

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY
Workshop Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2015-2016

Educational

- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Continue to develop an electronic portfolio which recognizes the attributes embodied in the mission statement
 - Demonstrate that students are contributing positively to a global society
 - Demonstrate that students are exhibiting strength of character (habits of the mind)
 - Demonstrate that students are pursuing something about which they are passionate
- Continue to expand and develop college and career partnerships to ensure success for our HS graduates.
 - Expand Queensboro certificate program
 - Explore career partnerships with local institutions

Facilities

- Develop a comprehensive Building Condition Survey which outlines the health of all of the districts buildings
 - Create a new five-year Capital Plan to address outstanding items in the BCS
 - Leverage both the Capital Reserve and Energy Performance Contracts (EPC)

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: April 7, 2016

LOCATION: Willis Avenue School

OPEN WORK SESSION

7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Patricia Navarra
Nicole Matzer
Margaret Ballantyne
Brian Widman

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance Operations
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.
Edward Escobar, Asst. Supt. Human Resources
Andrea Paggi, District Clerk

- A. Call to Order -7:00 pm**
- B. Pledge of Allegiance**
- C. Reading of Mission- Patricia Navarra**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report**

There was no Student Organization report this evening.

*Christine Napolitano stated that at this time we will hold the "**Public Hearing on the SMART Schools Investment Plan**"

The Superintendent explained that this public hearing is part of the procedure that the school district must follow in order to use our allotment of SMART School money. He emphasized that the district must lose this money or they lose it and it does not cost the community anything. Dr. Nagler presented the plan to the public.

SMART School Investment Plan:

School districts were provided with 6 allowable categories for which these funds can be used. Based upon that list, it was determined that Mineola would use the money for Pre-K Classrooms.

Pre-K Classrooms

- Currently a total of 6 1/2 day pre-k sections (3 sections at Hampton and 3 at Meadow)
- 54 full-day pre-k at Harbor (UPK)
- Approximately 40 more children "somewhere else"
- Total of 7 rooms (2 Hampton, 2 Meadow and 3 Willis)

Space Plan for Future

- Add one classroom at Hampton and Meadow (create a "pre-K" wing of 3 rooms with an outside play area only for pre-K)
- Maintain 3 classrooms at Harbor
- this will provide a total of 9 classrooms for a combination of full and half day programs (minimum of 162 children, if everyone elected full day)
- Would still hold a lottery and fill location and 1/2 or full day by selection

Dr. Nagler again reviewed the process for SSIP approval:

- ~District develops preliminary SSIP (March 3)
- preliminary plan posted on website for 30 days (with a District contact for written comments)
- ~School Board must conduct a hearing for stakeholders to respond to preliminary plan (April 7)
- ~Final plan presented to the School Board for approval (April 21)
- ~Consultation with parents, teachers, students, community members and non-public schools.

This plan was also presented by Dr. Nagler at the recent PTA meetings at each school.

The floor was opened to public comment by Christine Napolitano, president. There were no comments or questions from the public present for tonight's hearing. The Hearing was officially closed by Christine Napolitano. Ms. Napolitano returned to the regular Workshop Meeting agenda following the close of the Public Hearing.

G. BOE Reports

a. Comments from Board Trustees

Brian Widman commented that he attended the opening of the new Baseball Field at the High School and

they did a great job. He was impressed with how the field looks.

Margaret Ballantyne was at Jackson Avenue and Middle School last Friday and she visited classrooms and the greenhouse. Dr. Ballantyne attended the presentation on the dual language program at Meadow Drive. She attended the Minneola Macaroni Night at the High School, which is an event that she loves.

Nicole Matzer saw "Pippin" at the High School and it was a fabulous show. She was unfamiliar with the story but has fallen in love with it. Ms. Matzer spent the day at the High School to help with the Staff Appreciation lunch. She expressed her gratitude for the staff and all that they do. Ms. Matzer also attended the opening of the new baseball field at the High School.

Patricia Navarra stated that this has been a good month for the student artists and athletes in the district.

b. Comments from Board President

Christine Napolitano saw "Pippin" and everyone did a spectacular job. Ms. Napolitano attended the District Council meeting and truly enjoys taking part in those meetings. She also attended the Septa meeting and Mr. Interrante did a presentation on the AGP program.

c. Comments from Superintendent

Dr. Nagler stated that the students did a great job in "Pippin". He thanked the Board for their planning which allowed for the District to have the funds to re-do the Baseball field. The field is now safe for the athletes and looks great. Dr. Nagler asked Ms. Burns to say a few words about the upcoming Parent University. Ms. Burns stated that the Parent University will take place on April 12th at 7:00pm in the Middle School Music room and information has been sent to parents. The guest speaker is Rob Brocchino and his presentation is "Understanding Growth Mindset- the single most important lesson you can teach your children". She encouraged everyone to attend. Dr. Nagler added that Mr. Brocchino is a very good speaker. Dr. Nagler gave an update on the ELA State exams and the opt-out rate. According to Dr. Nagler, there was a slight increase in the opt-out numbers from last year. The Superintendent also stated that he wanted to acknowledge that there was a problem at Jackson Avenue with work set up for students that did opt-out of the exams. After being made aware of the issues on the first day of testing, actions were taken to correct the situation. There was still a problem with the fourth grade on the second of testing and as a result the Superintendent was there today to do a lesson himself with students. Dr. Nagler apologizes for the problems; it was never the intent to make these children feel like they were being penalized for opting out. Dr. Nagler stated that he had applied to give a "Ted Talk" and he was accepted. Next week, he will be flying out to California to tape his Ted Talk. Dr. Nagler stated that the current working title is "Why education should be more like pizza". Dr. Nagler informed everyone again that Marc Licht, Technology, is retiring at the end of the school year. He asked Matthew Gaven, Middle School principal, if he would be interested in this position and Mr. Gaven accepted. Dr. Nagler will be recommending him to the Board for the position. Dr. Nagler added that there are many administrative positions to be filled including the CPSE/CSE chairperson, which he was just informed. There will be an ad in this week's Sunday NY Times for all of the positions.

H. Old Business

Ms. Napolitano had one piece of old business and asked for an update on the lead testing of the water. The Superintendent stated that the District is contracting with a company to have the lead testing completed throughout the District.

I. New Business

Inter-Municipal Cooperative Transportation Agreement

RESOLUTION # 63 - WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2016-17 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Mineola School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

Motion: Margaret Ballantyne

Second: Nicole Matzer

Discussion: Dr. Nagler explained that by participating in this Cooperative bid it allows us to get the most competitive rate for bus routes if needed. There was no additional discussion.

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano

No: None

Passed: Yes

2016-2017 Cooperative Bid- Materials & Supplies (Bus, Van & Auto Parts & Transmission)

RESOLUTION # 64- WHEREAS, It is the plan of the Boards of Education of Garden City UFSD, Herricks UFSD, Mineola UFSD, Great Neck UFSD, Levittown UFSD, North Shore Central School District, Port Washington UFSD, East Rockaway School District, Roslyn UFSD, Long Beach UFSD, Island Park UFSD, Floral Park-Bellerose School District, Plainedge School District, Jericho School District, and East Williston UFSD County of Nassau, New York to bid jointly for Materials & Supplies (Bus & Auto Parts & Transmission) and

WHEREAS, The Mineola School District is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and

WHEREAS, The Mineola School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

BE IT RESOLVED, That the Board of Education of the Mineola School District hereby appoints David C. Murphy, Jr. for the Mineola School District to represent it in all matters related above, and

BE IT FURTHER RESOLVED, That the Mineola School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

BE IT FURTHER RESOLVED, That the Mineola School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

BE IT FURTHER RESOLVED, That the Mineola School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards: (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee: (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s)

Motion: Brian Widman

Second: Patricia Navarra

Discussion: The Superintendent explained that this is a typical cooperative bid that allows districts to get the best prices. Garden City is taking the lead on this bid for materials and supplies.

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano

No: None

Passed: Yes

J. Consensus Agenda

RESOLUTION # 65- BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.5.a., as presented.

Motion: Nicole Matzer

Second: Margaret Ballantyne

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano

No: None

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the March 17, 2016 Business Meeting as presented.

2. **Instruction**

a. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a Leave of Absence to Susan Palladino, for child-rearing purposes, using accumulated sick days, starting March 29, 2016, in accordance with a Memorandum of Understanding dated March 22, 2016.

b. Appointments Instruction

1. That the Board of Education approves the appointment of Samantha Stavish, to the position of Leave Replacement Teacher for Morgan Mercaldi, effective February 22, 2016 to on or before June 30, 2016. Salary: BA, Step 1, \$58,706.
2. That the Board of Education approves the appointment of Jennifer Capella, to the position of Leave Replacement ESL teacher, for Nancy Rojas, effective March 21, 2016 to June 30, 2016. Salary: MA, Step 1, \$68,282.
3. That the Board of Education approves the appointment of Phyllis Klein, to the position of part time hourly paid Speech Teacher, February 23, 2016 with a salary of \$55.32.
4. That the Board of Education approves the appointment of Stephanie Kelly, to the position of Leave Replacement Teacher for Susan Palladino, effective March 30, 2016. Salary: MA, Step 1, \$68,282.

3. **Instruction: Contracted**

- a. That the Board of Education approves the License and Operating Agreement between the Mineola UFSD and the SCOPE Education Services for the Before and After School Child Care program for the 2016- 2017 school year.

4. **Civil Service**

a. **Appointments**

1. That the Board of Education approve the appointment of Regina Cappuccio, to the position of part time Bus Attendant, to replace Olga Santoli, effective April 1, 2016. Salary is \$10.91 per hour on Step 1.
2. That the Board of Education approve the appointment of Jose Martinez, to the position of Cleaner Sub effective April 4, 2016. Salary is \$12.25 per hour.
3. That the Board of Education approve the appointment of Jessica Spetalas, to the position of part time Teacher Aide at Jackson Avenue School, effective April 11, 2016. Salary is \$13.95 per hour.

b. **Leave(s) of Absence**

1. That the Board of Education grant a request to Debra Stotzky, part time Teacher Aide at the High School, for an unpaid Personal Leave of Absence, effective April, 11, 2016.
2. That the Board of Education grant a request to John Hassell, Cleaner at the High School, for a Leave of Absence, effective April 1, 2016 through June 30, 2016.

c. **Leave(s) of Absence**

1. That the Board of Education approve a paid Medical Leave of Absence to Terence Doyle, Maintainer, effective April 1, 2016 through May 6, 2016. Mr. Doyle is then requesting a Family Medical Leave of Absence from May 9, 2016 through July 29, 2016.

d. **Leave Replacement**

1. That the Board of Education approve the reappointment of John Hassell as a Leave Replacement for Terrence Doyle, Maintainer, effective April 1, 2016 through June 30, 2016. Salary is \$48,918 on Step 1.

e. **Civil Service: Other**

1. That the Board of Education approve the following positions for the summer of 2016 at the Mineola High School, effective July 1, 2016 through August 30, 2016:

1 Clerical- Main Office- Assists with opening and closing of school; ordering supplies and assisting with Mineola EAST.

1 Clerical- Guidance Office- Update student files, reorganize in-coming 8th grader files; assist with scheduling and prepare schedules for Mineola EAST

1 Student Worker- Textbooks/Main Office- Barcode new books, organize bookroom, unpack new supplies, assist with Mineola EAST & distribution of parochial books & Ipads

3 Summer Workers- Mineola East: Three days, (9:00 am - 1:00 pm), plus two evenings (5:00 pm- 8:30 pm) to assist with Mineola East one week prior to school opening.

f. **Appointment(S) Summer Bus Driver(s)**

That the Board of Education approves the following staff members as Summer Bus Drivers from 7/1/16 through 8/31/16:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Bus Driver	Ronald J. Albano	\$25.00	07/01/2016
2.	Bus Driver	Maria E. Coleman	\$25.00	07/01/2016

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
3.	Bus Driver	Teresa Coleman	\$25.00	07/01/2016
4.	Bus Driver	Josefina Dasilva	\$25.00	07/01/2016
5.	Bus Driver	Maria David	\$25.00	07/01/2016
6.	Bus Driver	Lee Dunninger	\$25.00	07/01/2016
7.	Bus Driver	Joaquim M. Farinhas	\$25.00	07/01/2016
8.	Bus Driver	Francis X. Feeley	\$25.00	07/01/2016
9.	Bus Driver	Brian Flynn	\$25.00	07/01/2016
10.	Bus Driver	James Gallagher	\$25.00	07/01/2016
11.	Bus Driver	Gregory Glover	\$25.00	07/01/2016
12.	Bus Driver	Andrew Greenberg	\$25.00	07/01/2016
13.	Bus Driver	Nancy Jones	\$25.00	07/01/2016
14.	Bus Driver	Daniel McNamara	\$25.00	07/01/2016
15.	Bus Driver	Cecil R. Meikle	\$25.00	07/01/2016
16.	Bus Driver	Michael Milwich	\$25.00	07/01/2016
17.	Bus Driver	Sandra T. Moon	\$25.00	07/01/2016
18.	Bus Driver	Ramona Mujica	\$25.00	07/01/2016
19.	Bus Driver	Yale Napier	\$25.00	07/01/2016
20.	Bus Driver	Barbara Nichols	\$25.00	07/01/2016
21.	Bus Driver	Ronald Pierrot	\$25.00	07/01/2016
22.	Bus Driver	Anthony Reid	\$25.00	07/01/2016
23.	Bus Driver	Gustavo Rodriguez	\$25.00	07/01/2016
24.	Bus Driver	Vincent Sanseverino	\$25.00	07/01/2016
25.	Bus Driver	Marta Saravia	\$25.00	07/01/2016
26.	Bus Driver	Joan Selvin	\$25.00	07/01/2016
27.	Bus Driver	Cheryl Thwaites	\$25.00	07/01/2016

5. **Business/Finance: Contract Approvals**

a. That the Board of Education approves the Health Contracts, providing health services for Mineola resident children attending non-public school, between the Mineola UFSD and the following school district for the 2015- 2016 school year:

-Plainview-Old Bethpage

K. Superintendent's Report

Superintendent of Schools' Reports for 4/7/16

Presentations:

1. Public Hearing- SMART School Investment Plan (SSIP)
2. Architect presentation- Field In-fill Options
3. 2016- 2017 Budget- Revised

The first presentation tonight is on the infill options for the turf field. The Superintendent explained that the Board had requested that they receive the various options for infill for the turf field project. The Board has received a great deal of information to read through on this topic. Dr. Nagler introduced Michael Mark, architect. Mr. Mark stated that a great deal of research has been gathered; vendors have been contacted and the various options have been summarized and sent to the Board for review. Mr. Mark stated that tonight representatives from Land Tech, Chris and John are here tonight to present on the information. Chris gave some background on the company which started out 30 years ago. They build and install the fields and also service the fields. Land Tech works in nine states from Connecticut to North Carolina. He introduced John, who is the CEO and an engineer. This company works on both natural grass fields as well as turf fields. He stated that although people have a great deal of concern regarding the link between infill and cancer after the NBC report on SBR crumb rubber; there are 83 reports available to the public which state that there is no direct link from SBR rubber to carcinogens. Next, there was a brief discussion of the options available. First was cool play which is encapsulated SBR; it is cooler and it is coated in green. There are a few organic options: peanut shells (no longer used), coconut, rice and corn husks. The problem with the organic options is that they have no proven track record and the organic materials breakdown. When the organic options are used a shock pad must be installed under the turf fibers. The organics must stay wet or they dry and breakdown. There is no test data on the organic options; therefore there is no track record. Another option is TPE, which is plastic and rubber molded together. It is very expensive and is produced in China. This option is not recommended. Nike Grind is another option which is made from the byproducts of the sneaker soles. Most of this product is made in Malaysia. There are two disadvantages to using this product: availability and color. Nike has run out of Nike Grind and therefore it is currently unavailable. Another option is Eco-grind, which is made from recycled sneakers. It is not a viable product and is not available. The recommended product is coated SPR rubber, which is currently used at many universities. Samples of each product were passed around the room for everyone present to look at and feel. Land Tech hosted a presentation on the types of infill and the findings of two doctors from Berkley. Some of the findings include: Heat- synthetic is hotter than natural; Ingestion- enzymes in the body cannot breakdown the product; and off-gassing- the field must reach 240 degrees in order to give off gas and most of this happens at the recycling plant. Next, the Board was given the opportunity to ask questions. The following is information given based upon the questions: Land Tech is the only company that manufactures the field turf in the United States; there is a temperature difference between the green and the black; watering the field on hot days is not helpful- it cools field but increases the humidity; the latex on the green coated doesn't affect those with allergies due to the fact that it is dual encapsulated; a study by Dr. Meyers shows that playing on a turf field results in less injury to the athletes and the average life of the turf field is ten years. Next the floor was open to public comments. A parent voiced her concern regarding carcinogens and another asked about injuries and protocol of the district. All comments were address by Dr. Nagler, Land Tech and Mr. Amitrano. Dr. Nagler asked Mr. Amitrano, Supervisor of Athletics, if he had any comments. Dr. Nagler thanked Land Tech for their presentation and all of the information which they have given to the Board. Ms. Napolitano also thanked them for the all of the information and the informative presentation this evening.

The second presentation this evening, "2016-2017 Budget- 2nd Draft" was by the Superintendent. *This

presentation can be found on the district website, on the Board of Education page under presentations. Dr. Nagler stated that since he presented the first draft of the budget, the District has been informed that there will be an increase in State aid. He has also added the items under the facilities upgrade line. The State Aid amount as of 4/1/16 is \$7,100,000.

The Superintendent presented "**What is in the Budget?**"

- All current educational and co-curricular programs
- All extra-curricular activities
- All current athletic programs
- Maintain 5 year technology plan (year 10)

Recommend:

-Increase transfer to Capital total of 1.5 million: air condition instructional spaces at Jackson Avenue; create a district storage facility at Hampton Field and renovate and construct 3 new music rooms at the High School

-Maintain \$830,000 facilities upgrade line:

- ~MS Bus loop
- ~Meadow playground surface
- ~Expand Meadow room 200, creating "Pre-K wing"
- ~Complete baseball field
- ~Jackson exterior painting and cupola repair
- ~Create Middle School Fab Lab

-Increase equipment to \$800,000

High School

- 4 additional 21st century classrooms
- New Library furniture
- New "iHub" furniture
- Fab Lab furniture and equipment
- Science research equipment
- 1,700 new student lockers
- New Music room instrument lockers

Middle School

- Fab lab furniture

District

- New furniture Jackson, Meadow, Hampton
- New truck and plow, "Bobcat" for bus garage
- Musical instruments, Jackson Art room cabinetry
- New football and lacrosse helmets and shoulder pads, replace practice wrestling mats, 2 exercise bikes, 2 ARC bikes (elliptical), new shot clock at HS
- Miscellaneous technology

Dr. Nagler reminded everyone of the importance of passing this negative levy. If the budget fails, the District will lose the equipment line. He stated that at the 4/21 Business Meeting, he looks to approve this budget and the Budget hearing will take place on May 5, 2016.

Superintendent Comments

The Superintendent had no additional comments; but stated that he is in need of an Executive Session to

discuss Administrative Negotiations.

L. Executive Session Time: 9:00 p.m.

At 9:00 pm, a motion was made for the Board of Education to go into Executive Session to discuss the Administrative negotiations.

Motion: Nicole Matzer

Second: Margaret Ballantyne

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Patricia Navarra
Christine Napolitano

No: None

Passed: Yes

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea M. Paggi