

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Annual BOCES/Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2011-2012

- ***Educational***
 - *To increase the use of assessment data (NWEA) to inform differentiated instruction thereby increasing individual student achievement*
 - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
 - *Re-engage the community in the District's Strategic Plan with a specific focus on the quality indicators that define Mineola's expectations of academic excellence*
 - *Increase opportunities for participation in science and math research at the elementary and middle school levels*

- ***Facilities***
 - *Continue projects that incorporate "green" technologies that over time will decrease our dependency on fossil fuels*

- ***Finance***
 - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy while minimizing loss of program*

DATE: April 17, 2012

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano, President
William Hornberger, Vice President
John McGrath, Trustee
Irene Parrino, Trustee
Terence Hale, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr., Instr., and Assessment
Andrea Paggi, District Clerk

A. Call to Order- 7:07pm

B. Pledge of Allegiance

C. Reading of Mission- Mr. Hornberger

D. Moment of Silent Meditation

E. Dais & Visitor Introductions- Late: Mr. McGrath- arrived 7:20pm

F. High School Student Organization Report

Tonight's report is by Mathias. It was reported that the high school experienced some network problems yesterday and it was interesting to see how everyone dealt with the issue. Mathias reported that the AP test would be administered in a few weeks and student are preparing for them. Seniors have received their letters of acceptance from various colleges and are in the process of committing to schools. Class Officer voting has begun and each grade is planning their events. The 8th graders have requested a dance at the end of the year, since they are no longer at the Middle School. There is nothing else to report at this time.

G. Old Business

Ms. Napoitano asked the Board if there is any old business. Mr. Hale had no issues. Ms. Parrino asked the Superintendent about "pink slime" and if it is being served in the district. The Superintendent stated that we are not serving pink slime and he has it in writing that our supplier is not using this product. Mr. Hornberger asked the Superintendent for an update on the field usage at the Solomon Schechter (formerly Cross Street), as it was reported to him that the Williston Park Little league had to switch games and practices. The Superintendent stated that he promised the WPLL that Meadow Drive would be ready for use and the work has been completed. Also, work on the Solomon Schechter fields has just been done and these fields will be made available. Ms. Napolitano asked for the status of the Jackson Avenue Bus loop. The Superintendent stated that there are many options and that the only rush is to plan for the cost ahead. The Budget needs to be adjusted tonight and therefore it is necessary to transfer funds from the fund balance to capitol. The money would be returned to fund balance if it is not used. Ms. Napoitano suggested that a committee be formed for the Bus Loop and their suggestions should be reported back to the Board. It was suggested that the committee should be made up of approximately 10 members. Mr. Hale stated that he is in favor of a committee. Mr. McGrath stated that he is not in favor of the Bus loop but doesn't object to a committee. Mr. Hornberger stated that he is okay with setting up a committee but feels it should be fine tuned who will be included. Ms. Parrino suggested an town meeting to include everyone. Ms. Napolitano suggested that information should be put out for the committee by the Superintendent and see what the response is to the committee. Mr. Hale also added, that a committee is needed before a town hall meeting could be held. Ms. Napolitano asked for an update on the Jackson Avenue Cafeteria. The Superintendent stated that he and Mr. Waters had reviewed the funds earmarked for this project and are comfortable with spending \$200,000 of the \$350,000. The Superintendent will be meeting with the architects tomorrow with this figure. He added that the work can be done over the summer. Ms. Parrino asked if there will be any problems at the schools with providing additional lunches and do the schools need any new equipment. The Superintendent stated that there should be no problems this year, but it will take time to evaluate what is needed. Ms. Napolitano asked for an update on Teacher negotiations. The Superintendent stated that negotiations are underway and a mediator has been assigned. We are looking to get both sides to move to a middle ground. The Superintendent stated that he is not bending under recommendation of the Board. Mr. McGrath and Mr. Hornberger stated that is still their recommendation.

H. New Business

RESOLUTION #64-BE IT RESOLVED that the Mineola Board of Education approves the Adoption of the 2012- 2013 Education Plan and Budget in the amount of \$83,922,180, as submitted or, if necessary, with revisions.

Motion: Terence Hale
Second: John McGrath

Discussion: Ms. Napolitano stated that it is necessary to amend Resolution #64 to the following:

RESOLUTION #64-BE IT RESOLVED that the Mineola Board of Education approves the Adoption of the 2012- 2013 Education Plan and Budget in the amount of \$83,922,180, as submitted or, if necessary, with revisions, and further

BE IT RESOLVED that the Board of Education of the Mineola School approves the real property tax report card prepared by the District's business office for the 2012 Annual District Meeting: and be it further RESOLVED that a copy of said report card shall be submitted to the State Education Department by the end of the next business day following this approval.

Motion: Terence Hale
Second: John McGrath

Discussion: There was no further discussion.

Yes: Terence Hale
Irene Parrino
John McGrath
William Hornberger
Christine Napolitano

No: None

Passed: Yes

Adoption of BOCES 2012-2013 Annual Operating Budget

RESOLUTION #65-BE IT RESOLVED that the Mineola Board of Education approves the Nassau BOCES Proposed Administrative Operations Budget for the 2012/2013 school year in the amount of \$19,305,205.

Motion: John McGrath
Second: William Hornberger

No Discussion.

Yes: Terence Hale
Irene Parrino
John McGrath
William Hornberger
Christine Napolitano

No: None

Passed: Yes

Election of BOCES Candidates

RESOLUTION #66-BE IT RESOLVED that the Mineola Board of Education cast one (1) vote for three of the following candidates listed below to fill the Board of Cooperative Educational Services of Nassau County (BOCES) for three (3), three (3) year terms commencing July 1, 2012.

Susan Bergtraum 1
Martin R. Kaye 1
Michael Weinick 1

Motion: Terence Hale
Second: William Hornberger

Yes: Terence Hale
Irene Parrino
John McGrath
William Hornberger
Christine Napolitano

No: None

Passed: Yes

Establishment of a Career and Technical Education Reserve by BOCES

RESOLUTION#67 -BE IT RESOLVED, that Mineola School District does hereby agree and consent to the establishment in accordance with the provisions of Education Law §1950(4)(ee) and applicable regulations of the Commissioner of Education of a career education instructional equipment reserve fund by the Board of Cooperative Educational Services of Nassau County (hereinafter "Nassau BOCES") for the replacement and purchase of advanced technology equipment used in instructional programs conducted by the BOCES; and BE IT FURTHER RESOLVED, that the district clerk of this Board be and is hereby directed to promptly provide to the Nassau BOCES District Clerk a certification of the approval of these resolutions; and BE IT FURTHER RESOLVED, that the Nassau BOCES District Superintendent (and/or his designee) is hereby directed upon the approval of the establishment of said reserve fund by a majority of Nassau BOCES' component school districts to so notify the Commissioner of Education and each component school district, and to take such other actions as may reasonably be necessary to establish and operate said reserve fund.

Motion: Terence Hale

Second: William Hornberger

Discussion: The Board asked for clarification of this resolution. The Superintendent stated that BOCES wants to offer district discounts to attend programs and in order to do so needs to set up a reserve. Our district will send approximately 20 to the program and therefore will benefit from savings. No further discussion.

Yes: Terence Hale

Irene Parrino

John McGrath

William Hornberger

Christine Napolitano

No: None

Passed: Yes

I. Consensus Agenda

RESOLUTION #68-BE IT RESOLVED that the Board of Education approves the consensus agenda items I.1.a. through I.8, as presented.

Motion: John McGrath

Second: William Hornberger

Discussion: Ms. Parrino asked about item #7c the Winter Brothers contract, will the price be the same. It was stated that the cost will be the same. Ms. Parrino inquired about item # 3a and asked if we are obligated to have this contract. The Superintendent stated that this was reviewed in Executive session prior to Mr. Leder starting. Ms. Parrino expressed a concern that the wording allows for flexibility and asked if the contract can be amended. Ms. Parrino suggested tabling item # I.3.a. A motion was made to table the contract.

Motion: John McGrath

Second: Irene Parrino

Yes: Terence Hale
Irene Parrino
John McGrath
Christine Napolitano

No: William Hornberger

Passed: Yes

No Further Discussion. Ms. Napolitano polled the Board to approve the amended consensus agenda.

Yes: Terence Hale
Irene Parrino
John McGrath
William Hornberger
Christine Napolitano

No: None

Passed: Yes

1. **Instruction**

a. Resignation(s)

1. That the Board of Education accepts the resignation of Sarah Mooney, part time teacher at Mineola Middle School, effective April 4, 2012.

b. Appointments Instruction

1. The Board of Education approves the appointment of Kimberly Lovisi, to the position of Part-Time Teacher at Mineola Middle School, effective April 16, 2012. Salary: \$54.77 per hour

c. Appointments 45 Day Subs

1. The Board of Education approves the appointment of Tracy Feeney, to the position of 45 Day Substitute Teacher for Allison Maffettone, effective 04/02/2012 to on or before June 30, 2012; salary: Days 1-20, \$90.00, Days 21-39 \$100.00, Days 40-45 \$110, Day 46 MTA contract salary MA, Step 1, \$67,604 pro rated.
2. The Board of Education approves the appointment of Jenny Robateau, to the position of 45 Day Substitute Teacher for Vanessa Lealand, effective 04/02/2012 to on or before June 30, 2012; salary: Days 1-20, \$90.00, Days 21-39 \$100.00, Days 40-45 \$110, Day 46 contract salary MA, Step 1, 67,604 pro rated.

d. Appointment(s) Coaches

That the Board of Education approves the appointment of the following coaches for 2011-2012 year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Softball-Jr. High (7th/8th)	Katelyn E. Maroney	1	\$3,938.00

2. **Instruction: Committee on Special Education**

That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from 2/1/12 to 2/29/12.

3. **Instruction: Contracted**

a. That the Board of Education approves a contract between the Mineola Union Free School District and Mr. Robert Leder from March 17 through June 30, 2012.

4. **Instruction: Student Actions**

- a. That the Board of Education approves the following out of state/ overnight field trip for the Mineola Spring Track Team:
-Penn Relays Invitational, The University of Pennsylvania, Philadelphia, PA from Friday 4/27/12 to 4/28/12.

5. **Civil Service**

a. Appointments

1. That the Board of Education approves the appointment of Alyssa Ferrandino, to the position of Teacher Aid Sub, effective April 16, 2012. Salary will be \$13.74.
2. That the Board of Education approves the appointment of Anita Minch, to the position of Teacher Aid Sub, effective April 16, 2012. Salary will be \$13.74 per hour.
3. That the Board of Education approves the appointment of Esmirna Pena, to the position of Teacher Aid Sub effective April 16, 2012. Salary will be \$13.74 per hour.
4. That the Board of Education approves the appointment of Renee Ryan, to the position of Teacher Aid Sub, effective April 16, 2012. Salary will be \$13.74 per hour.

5. That the Board of Education approves the appointment of the following Mineola UFSD Bus Drivers as Sub Drivers for the Summer, 2012 in the event they are needed per the Bus Driver contract. They will be paid at a rate of \$23 per hour. This resolution shall be effective as of July 1, 2012.

Josafina DaSilva	Brian Flynn	Gustavo Rodriguez
Joan Selvin	Vincent Sanseverino	Ronald Albano
Maria David	Gregory Glover	Stephen Graf
Julia Adames	Marta Saravia	Nancy Jones
Ronald Pierrot	Sandra Moon	Andrew Greenberg
Lee Dunninger	Joaquim Farinhas	Teresa Coleman
Maria Coleman	Daniel McNamara	Nancy Jones
Daniel Makarick	Cecil Meikle	Ramona Mujica
Anthony Reid	Cheryl Thwaites	

6. That the Board of Education approves the appointment of the following Bus Aides to be used as needed for the summer of 2012, effective July 1, 2012. They will be paid their hourly rate according to the 2007/2009 Teacher Aide contract.

Daisy Aviles	Donna Buckley	Dolores Delape
Kathleen Diskin	Rhonda Kaletsky	Frances Lapoff
Jenny Klein	Michele Krumholz	Michele Sciroppo
Shanelle Glover	Sabra Hussaini	Patricia Licari
William Miceli	Guy Penny	Donna Renda

7. That the Board of Education approves, pending budget approval, the following positions for the Summer Special Education Program effective July 2, 2012, through August 10, 2012.

1 Clerical
1 Nurse
11 Teachers-in-Training
19 Teacher Aides

8. That the Board of Education approves the following teacher aide appointments for the 2011/2012 Summer Language Program effective July 5, 2012 through July 31, 2012.

-Claire Gavin \$19.35 per hour

-Nancy Gessner \$19.35 per hour

Salary based on the 2007/2009 Teacher Aid salary schedule.

6. **Business /Finance**

a. **Budget Appropriation Adjustment**

Budget Appropriation Adjustment

1. That the Board of Education approves the acceptance of revenue in the amount of \$3,515 generated from NYSSMA receipts and makes appropriation adjustments to the following Budget Code: 2110.404.00.2230.

2. That the Board of Education approves the acceptance of revenue in the amount of \$12,650 generated from Drivers' Ed receipts and makes appropriation adjustments to the following Budget Code: 2230.150.07.0000.

7. **Business/Finance: Contract Approvals**

a. That the Board of Education approves Health Contracts, providing health services for Mineola resident children attending private school, between the Mineola UFSD and following applicable districts for the 2011- 2012 school year.

Manhasset UFSD, Westbury UFSD, South Huntington UFSD, North Merrick UFSD

b. That the Board of Education approves Health Contracts between Mineola UFSD and the following districts, whereby Mineola UFSD provides health services for the 2011-2012 school year:

Bellmore- Merrick UFSD, Bethpage UFSD, Brentwood UFSD, Carle Place UFSD, Cold Spring Harbor UFSD, Connetquot UFSD, East Meadow UFSD, East Williston UFSD, Elmont UFSD, Farmingdale UFSD, Freeport UFSD, Garden City UFSD, Glen Cove UFSD, Great Neck UFSD, Half Hollow Hills UFSD, Hauppauge UFSD, Herricks UFSD, Hewlett-Woodmere UFSD, Hicksville UFSD, Huntington UFSD, Jericho UFSD, Lawrence UFSD, Levittown UFSD, Locust Valley UFSD, Long Beach UFSD, Longwood UFSD, Lynbrook UFSD, Manhasset UFSD, Massapequa UFSD, Merrick UFSD, New Hyde Park UFSD, New York City Schools, Northport UFSD, North Shore UFSD, Oceanside UFSD, Oyster Bay - East Norwich UFSD, Plainview - Old Bethpage UFSD, Port Washington UFSD, Rockville Centre UFSD, Roslyn UFSD, Sewanhaka UFSD, Smithtown UFSD, South Huntington UFSD, Syosset UFSD, Valley Stream Central HS District, Valley Stream District 13, Westbury UFSD

c. That the Board of Education approves the NYS contract #PS62050 between Winters Bros. Recycling Corporation and Mineola UFSD for the purpose of rubbish removal, for the 2012- 2013 school year.

8. **Other**

That the Board of Education approves the appointment of the following individuals to serve as Registrars and Inspectors at the Annual Election and Budget Vote held **Tuesday, May 15, 2012** at the hourly rate of pay, \$10.00:

Chief Election Inspectors:

American Legion: **Eileen Alexander**
Hampton Street: **Maryann Iaquinto**
Jackson Avenue: **Carolina Macedo**
Meadow Drive: **Raymond Kwiatek**

Registrars:

American Legion: Joanne Fitzgerald, Kathleen Finn
Hampton Street: Kathleen Fabiszewski, Marie DeStefano
Jackson Avenue: Edith Horowitz, MaryAnn Swinski, Jessica Behrman
Meadow Drive: Debra Donovan, Madeline Cegelski

Inspectors:

American Legion: Ann Marie Smith, Loretta Piotrowski, Lynn Clifford, Margaret Mahon, Margaret Roach
Hampton Street: Nora Coniglio, Michael Coniglio, Frank Iaquinto, Marian Kessler
Meadow Drive: Douglas Cegelski, Patricia McMahon
Jackson Avenue: Flore Rowe, Marie Encizo

NOTE: In the event that there should be a vacancy created in any of the positions of Inspector of Election or Registrar, the Superintendent of Schools is authorized to appoint a qualified voter of this District to fill such vacancy.

The Superintendent of Schools recommends the appointment of the following Registrars to serve on Registration Day, Tuesday, May 1, 2012, between the hours of 4:00pm to 8:00pm at the authorized rate of pay of \$10 per hour.

Meadow Drive: Eileen Alexander
Jackson Avenue: Carolina Macedo
Hampton Street: Maryann Iaquinto

The Superintendent of Schools also recommends the appointment of : Eileen Alexander to open the Registration Books to the public on **Saturday, May 12, 2012** from 9:00am to 12:00 noon, at the same authorized rate of pay.

A one hour workshop will be given on **Monday, May 14, 2012** from 3:00pm to 4:00pm and the attending Registrars and Inspectors will be compensated at the hourly rate of \$10.00. An additional one hour training will be given on April 26, 2012 by BOLD systems for Inspectors in order to train them in the new scanning system. All attending will be compensated at the approved hourly rate.

Walk-On Agenda Items

RESOLUTION # 69 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby approves the terms and conditions of the Stipulation of Settlement resolving a certain matter between the District and the parents of a student classified by the District's CSE and identified by student number 68137; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the President of the Board to execute the Stipulation of Settlement as approved on the Board's behalf.

Motion: Terence Hale
Second: William Hornberger

Discussion: There was no discussion.

Yes: Terence Hale
Irene Parrino
John McGrath
William Hornberger
Christine Napolitano

No: None

Passed: Yes

RESOLUTION # 70 - RESOLUTION TO APPROVE MUTUAL RELEASE

BE IT RESOLVED that the Board of Education of the Mineola Union Free School District ("District") hereby approves the terms and conditions of the Mutual Release resolving the termination of certain lease agreements between the District and the Xerox Corporation; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Superintendent of Schools to execute the Mutual Release as approved on the District's behalf.

Motion: Irene Parrino
Second: Terence Hale

Discussion: The Superintendent stated that this was a contract from the past and Xerox will pick up their equipment.

Yes: Terence Hale
Irene Parrino
John McGrath
William Hornberger
Christine Napolitano

No: None

Passed: Yes

J. Public Comments

There were no public comments at this time but the floor will be open again after the Budget Presentation.

K. Board of Education Reports

Comments from Board President

Board Committee Report

Superintendent of Schools' Reports & Comments

Superintendent Comments

Capital Updates

Table Reports

Finance and Operations Report

Monthly Financial Report

Building and Grounds Report

Building Usage

Vandalism

Work order Status

Transportation Report

Special Reports

Public Questions - Board Committee Reports; Student Organization Report, Superintendent's Report; Table Reports (All Finance & Operations Functions); and Special Report

Tonight's presentation is "The 2012- 2013 Budget- Proposed Budget", (the presentation can be found on the district website). The Superintendent stated that the proposed budget is \$83,922,180 and it includes a \$600,000 transfer to Capital from appropriated fund balance. This transfer is to cover the cost of the Meadow Drive Library project and the Jackson bus loop. If the money is not used it will be returned to the fund balance. Next the Superintendent put up a chart, which breaks down the money in the budget and he explained that this is the standard chart which is used each year. It was noted that this chart does not reflect any revenue from Willis Avenue as the lease has not yet been negotiated. The Superintendent stated that the proposed budget allows us to continue all current programs and more. The proposed budget also includes the following budget enhancements: introduction of pre-k through grade 2 "Kid Knowledge" hands on science program; introduction of science laboratory for grades 3 & 4; introduction of science laboratory for grades 5,6 and 7. All of the items included in the budget can be found on the district website- the board of education page under presentations. The proposed Budget includes the following Operational items: transfer to capital for Meadow Drive project and Jackson Bus Loop; vehicles- bus replacement plan and new mail truck; staffing reductions and maintain 4% fund balance. The budget also includes Equipment (total money in budget \$217,000): new furniture for Hampton Art and Music room; phase 2 of high school art room; maintenance and purchase of athletic equipment; replacement of musical instruments and a new mandate for additional calculators for grades 6,7 and 8. The Superintendent stated that AGP will remain unchanged but they will be looking at the 3rd grade entrance requirements, as well as attempt to create an "AGP technology class" in 7th grade and explore robotics as part of the STEM theme of the Middle School. The Superintendent stated that UPK is in the budget, however the location is undecided at this point (this will be based on the lottery and where the children live).He added that the idea of outsourcing is still being considered. The Board members had a few questions for the Superintendent. Mr. Hornberger asked if the World Language program will continue. The Superintendent stated that the language will continue in grades k, 1 and 2. Ms. Parrino asked about where the "Kid Knowledge" program will be run. The Superintendent stated that the program will be done in the classrooms. Mr. Hornberger inquired if the Superintendent thinks that people will not put their names in for UPK if the location is not settled. The Superintendent stated that he does not think it will be an issue. He added that it will be easier for parents who want the regular pre-k. The Superintendent stated that there is another option which would be to leave the UPK at Wills Ave. (negotiate with Harbor) and then

we would staff it. The Superintendent stated that he would like to thank the Finance Committee for their work and that they have no report tonight. Mr. Hornberger added that the finance committee usually presents tonight but due to the fact that some information is not available at this point there is no report. The Superintendent stated that the FTE cannot be calculated until the books are closed. Mr. Waters stated that those numbers will be available by the beginning of August. He will ask the committee if they will do their report at that time. Mr. Hornberger stated that the finance committee is there to ask the tough questions and they give Mr. Waters a run for his money.

Ms. Napolitano allowed for public comments. Ms. Kessler, parent, asked the Superintendent if there will be any staff changes or reductions in the upcoming school year. The Superintendent stated that ten teachers were notified at the beginning of April that they may be excessed if the budget doesn't pass. He stated that there will be the following reductions, one retiree, one nurse and one excessed. Ms. Kessler also asked about the AGP program- will there be a time slot or a pull out in the student's schedule. The Superintendent stated that this has not been decided yet. They are looking at pooling the 7th grade and also the 4th grade could be pooled. Another parent asked the superintendent to explain the criteria for excessing teachers. The Superintendent stated that they are required by law to go by seniority. They do their best to keep the best teachers; however, the law is the law. Ms. Zuranski, parent, thanked the Superintendent and the Board for the "Outreach" and stated that it gives the community good information. She stated that she feels the NWEA results are underwhelming. She asked how as a parent, she can measure that her children are learning. The Superintendent stated that in September, parent curriculum guides will be very specific and every class will be doing the same things at the same time. He explained that your child's experience will be the same no matter who their teacher is. The Superintendent stated that he wants parents to hold us accountable and encouraged them to call teachers and principals if there is an issue. The Superintendent asked the parent if their child has begun to use Compass Learning. The parent stated that she has and her child loves it. The Superintendent stated that Compass learning is tailored learning based upon NWEA scores. He added that he that homework should be compass learning because individuality is stressed and it is differentiated. The Superintendent stated that education is an experience. Children should enjoy school and be able to tell you what they learned and be able to explain it to you. Ms. Napolitano added that the district has gone through major strides but the work is not yet complete.

The Superintendent stated that he has a few quick announcements. He stated that yesterday was the deadline for individuals to declare their candidacy for the upcoming elections and the three candidates for the board positions are Christine Napolitano, John McGrath and Artie Barnett. There will be a Meet the Candidate night on April 30 at 8pm and it will be held at the high school. The Superintendent stated that Newsday reported that Mineola had been selected for the 4th consecutive year as best music community. Ms. Burns is in Albany receiving further information on the Common Core. Finally, the Superintendent stated that letters of interest will be sent to parents for the SCOPE program. The Superintendent stated that he was in need of an executive session.

