

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2013-2014

To Be Determined

DATE: August 29, 2013

LOCATION: Willis Ave. School

OPEN WORK SESSION 6:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra, Trustee
Nicole Matzer, Trustee
William Hornberger, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., & Assess.
Andrea Paggi, District Clerk

A. Call to Order- 6:05pm

B. Pledge of Allegiance

C. Reading of Mission- Patricia Burns

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

(No report until school resumes)

G. BOE Reports

a. Comments from Board Trustees

Nicole Matzer stated that it is five more days until the start of the school year. She thanked her fellow Board members for the retreat and stated that she learned a lot.

Patricia Navarra stated that she moved her daughter into college and this is a very happy and proud day for her and her family.

Christine Napolitano reported that she is sad that summer is coming to an end, but looks forward to working with the Board.

b. Comments from Board President

Artie Barnett stated that he attended the Superintendent's Conference Day, which is the first day for teachers and everyone was happy to see one another. He thanked Ms. Matzer and Ms. Navarra for suggesting that the Board have a true retreat on 8/26. Mr. Barnett found it to be truly worthwhile and hopes to have future retreats with the Board. Mr. Barnett stated that he has tried to visit the schools to check on security measures and he visited the new library at Meadow Drive. Finally, Mr. Barnett stated that he hopes that everyone understands the changes with the new security measures and has patience.

c. Comments from Superintendent

The Superintendent stated that teachers returned today and it was a very productive day due to the planning of Pat Burns and the principals. Dr. Nagler welcomed the new staff and stated he looks forward to the first day of school on Tuesday. He stated that he visited all of the schools and checked on security measures. The Superintendent reported that the man-traps will be operational at Meadow Drive and Hampton Street on Tuesday and all others will be ready within the next few weeks. He stated that the new security will make things different and there will definitely be growing pains. It was reported that the High School will be the most challenging and Mr. Escobar will address this issue with his staff. The Meadow Drive Library will be ready for opening day and is a beautiful space. The Superintendent stated that the District will have a Special Vote in November to spend the Capital Reserve. He reported that on 9/19, he will be recommending SEQRA and the vote. Mr. Waters stated that draft from the auditor will be on September 19th. The Superintendent stated that the Board should begin to think about future projects such as classroom extensions and turf field. He added that they should think about either a bond or another capital reserve to be tied to the regular budget. There were no other comments.

H. Old Business

Mr. Barnett asked the Board if there was any old business. Ms. Navarra stated that she had left a message for NYSSBA regarding obtaining a formula used to determine the cost of education per child. She had learned about this at her training. She is still awaiting the information. There was no other old business.

I. New Business

Amendment to the Harbor Day Care Lease

RESOLUTION # 10 -BE IT RESOLVED that the President of the Board of Education of the Mineola UFSD is authorized to execute the contract with Harbor Day Care Center, Inc.

Motion: Christine Napolitano

Second: Patricia Navarra

Discussion: The Superintendent stated that this is an amendment to the Lease with Harbor Day Care and it allows them to use 5 additional rooms this school year. He added that the District does not to give up its right to reclaim these rooms after the school year.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

Manage Mobility Customer Service Agreement

RESOLUTION # 11 -BE IT RESOLVED that the President of the Board of Education of the Mineola UFSD is authorized to execute the contract with Manage Mobility.

Motion: Christine Napolitano

Second: Nicole Matzer

Discussion: The Superintendent explained that this company will pair with Sprint for the iPad. They are responsible for monitoring usage and notifying the user with a warning if they are close to maximum usage. If the maximum level is exceeded, then service would be shut down.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

Mr. Hornberger arrived and joined the meeting.

Roll-Over of 2012-2013 APPR Plan

RESOLUTION # 12- WHEREAS, the District has been unable to reach final agreement on a 2013-2014 Annual Professional Performance Review ("APPR") Plan; and

WHEREAS, the State Education Department requires that the District submit an Implementation Certification Form by August 30, 2013 regarding the status of its APPR Plan for the 2013-2014 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and the Superintendent of Schools to execute the Implementation Certification Form for the District's 2013- 2014 APPR Plan, which form shall certify that the District's current APPR Plan in effect for the 2012- 2013 school year shall remain in effect until a subsequent plan is agreed to; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools or his or her designee to submit this form to the State Education Department.

Motion: Nicole Matzer

Second: Christine Napolitano

Discussion: The Superintendent stated that last year was the first year that Districts had to negotiate the APPR plan due to new legislation. This resolution states that the old plan will remain in place until a new plan is negotiated. The District just received scores and needs more time before a new plan can be negotiated. The State aide deadline is September 1st and the negotiation date is October. The Superintendent stated that he has heard that last year's plans are not automatically being approved again.

Yes: William Hornberger
Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

J. Consensus Agenda

RESOLUTION # 13 -BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.6.a.1., as presented.

Motion: Christine Napolitano

Second: Patricia Navarra

Discussion: The Superintendent stated that item J.2.a.2 needs to be amended to reflect the correct salary for Maria Santangelo- Salary of .4 equaling \$46,439. A motion was made to amend the agenda item J.2.a.2 by Nicole Matzer and Second by William Hornberger. The Board was polled and all were in favor, the motion passed.

Mr. Barnett asked if there was any other discussion of amended consensus agenda and there was no further discussion. The District Clerk polled the Board on the amended consensus agenda.

Yes: William Hornberger
Nicole Matzer
Patricia Navarra
Christine Napolitano

No: Arthur Barnett

Passed: Yes

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of May 9, 2013 Budget Hearing/Workshop Meeting, May 16, 2013 Business Meeting, May 21, 2013 Special Meeting, June 5, 2013 Workshop Meeting, June 11, 2013 Special Meeting, June 20, 2013 Business Meeting and July 2, 2013 Reorganization/Workshop Meeting as presented.

2. Instruction

- a. Appointments Instruction
 1. The Board of Education approves the appointment of Karin Weidlein, to the position of Probationary Spanish Teacher, effective September 1, 2013. Probationary Period: September 1, 2013 to August 31, 2016. Salary: BA, Step 1, \$58,414.
 2. The Board of Education approves the re-appointment of Maria Santangelo, to the position of part time (.4) Home & Careers Teacher, effective September 1, 2013 to June 30, 2014. Salary: .4 of MA+60, Step 13, \$116,097 equalling \$46,439
 3. The Board of Education approves the re-appointment of Heather Hazen, to the position of part time (.5) Reading Teacher, effective September 1, 2013 to June 30, 2014. Salary: .5 of MA+30, Step 9, \$97,059 equalling \$48,529.
 4. The Board of Education approves the re-appointment of Hilary Pavels, to the position of part time (.6) Physical Education Teacher, effective September 1, 2013 to June 30, 2014. Salary: .6 of MA, Step 1, \$67,942 equalling \$40,765.

5. The Board of Education approves the re-appointment of John Fretz, to the position of part time (.6) Social Studies Teacher, effective September 1, 2013 to June 30, 2014. Salary: .6 of BA, Step 1, \$58,414 equalling \$35,048.
6. The Board of Education approves the appointment of Roneldy Pingitore, to the position of Leave Replacement Teacher, for Lisa Balogh-Richards, effective September 1, 2013 to June 30, 2014. Salary: MA, Step 1, \$67,942.
7. The Board of Education approves the appointment of Sarah LaSorsa, to the position of part time (.6) Leave Replacement Music Teacher, for Joseph Owens, effective September 1, 2013 to on or before June 30, 2014. Salary: .6 of BA, Step 1, \$58,414 equalling \$34,048 pro-rated.
8. The Board of Education approves the appointment of Robert Mendes, to the position of Leave Replacement Teacher, for Meghan Grieco, effective September 1, 2013 to on or before June 30, 2014. Salary: MA, Step 1, \$67,942 pro-rated.
9. The Board of Education approves the re-appointment of Annette Amber, to the position of part time (.5) Pre-Kindergarten Teacher, effective September 1, 2013 to June 30, 2014. Salary: .5 of \$42,000 equalling \$21,000.
10. The Board of Education approves the appointment of Michelle Topel, to the position of Leave Replacement Teacher, for Iyla Wilson, Grade 1, Meadow Drive, effective September 1, 2013 to on or before June 30, 2014. Salary: BA, Step 1, \$58,414.
11. The Board of Education approves the appointment of Lisa Spyridon, to the position of Leave Replacement Science Teacher, for Surabhi John at Mineola High School, effective September 1, 2013 to on or before June 30, 2014. Salary: MA, Step 1, \$67,942 pro-rated.
12. The Board of Education approves the appointment of Jillian Vento, to the position of Leave Replacement Special Education Teacher, for Melissa Koenig, at Meadow Drive, effective September 1, 2013 to on or before June 30, 2014. Salary: MA, Step 1, \$67,942 pro-rated.
13. That the Board of Education approves the appointment of James Browning, to the position of Leave Replacement Foreign Language Teacher, for Eleni Theodorakis, at Mineola High School, effective September 1, 2013 to on or before June 30, 2014. Salary: MA, Step 1, \$67,942 pro-rated.
14. That the Board of Education approves the appointment of Sandi Yarow, to the position of part time (.6) Special Education Teacher, effective September 1, 2013 to June 30, 2014. Salary: .6 of MA+30, Step 1, \$72,466 equalling \$43,480.

b. Appointment(s) Coaches

That the Board of Education approves the appointment of the following coaches for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Football-Varsity	Daniel Guido	3	\$10,691.00
Football-Assistant	John J. Tortora	3	\$7,307.00
Football-Assistant	Helmut Bohringer	3	\$7,307.00
Football-Junior Varsity	Mark Miller	3	\$6,791.00
Football- Jr. Varsity Asst	Glenn M. Cocoman	3	\$6,282.00
Football- Jr. High	Matthew Antoniou	3	\$6,282.00
Football- Jr. High Asst.	Christopher M. Schacca	2	\$5,101.00
Soccer-Varsity	Paulo A. Pereira	3	\$7,809.00
Soccer-Varsity Asst	Albert Cavalluzzo	3	\$5,323.00
Soccer-Junior Varsity	Peter A. Blum	3	\$5,433.00
Soccer-Junior High	Joseph P. Cerulli	2	\$4,249.00
Soccer-Junior High	Donald A. Leopardi	3	\$4,764.00

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Soccer-Varsity	Katherine P. Bennett	3	\$7,809.00
Soccer-Varsity Asst	Tara M. McDonnell	3	\$5,323.00
Soccer-Junior Varsity	Bruce M. Vatske	3	\$5,433.00
Soccer-Junior High	Dena L. Zornberg	2	\$4,249.00
Soccer-Junior High	Kevin A. Murphy	2	\$4,249.00
Volleyball-Varsity	Hyunah Park	3	\$7,809.00
Volleyball-Junior Varsity	Hilary Pavels	3	\$5,433.00
Golf	Alfred Weidlein, Jr	3	\$4,411.00
Cross Country	Thomas J. Leninger	3	\$5,433.00
Football- Jr. High Asst.	Mario Villa	3	\$5,770.00

c. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendations for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Cheerleader Advisor-Fall	Laura Kligman	\$3,367.00

d. Appointment(S) Band Camp

That the Board of Education approves the following staff members for Band Camp, a self funded program. (Salary, hourly summer wages are based on the MTA contractual rates):

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1. Instructional Chaperone	Carlo Villanueva		\$830.00

3. **Instruction: Contracted**

a. That the Board of Education approves an agreement between the Mineola UFSD and Linda Annapolen, consultant to perform Instruction coaching with the teachers in Foundations and Professional Development workshops for the 2013-2014 schoolyear.

b. That the Board of Education approves a agreement between the Mineola UFSD and Michael Joseph, Nassau BOCES Math Consultant to perform Instructional coaching with the Kindergarten teachers in common Core Math training for 2013- 2014 school year.

4. **Civil Service**

a. Leave(s) of Absence

1. That the Board of Education approve a paid Medical Leave of Absence to Matthew Bielawa Jr, Bus Driver/Asst Head Mechanic, effective August 27, 2013, due to surgery. He will return in approximately six to eight weeks at doctor's discretion.

b. Abolish Position

1. That the Board of Education abolishes the position of co-teacher aide.

5. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending June 30, 2013 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending July 31, 2013

General Warrant # 1	July 17, 2013	\$ 833,448.73
A/P Warrant # 1	July 17, 2013	\$ 410,133.09
General Warrant # 2	July 31, 2013	\$ 329,823.63
A/P Warrant # 2	July 31, 2013	\$ 116,982.05

TOTAL EXPENSES \$1,690,387.50

PAYROLL # 1 & # 2

General	\$ 535,430.37
F Fund	\$ 546,381.40

TOTAL PAYROLL \$1,081,811.77

6. **Other**

a. Salary Increase:

1. That the Board of Education approves the 2% increase for JoAnn Greene, Internal Claims Auditor, placing her annual stipend at \$18,103 for the 2013-2014 school year.

Walk-On Agenda

Memorandum of Agreement

RESOLUTION # 14- Be It Resolved that the Board of Education hereby approves a Memorandum of Agreement between the Mineola Union Free School District and the UPSEU Custodial Grounds Maintenance and Transportation Unit dated August 27, 2013 and be it further

Resolved that the Superintendent of Schools and Counsel are hereby authorized to incorporate the terms of the Memorandum of Agreement into a more formal contract document.

Motion: Christine Napolitano

Second: William Hornberger

Discussion: The Superintendent stated that he is happy to announce that an agreement has been reached with the Custodial Grounds Maintenance and Transportation Unit. The Unit's contract has been out since 2010. The agreement includes a new salary schedule for new employees and a 20% contribution to health plan. He added that this is a senior unit and retirements are anticipated in the future. Mr. Barnett stated that negotiations are rarely easy and he congratulates both sides for reaching an agreement.

Yes: William Hornberger
Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

K. Superintendent's Report

Superintendent of Schools' Reports for 8/29/13

Presentations:

Superintendent Comments

There was no report or comments by the Superintendent at this time.

L. Executive Session Time: 6:30 p.m.

At 6:30pm, a motion was made for the Board of Education to go into executive session to discuss the discipline of an employee.

Motion: Patricia Navarra

Second: Nicole Matzer

Yes: William Hornberger
Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea M. Paggi