

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY

Workshop Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals – 2010-2011

- **Educational**
 - *To further expand the district initiative of differentiated instruction specifically focusing on individual student achievement.*
 - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
 - *To continue to provide the resources to attain a Intel finalist within the next three years*
- **Facilities**
 - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels*
- **Finance**
 - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy*

DATE: September 2, 2010

LOCATION: Willis Avenue School

OPEN WORK SESSION

7:00 p.m. 2nd Floor Staff Lounge

Board of Education

Terence Hale, President
Christine Napolitano, Vice President
William Hornberger
Irene Parrino

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Janice Patterson, Asst. Supt. for Pupil Pers. Services
Patricia Burns, Asst. Supt. of Curr., Instr., Assessment
Donna Martillo, District Clerk

Absent: John McGrath

A. Call to Order

At 7:00 p.m. the meeting was called to order by President Hale.

B. Pledge of Allegiance

C. Reading of Mission – Christine Napolitano

D. Moment of Silent Meditation

E. **Dais & Visitor Introductions**

Also present: Edward Escobar, Mineola High School Principal.

A presentation of the Special Education 2010 Summer School Program commenced with the introduction of Ms. Patterson, Mr. Weidlein, Mr. Smith, and volunteer students (Patricia Gasiewski, Maggie Hardiman, Kelsey Napolitano, Nicole Vella, Nicole Garofalo, Laura Ohrtman, Sarah Trested, Janine Miller, Sara Levy, Kelsey Baumann, Victoria Wresch, Mairead McGrath, Amy Wetzel). Mr. Weidlein recognized the volunteers for their contribution to the program and thanked them. Mr. Weidlein discussed the program: he has run the program for 10 years; it is a 6 week program; helps to improve the students' deficit areas during the summer in order not to lose any ground when they begin a new school year; performance at the end of the program. Mr. Weidlein thanked the following individuals: Mr. Escobar for use of the High School Auditorium for the students performance; the Superintendent of Schools and Central Office for their support, as well as Ms. Patterson for keeping in mind the children's best interest; Mr. Smith for his hard work; Ms. Haberman for doing a fabulous job; the volunteers for their time and effort; teachers-in-training; and entire teaching staff. Mr. Weidlein presented a video of Ms Haberman's class' performance of "Chicken Little". Mr. Hale thanked them and encouraged them to keep up the good work.

F. **Old Business**

1. **2010-2011 Board Goals**

RESOLUTION #19 – **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District adopts the 2010-2011 Board Goals as follows:

- Educational
 - To further expand the district initiative of differentiated instruction specifically focusing on individual student achievement.
 - To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth
 - To continue to provide the resources to attain a Intel finalist within the next three years
- Facilities
 - To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels
- Finance
 - To continue the district initiative to actualize a five year plan to maintain a stable tax levy

Motion: Christine Napolitano

Second: Irene Parrino

Discussion: The Superintendent of Schools discussed the Board's Goals that they were developed at the Board's Summer Retreat. He believes that the goals are designed to get to where they Board wants to be and everything will flow from there. The Superintendent of Schools further stated that the Retreat was very timely and focused as to what the Board wants Mineola Schools to address. Mr. Hornberger asked if all buildings were ready to receive students. The Superintendent of Schools responded, yes, and that the Head Custodians did a great job, even without a grounds crew.

Yes: Irene Parrino
William Hornberger
Christine Napolitano
Terence Hale

No: None

Passed: Yes

G. New Business

1. Refunding Bond RFP

RESOLUTION #20 - BE IT RESOLVED that the Board of Education awards the Request For Proposal (RFP) for Refunding Bond to Roosevelt & Cross, Inc. as municipal underwriter to maximize the School District savings (Budgetary as well as Net Present Value) on the refunding of \$15,840,000 Serial Bond 2002.

Motion: William Hornberger
Second: Christine Napolitano

Discussion: The Superintendent of Schools explained the Refunding of Bond RFP, that it was the result of action taken from the last Board meeting. Mr. Waters further explained that this was a recommendation by Bond Counsel to refinance in order to save money. Mr. Hornberger inquired about the company being awarded the RFP. The Superintendent of Schools stated that the district is still in the process to ascertain if the numbers are worthwhile to pursue.

Yes: Irene Parrino
William Hornberger
Christine Napolitano
Terence Hale

No: None

Passed: Yes

H. Consensus Agenda

1. Award of Special Transportation Bid

- a. That the Board of Education awards the Special Transportation Busing Bid, opened on August 12, 2010 at 11:00 a.m., for the 2010-2011 school year to the following lowest responsible bidder meeting specifications:

<u>SUCCESSFUL BIDDER</u>	<u>SCHOOL</u>	<u>AWARD AMOUNT</u>
ACME	United National International School	\$888 per month

2. BOCES Initial AS-7 Contracts for 2010-2011 Services

- a. That the Board of Education approves the 2010-2011 Initial AS-7 Contract with Nassau BOCES for the initial estimated expense of \$3,171,430.82 in providing services throughout the school year.

3. Appointments

- a. BE IT RESOLVED that the Board of Education hereby appoints Gina Amzler to concurrent three year probationary terms as a .5 Pre-K Teacher and a .5 Special Education Teacher, effective September 1, 2010; salary: MA, Step 4, \$76,381.00; probationary period September 1, 2010 through August 31, 2013.
- b. That the Board of Education approves the appointment of Danielle Johnson, to the position of Leave Replacement Spanish Teacher, for Kathleen Levin, effective September 1, 2010 to June 30, 2011; salary: BA, Step 1, \$58,123.00.
- c. That the Board of Education approves the appointment of Kathleen Mullen, to the position of Leave Replacement Guidance Counselor, for Elizabeth Turner, effective September 1, 2010 through January 31, 2011; salary: MA, Step 1, \$67,604.00 pro-rated.
- d. That the Board of Education approves the appointment of Thomas Wilkens, to the position of Part Time (.6) Science Teacher, effective September 1, 2010 through June 30, 2011; salary: .6 of BA, Step 1, \$58,123.00 = \$37,502.00.
- e. That the Board of Education approves the appointment of Marissa Burton, to the position of Part Time (.5) Universal Pre-K Teacher, effective September 1, 2010 through June 30, 2011; salary: .5 of MA+10, Step 3, \$75,003.00 = \$37,502.00.
- f. That the Board of Education approves the appointment of Jessica Perry, to the position of Part Time (.5) Pre-K Teacher, effective September 1, 2010 through June 30, 2011; salary: .5 of MA, Step 6, \$82,406.00 = \$41,203.00.
- g. That the Board of Education appoints Vincent Russo to the position of Driver Education Coordinator and Instructor for Fall 2010 and Spring 2011 Drivers Education Program. Driver Education Coordinator and Instructor stipends are as follows: The Driver Education program is self-funded.

Coordinator	Fall Semester	\$2,901.00
Coordinator	Spring Semester	\$2,901.00
Instructor	hourly rate	\$ 54.77

- h. That the Board of Education approves the appointment of the following additional coaches for the 2010 Fall Interscholastic Season:

Matt Wynn	JV Football Asst. Coach	Step 1	\$5,076.00
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Thomas Leninger Cross Country Step 1 \$4,230.00
(He is filing the vacancy left by the resignation of Tyler Eckhoff.)

- i. That the Board of Education accepts the following addition(s) to the Per Diem Substitute Teacher List for the 2010-2011 school year:

Nicolette Mamos Childhood Education (Grades 1-6)
Leah Shanahan Childhood Education (Grades 1-6)

- j. That the Board of Education approves the appointment of Lisa Marino, to the position of Probationary Math Teacher, effective September 1, 2010; salary: BA+30, Step 2, \$65,931.00; probationary period, September 1, 2010 to August 31, 2013.
- k. That the Board of Education approves the re-appointment of Mary Raguseo, part time (.6) Math Teacher, effective September 1, 2010 through June 30, 2011; salary .6 of BA, Step 1, \$58,123.00 = \$34,873.00.
- l. That the Board of Education approves the re-appointment of Annette Amber, A.I.S. Teacher, effective September 1, 2010 through June 30, 2011; salary: .5 of MA, Step 4, \$76,381.00 = \$38,191.00.
- m. That the Board of Education approves the re-appointment of Heather Hazen, Reading Teacher, effective September 1, 2010 through June 30, 2011; salary: .5 of MA+30, Step 8, \$93,4770.00 = \$46,739.00.
- n. That the Board of Education creates two (2) new hourly Special Education Teaching positions. Salary to be paid out of Budget Code F2250.150.11S611 for the 2010-2011 school year.
- o. That the Board of Education approves the re-call from the Preferred Eligibility List, of Ian Hogg, to Cleaner, replacing Thomas Patello, effective September 8, 2010.
- p. That the Board of Education approves the appointment of Donna Squicciarino, District Treasurer to also perform duties of the Extra-Class Treasurer for the 2010-2011 school year at an annual stipend of \$8,000.00.

4. Leave of Absence

- a. That the Board of Education grants a request to Trevlin Alexander, for an unpaid leave of absence, for child-rearing purposes, effective September 2, 2010 to January 3, 2011.
- b. That the Board of Education approves the medical Leave of Absence for Andrew Cavanaugh, Supervisor of Operations, due to surgery, effective August 26, 2010. Return date is approximately September 20, 2010, dependent upon doctor's examination.

5. New Positions

- a. That the Board of Education approves the positions of 12 month Typist Clerk at Hampton Street School, (to be filled by transferred clerical from the Registrar’s Office), and a 10 month Typist Clerk at Meadow Drive School, for the 2010-2011 school year.
- b. That the Board of Education approves the position of a part time Typist Clerk in the Registrar’s Office due to the transfer of a clerical, effective September 1, 2010.
- c. That the Board of Education approves the position of 12 month Clerk at the High School Copy Center effective September 1, 2010.

6. Staff Transfers

- a. That the Board of Education approves the transfer of the following clerical employees to new positions for the 2010-2011 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Gina Hahn Typist Clerk	Central Office – Registrar	Hampton Street – Main Office
Barbara Wenz Typist Clerk	High School - Main Office	High School - Attendance
Elaine Cook Sr. Typist Clerk	Middle School – IL Office	Middle School – Main Office
Loretta Helmich Steno Secretary	Middle School – Main Office	Central Office – Pupil Personnel

7. Section 211 Waiver

- a. That the Board of Education approves the authorization for the Superintendent of Schools to sign a waiver of a Section 211 for Stephen Graf, Bus Driver, in order for him to continue to work for the Mineola Union Free School District.

8. Night Differential Compensation

- a. That the Board of Education approves the night differential compensation for Gustavo Rodriguez, Bus Driver; hours to be 1:30 p.m. to 6:30 p.m., Monday through Friday. The Collective Bargaining Agreement entitles employees working shifts that begin after 12:00 p.m. to be paid a 6% differential, above their salary.

9. Legal Fee Disbursement

- a. **BE IT HEREBY RESOLVED** THAT the Board of Education of the Mineola Union Free School District approves the terms of a Settlement Agreement and General Release in an action entitled “In the Matter of the Application of Laraine Salvatore, Petitioner, against Board of Education of

the Mineola Union Free School District, Respondent, For the Relief Pursuant to Article 78 of the Civil Practice Law and Rules of the State of New York”; with the assigned Nassau County Supreme Court Index Number 09-141; and,

BE IT FURTHER RESOLVED THAT, pursuant to the aforesaid settlement agreement, the Board of Education approves the payment of \$59,613.29 to the law firm of Hamburger, Maxim, Yaffe, Knauer & McNally, LLP, as and for legal fees incurred by Laraine Salvatore; and,

BE IT FURTHER RESOLVED THAT the President of the Board be authorized to execute said Settlement Agreement and General Release on behalf of the Board.

10. Disposal of District Property

- a. That the Board of Education approves the Disposal of the following District Property, in accordance with District Policy #6900, declaring them obsolete:

47 - 1986 International. VIN # 1HVLPHYL7GHA46729.
55 – 1988 Ford van. VIN # 1FDJE34Y9JHA05106.
60 – 1991 Ford Wagon. VIN # 2FACP76F2MX159077.
62 - 1993 Ford . VIN # 1FDJE37M2PHB89743.
63 – 1993 GMC van. VIN # 2GBHG31J1P4119250.

11. Amendment of Retirement Dates

- a. That the Board of Education amends the retirement date from August 31, 2010, to August 30, 2010, for the following employees in order to qualify for the NYS Retirement Incentive:

Laurice Byrd
Richard Figueiredo
Angela Glassman
Regina McWeeney

12. Increase Budget Appropriation Code

- a. That the Board of Education accepts a reimbursement of \$12,811.25 from the Mineola High School Band for the band camp payroll. The 2010-2011 Budget requires an increase in the appropriations for Account 2330-159-00-2400.

13. Lexmark Agreement

- a. **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the Lexmark Statements of work for a multi-function printer network solution and maintenance and material and supplies for said multi function printers.

BE IT FURTHER RESOLVED the Board authorizes the Board of Education President to sign the agreement.

RESOLUTION #21 – **BE IT RESOLVED** that the Board of Education approves Consensus Agenda Items H.1.a. through H.13.a. as presented.

Motion: Christine Napolitano
Second: William Hornberger

Discussion: Mr. Hornberger inquired about item H.6. (Staffing Transfers) if it was a result of the re-alignment due to retirements. The Superintendent of Schools responded that all four positions moving are due to retirements and are not being replaced. Mr. Hornberger also inquired if other secretaries were providing the coverage. The Superintendent of Schools responded that the district is absorbing the positions and saving on 4 full time positions, but in certain areas part time replacements will be needed.

Mr. Hornberger inquired about item H.9. (Legal Fee Disbursement). The Superintendent of Schools explained that legal fees incurred by this suit will be paid to Ms. Salvatore’s attorney and the district was able to negotiate a lesser fee that was agreed to. Also, half of the fee is being paid by the district’s insurance company (NYSIR), \$29,800. Mr. Hornberger asked if an appeal was brought, as noted in a local newspaper, would the district pay those fees as well. The Superintendent of Schools responded that he would have to consult with District’s Counsel.

Ms. Napolitano inquired about item H.12. (Increase Budget Appropriation Code). The Superintendent of Schools responded that when money is taken in the budget needs to be adjusted. Mr. Waters further explained that checks were received from parents for Band Camp. The district accepts them as donations and the money is put into the General Fund and increases the salary line for the stipends paid to advisors, there is no cost to the district.

Yes: Irene Parrino
William Hornberger
Christine Napolitano
Terence Hale

No: None

Passed: Yes

RESOLUTION #22 – **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District adopts Nassau BOCES COSER for Northwest Evaluation Association at a cost to the District in the amount of \$26,775.

BE IT FURTHER RESOLVED that the Board of Education authorizes the President of the Board of Education to sign an agreement between the Mineola Union Free School District and Northwest Evaluation Association.

Motion: William Hornberger
Second: Christine Napolitano

Discussion: The Superintendent of Schools explained that this was directly related to the 2010-2011 Board Goals (Student Achievement). The NWEA is an assessment tool to track student growth. Several other school districts participate in the program and due to the uncertainty of the State (Recent change in cut scores in the middle of the summer) it will assist the district in the assessment of students. This company spans the entire country and establishes benchmarks for students.

Ms. Napolitano inquired about the Middle School using AimsWeb for assessment purposes. The Superintendent of Schools stated the following: if AimsWeb is moved out of the Middle School next year the district would probably keep the program for 7th and 8th grades; depending on the configuration and where the grades are will determine the assessment program used; worse case scenario is that Middle School would benchmark a year later.

Mr. Hornberger felt that communication is, *key*, in getting parents to understand the analysis data. The Superintendent of Schools commented on the following: educating parents and students; big focus for students will be goal setting; goal areas refers to students' deficiencies where they must focus; many pieces of the program; and the district will take it piece by piece in rolling it out.

Yes: Irene Parrino
William Hornberger
Christine Napolitano
Terence Hale

No: None

Passed: Yes

I. Superintendent's Reports

The Superintendent of Schools reported the following: 2010-2011 Opening Day; change was the focus of his address; spoke to the State regarding assessments and standards; every building will look different next year due to reconfiguration; iPads for Jackson 5th graders; measures taken to reduce copy paper; several new staff members; letter sent to parents of 48 students in the first grade at Cross Street giving them an option to attend Meadow or Hampton. Mr. Hornberger inquired when the Superintendent of Schools anticipates a resolution. The Superintendent of Schools responded that he has one last shot in moving staff around to lessen the Reading Block. Mr. Hale inquired if it would be during the morning. The Superintendent of Schools responded yes and stated there are a couple of things that can be explored.

Mr. Hornberger inquired about modifying the date for the next Board meeting. Mr. Hale polled the Board as to their availability on September 14th instead of the scheduled 16th. Mr. Hornberger, Ms. Napolitano, and Mr. Hale were available for the 14th, Ms. Parrino will get back to the President and Mr. Hale will reach out to Mr. McGrath.

I. Adjournment

At 8:00 p.m. a motion was made to adjourn this meeting of the Board of Education.

Motion: Christine Napolitano

Second: William Hornberger

Yes: Irene Parrino
William Hornberger
Christine Napolitano
Terence Hale

No: None

Passed: Yes

Respectfully submitted,

Donna Martillo
District Clerk