

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Workshop Meeting Minutes**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2016-2017**

**To Be Determined**

\*\*\*\*\*

**DATE: July 5, 2016**

**LOCATION: Willis Avenue School**

**OPEN WORK SESSION      7:00 p.m. 2nd Floor Board Room**

**Board of Education**

Christine Napolitano  
Nicole Matzer  
Margaret Ballantyne  
Brian Widman  
Cheryl Lampasona

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance Operations  
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.  
Edward Escobar, Asst. Supt. Human Resources  
Andrea Paggi, District Clerk

- A. Call to Order - 7:15 pm**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report**

There was no Student Organizational Report this evening. They will resume in September.

**G. BOE Reports**

**a. Comments from Board Trustees**

Margaret Ballantyne is looking forward to the upcoming school year. She also reported that the graduation was wonderful.

Brian Widman wished the Class of 2016 good luck. He also welcomed Cheryl Lampasona and wished her good luck in her new role of Board Trustee.

Cheryl Lampasona is happy to be starting her new journey on the Board.

Nicole Matzer stated that graduation was great and she wished the seniors good luck. She reported that her children are attending the Summer Music/Drama program and she was impressed with the morning routine that was set-up. It was organized and the children just followed along. Ms. Matzer looks forward to the concert which will be held in the Mineola Bandshell this year.

**b. Comments from Board President**

Christine Napolitano reported that the graduation was great. She expressed that the District does a fantastic job with the graduations and they are very well organized.

**c. Comments from Superintendent**

Dr. Nagler reported that this was his 15th graduation at Mineola and feels it was very well done. The Superintendent, Jack Waters and Ed Escobar met with the energy performance contracts and were given suggestions for possible work to be done. The financial consultant is in the process of running the numbers at this time. Dr. Nagler gave an update on the various projects and displayed photos: the High School Fab Lab- the demo has been completed; lobby ceiling at the High School- new studs and lighting to be installed (this is part of the Field and track project); Middle School Fab Lab- the room has been emptied and demo has been completed, the project will be ready for September; High School track- the concrete curb has been poured, the space will be maximized and will be a full-size three sport field; the music room demo will start tomorrow and this job will be a lot of work; and the Middle School bus-loop to be awarded at the next meeting. Dr. Nagler also reported that he had been contacted by Mayor Strauss regarding the MS and Hampton bus-loops to get approval by the Village Board. The Village will be voting on these items at their next meeting. These bus-loops are for student safety and will help ease traffic. Brian Widman inquired if the bus-loop will be used

for parking after hours and the Superintendent replied that we will be able to close off the loop to prevent people from parking there. Margaret Ballantyne expressed her gratitude for the Mayor remembering about the bus-loop and addressing the issue. Christine Napolitano asked the Superintendent for any expected delays for the projects. Dr. Nagler reminded the board that the Hampton Project still has not received State approval. He reported that this could result in problems with funding due to the delay (these projects were approved by the community last November) and we may not be able to get competitive rates. Bidding could be a problem. Dr. Nagler also reported that the Smart School Bond Money report was kicked back by the State for further clarification. The District must file with a new project number and Dr. Nagler already has a meeting set up. Dr. Nagler stated that the APPR plan has not yet been filed as it has not yet been signed. He does not anticipate any problems with this plan. Dr. Nagler reported that he has a speaking engagement on July 20th for Teaching Matters.

## **H. Old Business**

There was no old business this evening.

## **I. New Business**

There was no new business this evening.

## **J. Consensus Agenda**

**RESOLUTION # 3 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.7.b., as presented.

**Motion:** Brian Widman

**Second:** Margaret Ballantyne

Discussion: Christine Napolitano stated that there were items to be added to the consensus agenda this evening: Items J.5.g. 1 & 2 and J.5.h.1-4. A motion was made by Margaret Ballantyne to amend the consensus agenda and it was second by Nicole Matzer. The Board was polled and all were in favor of amending the agenda; motion passed. Ms. Napolitano asked the Board if there was any discussion on the amended agenda. Ms. Napolitano asked how much the breakfast and lunch increase is for the upcoming school year and she was informed that there is a \$.05 increase. Mr. Widman asked if High School students still have concerns regarding the lunch served and Dr. Nagler explained that this is an on-going issue that is being addressed. There was no additional discussion. The Board was polled on the amended consensus agenda.

**Yes:** Cheryl Lampasona  
Brian Widman  
Nicole Matzer  
Margaret Ballantyne  
Christine Napolitano

**No:** None

**Passed:** Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the June 16, 2016 Business Meeting and June 23, 2016 Special Meeting as presented.

2. **Instruction**

a. **Leave(s) of Absence/Child Rearing**

1. That the Board of Education grants a request to Susan Palladino, for a unpaid Leave of Absence, for child-rearing purposes, effective August 31, 2016 to January 31, 2017.

b. **Appointments Instruction**

1. That the Board of Education approves the appointment of Jeffrey Appelbaum, to the position of Probationary School Media Specialist, effective August 31, 2016. Salary: MA+30, Step 6, \$88,157. Probationary Period: August 31, 2016 to August 30, 2020.
2. That the Board of Education approves the appointment of Lisa Krawciw, to the position of Probationary Elementary Teacher, effective August 31, 2016. Salary: MA, Step 2, \$71,246. Probationary Period: August 31, 2016 to August 30, 2020.
3. That the Board of Education approves the appointment of Katelynn Schmidt, to the position of Probationary Elementary Teacher, effective August 31, 2016. Salary: BA+15, Step 1, \$61,300. Probationary Period: August 31, 2016 to August 30, 2020.
4. That the Board of Education approves the appointment of Christopher Toomey, to the position of Probationary Music Teacher, effective August 31, 2016. Salary: MA+30, Step 3, \$78,914. Probationary Period: August 31, 2016 to August 30, 2020.
5. That the Board of Education approves the appointment of Natalie Vattuone, to the position of Probationary Elementary Teacher, effective August 31, 2016. Salary: BA, Step 2, \$61,284. Probationary Period: August 31, 2016 to August 30, 2020.
6. That the Board of Education approves the appointment of Aislinn Oliveri, to the position of part time(.6) Theatre Teacher, effective August 31, 2016 to June 30, 2017. Salary: .6 of MA, Step 1, \$68,282 equaling \$40,969.
7. That the Board of Education approves the appointment of Heather Hazen, to the position of part time (.5) Reading Teacher, effective August 31, 2016 to June 30, 2017 with a salary of .5 of MA+30, Step 10, \$100,680 equaling \$50,340.
8. That the Board of Education approves the appointment of Nicole Bartone, to the position of part time (.5) Reading Teacher, effective August 31, 2016 to June 30, 2017 with a salary of .5 of MA+60, Step 23, \$127,132 equaling \$63,566.
9. That the Board of Education approves the appointment of Meagan Fabiitti, to the position of Leave Replacement Teacher for Nicole Bartone, effective August 31, 2016 to June 30, 2017, with a salary of MA, Step 1, \$68,282.00.
10. That the Board of Education approves the appointment of Lucila Guzman, to the position of Leave Replacement Teacher for Lisa Fiocco, effective August 31, 2016 to June 30, 2017, with a salary of MA, Step 1, \$68,282.00.
11. That the Board of Education approves the appointment of Megan LaMantia, to the position of Leave Replacement Teacher for Kimberly Morrissey, effective August 31, 2016 to June 30, 2017 with a salary of BA, Step 1, \$58,706.00.
12. That the Board of Education amend the probationary period of Elizabeth Gerner to August 31, 2016 to August 30, 2019.

13. That the Board of Education approves the appointment of Nicole Moriarty, to the position of Director of English as a New Language(ENL), effective July 1, 2016 with a salary of \$80,690.00.
14. That the Board of Education approves the appointment of Denise Maynard, to the position of full time (1.0) Tenured Elementary Teacher, effective August 31, 2016 with a salary of MA+60, Step 30, \$131,142.00.
15. That the Board of Education approves the appointment of Karen Gutierrez, to the position of part time(.6) Math/ENL Teacher, effective August 31, 2016 to June 30, 2017, with a salary of .6 of BA+15, Step 1, 61,301 equaling \$36,780.

c. Facilitators

That the Board of Education approves the appointment of the following staff as Facilitators for the current school year:

<u>SCHOOL</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Mineola High School	Frank Massaro(2015-16)	\$1,000.00
Mineola Middle School	Matt Deluca(2015-16)	\$1,000.00
Jackson Avenue	Janice Killelea(2015-16)	\$1,000.00
Meadow Drive	Bruce Vatske(2015-16)	\$1,000.00
Hampton Street	Denise Maynard(2015-16)	.6 of \$1,000.00

d. Appointment(s) Coaches

That the Board of Education approves the appointment of the following coaches for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Varsity Football	Daniel Guido	3	\$10,745.00
Asst Varsity Football	John Tortora	3	\$7,344.00
Asst Varsity Football	Helmut Bohringer	3	\$7,344.00
JV Football	Mark Miller	3	\$6,825.00
Football- Jr. Varsity Asst	Christopher Schacca	3	\$6,314.00
7/8 Football	Gregory Mayo	2	\$5,633.00
7/8 Football Asst.	Mario Villa	3	\$5,799.00
Football- Jr. High Asst.	Matthew Antoniou	3	\$5,799.00
Soccer-Varsity Boys	Paulo A. Pereira	3	\$7,848.00
Soccer-Varsity Asst Boys	Albert Cavalluzzo	3	\$5,350.00
Soccer-JV Boys	Robert M. Mendes	3	\$5,460.00
Soccer-7th Grade Boys	Joseph Cerulli	3	\$4,788.00
Soccer-8th Grade Boys	Donald A. Leopardi	3	\$4,788.00
Girls Varsity Soccer	Katherine Bennett	3	\$7,848.00
Girls Varsity Soccer Asst	Tara McDonnell	3	\$5,350.00
Girls JV Soccer	Bruce Vatske	3	\$5,460.00
7th Grade Girls Soccer	Nicholas A. Tonini	3	\$4,788.00
8th Grade Girls Soccer	Kevin Murphy	3	\$4,788.00
Girls Varsity Volleyball	Hyunah Park	3	\$7,848.00
Girls JV Volleyball	Hilary Hunter	3	\$5,460.00
Golf - Varsity	James Hock	2	\$3,935.00
Cross Country Track	Thomas Leninger	3	\$5,460.00
Cheerleader-Fall	Laura DeFeo	1	\$3,384.00
Strength & Conditioning	Christopher Schacca	2	\$8,192.00
Athletic Trainer	Kevin M. LaPlatney	hourly	\$38.43

e. Appointment(S) Summer Music

That the Board of Education approves a self funded Summer Music Program, (Salary, hourly summer wages are based on the MTA contractual rates):

		<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Music & Drama	Sarah LaSorsa	3	\$68.31
2.	Music Teacher	Mark Bennett	3	\$68.31
3.	Music Teacher	James A. Dugal	3	\$68.31
4.	Music Teacher	Marc B. Ratner	1	\$58.14
5.	Music & Drama	Aislinn Oliveri	1	\$58.14
6.	Sub Teacher	Robin Barkan	1	\$58.14
7.	Sub Teacher	Matthew Deluca	1	\$58.14

f. Appointment(S) Summer Special Education

That the Board of Education approves the following staff members for the Summer Special Education Program

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Occupational Therapist	Tricia Nicholes	1	\$58.14

g. Appointment(S) Marching Band Staff

That the Board of Education approves the following staff members for the Marching Band:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPENDS</u>
1.	Marching Band Drill Arranger	Frank Mauriello	1/2 of \$1,793.00
2.	Marching Band Drill Arranger	John Oddo	1/2 of \$1,793.00

3. **Instruction: Committee on Special Education**

**2016-2017 Parent Members and Chairpersons for CSE/CPSE & 504 Members**

a. That the Board of education approves the following list of parent members and Chairpersons for Committees on Special Education and Subcommittees on special education and 504 meetings for the 2016- 2017 school year:

**Committee on Pre-School Education:**

Catherine Fishman- Director of Pupil Personnel Services

Laurie Melesh- CSE/CPSE Chairperson

Child's Parent

Evaluator or Person Qualified to Interpret Evaluations

Professional Appointed by the Nassau County Department of Mental Health

Child's Special Education Teacher

General Education teacher if the child is participating in the general education program

**Parent Members:**

Erin Bertuccio  
AnnMarie Christy  
Eileen Conboy  
Cliff Datys  
Bridgid Gasiewski  
Nicole Park

**District Committee on Special Education:**

Chairperson/Administrator: Catherine Fishman- Director of Pupil Personnel Services; or Laurie Melesh- CSE/CPSE Chairperson; Larry Puccio or Matthew Gaven- Alternates  
Child's Parent  
Evaluator or Person qualified to Interpret Evaluations  
Child's Special Education Teacher  
General Education Teacher if the child is participating in the general education program

**School Psychologists:**

Dr. Sonia Azevedo  
Dr. Robert Drago  
Dr. Manuel Romero  
Dr. Patricio Romero  
Vanessa Lealand  
Carina Waldman

**Parent Members:**

Erin Bertuccio  
AnnMarie Christy  
Nicole Park  
Eileen Conboy  
Bridgid Gasiewski

**School Physician:** Dr. Ronald Marino

**Committee on Special Education Sub-Committees:**

Chairperson  
Child's Parent  
Evaluator or Person Qualified to Interpret Evaluations  
Child's Special Education Teacher  
General Education Teacher if the child participates in the General Education Program  
**Catherine Fishman and Laurie Melesh may chair all Subcommittees, as needed.**

**Jackson Avenue School Chairpersons:** Dr. Manuel Romero- Psychologist; or Dr. Janet Gonzalez- Principal

**Hampton Street Chairpersons:** Carina Waldman- Psychologist; or Margarita Marvel- Principal

**Meadow Drive Chairpersons:** Vanessa Lealand- Psychologist; or Dr. SueCaryl Fleischmann- Principal

**Middle School Chairpersons:** Dr. Sonia Azevedo- Psychologist; or Andrew Casale- Principal

**High School Chairpersons:** Dr. Patricio Romero/ Dr. Robert Drago- Psychologist; or Larry Puccio- Assistant Principal

**Surrogate Parents:** To Be Determined

**Impartial Hearing Officers:**

The list of Impartial Hearing Officers as maintained on the NYSED Impartial Hearing Officers Reporting Systems Website.

b. That the Board of Education approves the appointment of the following Chairpersons of the Mineola School District's Section 504 Review Teams for the 2016- 2017 school year:

**504 Chairpersons:**

**District -wide:**

Catherine Fishman- Director of Pupil Personnel Services; Laurie Melesh- CSE/CPSE Chairperson

**Hampton Street:**

Carina Waldman- Psychologist; or Margarita Maravel- Principal

**Meadow Drive:**

Vanessa Lealand- Psychologist;or Dr. SueCaryl Fleischmann- Principal

**Jackson Avenue:**

Dr. Manuel Romero- Psychologist; or Dr. Janet Gonzalez- Principal

**Middle School:**

Dr. Sonia Azevedo- Psychologist; or Andrew Casale- Principal

**High School:**

Dr. Patricio Romero/ Dr. Robert Drago- Psychologist; or Larry Puccio- Assistant Principal

4. **Instruction: Contracted**

a. That the Board of Education approves the Summer Related Services Agreement between the Mineola UFSD and All Island Kids Therapy, LLC from July 1, 2016 through August 30, 2016.

b. That the Board of Education approves the Related Services Contract between the Mineola UFSD and All Island Kids Therapy, LLC for the 2016- 2017 school year.

c. That the Board of Education approves the Instructional Services Agreement between the Mineola UFSD and Brookville Center for Children's Services for the 2016- 2017 school year.

d. That the Board of Education approves the Instructional Services Contract and Rider between the Mineola UFSD and the Hagedorn Little Village School for the 2016- 2017 school year.

e. That the Board of Education approves the contract between the Mineola UFSD and the Labor Education and Community Service Agency, Inc. (LECSA), an employee assistance program, for the 2016- 2017 school year.

5. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of Maryalice Leno, to the position of Summer Technology Aide at the Middle School, effective July 5, 2016. Salary is \$21.39 per hour on Step 6.



b. Leave(s) of Absence

1. That the Board of Education approve a paid Medical Leave of Absence to Paul Ruppel, Head Custodian I at Meadow Drive School, effective June 27, 2016, due to surgery. He will be out until further notice as per his doctor.
2. That the Board of Education approve a paid Medical Leave of Absence to Richard Haenel, Maintainer, effective June 22, 2016, for approximately three weeks due to an accident.

c. Appointment(S) Summer HS

That the Board of Education approves the following summer workers for the High School effective July 1, 2014 through August 30, 2014 for HS Main Office and Guidance:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>
1.	Stenographer	Jeanne Cribbin	\$ 39.43 Hr.
2.	Typist Clerk	Renee Ryan	\$21.25 Hr.

d. Appointment(S) Summer Special Ed Teacher Aides

That the Board of Education approves the following staff members for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Teacher Aide	Madeleine Antoine	\$21.99	07/05/2016

e. Appointment(S) Summer Bus Driver(s)

That the Board of Education approves the following staff members as Summer Bus Drivers from 7/1/16 through 8/31/16:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Bus Driver	Travis Butler	\$25.00	07/05/2016
2.	Bus Driver	Joany Laurent	\$25.00	07/05/2016

f. Appointment(S) Summer Cleaners(s)

That the Board of Education approves the following individuals as Summer Cleaners:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Seasonal Worker	Jack Dennehy	\$8.50	07/05/2016
2.	Seasonal Worker	Kyle Kern	\$8.00	07/05/2016
3.	Seasonal Worker	Michael Conway	\$8.00	07/05/2016
4.	Seasonal Worker	Jason Sinert	\$8.00	07/05/2016
5.	Seasonal Worker	Sean Kelly	\$8.00	07/05/2016

6. **Business/Finance: Contract Approvals**

- a. That the Board of Education approves the 2016-2017 Extension of the Food Services Contract between the Mineola UFSD and Whitsons Culinary Group.

7. **Other**

New School Breakfast and Lunch Rates

- a. That the Board of Education approves the new School Breakfast and Lunch rates for the 2015-2016 school year:

Breakfast- Elementary : \$1.25 and MS/HS: \$1.55

Lunch- Elementary: \$1.85 and MS/HS: \$2.05

### Employee Agreements

b. That the Board of Education hereby authorizes the Board president to execute employee agreements with the following individuals, the terms of which have been reviewed by the Board in executive session, effective July 1, 2016:

1. Andrea Paggi- District Clerk
2. William Gilberg- Supervisor of Transportation
3. Daniel C. Romano- Director of School Facilities and Operations
4. Elizabeth Rainha-Freitas- Administrative Assistant II

### **Walk-on Agenda Items:**

#### **5. Civil Service**

##### g. Appointment(s) Summer Music Program Teachers in Training:

1. Lauren Behan- \$8.50 per hour
2. Brandon Sia- \$8.50 per hour

##### h. Appointment(s) Summer Music Program Student Workers:

1. Sarah Carbain- \$8.00 per hour
2. Daniel Reardon- \$8.00 per hour
3. Jake Lenze- \$8.00 per hour
4. Julie Ortiz- \$8.00 per hour

#### **K. Superintendent's Report**

##### Superintendent of Schools' Reports for 7/5/16 Presentations:

1. Data Report- The Superintendent stated that he will be moving this presentation to either 7/21 or 8/11.

The Superintendent expressed his disappointment with the regent exams data report and it in the process of determining the reasons for the results. Dr. Nagler stated this year's Geometry and Algebra II/ Trigonometry exams were extremely difficult and Superintendents across Long Island agree that the exams were unreasonable. The exam is supposed to stay within the curriculum but this test does not reflect what is being learned. Christine Napolitano expressed that although the Board is disappointed with the results; they thanked the Superintendent for taking the time to prepare a thorough presentation for the upcoming meeting.

##### Superintendent Comments

The Superintendent had no additional comments this evening.

**L. Executive Session      Time: \_\_\_\_\_ p.m.**

There was no executive session this evening.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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\_\_\_\_\_

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**No:** \_\_\_\_\_

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\_\_\_\_\_

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**Passed:** \_\_\_\_\_

**M. Adjournment      Time: 7:45 p.m.**

**Motion:** Nicole Matzer

**Second:** Margaret Ballantyne

**Yes:** Cheryl Lampasona  
Brian Widman  
Nicole Matzer  
Margaret Ballantyne  
Christine Napolitano

**No:** None

**Passed:** Yes

**Respectfully Submitted,**

**Andrea M. Paggi**