend this class, if approved by college officials:

Academic Term

Class Title

Units

(ONE CLASS PER FORM)

PRINT Name and Title of Approving K-12 Official

SIGNATURE of Approving K-12 Official

Date

For Summer Session Enrollment: By signing this form the K-12 Official verifies that this approval is within the Title 5 requirement of no more than 5% of the prior term's respective class

TO BE COMPLETED BY COLLEGE OFFICIAL: (Signature indicates approval for student to attend)

Conditions, if any: _____

11th or-12th grade student:

College Counselor Approval

Date

10th grade student:

College Counselor Approval

Date

Area Dean Approval

Date

9th grade or

below 9th grade student:

College Counselor Approval

Date

Area Dean Approval

Date

Professor of requested course Approval

Date

Vice-President of Instruction Approval

Date

Any Physical Education Course:

Vice-President of Instruction Approval

Date