

**Mineola Union Free School District, Mineola, NY****Business Meeting MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2021- 2022*****Educational***

- To develop strategic academic and SEL supports for virtual students as they reintegrate back to in-person learning
- To develop a new type of high school that leverages expertise in asynchronous learning, develops community connections, and provides an integrated curricular experience aligned with the CASEL competencies that will foster student agency and academic success by offering choice in content, method, and pacing
- To develop and implement Jackson 21 which revamps our academic and social emotional programs for students in grades 3-4 to intentionally develop non cognitive and cognitive skills with a focus on genius hour and passion projects
- To develop age appropriate student portfolios that allow students agency in showing who they are as a learner through the use of goal setting and reflective practices
- To establish the practice of book clubs as a complimentary instructional practice that offers students a choice in literature that reflects diverse perspectives and experiences.

***Facilities***

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: November 18, 2021**

**Willis Avenue School - 2nd floor**

**7:00 p.m.**

**Board of Education**

Dr. Margaret Ballantyne, President  
Patrick Talty, Vice President-absent  
Cheryl Lampasona, Trustee  
Brian Widman, Trustee  
Stacey DeCillis, Trustee

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Matthew Gaven, Deputy Superintendent  
Catherine Fishman, Asst. Supt. of Pupil Personnel Services  
Andrew Casale, Asst. to the Supt for Business & Operations  
Linda Spagnola, District Clerk

**A. Call to Order - 7:00 p.m.**

**B. Pledge of Allegiance**

**C. Reading of Mission - by Cheryl Lampasona**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. Student Organization Report - by Lucy Zhang**

**G. BOE Reports**

**1. Comments from Board Trustees - Cheryl Lampasona**

**2. Comments from Board President - Dr. Margaret Ballantyne**

**3. Comments from Superintendent - Dr. Michael Nagler**

**H. Old Business**

There was no Old Business this evening.

**I. New Business**

**Side Letters of Agreement**

**RESOLUTION #39 - BE IT RESOLVED** that the Board of Education approves the Side Letter of Agreements between the negotiating representatives of the Mineola Union Free School District and the negotiating representatives of the Mineola Union Free School District Clerical/Secretarial Employees Association of the individuals listed herein and authorizes the Board President to execute the agreements on behalf of the District, effective December 1, 2021.

- Nancy McCarthy
- Kelly Grodotzke
- Juliete Santa Cabral

**Motion: Brian Widman**

**Second: Cheryl Lampasona**

<b><u>Yes:</u></b>	<b><u>No:</u></b>
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Cheryl Lampasona	_____
Brian Widman	_____
Stacey DeCillis	_____

**Passed: Yes**

**RESOLUTION #40 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") for the 2021 Audited Financial Statements by Nawrocki Smith and hereby instructs the Assistant to the Superintendent for Business and Operations to file such a plan with the NYSED Office of Audit Services.

**Motion: Stacey DeCillis**

**Second: Brian Widman**

<b><u>Yes:</u></b>	<b><u>No:</u></b>
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Cheryl Lampasona	_____
Brian Widman	_____
Stacey DeCillis	_____

**Passed: Yes**

**RESOLUTION #41 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby accepts the Corrective Action Plan ("CAP") for the 2021 Financial Condition Management Audit received by the NYS Office of State Comptroller and hereby instructs the Assistant to the Superintendent for Business and Operations to file such a plan with the NYSED Office of Audit Services.

**Motion:** Cheryl Lampasona

**Second:** Stacey DeCillis

<b>Yes:</b>	<b>No:</b>
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Cheryl Lampasona	_____
Brian Widman	_____
Stacey DeCillis	_____

**Passed:** Yes

**J. CONSENSUS AGENDA**

**RESOLUTION #42 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.d.1., as presented.

Discussion: Dr. Nagler stated the following item on the consensus agenda needs to be amended:

**Item J.2.d.3.:** states Katelynn Rouskas, Robotics Club, 1/2 of \$900 - should state Katelynn Rouskas, Robotics Club, 1/2 of \$1503

A motion was made to amend the consensus agenda.

**Motion:** Cheryl Lampasona and **Second:** Brian Widman

The Board was polled and all were in favor and the motion passed.

1. **Accepting of Minutes**
  - a. That the Board of Education accepts the minutes of the September 23, 2021 Business Meeting, as presented.
2. **Instruction**
  - a. **Appointments**
    1. That the Board of Education approves the appointment of Michelle M. Ruhl, to the position of Leave Replacement Teacher for Samantha Henton, effective November 15, 2021 to on or before June 30, 2022 with a salary of BA, Step 1, \$ 63,139.
    2. That the Board of Education approves the appointment of Lindsey Ramos, to the position of Leave Replacement Teacher for Cheryl Lippert, starting approximately November 29, 2021 to on or before June 30, 2022, with a salary of MA, Step 1, \$73,099.

b. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$130.

	<b><u>Employee Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Valerie Garcia	Childhood Ed (1-6)	12/01/2021-05/31/2022

c. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$130.

	<b><u>Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Emma M. Ward	Childhood Ed (1-6)	11/01/2021
2.	Meghan M. L'Ecuyer	Childhood Ed (1-6)	11/01/2021
3.	Daniel B. Curran	Social Studies 7-12	11/01/2021
4.	Tina L. Tudisco	Early Childhood Ed (B-2)	11/01/2021
5.	Valerie Garcia	Bilingual Ed Extension	11/01/2022
6.	Asol K. Mani	SWD (Grades 1-6)	11/01/2021
7.	Carissa R. Giuliano	Physics 7-12	11/01/2021
8.	Victoria A. Badalucco	Mathematics 7-12	11/01/2021
9.	Isabelle Benilevi	SWD 7-12	11/01/2021
10.	Pardeep Loey	SWD (Grades 1-6)	11/01/2021
11.	Biagio De Risi	Mathematics 7-12	11/01/2021
12.	Catherine Leong	Biology 7-12	11/01/2021

d. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for 2021-2022 school year:

	<b><u>Club</u></b>	<b><u>Teacher</u></b>	<b><u>Stipend</u></b>
1.	Dignity Club	Nicole Lebowitz amended to 1/2 stipend effective 9/1/2021	1/2 of \$1,032.00
2.	Dignity Club	KaylaMarie Bimonte (eff 9/1/21)	1/2 of \$1,032.20
3.	Robotics Club	Katelynn R. Rouskas	1/2 of \$900.00 - amended to 1/2 of \$1503

e. **Instruction - Mentorship Program**

That the Board of Education approves the following Mentors to be paid \$2000 (pro-rated) for the 2021-2022 school year:

	<b><u>Mentor</u></b>	<b><u>Mentee</u></b>
1.	Matthew Deluca	Tracey Hanes (effective 10/4/2021)
2.	Jenny L. Amendolare	Jodi Dilemme (effective 12/1/2021)

f. **Instruction: Contracted**

1. That the Board of Education approves the Consultant Services Agreement between Christine Baudin and the Mineola Union Free School District for the 2021-2022 school year.

g. **Instruction: Student Actions**

1. That the Board of Education approves the following overnight/out-of-state field trip:

1. Boston, MA - ACDA Easten Division High School Honor Choir, February 9-12, 2022.

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Lorena Gonzalez, Lunch Aide at Jackson Ave School, effective November 12, 2021.

2. That the Board of Education accepts the resignation of Keshia Wright, Lunch Aide at Hampton Street School, effective October 22, 2021.

b. **Appointment(s)**

1. That the Board of Education approves the appointment of Ming Chyi Chen, to the position of Part Time Teacher Aide at Meadow Drive School, effective November 1, 2021 with a salary on Step 1 of \$15.00/Hr.

2. That the Board of Education approves the appointment of Nicholas Moran, to the position of Custodian atthe Middle School, effective November 1, 2021 with a salary on Step 5 of \$45,790.00.

3. That the Board of Education approves the appointment of Lillian O. Ryan, to the position of Sub-Nurse Per Diem, effective 09/01/2021 with a salary of \$130.00.

c. **Retirement(s)**

1. That the Board of Education accepts, with regret, the resignation of Catherine Zito, Steno Secretary for the Middle School, for the purpose of retirement, effective January 5, 2022.

4. **BUSINESS / FINANCE**

a. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending October 31, 2021.

**Invoices**

A/P Warrant #10	Oct 6, 2021	\$360,457.22
A/P Warrant #11	Oct 20, 2021	\$3,135,658.75
<b>TOTAL EXPENSES</b>		<b>\$3,496,115.97</b>

**Payroll's #7 (Oct 15, 2021) & #8 (Oct 29, 2021)**

General	\$4,477,398.60
Federal Fund	\$54,842.85
<b>TOTAL PAYROLL</b>	<b>\$4,532,241.45</b>

b. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for October 1, 2021 through October 31, 2021.

c. **Business/Finance - Contract Approvals**

1. That the Board of Education approves an agreement between the Mineola UFSD and Long Island University who will provide educational courses for participating AGP students for the 2021-2022 school year.
2. That the Board of Education approves the renewal with Milliman to assist the district with GASB 75 reports for the 2022 and 2023 fiscal years and authorizes the Assistant to the Superintendent for Business and Operations to execute said agreement.
3. That the Board of Education approves a contract with DASNY for a grant totaling \$151,000 to help pay for a new playground at Cross Street and authorizes the Assistant to the Superintendent for Business and Operations to execute said agreement.

d. **Business/Finance: Disposal of District Property**

1. That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete.
  - MakerBot Replicator - S/N - R50035735 - No asset tag
  - MakerBot Replicator - S/N - R50038085 - No asset tag

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. High School Data Report - given by Dr. Whitney Smith, Dr. Lisa Downey, Heather Dvorak and Wade Brozik

Superintendent Comments

L. Public Comments - There were public comments this evening

M. Executive Session      Time: 8:29 p.m.

Motion: Cheryl Lampasona

Second: Stacey DeCillis

Yes:

No:

Dr. Margaret Ballantyne

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Patrick Talty

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Cheryl Lampasona

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Brian Widman

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Stacey DeCillis

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Passed: Yes

N. Adjournment    Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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Passed: \_\_\_\_\_

Respectfully Submitted,

Linda M. Spagnola  
District Clerk