

**Mineola Union Free School District, Mineola, NY**  
**Business Meeting Agenda**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals for 2023-2024**

***Educational***

- Expand innovative opportunities for learners to participate in courses and unique real- life experiences to build agency and develop readiness skills for college and careers. This initiative continues to emphasize and incorporate self-directed learning and learner voice and choice.
  - Offer new, in person certification opportunities: EMT certification, Cybersecurity certification (Security Plus), CPR/First Aid
  - Create PAVE @ Synergy (Providing Access to Virtual Experiences) this cadre of asynchronous, self-directed courses will prepare learners to sit for industry standard certifications.
  - Create a new community in KidOYO that replicates our teacher SNAX PD opportunities. Learners will be able to challenge themselves with asynchronous, self-paced 'courses' on a variety of creation tools.
  - Develop opportunities for learners to communicate with and learn from experts in a variety of career disciplines through asynchronous online experiences.
- Continue to develop the process for implementation of the Learner Portfolio Grades 3-12. The portfolio will serve as a place for learners to document and reflect upon their educational journey in real time, and as a showcase of their work and accomplishments throughout their school years in Mineola.
- Continue to refine and build our structured literacy model with an emphasis on phonological awareness, decoding and sight word recognition. (in both languages for our dual language learners)

***Facilities***

- Articulate the 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities.

**DATE and LOCATION: Thursday, September 21, 2023 / Synergy Building @ 7:00 p.m.**

**Board of Education**

Dr. Margaret Ballantyne, President  
Patrick Talty, Vice President  
Cheryl Lampasona, Trustee  
Brian Widman, Trustee  
Stacey DeCillis, Trustee

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Catherine Fishman, Deputy Superintendent  
Andrew Casale, Asst. Supt. for Business & Operations  
Cindy Velez, District Clerk

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Reading of Mission**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report**

**G. BOE Reports**

1. Comments from Board Trustees
2. Comments from Board President
3. Comments from Superintendent

**H. Old Business**

**I. New Business**

**J. CONSENSUS AGENDA**

**RESOLUTION #18 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a.1. through J.4.e.1 , as presented.

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: Yes \_\_\_ No \_\_\_

1. **Accepting of Minutes**
  - a. That the Board of Education accepts the minutes of the September 7, 2023 Workshop Meeting as presented.
2. **Instruction**
  - a. **Resignations**
    1. That the Board of Education accepts the resignation of Stephanie Dittrich, Permanent Substitute, effective September 6, 2023.
    2. That the Board of Education accepts the resignation of Alexandra Rebolledo, Leave Replacement Spanish Teacher, effective September 1, 2023.
    3. That the Board of Education accepts the resignation of Liana A. Kattou, Permanent Substitute for the District, effective September 15, 2023.
    4. That the Board of Education accepts the resignation of Rosemary Suazo, Bilingual School Psychologist, effective October 13, 2023.
  - b. **Retirements**
    1. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Coleen A. O'Boyle, Teacher Hampton Street effective August 22, 2023.
  - c. **Leave of Absence - FMLA/Child-Rearing**
    1. That the Board of Education grants a request to Lauren A. Goldfarb, for a leave of absence, using 20 sick days, starting September 8, 2023 followed by 12 weeks of FMLA and an unpaid leave of absence from October 10, 2023 to January 1, 2024.
  - d. **Leave of Absence - Child-Rearing**
    1. That the Board of Education grants a request to Priscilla Smith, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting August 31, 2023 through October 27, 2023.

e. **Leave of Absence - Medical**

1. That the Board of Education approves a paid Medical Leave of Absence, using accrued sick time to Sherry L. Scarcella, effective September 18, 2023 for approximately 4- 6 weeks.

f. **Appointments**

1. That the Board of Education approves the appointment of Peter J. Macedo, to the position of Driver's Education Teacher, part time-paid hourly, effective September 1, 2023 to June 30, 2024 with a salary of \$60.02 per hour. Driver's Education is a self-funded program.
2. That the Board of Education approves the appointment of Peter J. Macedo, to the position of Driver's Education Coordinatoor, effective Fall 2023 and Spring 2024 with a salary of \$7,295. Driver's Education is a self-funded program.

g. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$150.

	<b><u>Employee Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	RosaLee F. DiBenedetto	English Language Arts 7-12	10/01/2023
2.	Alexa Raffo	Childhood Education (Grades 1-6)	10/01/2023

h. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$150.

	<b><u>Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Natalya S. Hogan	Mathematics 7-12	09/05/2023
2.	RosaLee F. DiBenedetto	English Language Arts 7-12	09/01/2023
3.	Dena Duignan	Childhood Education (Grades 1-6)	09/08/2023
4.	Christine Mulrooney	Nursery/K/Grades 1-6	09/01/2023
5.	Giovanna R. Cavalli-Gallo	ELA 7-12	09/01/2023
6.	Maria Ciaravino	PreK - Grade 6	09/01/2023
7.	Sherry E. Leibowitz (retiree)	Nursery/K/Grades 1-6	09/01/2023
8.	Eireann J. McGrath	Health	09/01/2023
9.	John Lennon	Physical Ed	09/13/2023

i. **Instruction: Student Actions**

1. That the Board of Education approves the following out-of-country field trip:

1. Italy, February 16-24, 2024

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Angela Costa, Part Time Teacher Aide for Hampton, effective September 1, 2023.
2. That the Board of Education accepts the resignation of Anna Cherpelis, Part Time Teacher Aide at Meadow Drive, September 8, 2023.

b. **Appointment(s)**

1. That the Board of Education approves the appointment of Michael H. Kino, to the position of Custodian at the High School, effective October 2, 2023 with a salary on Step 20 of \$67,015.
2. That the Board of Education approves the appointment of Anna Cherpelis, to the position of Part Time Teacher Aide at Meadow Drive, retroactive to September 7, 2023 with a salary on Step 1 of \$15.53/hr.
3. That the Board of Education approves the appointment of Antonio Cice, to the position of Part Time Lunch Aide at Jackson, retroactive to September 6, 2023 with a salary on Step 1 of \$15.53/hr.
4. That the Board of Education approves the appointment of James Allen, to the position of 10 month 6 Hour Bus Driver, retroactive to September 6, 2023 with a salary on Step 1 of \$32,480.
5. That the Board of Education approves the appointment of Aneurys Hernandez, to the position of 10 Month 6 hour Bus Driver, retroactive to September 6, 2023 with a salary on Step 1 of \$32,480.
6. That the Board of Education approves the appointment of George Gillman, to the position of 10 Month 6 Hour Bus Driver, retroactive to September 18, 2023 with a salary on Step 1 of \$32,480.
7. That the Board of Education approves the appointment of Yves Benoit, to the position of 10 Month 6 Hour Bus Driver, retroactive to September 6, 2023 with a salary on Step 1 of \$32,480.
8. That the Board of Education approves the appointment of Jamal North, to the position of Cleaner for the District, effective September 26, 2023 with a salary on Step 1 of \$46,690.
9. That the Board of Education approves the appointment of Allison Dinkelacker, to the position of Part Time Teacher Aide at Meadow Drive, retroactive to September 12, 2023 with a salary on Step 1 of \$15.53/hr.
10. That the Board of Education approves the appointment of Stephanie Ng, to the position of Lunch Aide at Hampton, retroactive to September 14, 2023 with a salary on Step 1 of \$15.53/hr.
11. That the Board of Education approves to ammend the salary of Caryn Hope Smith, for the position of Summer Nurse for Athletics/Band Camp clearances, from \$50.45/Hr to \$65.58/hr.

12. That the Board of Education approves to ammend the salary of Anne M. Gildea, for the position of Summer Nurse for Athletics/Band Camp clearances, from \$51.98/Hr to \$67.57/Hr.
  13. That the Board of Education approves to ammend the salary of Sheri L. Ragolia, for the position of Summer Nurse for Athletics/Band Camp clearances, from \$50.45/Hr to 65.58/Hr.
  14. That the Board of Education approves to ammend the salary of Miriam Shevlin, for the position of Summer Nurse for Athletics/Band Camp clearances, from \$56.02/Hr to \$72.83/Hr.
  15. That the Board of Education approves to ammend the salary of Carmen T. Puccio, for the position of Summer Nurse for Athletics/Band clearance, from \$71.30/Hr to \$92.69/Hr.
  16. That the Board of Education approves the appointment of Maureen Hand, to the position of 11 month Typist Clerk at the High School , effective September 29th, 2023 with a salary on Step 1 of \$43,138.
  17. That the Board of Education approves the appointment of Olga E. Ventura, to the position of 10 month Bus Driver, effective October 1, 2023 with a salary on Step 7 of \$44,754.
  18. That the Board of Education approves the appointment of Cheryl R. Thwaites, to the position of 10 month Bus Driver, effective October 1, 2023 with a salary on Step 16 of \$53,482.
  19. That the Board of Education approves the appointment of Jamil J. Dutaille, to the position of 10 month Bus Driver, effective October 1, 2023 with a salary on Step 6 of \$44,093.
4. **BUSINESS / FINANCE**
    - a. **Treasurer's Report**
      1. That the Board of Education approves the Treasurer's Reports for the period ending August 31, 2023.
    - b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending August 31, 2023

**Invoices**

A/P Warrant #5	August 9, 2023	\$ 1,128,062.22
A/P Warrant #6	August 23, 2023	\$ 933,665.45

**TOTAL EXPENSES** **\$ 2,061,727.67**

**Payroll's #3 (August 15, 2023) & #4 (August 31, 2023)**

General Fund	\$ 1,299,634.42
Federal Fund	<u>\$ 204,620.14</u>
<b>TOTAL PAYROLL</b>	<b>\$ 1,504,254.56</b>

**c. Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Reports for August 1, 2023 through August 31, 2023.

**d. Business/Finance - Contract Approvals**

1. That the Board of Education approves the Medical Service Contract for Team Physician between Long Island Jewish Medical Center, Department of Orthopedic Surgery and Mineola UFSD for the 2023-2024 School Year.
2. That the Board of Education approves the Speech Language Pathologist Consulting Agreement between Christine Baudin and Mineola UFSD for the 2023-2024 School Year.
3. That the Board of Education approves the Consultant Service Agreement between Behavior Change Success Corp and Mineola UFSD for the 2023-2024 School Year.
4. That the Board of Education approves the IDEA Flow-Through Allocation Contracts between Wood's Services and Mineola UFSD for 2022-2023 (IDEA Part B and IDEA-ARP Part B)
5. That the Board of Education approves the Instructional Service Agreement between Malverne UFSD (sending school) and Mineola UFSD (receiving school) for the 2023-2024 School Year.
6. That the Board of Education approves the Tutoring and Related Services Agreement between Alternative Tutoring Agency and Mineola UFSD for the 2023-2024 School Year.
7. That the Board of Education approves the Data Privacy Agreement between Jigsaw Learning LLC, dba Teach Town, and Mineola UFSD for the 2023-2024 School Year.

**e. Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

1. 105 T1 84 Texas Instrments Graphing Calculators

**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

- 1. Jackson Avenue School Data Report - Catherine Shanahan and Angie Loukatos
- 2. Middle School Data Report - Amy Trojanowski, Steven Benner and Racquel Stephenson

Superintendent Comments

**L. Public Comments**

**M. Executive Session      Time: \_\_\_\_\_ p.m.**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:                      No:

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Passed: \_\_\_\_\_

**N. Adjournment      Time: \_\_\_\_\_ p.m.**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:                      No:

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_____	_____
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_____	_____

Passed: \_\_\_\_\_

**Respectfully Submitted,  
Cindy Velez  
District Clerk**