

MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY

**Business Meeting MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

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**Board Goals – 2010-2011**

- ***Educational***
  - *To further expand the district initiative of differentiated instruction specifically focusing on individual student achievement.*
  - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
  - *To continue to provide the resources to attain a Intel finalist within the next three years*
- ***Facilities***
  - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels*
- ***Finance***
  - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy*

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**DATE: October 21, 2010**

**LOCATION: Willis Avenue School**

**OPEN BUSINESS MEETING**

**7:00 p.m. 2<sup>nd</sup> Floor Staff Lounge**

**Board of Education**

Terence Hale, President  
Christine Napolitano, Vice President  
William Hornberger

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance & Operations  
Janice Patterson, Asst. Supt. for Pupil Pers. Services  
Patricia Burns, Asst. Supt. of Curr., Instr., Assessment  
Donna Martillo, District Clerk

**Absent:** John McGrath  
Irene Parrino

**A. Call to Order**

At 7:00 p.m. the meeting was called to order by President Hale.

President Hale stated that Mr. McGrath and Ms. Parrino were attending the New York State School Boards Association from October 20 – 24, 2010 in New York City.

- B. Pledge of Allegiance**
- C. Reading of Mission – Janice Patterson**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**

Also present: Ed Escobar, Principal, Mineola High School; Pete Freeman, Supervisor of Fine Arts; Joe Carbonaro, Legal Counsel, Frazer & Feldman.

**F. High School Student Organization Report**

The Superintendent of Schools announced that a section of the High School Marching Band would be attending this evening’s meeting and performing. He further announced the following: Mineola Marching Band would be hosting a Home Show this weekend at Tully Park on Denton Avenue beginning at 6:30 p.m.; High School production of *Laramie* On November 4, 2010.

**G. Old Business**

**1. Independent External Auditor’s Report for the Year Ending June 30, 2010**

**RESOLUTION #26 – BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District accepts the Independent External Auditor’s Report, completed by Nawrocki Smith LLP, for the year ending June 30, 2010 and directed it be placed on file.

**Motion:** Christine Napolitano  
**Second:** William Hornberger

**Yes:** William Hornberger  
Christine Napolitano  
Terence Hale  
**No:** None

**Passed:** Yes

**H. New Business**

**1. First Reading of Board of Education Policies**

**RESOLUTION #27 – BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District waives the first formal reading of the following policies, due to their availability on the information table:

<b><u>POLICY #</u></b>	<b><u>DESCRIPTION</u></b>
6910	Authorized Use of District Owned Materials & Equipment
1740	Relationship with Non-Public Schools

**Motion:** William Hornberger  
**Second:** Christine Napolitano

**Yes:** William Hornberger  
Christine Napolitano  
Terence Hale  
**No:** None

**Passed:** Yes

**2. Approval of Confidential Clerical Work Agreements**

**RESOLUTION #28** – BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the 2010-2011 Annual Work Agreements for the 2 Confidential Clerical Staff, as set forth in Attachment “A”.

A motion was made to table Resolution #28 pending additional information.

**Motion:** Christine Napolitano  
**Second:** William Hornberger

**Yes:** William Hornberger  
Christine Napolitano  
Terence Hale  
**No:** None

**Passed:** Yes

**I. Consensus Agenda**

**1. Accepting of Minutes**

a. That the Board of Education accepts the minutes of September 2, 2010 (Workshop); September 14, 2010 (Business) Meetings, as presented.

**2. Instruction**

a. Resignation(s)/Leave of Absence(s)

1. That the Board of Education grants a request to Deborah Doherty, for a leave of absence for child-rearing purposes, using accumulated sick days, starting approximately January 24, 2011.

2. That the Board of Education grants a request to Lisa Fiocco, for a leave of absence for child-rearing purposes, using accumulated sick days, starting approximately December 8, 2010.

3. That the Board of Education accepts, with regret, the resignation of Janice Patterson, Assistant Superintendent for Pupil Services, for the purposes of retirement, effective December 31, 2010.

b. Appointments

1. That the Board of Education approves the following amendment to the staff of the 2010-2011 APPR Facilitators:

Cross Street - Maureen Cromwell \$1,000 (replacing vacancy left by Kim Morrissey)

2. That the Board of Education approves the appointment of Gina Amzler to the part time teaching position for the CSE Extended School Day Program for the 2010-2011 school year; salary \$54.77 per hour, will be paid from the IDEA grant.
3. That the Board of Education approves the appointment of the following Permanent Substitute Teachers, effective October 1, 2010 to May 31, 2011; salary, \$100.00 per day:

Cross	Michelle Topel
Hampton	Jennifer Lupo
Jackson	Danielle Adams
Meadow	Christina Raguseo

4. That the Board of Education approves the appointment of Amy Kuchynskas, to the position of Hourly Special Education Teacher, at St. Aidan's School, effective September 1, 2010 to June 30, 2011; salary, \$54.77 per hour.
5. That the Board of Education approves the appointment of Janine Berto to the part time teaching position for the CSE Extended School Day Program for the 2010-2011 school year; salary \$54.77 per hour, paid through the IDEA grant.
6. That the Board of Education approves the following individual(s) to the Per Diem Substitute Teacher List at a salary of \$90.00 per day:

Thomas Oswald	SWD & social Studies (Grades 7-12)
Rory Reis	Biology 7 – 12
Jaime Becker	Pre-K – 6
Kaitlyn McCracken	Social Studies
Conor Reardon	Physical Education

7. That the Board of Education approves the appointment of Michael Perro, to the position of 45 Day Substitute Teacher, for Christine Gayson, effective October 25, 2010 to approximately mid-January 2011; salary: Days 1-20, \$90.00; Days 21-39, \$100.00; Days 40-45, \$110.00; Day 46 goes on contract, MA, Step 1, \$67,604.00 prorated.

8. That the Board of Education approves the creation of one (1) additional Special Education teaching position at Hampton Street School.
  
9. That the Board of Education approves the appointment and stipends of the following staff for the 2010-2011 Fine and Performing Arts Program:

<b>Contract Name</b>	<b>School</b>	<b>Teacher</b>	<b>AKA</b>	<b>2010-11 Stipend</b>
A Capella Choir	High School	Messina, Meg		\$1,183.09
Art Club	Cross	Gallina, Jeanine		\$559.99
Art Club	Hampton	Manouvrier, Jaclyn		\$559.99
Art Club	Jackson	Cole, Jill*		\$559.99
Art Club	Meadow	Gallina, Jeanine		\$559.99
Art Club	Middle School	Antonelli, Andrea		\$899.66
Art Club	High School	Loughlin, Kathy		\$899.66
Art Shows	Cross	Gallina, Jeanine		\$277.63
Art Shows	Hampton	Manouvrier, Jaclyn		\$277.63
Art Shows	Jackson	Cole, Jill*		\$555.26
Art Shows	Meadow	Gallina, Jeanine		\$277.63
Art Shows	Middle School	Antonelli, Andrea	Grade 7	\$555.26
Art Shows	Middle School	Antonelli, Andrea	Grade 8	\$555.26
Art Shows	High School	Buongiovanni, Gina		\$555.26
Art Shows	High School	Loughlin, Kathy		\$555.26
Assistant Band Advisor	High School	Mauriello, Frank	Split Stipend	\$1,208.34
Assistant Band Advisor	High School	Nuzzi, Kris	Split Stipend	\$1,208.34
Assistant to the Band Director	High School	Oddo, John		\$1,736.20
Auxiliary Band Coach	High School	Frank, Kenny		\$1,786.70
Auxiliary Band Coach	High School	Granath, Lisa		\$1,786.70
Auxiliary Band Coach	High School	Maraia, Michael		\$1,786.70
Auxiliary Band Coach	High School	Mauriello, Frank		\$1,786.70
Auxiliary Band Coach	High School	Nuzzi, Kris		\$1,786.70
Auxiliary Band Coach	High School	Oddo, John		\$1,786.70
Auxiliary Band Coach	High School	Doran, Timothy		\$1,786.70
Auxiliary Band Coach	High School	Bonacorsa, Chris		\$1,786.70
Auxiliary Band Coach	High School	Komaroff, Samantha		\$1,786.70
Auxiliary Band Coach	High School	Berthold, Jennifer		\$1,786.70
Band	Cross	Dugal, Jim		\$1,019.00
Band	Hampton	Bennett, Mark		\$1,019.00
Band	Jackson	Barkan, Robin		\$1,019.00
Band	Meadow	Dugal, Jim		\$1,019.00
Band	Middle School	Carreras, Don	Band 6th Grade	\$1,019.00

Band	Middle School	Carreras, Don	Band 8th Grade	\$1,019.00
Band	Middle School	Ratner, Marc	Band 7th Grade	\$1,019.00
Band Advisor	High School	Feinberg, Matt	11-12 & Marching Bands	\$3,551.58
Band Drill Instructor	High School	Zadik, Michael	Split Stipend	\$868.10
Band Drill Instructor	High School	Buglino, Steve	Split Stipend	\$868.10
Band Drill Writer	High School	Coppola, Mike		\$4,337.64
Band Music Arranger	High School	Mauriello, Frank	Split Stipend	\$722.94
Band Music Arranger		Oddo, John	Split Stipend	\$722.94
Barber Shop Quartet (Dynamics)	High School	Messina, Meg	Vocal Jazz Choir	\$1,019.00
Choral Club	Middle School	Carreras, Don	Vocal Jazz Choir	\$897.37
Choreographer	Middle School	Peters, Barbara		\$722.94
Choreographer	High School	Peters, Barbara		\$1,188.83
Chorus	Cross	Goldman, Brian		\$1,019.00
Chorus	Hampton	Crawley, Kathy		\$1,019.00
Chorus	Jackson	Napolitano, Angela		\$1,019.00
Chorus	Meadow	Goldman, Brian		\$1,019.00
Chorus	Middle School	Owens, Joe	Chorus 6th Grade	\$1,019.00
Chorus	Middle School	Owens, Joe	Chorus 7th Grade	\$1,019.00
Chorus	Middle School	Owens, Joe	Chorus 8th Grade	\$1,019.00
Chorus and Concert Singers	High School	Messina, Meg	9/10 and 11/12 Choirs	\$1,419.49
Drama	Cross	Gallina, Jeanine		\$1,019.00
Drama	Jackson	Deluca, Matt		\$1,019.00
Drama	Meadow	Goldman, Brian		\$1,019.00
Drama	Middle School	Deluca, Matt		\$1,590.47
Marching Band Percussion Coach	High School	Oddo, John		\$1,786.70
Ninth Grade Band	High School	Feinberg, Matt	9/10 Concert Band	\$989.17
Orchestra	Cross	Dugal, Jim		\$1,019.00
Orchestra	Hampton	Bennett, Mark		\$1,019.00
Orchestra	Jackson	Barkan, Robin		\$1,019.00
Orchestra	Meadow	Bennett, Mark		\$1,019.00
Orchestra	Middle School	Frazer, Kristen	Orchestra 6th Grade	\$1,019.00
Orchestra	Middle School	Frazer, Kristen	Orchestra 7th Grade	\$1,019.00
Orchestra	Middle School	Frazer, Kristen	Orchestra 8th Grade	\$1,019.00
Orchestra	High School	Campbell, Tracey	9-12 Orchestra	\$1,019.00
Photography	Middle School	Antonelli, Andrea		\$1,331.13
Photography	High School	Buongiovanni, Gina	Art Honor Society Spring Musical	\$1,331.13
Pit Band	High School	Carreras, Don	Orchestra	\$1,546.86
Projection Squad	Middle School	Carreras, Don	AV/TV @ MS	\$1,358.67
Projection Squad	High School	Owens, Joe	(Lighting)	\$1,357.52
Rockettes	High School	DeMarino, Anthony	Rockettes/Winter Guard	\$7,040.06
Seventh and Eighth Grade Jazz	Middle School	Carreras, Don	AM Jazz Band	\$1,184.24

Band				
Sixth Grade Jazz Band	Middle School	Ratner, Marc	PM Jazz Band	\$1,184.24
Sound Service	High School	Fusco, Melissa		\$1,785.55
Spring Fall Musical	High School	Messina, Meg	Musical Director	\$3,913.06
Spring Musical Stage	High School	Owens, Joe	Director	\$3,913.06
Stage Band	High School	Feinberg, Matt	Jazz Ensemble	\$2,223.90
Stage Production	Middle School	Carreras, Don		\$1,041.95
Stage Squad-Fall Drama	High School	Sommer, Paul		\$1,829.15
Stage Squad-Spring Musical	High School	Sommer, Paul	Chamber Ensemble	\$3,141.91
String Ensemble	Middle School	Frazer, Kristen	Ensemble	\$1,184.24
String Ensemble	High School	Campbell, Tracey		\$1,183.09
String Night	High School	Campbell, Tracey	Split Stipend	\$255.90
String Night	High School	Frazer, Kristen	Split Stipend	\$255.90
Thespian	High School	Deluca, Matt		\$3,141.91
Wind Ensemble	High School	Feinberg, Matt	Pep Band	\$989.17

10. That the Board of Education approves the appointment of the following coaches for the 2010-2011 Winter Interscholastic Season:

<u>SPORT &amp; LEVEL</u>	<u>NAME</u>	<u>STEP</u>	<u>SALARY</u>
Boys Varsity Basketball	James Hegmann	3	\$9,128.
Boys JV Basketball	Dominick Tolipano	3	\$6,251.
7 <sup>th</sup> Grade Boys Basketball	Martin Joyce	3	\$5,347.
8 <sup>th</sup> Grade Boys Basketball	Bill DiGennaro	3	\$5,347.
Girls Varsity Basketball	Denise Zunno	3	\$9,128.
Girls JV Basketball	Noelle Werner	2	\$5,405.
Boys Varsity/JV Bowling	Helms Bohringer	3	\$4,389.
Girls Varsity/JV Bowling	Valerie Liese	3	\$4,389.
Varsity Wrestling	Dan Guido	3	\$8,784.
JV Wrestling	Frank Massaro	3	\$6,251.
7 <sup>th</sup> Grade Volleyball	Al Weidlein	3	\$4,740.
8 <sup>th</sup> Grade Volleyball	Diana Kohl	3	\$4,740.
Girls Winter Track	TBA		
Boys Winter Track	Tom Leninger	2	\$6,919.
Winter Track Assistant	TBA		
7 <sup>th</sup> Grade Girls Basketball	Martin Joyce	3	\$5,347.
8 <sup>th</sup> Grade Girls Basketball	TBA		
7/8 Wrestling Head	Michael Palumbo	3	\$5,741.
7/8 Wrestling Assistant	Gary Santosus	3	\$5,336.

**2.1. Instruction: Committee on Special Education Actions**

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from September 1, 2010 to September 30, 2010 as set forth in Confidential Attachment "B".

**2.2. Instruction: Contracted Instructional Services**

**2.3. Instruction: Student Actions**

a. Selective Classification

1. That the Board of Education approves the Selective Classification request for the following students:
  - Charlotte Render, 8<sup>th</sup> grade student, to compete on the Girls Varsity Basketball Team for the 2010-2011 school year;
  - Samantha Venus, 8<sup>th</sup> grade student, to compete on the Girls Varsity Basketball Team for the 2010-2011 school year;
  - Steven Gessner, 8<sup>th</sup> grade student, to compete on the Boy's Junior Varsity Basketball Team for the 2010-2011 school year.

b. Field Trip(s)

1. That the Board of Education approves the following overnight/out-of-state field trip for the High School Marching Band:
  - Disneyworld, Orlando, Florida, February 18-25, 2011; no school missed.
2. That the Board of Education approves the following overnight field trip for High School AP Environmental Science and AP Biology students:
  - Frost Valley, Claryville, NY 127225, November 8-10, 2010.

**2.4. Instruction: Other**

**3. Civil Service**

a. Resignation(s)/Leave of Absence(s)

None

b. Appointments

1. That the Board of Education approves the appointment of the following names to the Substitute Nurse list effective October 25, 2010. Salary is \$90 per day.

Rita Jones  
Veronica Farias  
Andrea King

2. That the Board of Education approves the appointment of Michael Rumont to the position of Clerk in the High School Copy Center,



effective October 21, 2010. Salary will be \$37,286 on Step 1 (2009/2010 contract); probationary period, 26 weeks.

3. That the Board of Education approves the appointment of Concita Brito-D'Orta, from a substitute Teacher Aide to a part time Teacher Aide at Hampton Street School lunchroom, effective October 18, 2010. Salary will be \$13.74 per hour on Step 1 (2008/2009 contract); probationary period, 26 weeks.
4. That the Board of Education approves the appointment of Gina O'Connell to the position of part time Teacher Aide at the Hampton Street School lunchroom, effective October 18, 2010. Salary will be \$13.74 per hour on Step 1(2008/2009 contract); probationary period, 26 weeks.
5. That the Board of Education amends the salary of Christine Garofalo, Teacher Aide Sub for the CSE Extended School Day Program, approved at the October 7, 2010 meeting, from \$10.00 per hour to \$13.74 per hour.

**4. Business/Finance**

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending August 31, 2010 and directed that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education approves the Invoices and Payroll for the period ending September 30, 2010.

Warrant #5	\$2,930,160.71
Warrant #6	\$ 420,134.95
<b>TOTAL EXPENSES</b>	<b>\$3,350,295.66</b>

PAYROLL #5 & #6

General	\$3,974,505.01
Fund F	\$ 71,107.84
<b>TOTAL PAYROLL</b>	<b>\$4,045,612.85</b>

c. Budget Transfer

1. That the Board of Education approves the following budget transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
2020.154.06.0000	2020.154.07.0000	\$55,000
2110.120.05.1111	2110.120.03.1112	\$115,000

2250.159.04.0000      2250.159.03.0000      \$124,188

d. Budget Appropriations

1. That the Board of Education approves the acceptance of donations in the amount of \$13,750 for the Driver Education Program and make appropriation adjustments to the following Budget Codes:

- 2330.150.07.0000      \$12,250
- 2330.500.07.4356      \$ 1,500

4.1. Business/Finance: Contract Approvals

4.2. Business/Finance: Bids

a. Pre-Engineered Press box Bid Award

1. That the Board of Education approves the award of the Installation of Pre-Engineered Press box Bid, opened October 8, 2010, to the lowest responsible bidder meeting specifications, Web Construction, in the amount of \$137,000.00 which includes Alternate No. 1 and Alternate No. 2.

5. Other

**RESOLUTION #29 – BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a., through I.4.2.a.1., as presented.

**Motion:** William Hornberger

**Second:** Christine Napolitano

**Discussed:** Mr. Hornberger inquired about information related to stipends for clubs. The Superintendent of Schools stated that a mid-year report is established by Principals. The Superintendent of Schools stated that 50% of the clubs are related to the Fine Arts Department and he is still waiting for the Middle School and Elementary Schools submissions.

Ms. Napolitano addressed Ms. Patterson's letter of resignation for the purpose of retirement in stating how sad she was to hear about Ms. Patterson's intention to retire. Ms. Patterson means a great deal to Mineola and thanked her for her service. Mr. Hale reiterated Ms. Napolitano's sentiments. He further stated that Ms. Patterson will be missed and used to brag about her to other districts.

Ms. Napolitano request additional information regarding the Press Box alternates. The Superintendent of Schools responded that the original estimate for the press box did not allow for the roof to be walked on, but alternates were included in the bid and his recommendation is to purchase

a stronger structure as to avoid any problems related to safety. He is hoping the project will be completed by December.

Mr. Hale inquired about the warrants audited by the Internal Claims Auditor and tracking resolutions to issues Ms. Greene documents in her report. Mr. Hale requested a more detailed report beginning next month. The Superintendent of Schools stated that he will place it in the Board's Friday Packet tomorrow.

Mr. Hornberger inquired about Item I.2.b.10., if there was a timeline in hiring TBA coaches. The Superintendent of Schools responded that Mr. Amitrano was interviewing. The Superintendent of Schools also discussed the copy center and catching up with the workload. Mr. Hornberger inquired as to the reason for the backlog. The Superintendent of Schools stated that the copying quota instituted on the staff may have added to the number of copying jobs there.

**Yes:** William Hornberger  
Christine Napolitano  
Terence Hale

**No:** None

**Passed:** Yes

Ms. Napolitano expressed concern regarding the High School toilet papering that it still remains in the trees. A discussion ensued as to the pros and cons of this activity prior to Homecoming.

## **J. Board of Education Reports**

- Comments from Board President

President Hale stated that in the mail today a postcard was received instructing people to vote no on the Bond. He stated that the return address was fictitious and expressed his displeasure in this type of action.

- Board Committee Report
- Superintendent of Schools' Reports & Comments

The Superintendent of Schools reported on the Rachel Challenge. The brother of the first victim of the Columbine shooting (Rachel Scott) spoke to Mineola High School students about his sister and her death and the students signing up to accept *Rachel's Challenge*. The Superintendent of Schools also discussed the following: October 26<sup>th</sup> Bond Vote; attendance at the NYSSBA Convention; Marching Band's Home Show.

The Superintendent of Schools spoke about the retirement of Ms. Janice Patterson that she is a remarkable professional who always thinks of the kids first. Mineola's Special Education Program is second to none. The Superintendent of Schools further stated that Ms. Patterson will be missed and wished her the best.

- Superintendent Comments
- Capital Updates
- Table Reports
  - Finance and Operations Report
    - Monthly Financial Report
    - Building & Grounds Report
      - Building Usage
      - Vandalism
      - Work order status
    - Transportation Report
- Special Reports
  - \*Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

**K. Public Comments**

None

**L. Executive Session**

At 7:43 p.m. a motion was made for the Board of Education to go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Motion:** Christine Napolitano  
**Second:** William Hornberger

**Yes:** William Hornberger  
 Christine Napolitano  
 Terence Hale  
**No:** None

**Passed:** Yes

President Hale stated that the Board may return at any time.

At 10:07 p.m. the Board returned to open session.

**M. Adjournment**

At 10:07 p.m. a motion was made to adjourn this meeting of the Board of Education.

**Motion:** Christine Napolitano  
**Second:** William Hornberger

**Yes:** William Hornberger  
 Christine Napolitano  
 Terence Hale  
**No:** None

**Passed:** Yes

Respectfully submitted,

Donna Martillo  
District Clerk