

**Mineola Union Free School District, Mineola, NY**  
**Business Meeting AGENDA**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals for 2023-2024**

***Educational***

- Expand innovative opportunities for learners to participate in courses and unique real- life experiences to build agency and develop readiness skills for college and careers. This initiative continues to emphasize and incorporate self-directed learning and learner voice and choice.
  - Offer new, in person certification opportunities: EMT certification, Cybersecurity certification (Security Plus), CPR/First Aid
  - Create PAVE @ Synergy (Providing Access to Virtual Experiences) this cadre of asynchronous, self-directed courses will prepare learners to sit for industry standard certifications.
  - Create a new community in KidOYO that replicates our teacher SNAX PD opportunities. Learners will be able to challenge themselves with asynchronous, self-paced 'courses' on a variety of creation tools.
  - Develop opportunities for learners to communicate with and learn from experts in a variety of career disciplines through asynchronous online experiences.
- Continue to develop the process for implementation of the Learner Portfolio Grades 3-12. The portfolio will serve as a place for learners to document and reflect upon their educational journey in real time, and as a showcase of their work and accomplishments throughout their school years in Mineola.
- Continue to refine and build our structured literacy model with an emphasis on phonological awareness, decoding and sight word recognition. (in both languages for our dual language learners)

***Facilities***

- Articulate the 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities.

**DATE and LOCATION: Thursday, October 19, 2023 / Synergy Building @ 7:00 p.m.**

**Board of Education**

Dr. Margaret Ballantyne, President  
Patrick Talty, Vice President  
Cheryl Lampasona, Trustee  
Brian Widman, Trustee  
Stacey DeCillis, Trustee

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Catherine Fishman, Deputy Superintendent  
Andrew Casale, Asst. Supt. for Business & Operations  
Cindy Velez, District Clerk

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Reading of Mission**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. Student Organization Report**

**G. BOE Reports**

- 1. Comments from Board Trustees
- 2. Comments from Board President
- 3. Comments from Superintendent

**H. Old Business**

**I. New Business**

**RESOLUTION #21 - Appointment of Purchasing Agent.**

**BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District Board of Education appoints the following individual to serve in the designated position for the remainder of the 2023-2024 school year:

- Jack Waters - Purchasing Agent

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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Passed: Yes \_\_\_ No \_\_\_

**J. CONSENSUS AGENDA**

**RESOLUTION #22 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a.1. through J.4.c.6., as presented.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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Passed: Yes \_\_\_ No \_\_\_

1. **Accepting of Minutes**

a. That the Board of Education accepts the minutes of the October 5, 2023 Workshop Meeting as presented.

2. **Instruction**

a. **Resignations**

1. That the Board of Education accepts the resignation of Erica Portillo, Permanent Substitute Teacher at Jackson Ave, effective October 20, 2023.

b. **Leave of Absence - Medical**

1. That the Board of Education approves a paid Medical Leave of Absence to Angelo A. Suarez, effective November 2, 2023. He will remain out for approximately 6-8 weeks.

c. **Appointments**

1. That the Board of Education approves the appointment of Austin J. Nowak, to the position of Leave Replacement Teacher for Lauren Goldfarb, Business Teacher at the Middle School, retroactive to October 16, 2023 with a salary on BA Step 1 of \$65,374.

d. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$150.

| <u>Name</u>         | <u>Certification</u> | <u>Effective Date</u> |
|---------------------|----------------------|-----------------------|
| 1. Kieran E. Molloy | Social Studies 7-12  | 10/16/2023            |

e. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for 2023-2024 school year:

| <u>Club</u>                          | <u>Teacher</u>   | <u>Stipend</u> |
|--------------------------------------|------------------|----------------|
| 1. HS 8/9 Musical Technical Director | Benjamin Hegarty | \$1,556.00     |

|    | <u>Club</u>                      | <u>Teacher</u>     | <u>Stipend</u>    |
|----|----------------------------------|--------------------|-------------------|
| 2. | MS Musical Technical<br>Director | Benjamin Hegarty   | \$1,556.00        |
| 3. | MS Leaner Lab                    | Leslie Van Bell    | \$1,556.00        |
| 4. | HA Ted Ex Advisor                | Tina L. Tudisco    | \$1,556.00        |
| 5. | JA Math Olympiads Advisor        | Bruce M. Vatske    | \$932.00          |
| 6. | HS Deca Club                     | Michael J. McShane | \$0.00            |
| 7. | HS Dreamers Club                 | Aislinn Oliveri    | 1/2 of \$1,069.00 |
| 8. | HS Dreamers Club                 | Crystal T. Ortiz   | 1/2 of \$1,069.00 |

f. **Instruction - Mentorship Program**

That the Board of Education approves the following Mentors to be paid \$2000 for the 2023-2024 school year:

|    | <u>Mentor</u>     | <u>Mentee</u>   |
|----|-------------------|-----------------|
| 1. | Francine Sclafani | Jessica Carlson |

g. **Instruction: Student Actions**

1. That the Board of Education approves the following out-of-country field trip:
  1. Proposed Exchange Trip from Lisbon, Portugal, April 1 through April 10, 2024 (Tentative) INBOUND
  2. Proposed Exchange Trip from Lisbon, Portugal, April 19 through April 28, 2024 (Tentative) OUTBOUND

3. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approves the appointment of Mabilia Fernandes, to the position of Part Time Teacher Aide at Meadow Drive, retroactive to October 4, 2023 with a salary on Step 1 of \$15.53/hr.
2. That the Board of Education approves the appointment of Renuka Amiruddin, to the position of Part Time Teacher Aide at Jackson Ave, retroactive to October 5, 2023 with a salary on Step 1 of \$15.53/hr.
3. That the Board of Education approves the appointment of Mayra Vargas, to the position of Part Time Teacher Aide at Meadow Drive, retroactive to October 16, 2023 with a salary on Step 1 of \$15.53/hr.
4. That the Board of Education approves the appointment of Catia Teixeira, to the position of Substitute Teacher Aide for the District, retroactive to October 13, 2023 with a salary of \$16.00/hr.

b. **Retirement(s)**

1. That the Board of Education accepts, with regret, the resignation of Gerard Fitzpatrick, Mechanic for the District, for the purpose of retirement, effective October 19, 2023.

c. **Leave of Absence - Paid Medical**

1. That the Board of Education approves a paid Medical Leave of Absence to Sandra Moon, 10 Month Bus Driver, effective September 15, 2023 for approximately 10-12 weeks.

4. **BUSINESS / FINANCE**

a. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending September 30, 2023

**Invoices**

|                       |               |                        |
|-----------------------|---------------|------------------------|
| A/P Warrant #7        | Sept 6, 2023  | \$ 1,625,224.75        |
| A/P Warrant #8        | Sept 20, 2023 | \$ 1,096,234.48        |
| <b>TOTAL EXPENSES</b> |               | <b>\$ 2,721,459.23</b> |

**Payroll #5 (Sept 15, 2023) & #6 (Sept 29, 2023)**

|                      |                        |
|----------------------|------------------------|
| General Fund         | \$ 4,559,285.74        |
| Federal Fund         | <u>\$ 66,270.05</u>    |
| <b>TOTAL PAYROLL</b> | <b>\$ 4,625,555.79</b> |

- b. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Reports for September 1, 2023 through September 30, 2023

- c. **Business/Finance - Contract Approvals**

1. That the Board of Education approves the Professional Development Agreement between SMP Education Consulting and Mineola UFSD for the 2023-2024 School Year.
2. That the Board of Education approves the Psychiatric Evaluation Agreement between Dr. Richard Navon and Mineola UFSD for the 2023-2024 School Year.
3. That the Board of Education approves the Instructional Service Agreement between Syosset Central School District (sending school district) and Mineola UFSD (receiving school district) for the 2023-2024 School Year.
4. That the Board of Education approves the Related Services Agreement between Liberty Resources Psychology, Physical, Occupational, Speech Therapy PLLC and Mineola UFSD for the 2023-2024 School Year.
5. That the Board of Education approves the Service Agreement between Developmental Disabilities Institute and Mineola UFSD during the 2023-2024 Extended School Year Program.
6. That the Board of Education approves the Consultant Agreement between Dr. Concetta Russo and Mineola UFSD for the 2023-2024 School Year.

**K. Superintendent's Report**

Superintendent of Schools' Reports

**Presentations:**

1. High School Data Report with Certificate for Civic Readiness and Biliteracy - Ed Escobar and HS Team
2. External Auditor - Chris Angotta

Superintendent Comments

**L. Public Comments**

**M. Executive Session      Time: \_\_\_\_\_ p.m.**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:                      No:

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Passed: \_\_\_\_\_

**N. Adjournment      Time: \_\_\_\_\_ p.m.**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:                      No:

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Passed: \_\_\_\_\_

**Respectfully Submitted,  
Cindy Velez  
District Clerk**