

DAILY STUDENT RESPONSIBILITIES

Burns' AP Calculus Classes

The following is a listing of the daily responsibilities for each student in calculus class that need to occur for the calculus class to be an appropriate instructional environment and for engaging learning to take place. It is not only my responsibility to come to class prepared to teach, but it is also the responsibility of the student to come to class prepared to learn and motivated to become a better calculus student.

ARRIVE AT CLASS ON TIME. Be on time to class with all of your materials – I'm a pain about **tardies!** ALL book bags and stuff remain in the hall during class. Bring Baby, paper, calculator (**see allowed calculator list on web page**), pencils/pens, and highlighter to class every day. Be seated and in your desk with your binder open to the daily assignment, beginning to work, when the tardy bell rings. Every minute of class time is important, and we will work from bell to bell. Remember, **the bell does not dismiss class; I do.**

PERSONAL ELECTRONIC DEVICES: Personal electronic devices like phones, tablets, personal computers, smart watches, etc., are **NOT** allowed in the classroom. If any of these devices are in your possession in the classroom on a test or workout day, it will be considered **cheating** and appropriate action will be taken.

CALCULATORS: Each student will need a graphing calculator for this course. I will be using the **TI-Nspire CAS** in class for display. Students will be allowed to use the calculators listed on my web page (these are allowed on the AP exam) on the calculator sections of my exams. Students may have two graphing calculators when they take the AP Calculus exam; however, they must be on the allowable list.

DO ASSIGNMENTS AS REQUIRED. Do all assignments in pencil on loose-leaf paper. (I really don't mind pens but won't allow scratch-outs.) Your work must be in **YOUR** handwriting. Show ALL work. **NO CREDIT WILL BE GIVEN FOR A LIST OF ANSWERS.** Some assignments will be multiple choice; however, you need to have work to back up each answer. Attempt all problems, even when unsure. Generally, calculus is **not** a subject that you can get behind on and pull yourself out of the hole immediately before a test. Always give your best effort. **Review each night what was covered in class that day.** Review for tests **beginning days before** the tests, and start and maintain a study group with other students in the class. A great way to learn something is to teach someone else.

GRADING PROCEDURES:

- 1) Each section test will be worth 1000 points per day. Tests could be a blend of non-calculator and calculator OR completely one or the other. Check the school week calendar for dates.
- 2) Workouts are skill-based tests and worth 1000 points each. They may or may not last the entire period. Workouts are on 3 topics – **limits, derivatives, and integrals** – and are scheduled on the school week calendar.
- 3) There will be short answer writing (free response questions) questions for 100 points per problem. These could be in either written or oral presentation format.
- 4) I will use my AP scale on all assignments for points.

The total points obtained by the student divided by the total number of points possible will be the student's grade. Basically, there are two ways to earn points: tests and short answer questions.

MAKE-UP PROCEDURES: All make-up **TESTS** for **excused, school-related, and pre-arranged** absences will be the 9-weeks exam (2nd 9-weeks could possibly use the semester exam). This means that the 9-weeks test, which is cumulative like all tests, (1) will count for itself, (2) replace one lower grade if possible, and (3) be the grade for any test not taken resulting from an excused, school-related, or pre-arranged absence. This allows tests to be given back and discussed the next day to bring closure to the learning experience and testing opportunity. There is an exception: any student knowing before that an absence is on a test day may choose to take the test **early** so that fewer grades will hinge on the 9-weeks test. Taking a test early does not infringe on tests being returned in a timely fashion for students in the class.

All work missed for pre-arranged absences must be turned in **before** the absence. All arrangements for work missed due to school-related absences must be discussed with me **before** the absence and will probably be due before the absence. If a test has been announced, an absence on the day before the test will not excuse one from taking the test on the day he returns to class (the announced test day).

If a student is absent, it is his responsibility to check with a **classmate** about what was done in class (and see Daily Baby pages on web page). I will not beg you nor remind you about make-up work. **No work will be accepted or test given for an unexcused absence.**

Remember, there will be times when it is unavoidable and a student must miss class. I do understand the necessity of visiting colleges and universities, participating in athletic events and performing arts, etc. Missing a test day is much better than missing an instructional day. However, there is no way that the **full value** of the instruction missed can be replaced. So, if possible, do not miss any classes, **ESPECIALLY IN APRIL**, as this can be very costly for AP exam scores.

EATING IN CLASS RULES: Certain foods and **WATER only** are allowed in class provided they do not delay instruction, do not distract me, you or others, or do not make a mess or smell. **No lunchroom trays of food are allowed.** **WATER** should be in a container that can be closed. No cans or open glasses are allowed in class. All trash, including wrappers, plastic bags, unwanted food, etc., must be discarded in a trash can that is **outside** my room. Bring sufficient paper towels, napkins, etc., to clean up after yourself. The paper towels in the classroom are for my use. Eating in class is a privilege, not a right; therefore, do not abuse the privilege. If I feel that I am being bothered by this privilege, it will be canceled for all in the class.

AREAS OF ACADEMIC CONCERN (taken from the MBHS Honor Code)

Cheating is defined as the following:

- Giving or receiving aid or information before, during, or after any test, quiz, or non-collaborative assignment,
- Misrepresenting someone else's work as your own,
- Taking credit for work not done on an assignment,
- Allowing another student to copy or take credit for work you have done.

Possession of unauthorized information that is in any way related to the material being tested without prior approval from the teacher/instructor is considered cheating. This includes ANY electronic device (*includes calculator*) that contains the material.

CLARIFICATION: Assignments that the teacher deems and communicates as **collaborative** are excluded as these assignments are designed to be collaborative in nature. The teacher must outline and explain these assignments at the outset of the assignment.

Responsibilities

Teachers have the obligation

- to know and understand the Mountain Brook High School Honor Code,
- to make clear to students that cheating is not tolerated,
- to proctor in-class evaluations,
- to monitor assignments, and
- to behave with integrity and honor by complying with and enforcing the Mountain Brook High School Honor Code

Students have the obligation

- to know and understand the Mountain Brook High School Honor Code,
- to ask questions of the teacher in case of confusion, and
- to behave with integrity and honor by complying with the Mountain Brook High School Honor Code.

However, the responsibility for honorable behavior resides with the student.

HOW THE MBHS HONOR CODE WILL BE APPLIED IN BURNS' CLASSES:

- The Honor Code will be followed at all times.
- Students will receive grades for work and tests done in class **ONLY**.
- Students will sign an honor code statement on every test.
- Homework and AP Classroom work are considered **COLLABORATIVE**.
- During tests and in-class work, students' eyes should be on their desk and work **ONLY** and not looking around the room. Students must keep their answers covered with another sheet of paper while testing and working.