

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Workshop Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2014-2015

Educational

- To continue to align curriculum that assesses specific Common Core standards. These data must track individual student growth in the standards.
- Develop and implement a four-year plan to align High School coursework and partnerships in specific Career and Technical Education (CTE) strands.
- Explore partnerships with local universities to offer certificate programs to our students during his/her senior year.
- Continue to develop and encourage students to engage in college level coursework
- Continue to assess the District's Strategic Objectives and report on progress toward those objectives

Facilities

- Explore the feasibility of green technologies as part of the projects associated with our Capital reserve expenditures

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs.

DATE: March 5, 2015- Rescheduled to March 12, 2015 due to weather

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra
Nicole Matzer
Margaret Ballantyne-Mannion

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr.,Instr.,&Assess.
Andrea Paggi, District Clerk

A. Call to Order - 7:05pm

B. Pledge of Allegiance

C. Reading of Mission- Artie Barnett

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

Absent: Margaret Ballantyne

F. High School Student Organization Report

There was no Student Organization report this evening.

G. BOE Reports

a. Comments from Board Trustees

Nicole Matzer stated that since the last meeting, there was a break in February during which she and her family made a trip to Disney. While there, they were able to see the Marching Band perform along with five other bands. The Mineola Marching Band was awarded Best Band and she congratulates them on their performance. Ms. Matzer stated that there was recently a snow day which was called prior to snow falling and it turned out to be the correct call and hopefully the last one. Ms. Matzer attended Choral Night at the High School which was wonderful. She stated that the finale, in which approximately 400 students participated, was beautiful and she congratulated all of the students on their performance.

Patricia Navarra attended the SEPTA Breakfast and stated that everyone did a great job and the event was well attended. She also commented on the Lego League event at the High School and felt it was amazing to see the gym packed and the students participating in something new. Ms. Navarra also added that the PTA was very helpful on that day with fundraisers.

Christine Napolitano attended the Meadow Drive Bingo night and enjoyed seeing Dr. Nagler call the numbers. She stated that the children really get a kick out of watching him. Ms. Napolitano added that after Bingo, she attended International Night at Hampton which was a lot of fun.

b. Comments from Board President

Artie Barnett reported that he had just participated in what he hopes would be the last policy review meeting. He stated that this has been a very long process and Mr. Barnett wanted to thank the Board and Dr. Nagler for all of their hard work. He also thanked Jack Waters, Pat Burns and Catherine Fishman for their contributions. Mr. Barnett stated that this process has gone on so long that he wants to send his thanks to previous Board members: Will Hornberger, Terry Hale and Irene Parrino. Mr. Barnett stated that the last piece of this process is determining the best way to adopt and enact the new policy book.

c. Comments from Superintendent

Dr. Nagler watched Jazz Night and Choral Night and is always amazed with the students who participate and their talent. He also attended a Living History assembly at the Middle School, which honored a World War II veteran, Mr. Vaz (father of Ms. Salesi, teacher). Mr. Vaz agreed to provide his first hand perspective on the D-Day Invasion, Liberation of a Concentration Camp and the March into Germany and allowed two student to interview and record him. Dr. Nagler stated it was an amazing story and assembly.

Dr. Nagler gave an update on the status of Spanish at the Middle School. The parents were polled and he received 54 volunteer students to participate in Spanish class during their lunch time. Dr. Nagler reported that they would be opening 3 sections and the class would take place two days per week. Dr. Nagler looks forward to seeing how many students stick with the program due to the fact that it takes place during the students' lunch.

Dr. Nagler made everyone aware of a change in the dates of the April Board meeting. On 4/21, the original date for the Business/ BOCES Vote meeting, has been changed to a BOCES VOTE only meeting at 7:00pm. Mr. Waters will run the meeting, in the absence of Dr. Nagler. The BOE Business Meeting will now take place on Thursday, 4/23 at 7:00pm, at which time the Board will adopt the Budget. Finally, on 5/7, the Formal Budget Hearing will be held at 7:00pm.

Dr. Nagler introduced Mr. DeLuca and Missy Dunlop, the lead in the High School production of "Annie Get Your Gun". Mr. DeLuca started by stating this is his third and final time presenting to the Board for the year. He reported that the production of "Annie get You Gun" will take place on 3/27 at 7:00pm and 3/28 at 2:00 and 7:30pm. He explained that he wants all students to graduate with the experience of a classic musical. Mr. DeLuca stated that this musical has a small cast of 34 students and he feels that Irving Berlin must have written the part for Missy. He introduced Missy Dunlop to come up and say a few words about the drama club and then to do a brief performance. Missy reported that she has made many friends through drama and it is amazing to be part of this production as a senior. She feels that the drama program is an important part of the community and helps students grow. Missy performed "There's No Business Like Show Business". After the performance, Dr. Nagler also thanked Missy for singing the National Anthem at the opening of the Lego League competition and for coming tonight. Mr. Barnett recalled Missy as a 6th grader in her first production and he knew then that she would be a star.

H. Old Business

Mr. Barnett asked the Board if there was any old business. Ms. Matzer stated that she wanted to thank Ms. Burns for getting the summer camp list out and added that the offerings look great. There was no other old business.

I. New Business

Appointment of an Impartial Hearing Officer

RESOLUTION # 36- BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the appointment of Ellen Abberbock as the Impartial Hearing Officer for the impartial hearing related to the student, identification number: 88806.

Motion: Christine Napolitano

Second: Patricia Navarra

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

Awarding of Contracts

RESOLUTION # 37 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the award of Contracts "G-ME" (General Contruction Work at Meadow Drive) and "G-HE" (General Construction Work at Hampton Street). Project bid opened January 16, 2015 to the lowest responsible bidder meeting specifications, Paza Contracting Corp. of Whitestone, NY, for a total contract price of \$155,000.00.

Motion: Nicole Matzer

Second: Patricia Navarra

Discussion: Dr. Nagler explained that after awarding the HVCA contract, the District rebid the windows, doors and masonry projects. Unfortunately, everything came in well above what was expected. In Resolutions #37 and 38, we are awarding the windows and doors project at Hampton, Meadow and Jackson and the masonry project at Meadow and Hampton. Dr. Nagler stated that we are \$1.3 million short and it is hoped that we will be able to get the rest of the work done within next year's budget. He added that the architect had lead us to believe that the project could be done for a certain price but they were incorrect. Mr. Barnett added that he was disappointed with the architect, but he doesn't believe in cutting corners or doing substandard work. Ms. Napolitano added that she would like it known that the district will not be using that architect again. There was no additional discussion and the Board was polled on the Resolution.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

RESOLUTION # 38- BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the award of Contracts "W-JE" (Window Work at Jackson Avenue), "W-ME" (Window Work at Meadow Drive) and "W-HE" (Window Work at Hampton Street). Project bid opened January 16, 2015 to the lowest responsible bidder meeting specifications, Arrow Steel Window Corp. of East Farmingdale, NY, for a total contract price of \$2,378,000.00.

Motion: Christine Napolitano

Second: Patricia Navarra

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

J. Consensus Agenda

RESOLUTION # 39 -BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.5.c.2., as presented.

Motion: Nicole Matzer

Second: Patricia Navarra

There was no discussion.

Yes: Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the February 12, 2015 Business Meeting as presented.

2. **Instruction**

- a. **Resignation(s)**
 1. That the Board of Education accepts the resignation of Raquel E. Goldsmith, Permanent Sub at Hampton Street, effective February 13, 2015.

b. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a request to Jessica Hirsh, for an extension to her current Leave of Absence, for child-rearing purposes, effective September 1, 2015 to June 30, 2016.
2. That the Board of Education grants a request to Barbara Peters, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately May 13, 2015.

c. Appointments Instruction

1. That the Board of Education approves the appointment of Vanessa Escaldi, to the position of Leave Replacement Teacher for Lucy Long, effective February 24, 2015 to June 30, 2015.
Salary: MA, Step 1, \$68,282.

d. Appointments 45 Day Subs

1. That the Board of Education approves the appointment of Michelle Rodriguez, to the position of 45 Day Substitute Teacher for Roneldy Pingitore, starting February 23, 2015 to on or before June 30, 2015. Salary: Days 1-20, \$100.00, Days 21-39 \$110.00, Days 40-45 \$120, Day 46 MA, Step1, \$68,282.

e. Appointment(s) Coaches

That the Board of Education approves the appointment of the following coaches for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STEP</u>	<u>STIPEND</u>
Baseball-Varsity	Helmut Bohringer	3	\$8,374
Baseball-JV	Christopher M. Schacca	3	\$5,799
Baseball-Jr High 7th	Dominick Tolipano	3	\$5,460
Baseball-Jr High 8th	Michael A. Tavernite	3	\$5,460
Lacrosse-Varsity Boys	Glenn M. Cocoman	3	\$8,366
Lacrosse-Varsity Asst Boys	Matthew Antoniou	3	\$5,691
Lacrosse Boys JV Asst.	Thomas J. Oswald	3	\$5,364
Lacrosse-Jr. High Boys	Mark Miller	3	\$5,442
Lacrosse-Jr. High Asst Boys	Joseph P. Cerulli	3	\$4,788
Track-Varsity Spring Boys	John E. Fretz	3	\$7,848
Track-Varsity Spring Girls	Thomas J. Leninger	3	\$7,848
Track-Spring Asst	Kevin A. Murphy	3	\$5,337
Softball-Varsity	Anthony Tramonte	3	\$8,366
Softball Varsity Asst	Caitlin T. Orlando	3	\$5,688
Softball-Junior Varsity	Hilary Pavels	3	\$5,799
Softball-Jr. High(8th)	Vanessa Casper	3	\$5,075
Lacrosse-Varsity Girls	Frank J. Massaro	3	\$8,366
Lacrosse-Varsity Asst Girls	Daniel Guido	3	\$5,691
Lacrosse-JV Girls	Brittany M. White	3	\$5,799
Lacrosse-Jr. High 7th	Lauren M. Sheridan	2	\$4,788
Lacrosse-Jr. High 8th	Elizabeth R. Reilly	2	\$4,788
Boys JV Lacrosse	Cory Triola	1	\$4,605
Baseball Varsity Asst	Robert Trenkle	1	\$4,400

f. Creation of New Instructional Position

1. That the Board of Education approves the creation of a new coaching position as follows:
- Strength and Conditioning Coach

3. **Instruction: Contracted**

- a. That the Board of Education approves the pricing agreement between the Mineola UFSD and Propio LS, LLC to perform over the phone interpreting for the School District.

4. **Civil Service**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Carol A. Behan, part time Teacher Aide at Meadow Drive School, effective March 6, 2015.

b. **Appointments**

1. That the Board of Education approve the appointment of Cathy LaRock to the position of part time Teacher Aide at the Middle School, to replace Mary Beth Spollen, who retired, effective March 09, 2015. Salary will be \$13.74 on Step 1.
2. That the Board of Education approve the appointment of Patricia Froehlich to the position of Clerical Substitute, effective March 09, 2015. Salary will be \$12.32 per hour.
3. That the Board of Education approve the appointment of Erynn Clark, to the position of Nurse Substitute effective February 23, 2015. Salary will be \$125 per day.
4. That the Board of Education approve the appointment of Janet Michelle Dunleavy, to the position of Nurse Substitute, effective March 09, 2015. Salary will be \$125 per day.

c. **Civil Service: Other**

1. That the Board of Education approve the following positions for the Special Education Summer Program beginning July 1, 2015 through August 11, 2015. The hours will be 8:00 am to 2:00 pm (full day) and 7:30 am - 11:00 am (half day).

1 Part Time Clerical
11 Special education Aides
11 Teachers-in-Training

2. That the Board of Education approve the following positions for Mineola High School for summer programs effective July 1, 2015 through August 30, 2015.

1 Clerical- Main Office
1 Clerical- Guidance Office
1 Student Worker- Textbooks/Main Office
3 Summer Workers- Mineola East: Three days, (9:00 am - 1:00 pm), plus two evenings (5:00 pm- 8:30 pm) to assist with Mineola East one week prior to school opening.

5. **Business /Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's report for the period ending December 31, 2014 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending January 31, 2015

A/P Warrant # 13	January 14, 2015	\$ 663,626.26
A/P Warrant # 14	January 29, 2015	\$ 1,793,822.35

TOTAL EXPENSES \$ 2,457,448.61

PAYROLL # 13 & # 14

General	\$ 4,077,592.52
F Fund	\$ 53,663.04

TOTAL PAYROLL \$4,131,255.56

c. **Budget Appropriation Adjustment**

1. That the Board of Education approves the transfer of funds, in the amount of \$30,000 from Budget code: 9010 800 00 8096 to Budget code: 1420 447 00 0199 for additional attorney fees for employee stipulations.
2. That the Board of Education approves the transfer of funds, in the amount of \$35,000 from Budget code: 2630 401 00 2930 to the following Budget codes: 2630 460 00 2930 (\$15,000) and 2630 500 00 2930 (\$20,000) to reallocate technology monies.

K. Superintendent's Report

Superintendent of Schools' Reports for 3/5/15

Presentations:

1. Update on ESL Regulation Part 154
2. Mid-year Data Report

Presentation 1. Update on ESL Regulation Part 154 did not take place tonight and will be done at a future meeting.

Dr. Nagler presented on the Mid-year Data Report. He explained that the mid-year quadrant report is produced for us by NWEA; therefore it is not valid compared to other students outside of the district. We also asked for the benchmarking to be correlated to the State tests. Dr. Nagler displayed the quadrant report and stated that the green and the yellow represent growth. He added that the Math growth is typically better than Reading across the district. Dr. Nagler stated that target growth decreases as the students get older. He reported that across the board, good growth has been seen. At this time, 8th grade is the highest grade to which NWEA is administered and only for reading. Ms. Napolitano asked if students performance is looked at and compared over the years and do we see that they stay within a typical margin. Dr. Nagler stated that what we are really working for is proficiency. We want to see growth however the real benchmark is proficiency and this is a continuous struggle. He added that we do see some fluctuation in kids between proficient and not proficient. Dr. Nagler stated that when parents receive their children's scores, they will see all scores year after year, as well as the areas that they need help in. Parents need to look at these specific areas and see if the child has made any improvement in the specific area. Targets are based upon national norms but we continue to strive for proficiency. Ms. Burns stated that when she met with principals to look at the mid-year data, it was found that students are becoming more proficient. Ms. Napolitano asked if students are becoming more comfortable with this testing format. Ms. Burns stated that they are but mentioned that in the kindergarten, students have an issue when they take the test the first time. She added that there is also a drop off in the 2nd grade because student are taking the test on their own and no longer wear the headphones. Ms. Matzer asked if the 8th grade is doing the testing on their I pads and was told Dr. Nagler was not sure. However, the Middle School is using the Ipad which saves time. Dr. Nagler stated that we do not want to teach to an exam rather we want to have good instruction and our teachers to have the ability to access children, benchmark where they are at and help them improve. State Exams have a place and a purpose but our goal is good instruction. This is why we use School for 1 to create student portfolios. Dr. Nagler stated that school should be a fun place, a learning place and kids should be happy. We should be helping students meet their goals but they should enjoy coming to school.

Dr. Nagler stated that the next presentation is about "School Meter" which takes data from the regents across the state. You can look at the average among districts and you can compare your district scores to anyone within the state, Nassau County or specific districts. Dr. Nagler explained that he selected 10 districts with commonalities to Mineola. When he compared their performance average in English, Global history and US History with Mineola, we are above average. In Math, he found that with respect to Geometry and Trigonometry, we are above average. But with Algebra, we are at the average and he stated that this is related to the fact that we are the only school district in which eighth graders are taking algebra. Dr. Nagler stated that Trigonometry is the gateway to college and our goal is for all students to take and pass trigonometry and chemistry. He added that we have issues with Earth Science and the instruction is the problem. This is an issue that we are currently dealing with. He stated that there has been much improvement with physics since the change in instruction. Dr. Nagler reported that the district recently purchased School Meter and we are starting to use it. We can use it to look at all of our subgroups. For instance, Mineola has a very large

percentage of ESL students but our ESL students are performing at or above level compared to the county performance. This program will help us focus in on our gaps in performance and Dr. Nagler feels that it is a very worthwhile investment. Dr. Nagler asked the Board for questions or comments. Ms. Matzer finds it very interesting how you can compare students performance. Mr. Barnett stated that this gives us a good snapshot of performance. He added that when we are able to recognize problem areas, then things can be changed. Ms. Napolitano added that the word data has such a bad reputation but this is evidence of the good information that we get when we look at data. Dr. Nagler stated that data can help us see patterns and when we are purposeful, we can fix things. We can look at the same group year after year and can determine which the problem groups are. He added that our Special Education population has the best graduation rate in the county. We have a lot to celebrate but we also have a lot to work on. Ms. Napolitano stated that this is very powerful information. It is her hope that this information is read and understood and taken to heart. Finally, Dr. Nagler stated that the ways to judge a school for success is (1) are children enjoying school and (2) is the work appropriate for them.

Superintendent Comments

The Superintendent had no additional comments this evening.

L. Executive Session Time: 8:10 p.m.

At 8:10 pm, there was a motion for the Board of Education to go into Executive Session to discuss negotiations.

Motion: Nicole Matzer

Second: Patricia Navarra

Yes: Nicole Matzer
 Patricia Navarra
 Christine Napolitano
 Arthur Barnett

No: None

Passed: Yes

M. Adjournment Time: _____ **p.m.**

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea M. Paggi