

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2012-2013

To Be Determined

DATE: September 6, 2012

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

William Hornberger, President
Terence Hale, Vice President
Irene Parrino, Trustee
Arthur Barnett, Trustee
Christine Napolitano, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment
Andrea Paggi, District Clerk

- A. Call to Order- 7:05pm**
- B. Pledge of Allegiance**
- C. Reading of Mission- William Hornberger**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**

F. High School Student Organization Report

No report this month

G. Old Business

Mr. Hornberger asked the Board if there was any old business. The Board members had no issues to discuss and Mr. Hornberger stated that he had a few items. Mr. Hornberger asked for a District construction update. The Superintendent stated that for the Hampton project, all major work is complete and they are completing the punch list at this time. For the High school Art Room- the punch list is now being completed and the art classes are using the room. At Jackson Avenue- the sinks in the science lab are in and the water is being completed today; hopefully the children will be in the lab by next week. The Bus Loop drawings will be done Monday and will look to bid to an in-house company. The Meadow Drive project was approved two days ago and notice to bidders will run in the papers on Friday. October 2 will be the bid day and the Board can approve bids at the 10/4 meeting. Mr. Hornberger asked for an update on transportation and how things have run up until this point. The Superintendent stated that there were a few hiccups the last few days; Bus 13 at Hampton had some issues however they should be taken care now. There was an issue with the 8th grade sports transportation today and it will be resolved tomorrow. Mr. Hornberger stated that he heard that there were AGP scheduling issues, in particular the 6th grade class. The Superintendent stated that AGP scheduling is different from last year and that children are now being placed with their academic peers for certain subject; 7th grade- robotic program, 6th grade - social studies and 5th grade- they will be grouped for a subject probably social studies. Mr. Hornberger asked about the 7th period lunch period at the high school and stated that he heard it was very large. The Superintendent stated that the lunch is very large and the high school is able to accommodate the large number of students. He added that it is very difficult to correct the size of the lunch due to class scheduling issues. There was no other old business.

H. New Business

Second Reading & Adoption of Policy #4321.3 - Public Report on Revisions to District Policies and Procedures Upon Finding Disproportionality

RESOLUTION #17 - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the second formal reading of Policy #4321.3 (Public Report on Revisions to District Policies, Practices and Procedures Upon Finding Disproportionality) due to its availability on the information table and moves its adoption.

Motion: Arthur Barnett

Second: Christine Napolitano

Discussion: There was a brief discussion regarding Resolution #'s 17, 18, and 19. It was asked if adopting these policies were time sensitive and the Superintendent stated that it was not necessary to adopt them tonight. Mr. Barnett felt that they should be voted on tonight because in his opinion we are operating outside of state policy. The Superintendent stated that only one of these policies is new and the other two make existing policies stronger. Ms. Parrino stated that an issue was raised regarding adopting the policies at a workshop meeting. Ms. Napolitano stated that she was in agreement with Mr. Barnett and would like to vote this evening. Mr. Hale stated that he was in agreement. Ms. Parrino stated that she would be in agreement if counsel is comfortable with the vote being tonight. Mr. Heidelberger, District Counsel, stated that he has no issue with the vote taking place this evening. Mr. Hornberger opened the floor to any public comments regarding Resolution #'s 17, 18, and 19. There were no public comments. The Board voted on the Resolutions.

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

Second Reading & Adoption of Policy #5030.1 - Section 504 Impartial Hearing Procedure

RESOLUTION # 18 - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the second formal reading of Policy #5030.1 (Section 504 Impartial Hearing Procedure) due to its availability on the information table and moves its adoption.

Motion: Terence Hale

Second: Arthur Barnett

There was no discussion.

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

Second Reading & Adoption of Policy #4324 - Independent Education Evaluations

RESOLUTION #19 - **BE IT RESOLVED** that the Board of Education of the Mineola UFSD waives the second formal reading of Policy #4324 (Independent Education Evaluations) due to its availability on the information table and moves its adoption.

Motion: Arthur Barnett

Second: Christine Napolitano

There was no discussion.

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

I. Consensus Agenda

RESOLUTION #20 -**BE IT RESOLVED** that the Board of Education approves the consensus agenda items I.1.a. through I.5.f.6, as presented.

Motion: Terence Hale
Second: Arthur Barnett

Discussion: The Superintendent stated that item # 5.d.1 needed to be amended, the effective date of 9/4/12 is now 9/25/12. A **motion** was made to accept the amendment by Terence Hale and was **second** by Christine Napolitano and all were in favor, motion passed. There was no further discussion.

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of June 21, 2012 Business Meeting and July 5, 2012 Reorganization/ Workshop Meeting as presented.

2. **Instruction**

- a. **Resignation(s)**
 - 1. That the Board of Education accepts the resignation of Amanda L. Bailey, Elementary Teacher, effective August 24, 2012.

b. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a request to Kim Morrissey, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately November 5, 2012.

c. Appointments Instruction

1. The Board of Education approves the appointment of Catherine Baker, to the position of Leave Replacement Teacher for Lisa Balogh-Richards, effective September 1, 2012 to June 30, 2013. Salary: MA+10, Step 4, \$77,973.
2. The Board of Education approves the appointment of Cheryl Lippert, to the position of Leave Replacement Special Education Teacher, for Diana Kohl, at Jackson Avenue, effective September 1, 2012 to on or before June 30, 2013. Salary: MA, Step 7, \$85,523.
3. The Board of Education approves the appointment of Annette Amber, to the position of Part Time (.5) Pre-K Teacher, at Hampton Street, effective September 1, 2012 to June 30, 2013. Salary: .5 of MA, Step 5, \$79,294.00 equaling \$39,647.
4. The Board of Education approves the appointment of Megan Nelsen, to the position of Part Time (.6) Spanish Teacher, effective September 1, 2012 to June 30, 2013. Salary: .6 of MA, Step 1, \$67,604 equaling \$40,562.
5. The Board of Education approves the appointment of Janet Boyle, to the position of Leave Replacement English Teacher, for Maureen Connolly, at Mineola High School, effective September 1, 2012 to June 30, 2013. Salary: BA+30, Step 1, \$63,271.
6. The Board of Education approves the appointment of Cynthia Kopp, to the position of Part Time (.5) Pre-K Teacher, at Meadow Drive, effective September 1, 2012 to June 30, 2013. Salary: .5 of MA+20, Step 3, \$76,565 equaling \$38,283

d. Appointment(s) Coaches

That the Board of Education approves the appointment of the following coaches for 2011-2012 year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Girls Soccer-Junior Varsity	Bruce M. Vatske	3	\$5,406.00
Girls 8th Grade Soccer-replacing Bruce Vatske	Kevin A. Murphy	1	\$3,896.00

e. Appointment(S) Band Camp

That the Board of Education approves the following staff members for Band Camp (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	WW Instructor	Erin T. Citrano		\$687
2.	Guard Instructor (.5)	Amanda Alves		\$343
3.	Chaperone	Andrew C. Leno		\$602
4.	Chaperone	Emily L. Willis		\$602
5.	Chaperone	Adria M. DiGiovanni		\$602
6.	EMT	Stephanie Mara		\$687

f. Extended School Day Program

That the Board of Education approves the following teachers for the Extended School Day Program for 2012-13:

EMPLOYEE NAME
Brian Zorn
Kathryn E. Haberman
Ashley Barros
Gina M. Amzler

- g. Extended School Day Program
That the Board of Education approves the following substitute teachers for the Extended School Day Program for 2012-13:
EMPLOYEE NAME
Sarah Mooney
Melissa Koenig
Cheryl M. Lippert

3. **Instruction: Contracted**

- a. That the Board of Education accepts the related service agreement and rider between Andretta Behavior Analysts and the Mineola UFSD for the 2012- 2013 school year.

4. **Instruction: Other**

- a. That the Board of Education amends the salary of Kevin LaPlatney, Athletic Trainer, previously approved August 9, 2012 from \$5406.00 to \$38.05 per hour as per MTA contract.
- b. That the Board of Education amends the probationary period of Diane Nodell, Hampton Librarian, from September 1, 2012 to August 31, 2015 to September 1, 2012 to August 31, 2014.
- c. That the Board of Education rescinds the excessing of Iyla Wilson.

5. **Civil Service**

a. Resignation(s)

- 1. That the Board of Education accepts the resignation of Jessica Bolz, part time Teacher Aide at the Jackson Avenue School, effective September 4, 2012.

b. Appointments

- 1. That the Board of Education approve the appointment of Ian Hogg, to the position of Cleaner at Willis Avenue, effective August 6, 2012. Salary is \$43,656 on Step 3. (2009/10 Custodial Salary Schedule)

c. Resignation(s)

- 1. That the Board of Education accepts, with regret, the resignation of Jennifer Leshner, part time Typist Clerk at the High School, for the purpose of retirement, effective September 4, 2012.

d. Leave(s) of Absence

- 1. That the Board of Education grants a request to Carol Behan, part time Teacher Aide at the High School, for an Unpaid Medical Leave of Absence, effective September 4, 2012. This leave will be for approximately six weeks due to surgery and return date is determined by her physician.

e. Extended School Day Program

That the Board of Education approves the following teacher aides for the Extended School Day Program for 2012-13:

EMPLOYEE NAME

- 1. Lorena A. Romano
- 2. Barbara A. Miller
- 3. Marie Sallie
- 4. Nina A. Mullane
- 5. Angela M. Hagan
- 6. Nancy E. Gessner
- 7. Kathy A. Polumbo
- 8. Marianne Wachter

f. Extended School Day Program

That the Board of Education approves the following teacher aide subs for the Extended School Day Program for 2012-13:

EMPLOYEE NAME

1. Diane Ricciardi
2. Laura P. Adams
3. Marilyn Pisano
4. Carla J. Attard
5. Donna L. Benvegna
6. Karen Dombeck

J. Superintendent's Report

Presentations for 9/6/12:

-High School Presentation- 2011-12 year in review

-Survey Data Presentation

The Superintendent introduced Mr. Ed Escobar, High School principal, to present "Academic Achievement: A Snapshot of Mineola High School". *This presentation can be found on the district website on the Board of Education page, under presentations.* Mr. Escobar introduced some of his staff that were present this evening: Dr. W. Smith, Dr. N. Moriarty, Mr. L. Puccio, and the IL's- Mr. Butti, Mr. Desire, and Mr. Gollisz. Mr. Escobar stated that the goal is to increase academic achievement across all content areas. At the high school, they will use common formative assessments to evaluate educator effectiveness. Staff will use the results of assessments to guide instructional planning and delivery. Teachers will provide the students with opportunities to develop a passion for content. Mr. Escobar explained the Student Learning Objectives and stated that a key piece of this is a plan for student growth. The plan sets rigorous academic goals for each student, that is specific for each class, and they must be able to show measurable growth and achievement. Mr. Escobar stated that this plan requires teachers to be very structured.

In ELA, for grades 8 and 9, teachers will use the results from the NWEA to identify the student skill needs and assignment will be differentiated according to needs. For grades 9, 10 and 11: teachers will utilize other baseline information such as: reading literary passages with multiple choice and constructed-response questions; collecting writing samples; and analyze the data to determine the need areas. In ELA, the areas of focus include close and careful reading of texts of increasing complexity and using text-based evidence in developing responses.

In Math, Science and Social Studies, all classes will have Pre/Post Assessments for selected units of study. The Pre-Assessments will be used to establish baseline data. Students will also take mid-terms, final exams and regents exams. Mr. Escobar stated that a lot of time was spent this summer developing the assessments. This is a big departure from what had been done, students at the high school were never benchmarked. He added that in many cases, students will now be taking both a final exam and a regents.

Mr. Escobar presented a Regents Five Year Score Summary in various subjects including: English, Integrated Algebra, Geometry, Algebra 2/Trig, US History, Global History & Geography, Living Environment, Earth Science, Chemistry and Physics. Mr. Escobar stated that there is now a new "aspirational goal", which the Commissioner of Education sets as "being college ready". The Superintendent added that he feel that this is the states way to get students college ready. The Superintendent pointed out the results of the Integrated Algebra regents which was 88% passing, an increase from last year, even though there was an increase in the amount of students taking the exam. He stated that students can meet rigorous challenges given to them. The 7th grade curriculum has be changed to help student prepare for the challenges. Mr. Escobar pointed out that the results of this year's physics regents were very disappointing and as a result changes have been made and the class will follow a regents syllabus. There has also been a change in teacher for the physics class. Mr. Escobar presented the High School diploma rates including advanced regents diploma and regents diploma rates for the last five years.

Mr. Escobar discussed the AP program at the high school and stated that currently there are 15 AP courses offered to the students. He stated that the latest trends are the emphasis on conceptual learning in Math, Science and Social Studies. There is an open door policy for admission to these classes for students. Mr. Escobar stated that he has spoken to administrators at other districts and students can only take an AP course if they have a certain average and they have a teacher's recommendation. He added that last year, the high school administered 376 AP exams and he then presented the AP Five Year Score Summary. Mr. Escobar

concluded with the future plan for the high school which includes: PARCC; developing a common set of assessments for English and Math; and using technology to enhance computer based assessment.

The Superintendent stated that the PARCC assessment is gaining momentum and it is his opinion that the regents will no longer be the gateway to graduation. He added that it is a big challenge to administer the PARCC assessment across 24 states. The Superintendent stated that he is proud of Mr. Escobar's leadership to move the teachers to start this process now. He asked the Board if there were any questions or comments. Ms. Napolitano asked about staff reaction to the new curriculum. Mr. Escobar stated that there is some anxiety, but he stated that he has explained to teachers that the goal of all of these changes is to help students to succeed and eventually pass. The Superintendent added that at some point Regents may not exist and this causes anxiety. His message to staff is to brace yourself because your world may completely change. Ms. Napolitano asked the IL's if there will be an increase of staff meetings to help deal with the changes. Mr. Butti stated that the meetings have doubled in his department. Mr. Escobar also stated that planning has been done to provide extra help in literacy for students. There was no further discussion.

Mr. Hornberger stated that he would like to acknowledge all of the hard work of the High School Staff and he looks forward to an update on the progress around February. Mr. Hornberger opened the floor to public comments specifically about the High School presentation. There were several public comments/ questions regarding the presentation.

The Superintendent presented "Perspectives on the Schools" - Results and Analysis of the Survey sent electronically in May. * This presentation can be found on the District website in two locations- the home page under content and the Board of Education page under presentations.* The Superintendent stated that survey participation was open to all parents, community members and staff. A total of 513 parents, 26 staff and 104 non-parent community members completed the survey. The Superintendent stated that he was going to highlight some of the results. It was reported that 76% gave the District an A or B when asked to give a grade to the district as a whole for how well we are educating our children. With regards to the budget, people felt that in general, the district did a good job getting information out to the community. The Superintendent displayed the charts of preference for Educational Value. According to the survey results 77% of parents agree/strongly agree that the district is doing a good job of meeting its primary purpose of high-quality academics and student learning. When asked to rate their child's (elementary, middle school and high school) academic classes, the majority of parent's felt they were "just right". The Superintendent highlighted some of the Verbatim Responses- respondents were asked what the district could do next year in order to receive a better grade. Some of the most common responses include: better differentiation for advanced students; need to focus on more writing, spelling and grammar; educating students for standardized tests is taking too much time over core subjects; and desire for more communication. The Superintendent stated that none of these responses was a surprise and we are currently addressing these issues. He stated that parents want to know what is going on with their child's education. The Superintendent displayed some of the conclusions: the high level of participation shows the engagement of the community; and 76% give the district a grade of A or B. Of the 19% of respondents that gave a rating of a C, the majority focused on: concerns regarding emphasis on standardized test; need to offer more extra help; lingering concerns regarding reconfiguration; concerns regarding Everyday Math Program; and academic standards could be raised to be more challenging. The Superintendent stated that it is his recommendation that follow-up survey be done with more specific questions. Ms. Parrino suggested that follow-up surveys be done in other languages as well.

Mr. Hornberger asked the Board if they were surprised by any of the results or if any thing stands out to them. Ms. Napolitano stated that was not surprised at all and feels that the results were pretty accurate and reflective of community concerns. She added that this is a great start to gauge the pulse of the community. Mr. Barnett felt that the results confirmed a lot of what the Board thought and was happy to see that the community felt the District kept them informed. Ms. Parrino stated that she was not surprised by the results and was happy

with the number of people that responded. The Superintendent stated that he feels sending out surveys on a regular basis is a valuable tool to get a pulse on what the community wants and it can help with decision making. Mr. Barnett would like the surveys to be sent to alumni. Mr. Hornberger felt that certain questions were not valuable to the Board and could see the value of new surveys if they are more specific. Ms. Napolitano added that this survey was a starting point and we needed to determine who we are as a District.

Mr. Hornberger opened the floor for public comments regarding the survey. There were no comments.

The Superintendent stated that there were a few quick items. He would like to look at the number of polling places and consider a possible decrease in the number of locations. News 12 did two pieces on the district recently: Hampton Street opening day and Meadow Drive lunch program. The Hampton Street Library Ribbon Cutting will take place on 9/20 and the Board Meeting will follow at Hampton. The Superintendent stated that earlier this week, our APPR plan received approval from the state, and as a result Mineola will receive 20 points on the grant application. He added that the union was responsive to the state deadline. The Superintendent stated that he is in need of an executive session.

K. Executive Session Time: 9:40pm

At 9:40pm, a motion was made for the Board of Education to go into executive session to discuss collective negotiations.

Motion: Terence Hale

Second: Arthur Barnett

Yes: Christine Napolitano
Arthur Barnett
Irene Parrino
Terence Hale
William Hornberger

No: None

Passed: Yes

L. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea Paggi