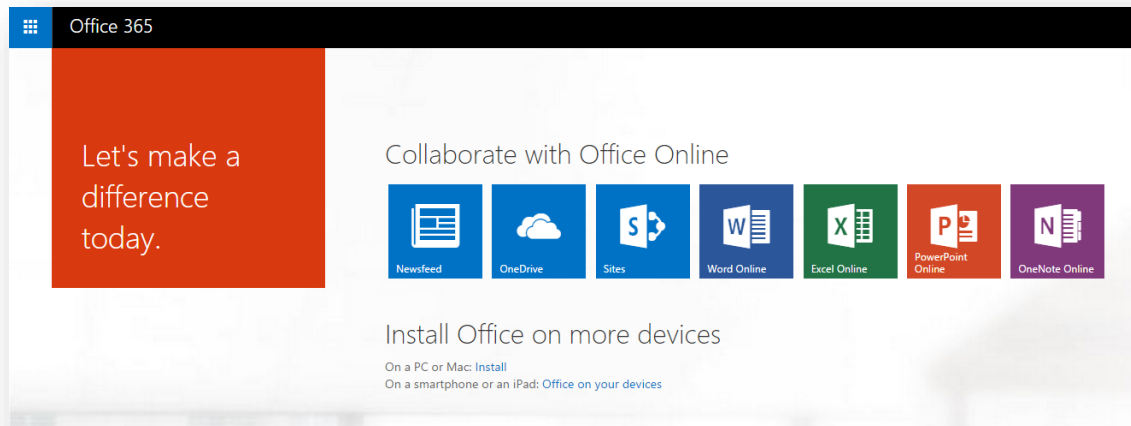


The URL to the Login page for Mountain Brook Office 365 that you can log in to with your network username and password is below. You can copy it into your browser, or you can access the link from your school's webpage under Staff Resources.

<https://goo.gl/OkMYDm>

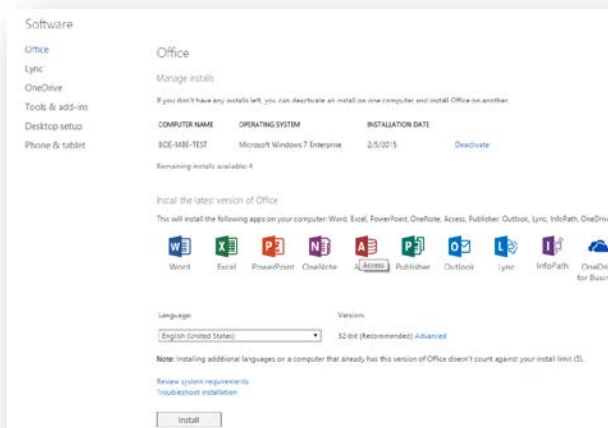
1. **At school, on your desktop or laptop**--Login with your MBS outlook email address and network password. Click your one drive and set it up.

DO NOT click to Install Office on more devices on your school desktop or laptop.



- a. **At school**, DO NOT click PC Install (It is already installed.)
- b. **At home** you can click PC or Mac Install to install office 2013 on your **home** computer.
- c. **From your iPad, at school or home**, you can (and probably want to) from your device, click the **Office on your device** link to install on your iPad.

FOR HOME Computer:

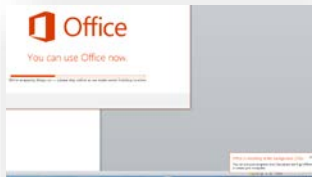


1. Click Install.



2. Wait.

3. Go through install wizard.



4. Wait.



5. All done.

6. Then you will have d Office 2013 on your HOME computer.

