

To: Parents/Guardians of AP Calculus students

From: Wanda Burns, Teacher

Re: Classroom materials

Please read the Daily Responsibilities document for AP classes, paying special attention to my grading procedures, make-up procedures, and personal electronic devices rules that are attached to my school webpage. The Daily Responsibilities document includes classroom rules and describes some classroom procedures that will help to contribute to the efficient and effective use of instructional time. There are also test calendars for all courses. For AP classes, there are a grading scale for tests and a list of allowed calculators for the AP exam.

I look forward to helping each student to find success this school year, and I believe adhering to our classroom policies and procedures will provide a solid foundation from which to start. I do, however, reserve the right to change policy in the event that the current policy is not promoting a positive learning environment. Changes to policy will not affect student grades or discipline prior to the policy modification.

By signing this document, you and your student are confirming that you have read the classroom materials that are available online. Please, contact me if you have questions. I may be reached by e-mail burnsw@mtnbrook.k12.al.us. Thank you for your cooperation. I look forward to helping your child have a successful and enriching school year.

PRINT STUDENT NAME: _____ **PERIOD:** _____

STUDENT SIGNATURE: _____

GUARDIAN SIGNATURE: _____

GUARDIAN E-MAIL ADDRESS: _____

PLEASE RETURN BY THE FIRST FRIDAY OF THE SCHOOL YEAR