

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2019-2020

- To be determined

DATE: September 12, 2019

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Margaret Ballantyne-Mannion, Ph.D., V.P.
Brian Widman
Patrick Talty
Cheryl Lampasona

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Matthew Gaven, Deputy Superintendent
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Linda Spagnola, District Clerk

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. Student Organization Report

G. BOE Reports

1. Comments from Board Trustees

2. Comments from Board President

3. Comments from Superintendent

Policies - First Reading of Revised Board Policies

RESOLUTION #20 - **BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the first formal reading of the following revised board policy due to the availability on the information table.

* 7511 - Immunization of Students

Motion: _____

Second: _____

Yes:

No:

Passed: Yes _____ **No** _____

Approval of CAP - Risk Assessment Report

RESOLUTION #21 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Risk Assessment Report and hereby instructs the Assistant Superintendent of Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____
Second: _____

Yes:

No:

Passed: Yes _____ No _____

Approval of CAP - Agreed Upon Procedures Report

RESOLUTION #22 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") related to the Agreed Upon Procedures Report and hereby instructs the Assistant Superintendent of Finance and Operations to file such a plan with the NYSED Office of Audit Services.

Motion: _____
Second: _____

Yes:

No:

Passed: Yes _____ No _____

J. CONSENSUS AGENDA

RESOLUTION #23 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.d.2., as presented.

Motion: _____
Second: _____

Yes: _____ No: _____

Passed: Yes ___ No ___

1. **INSTRUCTION**

a. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Iyla Wilson, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately November 1, 2019.

b. **Appointments**

- 1. That the Board of Education approves to amends the salary of Joelle Church, Athletic Trainer, to \$39.83 per hour.
- 2. That the Board of Education approves the appointment of Olivia M. Sais, to the position of Probationary Pre-Kindergarten teacher, effective September 1, 2019 with a salary of Pre-K Step 2, \$46,350 and a Probationary Period from September 1, 2019 to August 31, 2023.
- 3. That the Board of Education amend the appointment of Jacqueline R. Jahelka, from the position of Probationary Special Education Teacher to Probationary Elementary Teacher, effective September 1, 2019 with a salary of MA, Step 1, \$72,304 and a Probationary Period from September 1, 2019 to August 31, 2023.

c. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

	<u>Employee Name</u>	<u>Employee Certification</u>	<u>Effective Date</u>
1.	Kelsey A. Baumann	Childhood Ed (1-6)	10/01/2019 - 05/31/2020
2.	Erin M. Gruosso	SWD (1-6)	10/01/2019 - 05/31/2020
3.	Sarah A. Miller	Childhood Ed (1-6)	10/01/2019 - 05/31/2020

d. **Instruction - Mentorship Program**

That the Board of Education approves the following Mentors to be paid \$2000 for the 2018-2019 school year:

- 1. **Employee Name**
1. Maria C. Navarra mentoring Heather Adamski
- 2. Samantha Sanchez mentoring Olivia Sais
- 3. Laura Grassie mentoring Jenna Comeau

Employee Name

4. Kathleen Interrante mentoring Brittany Gross
5. Matthew Deluca mentoring Adrianna Guidetti
6. Andrea Romano mentoring Nikole Hazel
7. Kerry Ann Murphy mentoring Marleny Reyes
8. Karen Curran mentoring Daniela Rodriguez
9. Teri Wolfe mentoring Christina Skidmore
10. Kristin Frazer mentoring Zachary St. John
11. Nicole Bartone mentoring Jacqueline Jahelka

e. **Instruction: Committee on Special Education**

1. That the Board of Education approves the following Chairpersons for the Committee on Special Education
 - Bruce Vatske
 - Yohanny Caraballo

f. **Instruction: Contracted**

1. That the Board of Education approves an agreement between the Mineola UFSD and Cristian R. Solorza, Consultant, for the 2019-2020 school year.
2. That the Board of Education approves a contract between the Mineola Union Free School District and Gayle E. Kligman Therapeutic Resources from July 1, 2019 to June 30, 2020.
3. That the Board of Education approves a contract between the Mineola Union Free School District and the Hicksville UFSD from July 1, 2019 to June 30, 2020.
4. That the Board of Education approves a contract between the Mineola Union Free School District and St. James Tutoring, Inc. from July 1, 2019 to June 30, 2020.
5. That the Board of Education approves a contract between the Mineola Union Free School District and EI US, LLC. dba Learn Well from July 1, 2019 to June 30, 2020.
6. That the Board of Education approves a contract between the Mineola Union Free School District and All Island Kids Therapy, LLC from July 1, 2019 to June 30, 2020.
7. That the Board of Education approves a contract between the Mineola Union Free School District and Alternative Tutoring Agency for the 2019/2020 school year.
8. That the Board of Education approves a contract between the Mineola Union Free School District and Mill Neck Manor Interpreter Services for the 2019/2020 school year.

g. **Appointment(s) - Part Time Teachers**

1. That the Board of Education approves the appointment of Patrick Willoughby, to the position of part time/hourly paid Teacher, effective September 1, 2019 to June 30, 2020 with a salary of \$57.34 per hour.
2. That the Board of Education approves the appointment of Carolyn Szydlowski, to the position of part time/hourly paid teacher, effective September 1, 2019 to June 30, 2020 with a salary of \$57.34 per hour.
3. That the Board of Education approves the appointment of Tobie Pomann, to the position of part time/hourly paid teacher, effective September 1, 2019 to June 30, 2020 with a salary of \$57.34 per hour.

2. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approve the appointment of Gonzalo Giron, Jr., to the position of Cleaner at Hampton Street School, effective September 3, 2019. Salary is \$42,715 plus a 6% night differential of \$2,563 = \$45,278.
2. That the Board of Education approve the appointment of Keith Palmisano, to the position of Cleaner at Meadow Drive, effective September 3, 2019. Salary is \$42,715 plus a 6% night differential of \$2,563 = \$45,278.
3. That the Board of Education approve the appointment of Stacey Edelheit to the position of Clerical Substitute, effective September 16, 2019. Salary is \$15.00 per hour.
4. That the Board of Education approve the appointment of Marshall D. Alvarado, Jr., to the position of Custodial Substitute, effective September 16, 2019. Salary is \$12.25 per hour.

b. **Retirement(s)**

1. That the Board of Education accept, with regret, the resignation of Madeleine Antoine, part time Teacher Aide at the High School, for the purpose of retirement, effective September 13, 2019.

c. **Leave of Absence - Paid Medical**

1. That the Board of Education approve a paid Medical Leave of Absence to Oswald Corrales, Cleaner at the High School, due to an injury, effective July 31, 2019.
2. That the Board of Education approve a paid Medical Leave of Absence to Dolores Delape, Bus Attendant for Transportation, due to surgery, effective September 1, 2019 through October 15, 2019.

3. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's Report for the period ending May 31, 2019.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending June 30, 2019.

Invoices

A/P Warrant #23	June 12, 2019	\$792,005.40
A/P Warrant #23a	June 12, 2019	\$12,147.17
A/P Warrant #24	June 26, 2019	\$721,984.40
A/P Warrant #24a	June 26, 2019	\$609.99

TOTAL EXPENSES \$1,526,746.96

Payroll #23 & #24

General	\$9,433,099.38
Federal Fund	\$132,821.09

TOTAL PAYROLL \$9,565,920.47

That the Board of Education accepts the Invoices and Payroll for the period ending July 1, 2019.

Invoices

A/P Warrant #1	July 17, 2019	\$1,965,368.27
A/P Warrant #1a	July 17, 2019	\$509,384.15
A/P Warrant #2	July 31, 2019	\$1,657,456.35
A/P Warrant #2a	July 31, 2019	\$48,097.98

TOTAL EXPENSES \$4,180,306.75

Payroll #1 & #2

General	\$1,137,735.29
Federal Fund	\$114,670.00

TOTAL PAYROLL \$1,252,405.29

c. Internal Claims Audit Report

1. That the Board of Education approves the Internal Claims Auditor's Report for July 1, 2019 through July 31, 2019.

d. Business/Finance - Contract Approvals

1. That the Board of Education approves the Universal Prekindergarten Agreement between the Mineola UFSD and Harbor Day Care Center, Inc. from September 1, 2019 to June 30, 2020.
2. That the Board of Education approves the Educational Agreement between the Mineola UFSD and Long Island University from October 5, 2019 to December 14, 2019.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Board Goals for the 2019-2020 school year
2. Middle School Data Report

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

**Respectfully Submitted,
Linda M. Spagnola
District Clerk**