

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2018-2019

To Be Determined

DATE: August 30, 2018

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order - 6:58 p.m.

B. Pledge of Allegiance

C. Reading of Mission - by Cheryl Lampasona

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F.

G. BOE Reports

1. Comments from Board Trustees

Patrick Talty reported he had the pleasure of attending Superintendent's Conference Day today. He stated he was blown away and loved what he saw. There was a student-centered presentation delivered by students about students. He wished everyone a fantastic school year and stated he is very MineolaProud.

Dr. Margaret Ballantyne-Mannion reported she also attended Superintendent's Conference Day. She stated our students are what make her MineolaProud. She went on to say they are brave, articulate, enthusiastic and creative. She feels we have another good year ahead of us.

2. Comments from Board President

3. Comments from Superintendent

Dr. Nagler spoke about Superintendent's Conference Day. He stated it is his day but he handed the day over to Mr. Gaven and Dr. Smith. He thanked them for working with the students to put together their presentation of their life and times in Mineola. The students made a documentary film. He thought it was fantastic and a learning experience.

Dr. Nagler announced we have a secondary hash tag "#Know the Why". It will remind us of why we are here, why we come to work every day, and who the important players are in our district. He said the "why" is our children. They should be front and center. The children are why we do our jobs and why we work hard.

Dr. Nagler spoke about a few news articles and how it relates to Mineola. He stated there was one article was a couple days ago about reserves. There was an editorial in today's paper which is a little misleading about community voting on reserves. Dr. Nagler wanted to remind the public we are very purposeful in how we plan out budgets. Our budgets have been flat lined for a minimum of ten years where we've had our own imposed cap long before the cap of 2.5 percent. To accomplish this we made a commitment to reconfigure our district and closed buildings. We were going to reinvest those savings back into the school district and this is exactly what we have done. We have either done it as a capital reserve project or lately we have been doing transfers to capital. We try to be as transparent as we can. We say we are taking our savings, we are moving it into the budget for you to vote on and here are the jobs we intend to do with this amount of money.

We go through a process every year and speak about this. We make it very clear in our budget brochures and in all our budget presentations.

Dr. Nagler reported the Police Commissioner contacted him regarding holding a conference tomorrow on school safety. Dr. Nagler reported he is serving as president of the Nassau County Council of School Superintendents. Dr. Nagler asked Mr. Escobar to give us an update on the Summer 2018 Capital Projects. Dr. Nagler welcomed Mr. Steven Benner as our new Dean of Students.

Catherine Fishman and her team gave a presentation on the 2018 Extended School Year Program.

H. Old Business - none

I. New Business

EMPLOYMENT AGREEMENT AND RELEASE

Discussion: Dr. Nagler stated the following agenda item needs to be amended:

States: Resolved that the Board of Education accepts the letter of resignation of Elizabeth Rainha-Freitas effective July 31, 2020, with gratitude for her service.

Should state: Resolved that the Board of Education accepts the letter of resignation, for the purpose of retirement, of Elizabeth Rainha-Freitas effective July 31, 2020, with gratitude for her service.

A motion was made to amend the consensus agenda.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

The Board was polled and all were in favor and the motion passed.

RESOLUTION #11 - Be it Resolved, that the Board of Education approves and authorizes the Superintendent of Schools to execute an **EMPLOYMENT AGREEMENT AND RELEASE** with Elizabeth Rainha-Freitas, the terms of which have been reviewed by the Board in Executive Session, and be it further

Resolved that the Board of Education accepts the letter of resignation, for the purpose of retirement, of Elizabeth Rainha-Freitas effective July 31, 2020, with gratitude for her service.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Patrick Talty

Yes: Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

No: _____

Passed: Yes

Professional Development Agreement

RESOLUTION #12 - Be it resolved that the Board of Education approves an agreement between the Mineola UFSD and Sidney Burgreen from September 1, 2018 through January 31, 2019.

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes: _____ **No:** _____

- Christine Napolitano
- Dr. Margaret Ballantyne-Mannion
- Brian Widman
- Cheryl Lampasona
- Patrick Talty

Passed: Yes

Universal Pre-Kindergarten Agreement

RESOLUTION #13 - Be it resolved that the Board of Education approves an agreement between the Mineola UFSD and Harbor Day Care Center, Inc. from September 1, 2018 through June 30, 2019.

Motion: Brian Widman

Second: Dr. Margaret Ballantyne-Mannion

Yes: _____ **No:** _____

- Christine Napolitano
- Dr. Margaret Ballantyne-Mannion
- Brian Widman
- Cheryl Lampasona
- Patrick Talty

Passed: Yes

Walk-on Agenda Item

Discussion: Dr. Nagler stated the following item on the consensus agenda needs to be amended:

Item J.2.b.2. states That the Board of Education approves the appointment of Theresa Walter, to the position of Probationary Dean of Discipline, effective August 23, 2018 with an AMSA Dean of Students salary of Step 1, \$120,600.00 and a Probationary Period of August 23, 2018 through August 23, 2022.

Item J.2.b.2. should be amended to: That the Board of Education approves the appointment of Steven E. Benner, to the position of Probationary Dean of Students, effective August 29, 2018 with an AMSA Dean of Students salary of Step 1, \$120,600.00 and a Probationary Period of August 29, 2018 through August 29, 2022.

A motion was made to amend the consensus agenda.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Brian Widman

The Board was polled and all were in favor and the motion passed.

J. CONSENSUS AGENDA

RESOLUTION #14 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.4.c.1., as presented.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes: _____ **No:** _____

- Christine Napolitano
- Dr. Margaret Ballantyne-Mannion
- Brian Widman
- Cheryl Lampasona
- Patrick Talty

Passed: Yes

1. **ACCEPTING OF MINUTES**

- a. That the Board of Education accepts the minutes of the June 14, 2018 Business Meeting, July 3, 2018 Reorganization Meeting, July 3, 2018 Workshop Meeting and the August 9, 2018 meeting, as presented.

2. **INSTRUCTION**

a. **Leave of Absence - Child-Rearing**

- 1. That the Board of Education grants a request to Heather Dvorak, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately September 26, 2018 through November 8, 2018.

b. **Appointments**

1. That the Board of Education approves the appointment of Jean P. Connolly, to the position of Probationary Health Teacher, effective August 30, 2018 with a salary of MA+60, Step 20, \$133,032 and a Probationary Period from August 30, 2018 to August 29, 2022.
2. That the Board of Education approves the appointment of Steven E. Benner, to the position of Probationary Dean of Students, effective August 29, 2018 with an AMSA Dean of Students salary of Step 1, \$120,600.00 and a Probationary Period of August 29, 2018 through August 29, 2022.
3. That the Board of Education approves the appointment of Lauren A. Goldfarb, to the position of Probationary Business Teacher, effective August 30, 2018 with a salary of MA, Step 1, \$71,517 and a Probationary Period from August 30, 2018 to August 29, 2022.

c. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<u>Employee Name</u>	<u>Certification</u>
1.	Elizabeth L. Annala	Childhood Education (Grades 1-6)
2.	Melissa A. Strauser	PreK - Grade 6
3.	Robert Hickory Dean	Social Studies 7-12
4.	Stephanie Rubio	Childhood Ed (1-6), Bilingual Ext.

d. **Instruction - Mentorship Program**

That the Board of Education approves the following Mentors to be paid \$2000 for the 2017-2018 school year:

EMPLOYEE NAME

1. Jennifer M. Levi

e. **Instruction: Contracted**

1. That the Board of Education approves the Related Services Contract between All Island Kids Therapy, LLC and the Mineola UFSD for 2018-2019.
2. That the Board of Education approves the Contract between Development Disabilities Institute and the Mineola UFSD for 2018-2019.
3. That the Board of Education approves the Contract for Parentally Placed students between Hicksville UFSD and the Mineola UFSD for 2018-2019.
4. That the Board of Education approves the Speech Pathologist Consulting Services Agreement between Carol Sullivan and the Mineola UFSD for 2018-2019.
5. That the Board of Education approves the Instructional Services Contract between Mill Neck Manor School for the Deaf and the Mineola UFSD for 2018-2019.
6. That the Board of Education approves the Instructional Services Contract between the Center for Development Disabilities and the Mineola UFSD for 2018-2019.
7. That the Board of Education approves an agreement between Cristian R. Solorza, Consultant and the Mineola UFSD, for the 2018-2019 school year.
8. That the Board of Education approves an agreement between Teaching Matters and the Mineola UFSD for the 2018-2019 school year.

f. **Instruction: Other**

1. That the Board of Education amends the part time-hourly teacher salary to 56.71 per hour.

3. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approves the appointment of Gregory Sabato from Assistant Head Mechanic to Head Mechanic, to replace Kim Baker who retired, effective August 30, 2018. Salary is \$68,593 on Step 8; probation is 8 weeks.
2. That the Board of Education approves the appointment of MaryEllen Parente, to the positions of Clerical and Teacher Aide Substitutes, effective September 4, 2018. Salary for Clerical Sub is \$15.00 and Teacher Aide Sub is \$13.95 per hour.

4. **BUSINESS / FINANCE**

a. **Budget Appropriation Adjustment**

1. That the Board of Education approves the transfer of funds, in the amount of \$24,959 from Budget Code: 9010 800 00 8096 ERS Pension Account to Budget Code: 2110 472 00 0000 to cover the annual tuition for a Mineola resident student attending the Academy Charter School in Hempstead, NY for the 2018-2019 school year.

b. **Business/Finance - Contract Approvals**

1. That the Board of Education approves a license agreement between the Mineola UFSD and the Portuguese Cultural Society, effective September 1, 2018 to June 30, 2019.
2. That the Board of Education approves the agreement between Propio Language Services and the Mineola UFSD to perform over-the-phone interpreting with the district.
3. That the Board of Education approves the agreement between ASTA-USA Translation Service and the Mineola UFSD to perform Portuguese and Spanish translations within the district.

c. **Business/Finance - Bids**

1. That the Board of Education approves the awarding of the five year bus lease bid for three large buses and three vans to TD Equipment Finance, the lowest responsible bidder meeting all specifications, for an annual lease payment of \$103,395 and authorizes Jack Waters, Assistant Superintendent for Finance and Operations to sign all lease documents on behalf of the Mineola UFSD.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Catherine Fishman and her team gave a presentation on the 2018 Extended School Year Program.
2. Matt Gaven and his team gave a presentation on our district K-7 Integrated Curriculum.

L. Public Comments - no public comments this evening.

M. Executive Session Time: 8:54 p.m.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes:	No:
Christine Napolitano	_____
Dr. Margaret Ballantyne-Mannion	
Brian Widman	
Cheryl Lampasona	
Patrick Talty	

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

Linda M. Spagnola
District Clerk