

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2011-2012

- ***Educational***
 - *To increase the use of assessment data (NWEA) to inform differentiated instruction thereby increasing individual student achievement*
 - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
 - *Re-engage the community in the District's Strategic Plan with a specific focus on the quality indicators that define Mineola's expectations of academic excellence*
 - *Increase opportunities for participation in science and math research at the elementary and middle school levels*

- ***Facilities***
 - *Continue projects that incorporate "green" technologies that over time will decrease our dependency on fossil fuels*

- ***Finance***
 - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy while minimizing loss of program*

DATE: June 6, 2012

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano, President
William Hornberger, Vice President
John McGrath, Trustee
Irene Parrino, Trustee
Terence Hale, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment
Andrea Paggi, District Clerk

A. Call to Order- 7:00pm

B. Pledge of Allegiance

C. Reading of Mission- Dr. Nagler

D. Moment of Silent Meditation

E. Dais & Visitor Introductions- Absent: Mr. McGrath, Mr. Hornberger

F. High School Student Organization Report

Dr. Nagler stated that there is no representative tonight, but reported that this is a very busy week for the seniors. He stated that the events of this week include: the boat trip, senior awards breakfast and the prom. Classes end Friday at the high school and regents begin next week.

G. Old Business

Ms. Napolitano asked if there was any old business. Ms. Parrino asked if the Loop committee has met yet. The Superintendent stated that the committee met once at Jackson Avenue and made some recommendations. He stated that he brought the recommendations to the architects and the next meeting is scheduled for 6/13 at Jackson Avenue. The Superintendent stated that he hopes to be able to present at the 6/21 meeting. Ms. Napolitano asked for an update of Hampton Street. The Superintendent stated that he did a walk through last Friday and the job is on schedule. The windows are going in now; furniture is expected in mid- July; there is a back order on two large windows and some roof material.

H. New Business

Policy - First Reading of Policy #5330 - Dignity for All Students

RESOLUTION #77 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the first formal reading of Policy #5330 (Dignity for All Students) due to its availability on the information table.

Motion: Terence Hale

Second: Irene Parrino

Discussion: Dr. Nagler explained that there will be a presentation later on in the meeting to discuss this policy and he added that we are required to have this in place by July 1st.

Yes: Terence Hale

Irene Parrino

Christine Napolitano

No: None

Passed: Yes

Policy - First Reading of Policy # 5340 - Civility, Citizenship and Character Education

RESOLUTION # 78- BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the first formal reading of Policy #5340 (Civility, Citizenship and Character Education) due to its availability on the information table.

Motion: Terence Hale

Second: Irene Parrino

Discussion: Dr. Nagler explained that there will be a presentation later on in the meeting to discuss this policy and he added that we are required to have this in place by July 1st.

Yes: Terence Hale
Irene Parrino
Christine Napolitano

No: None

Passed: Yes

I. Consensus Agenda

RESOLUTION #79-BE IT RESOLVED that the Board of Education approves the consensus agenda items I.1.a. through I.4.a.2, as presented.

Motion: Terence Hale

Second: Irene Parrino

Discussion: Ms. Parrino asked for clarification of the funding of the Music program. The Superintendent stated that the program is self-funded and parents pay for their child to attend. The teacher's salary is set by the bargaining unit and the stipend is the maximum that they will receive. The Superintendent stated that this evening four individuals will be receiving tenure and he would like to take this time to acknowledge them. Dr. Nagler introduced Sharon Macken, Chief Information Officer, and stated that she started here as an intern more than three years ago. The Superintendent stated that Ms. Macken has a good work ethic and is involved in NWEA. He stated that he is proud to have found her. Ms. Burns added that Sharon is a pleasure to work with. The Superintendent introduces Mr. Barth, Middle School principal, to speak about the next individual. Mr. Barth stated that it is a pleasure to speak on behalf of Marc Ratner, whose father established the music department at Mineola. Mr. Barth stated that Marc provides the kids opportunities to be open to music creativity and is well respected by his peers. The Superintendent stated that Marc doesn't look like his dad and is very different than him. Marc is very good with his classes and the music exploration class offers kids a new perspective. The Superintendent stated that he is happy to have him here. Next, Mr. Escobar, high school principal, and Mr. Desire, Math IL, introduced Bette Sloane. Mr. Escobar stated that Bette is an integral part of the math program and always goes above and beyond what is required of her. He stated that she is very enthusiastic and helped with the 8th grade transition to the high school. Bette engages her students and willing to try new things. Mr. Escobar stated that Bette did a project combining principals of geometry and art and brought students to the met; this has become part of the math program. Ms. Sloane is also a thespian of the arts and without compensation helped with the fall production. The Superintendent stated that Ms. Sloane's enthusiasm and bubblyness is infectious and over the top. He stated that she is very into the arts and creative. She weaves the arts into math and has been able to get other teachers to do so as well. The Superintendent is proud to bring her onto the staff. The last individual, Patricio Romero, psychologist, was introduced by Mr. Escobar and Mr. Puccio. Mr. Escobar stated that Mr. Romero has worked as the psychologist for a few years and goes the extra mile to help students. Mr. Escobar shared a story with the board; he stated that two years ago a student passed away and students wanted to have a candlelight vigil. Mr. Escobar was concerned about how to handle this situation and he stated that Dr. Romero came without being asked to do so and stayed until the last student left.

Mr. Escobar stated that he did that on his own and was very professional. He is very happy to give Dr. Romero tenure. The Superintendent stated that he got to know Dr. Romero when he acted as advocate for three students, with whom Dr. Nagler was dealing with. He stated that he was impressed with Dr. Romero's ability to do his job. This is the type of individual that Dr. Nagler wants in our district. There was a short break for photos (7:35- 7:45pm). After returning from the short break, the Superintendent introduced the new Director of Pupil Services, Catherine Maiman and welcomed her to Mineola. There was no further discussion and the Board was polled.

Yes: Terence Hale
Irene Parrino
Christine Napolitano

No: None

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of February 16, 2012 Business Meeting and March 1, 2012 Workshop Meeting as presented.

2. **Instruction**

- a. Appointment(S) Sub Teacher per diem
The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Jaclyn M. Petrowski	Mathematics 7-12
2.	Alona Klein	Mathematics 7-12
3.	Christopher Weidlein	Social Studies 7-12
4.	Danielle M. Holler	Childhood Education (Grades 1-6)

b. Appointment(S) Tenure

That the Board of Education approve the recommendation of the Superintendent of Schools to appoint the following Teachers to tenure:

	<u>EMPLOYEE NAME</u>	<u>TENURE AREA</u>	<u>EFFECTIVE DATE</u>	<u>SCHOOL</u>
1.	Patricio A. Romero	Psychologist	09/01/2012	Mineola High School
2.	Bette Sloane	Mathematics	09/01/2012	Mineola High School
3.	Sharon A. Macken	School District Leader	07/01/2012	Central Office
4.	Marc B. Ratner	Music	09/01/2012	Mineola Middle School

c. Appointment(S) Summer Music

That the Board of Education approves a self funded Summer Music Program, (Salary, hourly summer wages are based on the MTA contractual rates):

	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Summer School Teacher Kristin Frazer	N/A	\$3,646.68
2.	Summer School Teacher Mark J. Bennett	N/A	\$3,646.68

		<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
3.	Summer School Teacher	Brian E. Goldman	N/A	\$3646.68

3. **Instruction: Contracted**

a. That the Board of Education accepts the related services agreement between Nicholas Center for Autism and the Mineola UFSD for the 2012- 2013 school year.

4. **Civil Service**

a. Appointments

1. That the Board of Education approves the appointments of the following Summer Cleaners to begin work effective June 4, 2012 through August 17, 2012. Salary will be \$8.00 per hour.

Michael Byrne	Nicholas Moran
Brandon Deady	Christopher Dunlop
Sean Gonzalez	John Misciagno
Nicholas Palma	Alicia Romano
Robert Steinmann	

2. That the Board of Education approves the appointments of the following summer workers for Mineola East effective the week of August 20, 2012 for three days and two evenings at the High School. Salary will be \$8.00 per hour.

Judy Granath
Rosina Sarno
Jane Lapin

Walk On Agenda

BOCES Technology Agreement:

RESOLUTION # 80 - BE IT HEREBY RESOLVED THAT the Board of Education of the Mineola Union Free School District to approve an agreement between Mineola Union Free School District and Nassau BOCES (Project #14-328719IP, dated June 6, 2012) to find that:

- (i) the use of the Equipment and the District's participation in the Learning Technology Project Planning and Administrative project is essential to the District's proper, efficient and economic operation of its education program to be supported by the Equipment, and is necessary to maintain the District's educational program; and that
- (ii) the expenses arising under this Agreement constitute ordinary contingent expenses necessary for providing educational services and the transaction is in the best financial interests of the School District because it enables the District to utilize the equipment in a cost effective and economic manner.

AND TO APPROVE AN ASSIGNMENT OF CO-SER AGREEMENT BETWEEN THE MINEOLA UNION FREE SCHOOL DISTRICT AND THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF NASSAU COUNTY ARISING UNDER THE AGREEMENT FOR TECHNOLOGY PROGRAM PROJECT #14-328719IP TO REPLACE OBSOLETE COMPUTER EQUIPMENT AT Mineola High School, Mineola Middle School, Hampton Street Elementary School, JACKSON AVENUE ELEMENTARY SCHOOL, MEADOW DRIVE ELEMENTARY SCHOOL, WILLIS AVENUE SCHOOL AND TO AUTHORIZE THE BOARD PRESIDENT TO SIGN THE APPROPRIATE ASSIGNMENT AND SUCH OTHER DOCUMENTS AND AGREEMENTS AS MAY BE NECessarY TO EFFECT THE TRANSACTION SUBJECT TO LEGAL COUNSEL REVIEW.

Motion: Terence Hale

Second: Irene Parrino

Discussion: The Superintendent stated that we are on 5 year cycle to replace equipment. The I Pads cost \$50,000. He discussed the plan for technology in the classrooms. For K- 4, each class will have a computer center and students will work on the equipment. The eno boards from Willis Avenue will be re-used throughout the district (the Superintendent displayed a chart of redeployment of equipment from Willis Avenue). Dr. Nagler stated that the focus on the use of technology is to tailor work for the students; utilizing success maker, compass learning and E-Spark. The Superintendent added that he would like to see all homework individualized according to the child's needs. The focus is on achievement. There was no further discussion.

Yes: Terence Hale
Irene Parrino
Christine Napolitano

No: None

Passed: Yes

J. Superintendent's Report

The Superintendent introduced Mr. Matt Gaven to introduce the two new proposed policies. Mr. Gaven stated that counsel recommends that the Board adopts two policies related to DASA (Dignity for All Students Act): DASA policy and Civility, Citizenship, and Character Education. It is also recommended that the board rescinds the current Policy #0115 Harassment and Bullying which is not in compliance with the DASA requirements. The DASA policy is intended to create a school environment that is free from discrimination and harassment. This policy includes: definition of terms; good faith reporting; guidelines for complaint investigation; remedial measures including corrective instruction, staff development and the use of systematic research based preventive programs; Dignity Act Coordinators and Essential Partners clause. The next policy, Civility, Citizenship and Character Education, requires the BOE to provide students in K- 12 with instruction on civility, citizenship and character education. Mr. Gaven stated that the district is in good shape currently and utilizes the following programs already: in the primary grades- the Great Body Shop, CAPS- Bully Prevention, and bucket fillers; at the Middle School - R.O.C.K.- recognizing outstanding character in kids; at the High School- Increase the Peace, Anti-Bullying program- student initiative, Rachel's Challenge, and the Student Service Center. Mr. Gavin stated for the Codes of Conduct revisions should occur once per year and should be posted on the website. He stated that revisions should include: plain language summary of DASA, a description of education programs related to character ed and tolerance and a description of district responses to acts of discrimination or harassment in a school setting. According Mr. Gaven the following tasks have been completed: adapted recommended policies; revised code of conduct; identified DASA coordinators; identified character education programs already in place; and Conducted Professional Development with Administrators- summer 2011 and follow -up summer 2012. Mr. Gaven stated that the following is the DASA to do list: adopt the policies; post code of conduct in July; appoint DASA co-coordinators for each building in July; conduct student assemblies in September; annual report on incidents of discrimination or harassment (this reporting system has yet to be devised by NYSED); conduct staff development session and distribute plain language and age-appropriate student summary of the code of conduct. Mr. Gaven stated that the following are unresolved issues as of today: the reporting system and Professional Development providers sanctioned by SED.

The Superintendent stated that we must consider how we measure the effectiveness of instruction for the children. Mr. Gaven stated that one suggestion would be to have the children complete a survey. The Superintendent added that these policies would replace policy #0115 Harassment and Discrimination that was adopted last year and upon adoption of the new policies, it would be repealed. Mr. Gaven stated that the overall intent of policy #0115 was the same however, this policy is more specific. He stated that there is a component that involves the parent and they have discussed ways to educate parents. One suggestion could be a presentation at back to school night. Mr. Hale asked about the sexual harassment policy and the Superintendent stated the policy will remain in effect. Ms. Parrino asked will reporting take place for all issues. The Superintendent stated that this is difficult because people interpret things differently. Mr. Gaven stated that the State is grappling with how things should be reported. Dr. Nagler stated that it will be a long time before everyone is on the same page regarding reporting. Mr. Hale stated that he feels we are ahead of the game.

The Superintendent stated that he had one item to discuss. He gets approached by many companies to try their products and recently Sussman Sales showed him, my-on- an electronic library for any device with 2500 e-books. Dr. Nagler thought that this may be a nice way to do summer reading as it gives the reading selection and has reading comprehension assessments afterwards. He stated that the librarians liked it. Students would get a password and would try the program in the summer. Dr. Nagler stated that it would be free to continue to use in the fall. This could be used on any device that the families have at home. He stated that a letter was sent home and a new letter will be sent explaining the program and providing families with a password to try out the program. The Superintendent stated that there just two other announcements: the Senior Prom is

