

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2014-2015

To Be Determined

DATE: July 24, 2014

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra
Nicole Matzer
Margaret Ballantyne-Mannion

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr.,Instr.,&Assess.
Andrea Paggi, District Clerk

A. Call to Order - 7:05pm

B. Pledge of Allegiance

C. Reading of Mission- Artie Barnett

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

Absent with notice: Margaret Ballantyne, Trustee and Jack Waters

F. High School Student Organization Report

There was no Student Organization report this evening.

G. BOE Reports

a. Comments from Board Trustees

The Trustees all expressed that they hope everyone is enjoying their summer.

b. Comments from Board President

Mr. Barnett stated that he is looking forward to attending the students' summer music performances tomorrow.

c. Comments from Superintendent

The Superintendent reported on the various projects throughout the district. The fueling depot is near completion and he is happy with the work that has been done. The tank has been filled with the diesel fuel. The demolition has been completed in the Jackson Avenue Cafeteria and the next phases have begun. At Meadow Drive, the new gym mats have been installed. At the High School, the work on the lab should be ready for the opening of school. There is also work being done on rooms 114 and 116 (the old business computer room) which will now be the new coding rooms. At the Middle School, the chairs have been ordered for the auditorium and there is a 16-20 week order time. The auditorium will be closed for a month to complete the work and it will be ready for the Spring drama production. The District has received approval from the State for the brick pointing, windows and door project and we plan to open bids shortly. Technology update- the equipment is in and set-up is in progress. There will be a test of the emergency generator coming up soon. According to the Superintendent, this summer there has been the most active curriculum writing taking place than in previous years. All hiring of teachers has been completed except for one teacher and we are in good shape. The administrative evaluations are done and the administrative deliverables are being prepared. Dr. Nagler stated that it has been a busy summer so far but we are on track.

The Superintendent reported that letters have been sent to the parents of juniors and seniors at the High School regarding a new course offering of AP Psychology. This course will be done online through BOCES. Mr. Fretz will be hired by BOCES to oversee this course. Dr. Nagler stated that we will be testing the viability and determining if it can be expanded. The County is trying to consolidate courses that wouldn't normally be run. He explained that the course would be online and on the student's own time. Dr. Nagler added that this is not for all students and those taking the course would need to be self-motivated.

Dr. Nagler was contacted by the Chamber of Commerce regarding the use of the District parking lots on September 26th. They are sponsors of the "Race to the Towers" and will be providing buses for community members who will be participating. They hope to have 1000 people take part in this event. Dr. Nagler will be a bus captain for this event. Dr. Nagler visited the summer program at the Middle School and baked cookies with one of the classes. At the 9/4 Workshop meeting, Ms. Burns will be presenting on the Curriculum Goals. The 2014-15 Board Goals will be presented when all Board members are present.

H. Old Business

Mr. Barnett asked the Board if there was any old business. Ms Napolitano asked for an update on the blinds at Hampton Street and Meadow Drive libraries. The Superintendent stated that At Meadow Drive, the shades were installed and at Hampton Street, window tinting has been completed. There was no additional old business.

I. New Business

There was no new business this evening.

J. Consensus Agenda

RESOLUTION # 5 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.7.a., as presented.

Motion: Nicole Matzer
Second: Christine Napolitano

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett
No: None

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the May 20, 2014 Business Meeting, May 20, 2014 Special Meeting, the June 5, 2014 Workshop Meeting, and the June 19, 2014 Business Meeting as presented.

2. **Instruction**

- a. **Appointments Instruction**
 1. The Board of Education approves the appointment of Nicholas Pontolillo, to the position of English Tutor for the Summer Special Education Program, effective July 1, 2014 with an hourly salary of \$55.32.

2. That the Board of Education approves the appointment of Samantha Sanchez, to the position of Probationary Elementary Teacher, effective September 1, 2014. Salary: MA, Step 1, \$68,282. Probationary Period: September 1, 2014 to August 31, 2017.
3. That the Board of Education approves the appointment of Natalia Farres, to the position of Probationary Elementary Teacher, effective September 1, 2014. Salary: MA, Step 1, \$68,282. Probationary Period: September 1, 2014 to August 31, 2017.
4. That the Board of Education approves the appointment of Kerry Ann Murphy, to the position of Probationary Math Teacher, effective September 1, 2014. Probationary Period: September 1, 2014 to August 31, 2017. Salary: BA, Step 1, \$58,706.
5. That the Board of Education approves the appointment of Valerie Taylor, to the position of part time (.7) Social Worker (Drug and Alcohol Grant), effective September 1, 2014 to June 30, 2015. Salary: .7 of MA, Step 1, \$68,282 equalling \$47,797.
6. That the Board of Education approves the appointment of Kathyryne Morales, to the position of Leave Replacement Elementary Teacher, effective September 1, 2014 to June 30, 2015. Salary: MA, Step 1, \$68,282.
7. The Board of Education approves the appointment of Roneldy Pingitore, to the position of Probationary Elementary Teacher, effective September 1, 2014. Probationary Period: September 1, 2014 to August 31, 2016. Salary: MA, Step 2, \$71,246.
8. That the Board of Education approves the re-call of Cynthia Kopp, from the Preferred Eligibility List, as a Probationary Elementary teacher, effective September 1, 2014. Probationary Period: September 1, 2014 to August 31, 2016. Salary: MA+50, Step 5, \$88,526.

b. Appointment(S) Band Camp

That the Board of Education approves the following staff members for Band Camp, a self funded program. (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Director	Frank Mauriello	1	\$1,879.00
2.	Assistant Band Director	Christopher Bonacorsa	1	\$1,251.00
3.	Instructional Chaperone	Michael Coppola	1	\$834.00
4.	Instructional Chaperone	Amy Steinmann	1	\$834.00
5.	Instructional Chaperone	Kenneth Frank	1	\$834.00
6.	Instructional Chaperone	Christopher Rossi	1	\$834.00
7.	Instructional Chaperone	Erin Citrano	1	\$834.00
8.	Instructional Chaperone	Timothy Doran	1	\$834.00
9.	Instructional Chaperone	Rachel Montanez	1	\$834.00
10.	Instructional Chaperone	Nicholas Hall	1	\$834.00
11.	Chaperone	Melissa Fusco	1	\$730.00
12.	Chaperone	Kristen Pontolillo	1	\$730.00
13.	Chaperone	Nicholas Pontolillo	1	\$730.00

3. Instruction: Contracted

- a. That the Board of Education approves a contract for Communication Services between Syntax Communications and the Mineola UFSD for the 2014- 2015 school year.
- b. That the Board of Education approves the Evaluation Services Agreement between Metro Therapy Inc. and the Mineola UFSD for the 2014- 2015 school year.

- c. That the Board of Education approves the Related Services Agreement between New York Therapy Placement Services and the Mineola UFSD for the 2014- 2015 school year.
- d. That the Board of Education approves the Special Education Contract for a parentally placed student between the Hicksville UFSD and the Mineola UFSD for the 2014- 2015 school year.
- e. That the Board of Education approves the Nursing Services Agreement between Horizon Healthcare and the Mineola UFSD for the 2014- 2015 school year.
- f. That the Board of Education approves the Tutoring Services Agreement between St. James Tutoring, Inc. and the Mineola UFSD for the 2014- 2015 school year.
- g. That the Board of Education approves the Related Services Agreement between Extraordinary Pediatrics, P.C. and the Mineola UFSD for the 2014- 2015 school year.
- h. That the Board of Education approves the 2014-2015 Extension of Food Services Contract between Whitsons Culinary Group and the Mineola UFSD.
- i. That the Board of Education approves the Vocational/Educational Services Agreement between The Rehabilitation Institute (aka TRI) and the Mineola UFSD for the 2014- 2015 school year.

4. **Civil Service**

a. **Resignation(s)**

- 1. That the Board of Education accepts the resignation of Carolyn A. Lucchesi, Greeter at Jackson Avenue School, effective June 30, 2014.
- 2. That the Board of Education accepts the resignation of Mary Anne Phillips, part time Teacher Aide at the Middle School, effective June 30, 2014.

b. **Appointments**

- 1. That the Board of Education approve the appointment of Monica Pastoressa, to the position of .6 Community Liason, effective September 1, 2014 through June 30, 2015. Salary will be \$44,389.20 on Step 30.
- 2. That the Board of Education approve the appointment of Gloria Romero, to the position of Teacher Aid Sub, effective July 1, 2014. Salary is \$13.74 per hour.
- 3. That the Board of Education approve the appointment of Donna Squicciarino, to the position of District Treasurer with an annual salary of \$21,000 and an additional salary of \$8,500 for the duties of Extra Class Treasurer effective July 1, 2014.

c. **Salary Adjustment**

- 1. That the Board of Education approve the salary adjustment of Jessica-Lyn Barry, Teacher-in-Training, from \$8.50 to \$8.75 per hour, effective July 1, 2014.

d. **Creation of New Position**

- 1. That the Board of Education approves a new position of Senior Account Clerk in the Business Office, effective July 1, 2014.

e. **Civil Service: Other**

- 1. That the Board of Education approves the amended rate for substitute Bus Driver, adopted at the 7/1/14 Reorganization meeting, from \$21.81 to \$22.58.

5. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending May 31, 2014 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending June 30, 2014

A/P Warrant # 23	June 11, 2014	\$ 845,851.40
A/P Warrant # 24	June 26, 2014	\$ 840,645.67
Professional Leave	June 25, 2014	\$ 11,142.65

TOTAL EXPENSES \$1,697,639.72

PAYROLL # 23 & # 24

General	\$8,630,596.48
F Fund	\$ 162,230.89

TOTAL PAYROLL \$8,792,827.39

6. **Business/Finance: Contract Approvals**

a. **BOCES Contract**

That the Board of Education approves the 2013/14 Final AS-7 Agreement with Nassau BOCES in the actual amount of \$3,932,525.82 for services provided throughout the school year.

b. **BOCES Contract**

That the Board of Education approves the 2014/15 Initial AS-7 Contract with Nassau BOCES in the amount of \$3,566,660.56 to provide services throughout the school year.

7. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #6900, declaring them obsolete:

- a. Grand Piano- Baldwin Model L, Serial Number 154989, built in 1962.

K. Superintendent's Report

Superintendent of Schools' Reports for 7/24/14

Presentations:

1. NWEA
2. High School Data
3. PISA Results

The Superintendent's presentation this evening was on data analysis. He explained that there are two types of assessments: formative and summative. The formative exams are administered on a regular, more frequent basis. They provide us with more information and give us an opportunity to fix issues. The summative exam is administered one time per year. Tonight, the Superintendent will be summarizing the following: PISA results, High School data and NWEA results.

PISA Results: The Superintendent stated that some school districts chose to participate in this exam this past year. The results provide the district with a look at where it compares with the rest of the world and with the rest of the United States. PISA is administered every three years and is in line with the common core curriculum. Students are asked to apply the knowledge that they have in reading, math and science. The exam was administered to a random sampling of (69) 15 year olds at the Mineola High School. Students were asked to fill out a questionnaire that was used to obtain information about their socioeconomic backgrounds. The Superintendent stated that districts that participated received a lengthy document of results. He displayed a graph that showed where Mineola performed compared to like schools. Dr. Nagler stated that we did not perform too well. We do not ask students to apply knowledge as in this test. He added that this year, Mineola graduated more students and more students with advanced regents diploma than Herricks. It is the expectation that at the next testing, our students will be prepared. The Superintendent stated that we ask students to pass the regents and we do well, but we need to ask more of our students. Mr. Barnett stated that he is interested in seeing the performance of the first group of students with the Ipad on the PISA exams. Ms. Matzer asked how the US performs on this test overall and Dr. Nagler stated not that well. Shanghai, China performs the best and Mexico has the lowest performance. The Superintendent stated that Herricks first took this exam in 2006 and their Superintendent shifted the curriculum to be in line with the exam. Dr. Nagler stated for us, these results are a baseline.

High School Data: The Superintendent stated that there have been changes as a result of last year's presentation. Instead of presenting the overall percentage of pass/fail by subject, we now show subject test by cohort. The cohort is defined as the year a student enters 9th grade, for example the class of 2014 is cohort 2010. This is a more accurate portrayal of overall success of the class. The Superintendent displayed the results for the various regents administered at the high school. For Global History, the passing rate was 93% and for US History was 97%. The passing rate is very good for this exam. Dr. Nagler displayed the ELA regents results, which he stated was a troublesome exam for some students, particularly ESL students. The test is presently administered in January and may move to June. The Integrated Algebra exam was administered to all 8th graders and there was an 86% passing rate. Many school districts will not allow 8th graders to take this course. Next year, all students must take the new common core test in this subject. There will be a new scoring system which will follow the AP test model. He added that by 2018, students must have a 4 or 5 to graduate. The Superintendent stated that eventually we need to get the curriculum in line with the new exam. The Superintendent presented the numbers for the following regent exams: Geometry, Algebra/Trigonometry, Earth Science, Living Environment, Chemistry and Physics. The Superintendent stated that we need to determine what to do with the students that continue to struggle. He added that graduation should not be the standard; Chemistry and Trigonometry should be the standard. Mr. Barnett stated that he would like to reach out to alumni and determine how they did after graduating.

NWEA: The Superintendent stated that he would be displaying the NWEA quadrant reports, which are an end of the year summary that demonstrates two forms of student achievement: proficiency and growth. Each quadrant is a different color. Red represents struggling students that are projected to fall below the basic proficiency level and did not meet growth. Green is the best box as it represents success in both areas. Yellow and orange signify caution as these students met only one set of success conditions. The Superintendent displayed the quadrant reports for each of the schools. He explained that on the Hampton Street and Meadow Drive report the proficiency percentages are not reported for grades k- 1 because they take a different type of exam. Jackson Avenue showed good numbers in growth. At the Middle School, there was a drop off in 7th grade scores. The High School showed good growth. Dr. Nagler stated that for the District, overall the numbers are good. But it is hard to know if percentile benchmarks are accurate until we receive the State Scores. He added that NWEA allows us to know where students struggle. Dr. Nagler stated that parents should be asking is their child being challenged appropriately and do they enjoy school. Dr. Nagler feels that these results are an accurate snapshot of the District and there is room for improvement. Ms. Navarra stated that she is encouraged by the growth reported. There were no additional comments.

Superintendent Comments

The Superintendent had no further comments, but he stated that he was in need of an executive session to discuss negotiations.

L. Public Comments

There were no public comments this evening.

M. Executive Session Time: 8:20 p.m.

At 8:20pm, a motion was made for the Board of Education to go into Executive Session to discuss negotiations.

Motion: Nicole Matzer

Second: Patricia Navarra

Yes: Nicole Matzer

Patricia Navarra

Christine Napolitano

Arthur Barnett

No: None

Passed: Yes

N. Adjournment **Time:** _____ **p.m.**

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully submitted,

Andrea Paggi