

## Mineola Union Free School District, Mineola, NY

### Business Meeting MINUTES

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

#### Board Goals - 2021- 2022

##### **Educational**

- To develop strategic academic and SEL supports for virtual students as they reintegrate back to in-person learning
- To develop a new type of high school that leverages expertise in asynchronous learning, develops community connections, and provides an integrated curricular experience aligned with the CASEL competencies that will foster student agency and academic success by offering choice in content, method, and pacing
- To develop and implement Jackson 21 which revamps our academic and social emotional programs for students in grades 3-4 to intentionally develop non cognitive and cognitive skills with a focus on genius hour and passion projects
- To develop age appropriate student portfolios that allow students agency in showing who they are as a learner through the use of goal setting and reflective practices
- To establish the practice of book clubs as a complimentary instructional practice that offers students a choice in literature that reflects diverse perspectives and experiences.

##### **Facilities**

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

##### **Finance**

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: September 23, 2021**

**Willis Avenue School - 2nd floor**

**7:00 p.m.**

##### **Board of Education**

Dr. Margaret Ballantyne, President  
Patrick Talty, Vice President  
Cheryl Lampasona, Trustee (absent)  
Brian Widman, Trustee  
Stacey DeCillis, Trustee (absent)

##### **Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Matthew Gaven, Deputy Superintendent  
Catherine Fishman, Asst. Supt. of Pupil Personnel Services  
Andrew Casale, Asst. to the Supt for Business & Operations  
Linda Spagnola, District Clerk

- A. Call to Order - 7:04 p.m.**
- B. Pledge of Allegiance**
- C. Reading of Mission - Brian Widman**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions - Cheryl Lampasona and Stacey DeCillis were absent**
- F. Student Organization Report**
- G. BOE Reports**
  - 1. Comments from Board Trustees - Patrick Talty, Brian Widman**
  - 2. Comments from Board President - Dr. Margaret Ballantyne**
  - 3. Comments from Superintendent - Dr. Michael Nagler**
- H. Old Business**

There was no old business this meeting.
- I. New Business**

There was no new business this meeting.
- J. CONSENSUS AGENDA**

MINUTES  
September 23, 2021

**RESOLUTION #26 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1. through J.4.c.6., as presented.

Motion: Patrick Talty  
Second: Brian Widman

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Brian Widman	_____
_____	_____
_____	_____

Passed: Yes

1. **Accepting of Minutes**

That the Board of Education accepts the minutes of the July 6, 2021 Workshop Meeting, the July 22, 2021 Business Meeting, the August 19, 2021 Business Meeting, and the September 2, 2021 Meeting, as presented.

2. **Instruction**

a. **Resignations**

1. That the Board of Education accepts the resignation of Cheryl P. Calamiong, Per Diem/Permanent Sub, effective August 31, 2021.
2. That the Board of Education accepts the resignation of Andrea Barretta, Per Diem/Permanent Sub, effective September 13, 2021.
3. That the Board of Education accepts the resignation of Kristin L. Polumbo, Per Diem/Permanent Sub, effective September 3, 2021.
4. That the Board of Education accepts the resignation of Emely I. Sosa, Per Diem/Permanent Sub, effective September 14, 2021.

b. **Per Diem Substitute Teacher Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$130.

	<b><u>Employee Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Sara A. Manners	Social Studies 7-12	09/09/2021
2.	Steven Kahn	Social Studies 7-12	09/13/2021
3.	Maria Ciaravino	PreK - Grade 6	09/01/2021
4.	Maureen Cromwell (retiree)	N-6	09/01/2021
5.	Robert Hickory Dean	Social Studies 7-12	09/01/2021
6.	James J. Dunlop	Childhood Ed (1-6)	09/01/2021
7.	Jocelyn Duran (walk-on)	Social Studies 7-12	09/01/2021
8.	Gabriel Justin Fiorella	Physical Ed	09/01/2021
9.	Sherry Leibowitz (retiree)	Nursery/K/Grades 1-6	09/01/2021
10.	William P. Slattery	ESL	09/01/2021
11.	Ebony N. Smith	Childhood Ed (1-6)	09/01/2021



	<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
12.	Michael Zito	Physical Ed	09/01/2021
13.	Christian Lird	Physical Ed	09/01/2021
14.	Ginny Georgekutty (walk-on)	Childhood Ed (1-6)	09/23/2021

c. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$130.

	<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>
1.	Sara A. Manners	Social Studies 7-12	10/01/2021-05/31/2022
2.	Steven Kahn	Social Studies 7-12	10/01/2021-05/31/2022
3.	Ginny Georgekutty (walk-on)	Childhood Ed (1-6)	09/23/2021-05/31/2022

d. **Instruction - Mentorship Program**

That the Board of Education approves the following Mentors to be paid \$2000 for the 2021-2022 school year:

	<u>Mentor</u>	<u>Mentee</u>
1.	Christine O'Grady	Janine Miller
2.	Teri Wolfe	Lila Zahed
3.	Jennifer Levi	Tiffany Castaneda
4.	Lindsay Borges	Nicole LoCurto
5.	Kerry Ann Murphy	Jack Fenty
6.	Lisa Fiocco	Masiel Gomez
7.	Lisa Applewhite	Victoria Berkowitz
8.	Mary Owens	Crystal Ortiz

e. **Instruction: Contracted**

1. That the Board of Education approves the Nursing Services Contract between US Medical Staffing and the Mineola Union Free School District for the 2021-2022 school year.
2. That the Board of Education approves the Related Services Contract between Extraordinary Pediatrics, P.C. and the Mineola Union Free School District for the 2021-2022 school year.
3. That the Board of Education approves amendment to Related Services Agreement to provide Consultation Services For Selective Mutism for the 2021-2022 school year.

f. **Instruction: Other**

1. That the Board of Education approves Marisa Thibault as a Parent Member of the CPSE/CSE.

g. **Instruction - Teacher Leaders**

That the Board of Education approves the appointment of the following staff members as Teacher Leaders for the current school year with a stipend of \$2500:

1.	Elizabeth A. Thomson-Block	Hampton
2.	Mary E. Locascio	Hampton

- |     |                         |               |
|-----|-------------------------|---------------|
| 3.  | Maureen Wojis-Reyhanian | Meadow        |
| 4.  | Natalia Bang            | Meadow        |
| 5.  | Jennifer M. Levi        | Meadow        |
| 6.  | Laura DeFeo             | Jackson       |
| 7.  | Michelle C. Rodriguez   | Jackson       |
| 8.  | Alaina C. Tutrone       | Jackson       |
| 9.  | Morgan Mercaldi         | Jackson       |
| 10. | Danielle M. Carretta    | Middle School |
| 11. | Cynthia L. Love         | Middle School |
| 12. | Staci L. Durnin         | Middle School |
| 13. | Mary Owens              | High School   |
| 14. | Laura L. Grassie        | High School   |

h. **Leave of Absence - Personal**

1. That the Board of Education grants a request to Kristin Lopes, for a Leave of Absence for 20 days, for personal reasons, starting August 31, 2021.

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts, with regret, the resignation of Joanna Tangel, Part Time Aide at Hampton Street School, effective August 30, 2021.
2. That the Board of Education accepts, with regret, the resignation of Gregory Glover, Bus Driver and Mechanic for our Mineola UFSD Transportation Department, effective September 17, 2021.
3. That the Board of Education accepts the resignation of Zaida Lagunas, Part Time Teacher Aide at Hampton Street, effective September 14, 2021, to become a Full Time Teacher Aide.
4. That the Board of Education accepts the resignation of Aspasia Marangoudakis, Part Time Teacher Aide at Hampton Street, effective September 30, 2021, to become a Full Time Teacher Aide.
5. That the Board of Education accepts the resignation of Patricia Rodrigues, Part Time Teacher Aide at Hampton Street, effective September 14, 2021, to become a Full Time Teacher Aide.
6. That the Board of Education accepts the resignation of Lourdes Lird, Part Time Teacher Aide at Meadow Drive School, effective September 10, 2021.
7. That the Board of Education accepts the resignation of Emanuel Kirkorian, Bus Driver for Transportation, effective August 31, 2021, as he will be accepting the position of Disptacher.

b. **Appointment(s)**



MINUTES  
September 23, 2021

1. That the Board of Education approves the appointment of Patricia Rodrigues, to the position of Full Time Teacher Aide at Hampton Street School, effective September 15, 2021 with a salary on Step 2 of \$24,341.00.
2. That the Board of Education approves the appointment of Zaida Lagunas, to the position of Full Time Teacher Aide at Hampton Street School, effective September 15, 2021 with a salary on Step 1 of \$23,236.00.
3. That the Board of Education approves the appointment of Aspasia Marangoudakis, to the position of Full Time Teacher Aide at Hampton Street School, effective October 1, 2021 with a salary on Step 1 of \$23,236.00.
4. That the Board of Education approves the appointment of Janet Tischler, to the position of Lunch Aide at Meadow Drive School, effective September 15, 2021 with a salary on Step 1 of \$15.00/hr.
5. That the Board of Education approves the appointment of Keshia K. Wright, to the position of Part Time Lunch Aide at Hampton Street School, effective September 15, 2021 with a salary on Step 1 of \$15.00/Hr.
6. That the Board of Education approves the appointment of Jonathan Bierd, to the position of Substitute Cleaner, effective September 15, 2021 with a salary of \$14.00/hr.
7. That the Board of Education approves the appointment of Emilia Morelli, to the position of Lunch Aide at Jackson Avenue School, effective September 13, 2021 with a salary on Step 1 of \$15.00/Hr..
8. That the Board of Education approves the appointment of Tammy Buhler, to the position of Lunch Aide at Hampton Street School, effective September 24, 2021, wit a salary on Step 1 of \$15.00/Hr.
9. That the Board of Education approves the appointment of Linda K. Palliser, to the position of Lunch Aide at Jackson Avenue School, effective September 13, 2021 with a salary on Step 1 of \$15.00/Hr.
10. That the Board of Education approves the appointment of Esperanza Ramirez, to the position of Lunch Aide at the Middle School effective September 20, 2021 with a salary on Step 1 of \$15.00/Hr..
11. That the Board of Education approves the appointment of Veronica Espey, to the position of Part Time Teacher Aide at Meadow Drive School, effective September 20, 2021 with a salary on Step 1 of \$15.00/Hr.
12. That the Board of Education approves the appointment of Joseph Lubrano, to the position of Substitute Cleaner, effective September 24, 2021 at \$14.00/Hr.
13. That the Board of Education approves the appointment of Anna Rallis, to the position of Part Time Teacher Aide at Hampton Street School, effective September 24, 2021 with a salary on Step 1 of \$15.00/Hr.
14. That the Board of Education approves the appointment of Elizabeth Milazzo, to the position of Lunch Aide at Jackson Avenue School, effective September 17, 2021 with a salary on Step 1 of \$15.00/Hr.
15. That the Board of Education approves the appointment of Emanuel E. Kirkorian, to the position of Dispatcher for Transportation, effective September 1, 2021 with a salary on Step 6 of \$53,146.00.

16. That the Board of Education approves the appointment of Michael Mello, to the position of Substitute Cleaner, effective September 15, 2021 with a salary of \$14.00/Hr.

c. **Leave of Absence - Personal**

- 1. That the Board of Education grants a request to Adalberto Zavala, for paid time off using vacation days, effective October 25, 2021 through November 19, 2021.
- 2. That the Board of Education grants a request Adele Imbrenda, for an unpaid Leave of Absence, due to personal reasons, starting the beginning of the school year through December 2021.

d. **Retirement(s)**

- 1. That the Board of Education accepts, with regret, the resignation of Michael R. Kino, Assistant Head Custodian at the High School, for the purpose of retirement, effective September 30, 2021.

e. **Leave of Absence - Paid Medical**

- 1. That the Board of Education approves the extension of a paid Medical Leave of Absence to Juan Ayala, Cleaner at Hampton Street School, through September 28, 2021.
- 2. That the Board of Education approves a paid Medical Leave of Absence to Joseph Pungello, Head Custodian I at Jackson Avenue School, effective September 7, 2021 through October 6, 2021.
- 3. That the Board of Education approves the extension of a paid Medical Leave of Absence to Jose Ayala, Cleaner at the High School, through October 9, 2021.
- 4. That the Board of Education approves a paid Medical Leave of Absence to Julia Adames, 12 Month Bus Driver, effective September 8, 2021. She is expected to return to work on October 25, 2021.

f. **Civil Service - Creation of New Position(s)**

- 1. That the Board of Education approves the creation of two new Groundsman positions.

4. **BUSINESS / FINANCE**

a. **Approval of Invoices and Payroll**

- 1. That the Board of Education accepts the Invoices and Payroll for the period ending July 31, 2021.

**Invoices**

A/P Warrants 1 & 2	July 7, 2021	\$854,790.06
A/P Warrants 3 & 4	June 21, 2021	\$1,464,159.52
<b>TOTAL EXPENSES</b>		<b>\$2,318,949.58</b>

**Payroll's #1 (July 15, 2021) & #2 (July 31, 2021)**

General	\$1,144,175.89
Federal Fund	\$132,736.76
<b>TOTAL PAYROLL</b>	<b>\$1,276,912.65</b>



2. That the Board of Education accepts the Invoices and Payroll for the period ending August 31, 2021.

**Invoices**

A/P Warrants 5 & 6	August 4, 2021	\$796,236.18
A/P Warrant 7	August 18, 2021	\$705,811.17
<b>TOTAL EXPENSES</b>		<b>\$1,502,047.35</b>

**Payroll's #3 (Aug 13, 2021) & #4 (Aug 31, 2021)**

General		\$1,106,627.67
Federal Fund		\$186,634.67
<b>TOTAL PAYROLL</b>		<b>\$1,293,262.34</b>

b. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for July 1, 2021 through July 31, 2021.

c. **Business/Finance - Contract Approvals**

1. That the Board of Education approves the Universal Pre-Kindergarten Agreement between the Mineola Union Free School District and Harbor Day Care Center, Inc. effective September 1, 2021 to June 30, 2022.
2. That the Board of Education approves the License Agreement between the Board of Education of the Mineola Union Free School District and the Portuguese Cultural Society Julio Dinis, LTD effective September 1, 2021 to June 30, 2022.
3. That the Board of Education approves a renewal of Rental/Lease Agreement with Pitney Bowes to provide the district with postage/mail processor system, and authorizes the Assistant to the Superintendent for Business and Operations to execute said agreement.
4. That the Board of Education approves the Inter-Municipal Transportation Agreement between the Mineola UFSD and the East Williston UFSD commencing September 1, 2021 and ending June 30, 2022.
5. That the Board of Education approves an agreement between the Mineola Union Free School District and FileBound.
6. That the Board of Education approves an agreement between Global Document Services, LLC and the Mineola Union Free School District.



K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Hampton/Meadow Data Report

Superintendent Comments

L. Public Comments

M. Executive Session      Time: \_\_\_\_\_

Motion:    Patrick Talty  
Second:    Brian Widman

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Brian Widman	_____
_____	_____
_____	_____

N. Adjournment      Time: \_\_\_\_\_

Motion:    \_\_\_\_\_  
Second:    \_\_\_\_\_

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed:    Yes \_\_\_    No \_\_\_

Respectfully Submitted,  
Linda M. Spagnola  
District Clerk