

7/14/2022

Seniors and parents,

Ready to apply to colleges? We are using Scoir to send application documents. Click on the following attachments so you can be better prepared for the fall!

Visit the MBHS College Advising website for more detailed information on the [application process](#).

Completing College Applications: FERPA

Action Steps for All Students

FERPA stands for the Family Educational Rights and Privacy Act.

FERPA Release



FERPA Waiver

Completing College Applications: First Steps in Scoir

FERPA Release

Students - sign the FERPA Release in Scoir so we are authorized to send your transcript on your behalf.

RELEASE AUTHORIZATION

Granted
I hereby authorize my high school counselors and administrators to release all academic transcripts, letters of recommendation, and other reasonably requested educational records to (i) all colleges and postsecondary institutions to which I indicate that I intend to apply and (ii) all other institutions, such as athletic governing associations and organizations offering scholarships, to which I request that they be sent.

Not Granted
I DO NOT CONSENT to the release of personally identifiable information contained in my education records. I understand that my not agreeing to this release might preclude the high school from providing certain application-related documents requested by colleges and other institutions.

Completing College Applications: First Steps in Scoir

FERPA Waiver

Should I waive my rights? YES!
Choosing “granted” waives your right to review confidential letters of recommendation.

This tells colleges you do not intend to read your recommendations and reassures colleges that the letters are candid and truthful.



RELEASE AUTHORIZATION

Granted
I hereby waive my right to inspect and review any confidential letters and confidential statements, such as letters of recommendations, assessments, and application review notes that relate to my admission to an educational institution. I understand that I may revoke this waiver at any time by providing written notice to my high school counselor and that such revocation will only apply to actions occurring after the date of my written notice.

Not Granted
I DO NOT WAIVE any of my right to inspect and review confidential information relating to my admission to an educational institution.

Completing College Applications

General Application Requirements

- ✓ Biographical information
- ✓ Transcript
- ✓ Application fee

Supplemental Materials (may not be required)

- ✓ Test scores
- ✓ Essay(s)
- ✓ Resume
- ✓ Counselor recommendation
- ✓ Teacher recommendation(s)

Submitting Your Application

- ✓ Submit your application online.
- ✓ Send test scores to the college, if needed, through testing agency's website.
- ✓ Use Scoir to tell us you have completed your application.

Submitting Your Application

- ✓ Move the college from "Following" to "Applied" in Scoir.

The screenshot displays the Scoir interface with four columns representing different stages of college applications:

- Following (5):** Schools you like. This column contains a list of colleges including Auburn University (Auburn, AL), Furman University (Greenville, SC), Texas Christian University (Fort Worth, TX), The University of Alabama (Tuscaloosa, AL), University of Mississippi (University, MS), and University of Wisconsin (Madison, WI).
- Applying (0):** Applications in Progress. This column is currently empty.
- Applied (1):** Submitted Applications. This column shows Auburn University (Auburn, AL) with a status of "Early Action Sep 15" and "Tasks complete 0/6".

Annotations on the screenshot include:

- A red arrow pointing from the "Following" column to the "Applied" column.
- A yellow box with a red arrow pointing to the "Applying" column, containing the text: "Do not use the 'Applying' column."
- A yellow box with a red arrow pointing to the "Applied" column, containing the text: "Move only when application is complete."