

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting Minutes**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2012-2013**

***Educational***

- To use technology and NWEA assessment data to provide differentiated homework thereby increasing individual student achievement.
- To implement the Common Core Curriculum with an emphasis on assuring a correlation between the grade level unit assessments and State exam.
- Create grade 7-12 ELA curriculum in line with Common Core shifts in ELA/Literacy
- Continue to encourage HS students to challenge AP and/ or College level coursework with the goal of every student gaining this experience before they graduate
- Continue to engage the community in the District's Strategic Plan with a specific focus on the quality indicators that define Mineola's expectations of academic excellence.
- Assess the long term viability and explore expansion of the elementary world language program. Assess current program through parental input and student data.
- Implement, monitor and assess the effectiveness of the Pre-K -7 science program

***Facilities***

- Continue projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels
- Begin to fund our Capital Reserve with the goal of achieving new windows and doors on all 4 elementary buildings

***Finance***

- Not to exceed the allowable tax levy cap for the next three years while continuing to maintain and enhance all of our programs.

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**DATE: June 20, 2013**

**LOCATION: Willis Ave. School**

**OPEN WORK SESSION**

**7:00 p.m. 2nd Floor Board Room**

**Board of Education**

William Hornberger, President  
Terence Hale, Vice President  
Irene Parrino, Trustee  
Arthur Barnett, Trustee  
Christine Napolitano, Trustee

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance & Operations  
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment  
Andrea Paggi, District Clerk

**A. Call to Order - 7:05pm**

**B. Pledge of Allegiance**

**C. Reading of Mission-** Dr. Michael Nagler

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report**

There was no report this evening. The Superintendent stated that the graduation is Saturday.

**G. BOE Reports**

**a. Comments from Board Trustees**

Ms. Napolitano stated that she is very excited to attend the graduation this Saturday. Ms. Napolitano stated that she would like to read a statement regarding Mr. Hale. She stated that she has worked with Mr. Hale for 4 years and she stated that he is always there. They worked together during the very stressful reconfiguration process. She added that all members bring something to the table and described Mr. Hale as the "Rock" and stated she will miss him.

Mr. Barnett congratulated the Superintendent, the administration and teachers on a great year. We were awarded the Efficiency Grant and other Districts are coming to Mineola to see what we are doing. He also congratulated this year's graduates. Mr. Barnett thanked the other Board members for helping him make the transition to a Board member and helping him through the events of the past year. He stated that he wanted to say a few words to Mr. Hale and compared his life to the story "It's a Wonderful Life". He stated that Mr. Hale leaves the District a better place and presented him with a copy of Tom Sawyer.

Ms. Parrino thanked the community for allowing her to serve as Board Trustee and congratulated Ms. Navarra on winning the election.

Mr. Hale stated that he feels that Mineola has become a leader in Education of the 21st Century. He thanked Ms. Napolitano and Mr. Hornberger for their leadership. He discussed the various distractions that have occurred but stated that we were never blown off course. Mr. Hale stated that he resigned so that this will not change. He stated that he has 3 passions in life: family, faith and community. He thanked his wife and daughter for their love and support and stated that he has been humbled by the outpouring of community support. Mr. Hale stated that he will not go away completely, but will find his new place. He talked about his love and pride in the school district and he said that he wants the focus to return to the kids.

**b. Comments from Board President**

Mr. Hornberger stated that he would like to delay his comments at this time.

**c. Comments from Superintendent**

The Superintendent thanked both of the Board Members, whose last meeting is tonight. He stated that this is not a paid position that requires a lot of dedication. Dr. Nagler stated that it is sad when a Board member

leaves because you get to know them and their families. The Superintendent added that it saddens him how the year is ending. He stated that a great deal of work was put into being positive and people should be proud of the district. The Superintendent stated that he has been here for 14 years and many times the focus is on the bad thing that happens rather than the whole picture.

The Superintendent stated that he met with Sprint to explore plans to provide internet service to families of children, who use the iPads at school, however do not have internet service at home. Sprint has a number of plans available and can cap service. He added that he spoke with Senator Martins regarding securing another \$50,000 grant for the district. This grant could be used to cover the service. The Superintendent asked the Board for permission to pursue a plan with Sprint. Mr. Barnett asked about the data cap and if it is enough for the student's needs. Dr. Nagler stated that parents would be responsible for monitoring their children. Mr. Barnett also asked the length of the plan and if the District is stuck if it doesn't work. The Superintendent stated that this would be looked into. Ms. Parrino asked about a RFP and Dr. Nagler stated that only Sprint and AT&T provide this coverage. Mr. Hornberger stated that he would like the Superintendent to contact both Sprint and AT&T and discuss price points and capacity. He stated that we will also need to determine "need" and how data will be filtered. The Board would like to move forward with this as soon as more data is obtained.

The Superintendent reported that although he does not have all of the data yet, the Regents results are positive. He stated that he anticipates many more changes coming from the State. The Superintendent reported that the NWEA results were better than last year. He feels we are on the right path. The children are enjoying learning and the teachers are thinking creatively. Finally, Dr. Nagler stated that he is looking forward to the 7th grade Moving-Up Ceremony and the High School Graduation, although he still has to write his speeches.

## **H. Old Business**

Mr. Hornberger asked the Board if there is any old business. Mr. Barnett asked if there will be need to set up a Special Meeting next week (6/27) to interview candidates for the Board seat to be vacated by Mr. Hale. Mr. Hornberger stated that letters have been requested from individuals interested and he feels all should be interviewed. He asked for the Board to be polled regarding interviewing all candidates on 6/27 at a Special Meeting 7pm. All were in favor and this passed. He stated that there will be a Special Meeting on 6/27 at 7pm; the public meeting will be opened and then the Board will go into Executive Session to conduct the interviews. It is possible that the Board will come out of session and will have a decision on who will fill the seat. The Board will return to Executive session to conduct the interviews for the Jackson Avenue Principal. Mr. Hornberger stated that Ms. Navarra will be invited to attend the executive session to listen only; she will not have a vote in the decision. Mr. Hale will also be part of the process.

Ms. Parrino asked for an update on the Meadow Drive project. The Superintendent reported that he and Mr. Waters did a walk through of the site and the contractors are almost to the punch item list. The contractors did miss the completion date; however the project will be ready for September. She also asked for a security update and the Superintendent stated that they will be visiting Meadow and Hampton in order to solidify the plans for the "man traps". He added that come September, full security measures will be up and running. The Superintendent asked that the public be understanding with entering the buildings once the new security is in place.

Mr. Hornberger asked for an update on the status of the Jackson Avenue Cafeteria project. The Superintendent stated that he is unable to expedite the decision by the State and added that we will not have approval this summer. He stated that we will need to move to plan 2- push project to next summer or start

during winter break. Mr. Barnett stated that he feels that as long as it would not be a problem with the budget, we should wait until next summer to begin the project. Mr. Hornberger asked for an update on the audio for the Board Meetings. The Superintendent stated that at the last meeting, there was a demo of the video streaming on the website. He stated that if there are sound issues, we may need to upgrade the mikes. Dr. Nagler suggested that we set up the streaming and purchase mikes if necessary. Mr. Barnett stated that he is concerned about open mikes. The Superintendent stated that he will make recommendations to the Board regarding this issue. Mr. Hornberger's final comment was to thank Mr. Hale for his friendship over the past few years.

## **I. New Business**

**RESOLUTION # 66 - BE IT RESOLVED** that the Board of Education hereby approves the transfer of a sum not to exceed \$4,000,000, of unassigned fund balance from the 2012-13 fiscal year, to the previously established Capital Reserve Fund.

**Motion:** Terence Hale

**Second:** Christine Napolitano

Discussion: Mr. Hornberger asked for an explanation of this resolution and Mr. Waters stated that if the District needs to move money to the reserves, we must take this action now. He added that it does not mean that we will fund the reserve to the amount listed. Mr. Waters stated that Resolution #67 is done for the same reason. Mr. Hornberger stated that the Board can move money into the reserves but cannot move the money out without the vote of the community.

**Yes:** Christine Napolitano  
Arthur Barnett  
Irene Parrino  
Terence Hale  
William Hornberger

**No:** None

**Passed:** Yes

**RESOLUTION #67 - BE IT RESOLVED** that the Board of Education hereby approves the transfer of a sum not to exceed \$ 500,000, of unassigned fund balance from the 2012-13 fiscal year, to the previously established Worker's Comp Reserve Fund.

**Motion:** Terence Hale

**Second:** Arthur Barnett

Discussion: Mr. Waters was asked for an explanation of moving funds to the Worker's Comp reserve and he stated that the State has been increasing the worker's comp payouts and it is prudent for the District to have the money in reserve in the case of a large payout.

**Yes:** Christine Napolitano  
Arthur Barnett

**No:** None

Irene Parrino  
Terence Hale  
William Hornberger

**Passed:** Yes

**RESOLUTION # 68 - BE IT RESOLVED** that the Board of Education hereby approves the adoption of the new Strategic Objectives.

**Motion:** Irene Parrino

**Second:** Christine Napolitano

Discussion: Mr. Hornberger stated that the Board has all received copies of the new Strategic Objectives and he acknowledged the hard work of the committee. The Superintendent thanked Ms. Desiderio for getting this on the agenda. Ms. Parrino asked if there was a change was made from the presentation. Mr. Hornberger stated that the one objective, for which the wording was questioned, has been changed (one word has been removed). There was no further discussion.

**Yes:** Christine Napolitano  
Arthur Barnett  
Irene Parrino  
Terence Hale  
William Hornberger

**No:** None

**Passed:** Yes

## J. Consensus Agenda

**RESOLUTION # 69 -BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.6.a., as presented.

**Motion:** Terence Hale

**Second:** Christine Napolitano

Discussion: The Superintendent stated that it is necessary to amend the Consensus Agenda item # 1.c.9. - it incorrectly lists Patricio Romero and it should list Manuel Romero. A motion was made to amend item 1.c.9 from Patricio to Manuel by Terence Hale and the motion was second by Christine Napolitano. The Board was polled and all were in agreement to amend Consensus Agenda item 1.c.9 and the motion passed.

The Board was polled to approve amended consensus agenda.

**Yes:** Arthur Barnett

Irene Parrino

Terence Hale

William Hornberger

**No:** None

**Abstain:** Christine Napolitano

**Passed:** Yes

### 1. **Instruction**

#### a. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a request to Surabhi John, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately September 15, 2013 followed by an unpaid leave of absence until January 31, 2014.

#### b. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Robert Giovi	English Language Arts 7-12
2.	Gail Jakubek	Childhood Education (Grades 1-6)
3.	Melissa Voyer	PreK-6, Literacy(Birth-6)
4.	Sherry Leibowitz (Retiree)	Reading, N-6

#### c. Appointment(S) Summer Special Education

That the Board of Education approves the following staff members for the Summer Special Education Program

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
1.	Teacher	Greg Greer	3	\$67.97 per hour
2.	Teacher	Kathryn E. Haberman	3	\$67.97 per hour
3.	Teacher	Brian Zorn	3	\$67.97 per hour
4.	Teacher	Bruce Vatske	3	\$67.97 per hour
5.	Teacher	Sandra M. Smith	3	\$67.97 per hour
6.	Teacher	Stephen J. Mitchell	3	\$67.97 per hour

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
7.	P.E. Teacher	Michael Robilotto	3	\$67.97 per hour
8.	Computer Teacher	Andrew Smith	3	\$67.97 per hour
9.	Teacher	Christopher Friedel	3	\$67.97 per hour
10.	Teacher	Sarah Mooney	1	\$57.85 per hour
11.	Teacher	Jillian Vento	1	\$57.85 per hour
12.	Speech Teacher	Diane Rodocker	3	\$67.97 per hour
13.	Speech Teacher	Erica Perez-Flowers	2	\$62.87 per hour
14.	Speech Teacher	Josiane Halilej	3	\$67.97 per hour
15.	Speech Teacher	Lauren Reiff	3	\$67.97 per hour
16.	Nurse Teacher	Donna Hasan	3	\$67.97 per hour
17.	Reading Teacher	Diana Kohl	3	\$67.97 per hour
18.	Reading Teacher	Joan Eisele-Cooper	3	\$67.97 per hour
19.	Occ. Therapist	Tara Lynch	3	\$67.97 per hour
20.	Occ. Therapist	Maureen Mekeel	1	\$57.85 per hour
21.	Occ. Therapist	Vasilis Nomikos	3	\$67.97 per hour
22.	Principal	Alfred Weidlein	3	\$16,606
23.	Psychologist	Manuel Romero	3	\$67.97

2. **Instruction: Contracted**

- a. That the Board of Education accepts the Special Education Services Contract for a Parentally Placed student between the Syosset School District and the Mineola UFSD for the 2012- 2013 school year.
- b. That the Board of Education accepts the Related Services Contract between Extraordinary Pediatrics, P.C. and the Mineola UFSD for the 2013- 2014 school year.
- c. That the Board of Education accepts the Special Education Services Contract for a Parentally Placed student between the Oceanside UFSD and the Mineola UFSD for the 2012- 2013 school year.

3. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointments of the following Summer Cleaners to begin to work effective July 8, 2013 through August 16, 2013. Salary will be \$8.00 per hour.

James Breslin	Courtney Mulcare	Matthew DePalma
Christopher Farrell	Matthew Diaz	Kyle Dunleavy
Robert Dwyer	Jacob Escobar	James Gerstner
Dominic Paggi	Ryan Kelly	Fredric Lang
Thomas Farrell	Michael McCabe	Nicole Romano
Pete McCormack	Tommy Mullane	Tim Natale
Eamon O'Neill	Mike Sullivan	Jake Tavernite
Frank Trivigno	Jill Mullane	Michael Waszczuk
Michael Giaimo	Michael Romano	Danny Mendes
Joseph Pastore	Brian Darmstadt	Nick Palma

b. Leave(s) of Absence

1. That the Board of Education approve a paid Medical Leave of Absence to Katherine Merendino, 12 month Principal Account Clerk in the Business Office, effective May 16, 2013. Date of return is at doctor's discretion.

c. Appointment(S) Summer Seasonal Appointments

That the Board of Education approves the following staff members for the Summer Seasonal Appointments for HS Mineola East:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Teacher Aide	Rosina Sarno	\$8.00 Hr.	Week of 8/26/13; 3 Days, 2 Evenings
2.	Teacher Aide	Judith Granath	\$8.00 Hr.	Week of 8/26/13; 3 Days, 2 Evenings
3.	Teacher Aide	Jane M. Lapin	\$8.00 Hr.	Week of 8/26/13; 3 Days, 2 Evenings

d. Appointment(S) Summer HS

That the Board of Education approves the following summer workers for the High School effective July 1, 2013 through August 30, 2013 for HS Main Office and Guidance:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>
1.	Sr. Typist Clerk	Patricia Derosa	\$39.47 Hr.
2.	Stenographer	Jeanne Cribbin	\$38.24 Hr.

e. Appointment(S) Summer Special Ed Teacher Aides

That the Board of Education approves the following staff members for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Teacher Aide	Lynn C. Clifford	\$28.68	07/01/2013
2.	Teacher Aide	Melanie Reif	\$22.64	07/01/2013
3.	Teacher Aide	Rosina Sarno	\$20.81	07/01/2013
4.	Teacher Aide	Lorena Romano	\$24.83	07/01/2013
5.	Teacher Aide	Nina Mullane	\$16.89	07/01/2013
6.	Teacher Aide	Angela Hagan	\$16.89	07/01/2013
7.	Teacher Aide	Kathy Polumbo	\$20.32	07/01/2013
8.	Teacher Aide	Sara Bond	\$32.02	07/01/2013
9.	Teacher Aide	Marilyn Pisano	\$27.27	07/01/2013
10.	Teacher Aide	Annette Karlewicz	\$32.02	07/01/2013
11.	Teacher Aide	Marie Sallie	\$29.30	07/01/2013
12.	Teacher Aide	Barbara Miller	\$27.27	07/01/2013
13.	Teacher Aide	Donna Larose	\$28.59	07/01/2013
14.	Teacher Aide	Diane Ricciardi	\$15.64	07/01/2013
15.	Teacher Aide	Marianne Wachter	\$19.81	07/01/2013
16.	Teacher Aide	Gladys Cuzco	\$27.26	07/01/2013
17.	Teacher Aide	Jacqueline Teemsma	\$27.89	07/01/2013

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
18.	Typist Clerk	Evelyn M. Roser	\$37.38	07/01/2013
19.	Teacher Aide Sub	Nancy E. Gessner	\$13.74	07/01/2013

f. Appointment(S) Summer Special Ed Teachers-In-Training

That the Board of Education approves the following Teachers-In-Training for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Teacher-in- Training	Stephen Gaffney	\$9.00	07/01/2013
2.	Teacher-in- Training	Emily Mooney	\$9.00	07/01/2013
3.	Teacher-in- Training	Francesca Zito	\$9.00	07/01/2013
4.	Teacher-in- Training	Kelsey A. Baumann	\$8.75	07/01/2013
5.	Teacher-in- Training	Perry Llanes	\$9.00	07/01/2013
6.	Teacher-in- Training	Janine Miller	\$9.00	07/01/2013
7.	Teacher-in- Training	Laura Darmstadt	\$9.00	07/01/2013
8.	Teacher-in- Training	Kelsey E. Napolitano	\$8.75	07/01/2013
9.	Teacher-in- Training	Samantha Stavish	\$9.00	07/01/2013
10.	Teacher-in- Training	Daniel McAree	\$9.00	07/01/2013
11.	Teacher-in- Training	Lauren Siemann	\$8.50	07/01/2013
12.	Teacher-in- Training	Jessica-Lyn F. Barry	\$8.50	07/01/2013

4. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending April 30, 2013 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending May 31, 2013

Warrant # 21	May 15, 2013	\$ 1,483,626.60
Warrant # 22	May 29, 2013	\$ 131,469.59

**TOTAL EXPENSES    \$1,615,096.19**

PAYROLL # 21 & # 22

General            \$4,081,896.58  
F Fund            \$ 71,375.21

**TOTAL PAYROLL    \$4,153,271.79**

c.    **Budget Appropriation Adjustment**

1. That the Board of Education approves the following budget transfer for \$24,000.00 from Budget code: 1620.445.00.0000 to Budget code: 1621.418.00.7899, monies to be moved from Water Use Fee to Building Repairs for numerous one-time expenses in 2012-13.

5.    **Business/Finance: Contract Approvals**

a. That the Board of Education approves a Health Contract, providing health services for Mineola resident children attending non-public school, between the Mineola UFSD and Garden City UFSD for the 2012- 2013 school year.

b. That the Board of Education approves a Health Contract, providing health services for Mineola resident children attending non-public school, between the Mineola UFSD and New Hyde Park-Garden City Park UFSD for the 2012- 2013 school year.

c. That the Board of Education approves a Health Contract, providing health services for Mineola resident children attending non-public school, between the Mineola UFSD and Manhasset UFSD for the 2012- 2013 school year.

6.    **Business/Finance: Bids**

a. That the Board of Education approves the following contracts for Out of District Transportation for the 2013-2014 school year:

<b>Vendor</b>	<b>School</b>	<b>Amount</b>
ACME	Valley Stream Christian	\$3,760
First Student	Children's Learning Center (Student and Matron)	\$16,000

## Walk-On Agenda

### Stipulation of Settlement

**RESOLUTION # 70- BE IT RESOLVED** that the Board of Education hereby approves and authorizes the Board President and the Superintendent of Schools to sign a stipulation of settlement with an employee whose identity has been made known to the Board in Executive Session, and authorizes the Superintendent to take the steps necessary to implement the terms of said agreement.

**Motion:** Christine Napolitano

**Second:** Terence Hale

Discussion: At 8:20pm, a motion was made to go into Executive Session to discuss the Walk-On agenda item.

**Motion:** Arthur Barnett

**Second:** Terence Hale

**Yes:** Christine Napolitano  
Arthur Barnett  
Irene Parrino  
Terence Hale  
William Hornberger

**No:** None

**Passed:** Yes

At 8:40pm, a **motion** was made by Terence Hale to return from Executive Session to the regular agenda and was **second by** Christine Napolitano. The Board was polled and all were in agreement and the motion passed.

The Board had no further discussion of the Walk-on Agenda and Mr. Hornberger asked the District Clerk to poll the Board on Resolution # 70.

**Yes:** Christine Napolitano  
Arthur Barnett  
Irene Parrino  
Terence Hale  
William Hornberger

**No:** None

**Passed:** Yes

Walk-On Agenda item Resolution # 70 passed.

## **K. Superintendent Reports/Presentations**

Superintendent of Schools' Reports for 6/20/13  
Presentations:

### Superintendent's Comments:

There were no additional comments by the Superintendent this evening.

## **L. Public Comments**

Mr. Hornberger opened the floor to public comments. A parent/resident asked the Superintendent about the 6th grade art and the Superintendent stated that the decision is not final. He stated that the schedules are being looked at and Mr. Hornberger requested that the Superintendent keep the Board informed on the status of art. The parent also asked if there are any plans to change the 5th grade curriculum to a Middle School curriculum and the Superintendent stated not at this time but it is possible in the future. The next speaker was a parent/resident and he made a statement on behalf of his family, who is involved in the email which is at the center of the of Ms. Parrino's legal petition. He stated his reason for speaking was to ask for an apology. At the end of his statement, Mr. Hale got up and extended his apology to the parent. The final speaker was a parent /resident who was the mother of the child from the email. She expressed her anger at the situation and how it was handled and she stated that people are accountable for their words. There were no further comments.

## **M. Executive Session    Time: 9:00 p.m.**

At 9:00pm, a motion was made to go into Executive Session to discuss the Superintendent evaluation.

**Motion:**    Arthur Barnett

**Second:**    Christine Napolitano

**Yes:**        Christine Napolitano

Arthur Barnett

Irene Parrino

Terence Hale

William Hornberger

**No:**        None

**Passed:**    Yes

**N. Adjournment** Time: \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

Respectfully Submitted,

Andrea M. Paggi