

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2013-2014

Educational

- To continue to integrate the Common Core standards with an emphasis on new grade level assessments which measure student progress in specific standards
- Develop and implement a plan to encourage HS students to challenge AP and/ or College level coursework with the goal of every student gaining this experience before they graduate
- Develop a system to assess the District's Strategic Objectives and report on progress toward those objectives
- Explore the feasibility of 5 day Pre-K for all students

Facilities

- Explore the feasibility of green technologies as part of the projects associated with our Capital reserve expenditures
- Implement and maintain a comprehensive security plan

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs.

DATE: November 21, 2013

LOCATION: Willis Ave. School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Arthur Barnett, President
Christine Napolitano, Vice President
Patricia Navarra, Trustee
Nicole Matzer, Trustee
William Hornberger, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance & Operations
Patricia Burns, Asst. Supt. of Curr.,Instr.,&Assess.
Andrea Paggi, District Clerk

A. Call to Order - 7:10pm

B. Pledge of Allegiance

C. Reading of Mission- Christine Napolitano

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

Tonight's SO report was by Pallak Anand, who stated that the High School is providing 20 needy families with \$100 Waldbaum gift cards. The high school students also donated food which is being sent to Corpus Christi for distribution to local families in need. The High School will be holding another "Olympics" fundraiser on 2/27/14. Students are in the process of selecting an organization to donate the proceeds. Pallak stated that the juniors held their Carnival Night and 130 students attended the event. The class raised approximately \$2000. The week of December 2nd is Spirit week at the high school and there are themes for each day (decade day, twin day, dress to impress day and pajama day) leading up to the pep rally on Friday, 12/6. Pallak reported that the college "on the spot" interviews have started at the high school and several local colleges take part including: Molloy, Dowling, NYIT, Adelphi, St. John's and CW Post. Report cards were posted last week and can be found on the parental portal. Finally, Pallak reported that the high school production of "The Heiress" will take place Friday night and two shows on Saturday. She encouraged everyone to attend and stated that it is a very good show. The Board thanked Pallak for her report.

G. BOE Reports

a. Comments from Board Trustees

Mr. Hornberger thanked the community for voting and passing the two propositions. He stated that he looks forward to starting the capital improvements.

Ms. Matzer stated that she had attended Commissioner King's forum on the Common Core Standards on November 13th. Ms. Matzer was happy that the forum took place at Mineola and felt that it was handled in a very dignified and respectful manner.

Ms. Navarra thanked the Student Organization for their kick off to the Commissioner's Forum. She also sent a shout out to Mrs. Curran's 4th grade class for taking her turtles, Romeo and Juliet. Ms. Navarra stated that she wanted to thank the past Board members for having the vision to set up the capital reserve fund, which will allow us to make the improvements to our schools without the need for a bond.

Ms. Napolitano stated that she had a longer statement than her colleagues. Ms. Napolitano said that Thanksgiving is her favorite holiday and she was reflecting on the various things that have occurred throughout the District. She stated that Commissioner King and Chancellor Tisch had the opportunity to visit the Middle School and observe the students and all that is going on in the classrooms, prior to the forum. Both appeared to be impressed with the work that was taking place. This visit occurred the day after the Middle School was awarded the APPLE Distinguished School award- the only school in the state to receive this honor. Thanks to Mr. Gaven and his staff. Ms. Napolitano thanked the voters in the community who came out and passed our capital reserve vote. Additionally, Ms. Napolitano thanked Mr. Waters and his staff for all of their hard work. While waiting for the results of the vote, Ms. Napolitano observed parents leaving a meeting on the Common Core Implementation and their response was very positive. Ms. Napolitano thanked

Ms. Burns and her staff for all of their hard work in keeping families informed. Ms. Napolitano had the opportunity to go to Hampton Street School and visit many classrooms. She was impressed with all that she saw going on. Ms. Napolitano thanked Mrs. Small and the teachers and stated that Hampton is truly a happy place for student to be. She thanked the parents and volunteers throughout the District. Ms. Napolitano attended the Esprit de Corps and was reminded of all of the joy that our students bring to us. Finally, Ms. Napolitano stated that she wanted to thank her fellow Board members, especially the new ones, who all work very hard and are truly dedicated to this District.

b. Comments from Board President

Mr. Barnett stated that he also attended the Esprit de Corps dinner which marks the end of the Marching Band season and the members didn't seem to feel that they came in second. Mr. Barnett stated that prior to the forum, the Commissioner and the Chancellor spent time at the Middle School and both were very encouraged by what was going on in the school. Mr. Barnett stated was originally hesitant about the district hosting the forum, but he has to admit that it went very well; there was meaningful conversation, not just the shouting that occurred at previous events. Mr. Barnett thanked the community for passing the referendum vote which will allow us to take care of our infrastructure without taking on additional debt. Finally, Mr. Barnett congratulated the Middle School and Mr. Gaven on receiving the APPLE award.

c. Comments from Superintendent

The Superintendent started by stating that he was thankful for all of the items mentioned by Ms. Napolitano. Dr. Nagler is thankful to be working here and to be helping lead the District through some difficult times. He is thankful for all that has been accomplished. The Superintendent stated that he was on the phone with Newsday following the vote and had to explain that this was a reserve vote not a bond. He also informed the reporter of the APPLE Distinguished School Award that the Middle School had received and stated that it should reported on in an article. Dr. Nagler stated that receiving this award is a big achievement and we are the only school in NYS to receive this honor. We received this award based upon how the device is being used. Many other Districts use the device, but at the Middle School, the device is personalized to childrens needs. The Superintendent visited Jackson Avenue School and went into every classroom. He was happy to report that the children were engaged, being challenged and were happy. This visit was not announced so staff did not prepare ahead. Dr. Nagler stated that there is still work to be done, but he was happy with all that he saw going on at Jackson.

The Superintendent stated that he was proud of how the forum turned out. He felt that Senator Martins handled the job of moderator well. Dr. Nagler stated that Jacob Escobar, student at the High School, did a good job of opening the forum and stating what the tone would be. The Superintendent stated we will wait and see what the outcome will be after the Commissioner finishes all of his forums.

The Superintendent stated that he is looking forward to attending "The Heiress" on Saturday night and encouraged everyone to attend one of the shows. Dr. Nagler stated that one of our students, Abigail Stone, was in the Newsday. She was photographed with her solar oven. She is one of Mr. Interrante's students in AGP. The class was completing this project with their pen pals in S. Africa. Dr. Nagler asked Abigail to autograph her picture. It was reported by the Superintendent that a decision has been made of how the \$50,000 grant from Senator Martins will be used. The District will be purchasing Rover 3D image monitors (one each for Jackson Avenue, the Middle School and the High School). This machine is a great teaching tool. He added that we will also be looking into Apple TV.

The Superintendent reminded everyone that the District Town Hall Meeting will take place on 12/3/13 and urged everyone to come out. There will be a presentation by the Superintendent and then there will be a panel

to answer any questions that people may have about the Common Core Standard and curriculum. Dr. Nagler ended by thanking Pat Burns for her trips to Albany to learn about the Common Core first hand.

H. Old Business

Mr. Barnett asked the Board if there was any old business. Mr. Hornberger stated that he was able to see the landscaping at Jackson Avenue on Veterans Day and was happy to see that this project was finalized. Mr. Hornberger asked for an update of the Meadow Drive Project and the Superintendent responded that there is still a punch item list and this is currently with the attorneys in order to reach a resolution. Mr. Hornberger stated that a Middle School parent approached him about a transportation issue. This parent stated that on one afternoon the late bus, which picks up students at the high school and the middle school, was very crowded after stopping at the high school and as a result it did not pick up the middle school children. Mr. Hornberger inquired how transportation would prevent this from occurring again. The Superintendent stated that on the specific day, to which this parent is referring to, there were some extra events going on at the High School and transportation was not made aware of the fact that extra buses would be needed. Mr. Gilberg will make buses available but the schools must make him aware of extra events. He added that Mr. Waters has spoken to all involved in this process. Mr. Hornberger stated that the transportation situation had improved within a week of this incident. Ms. Napolitano asked if the reason for this overcrowding was do to children getting on the bus without a bus pass. The Superintendent stated that that was not the issue for the occurrence.

Mr. Barnett stated that it will not be possible for the Board to meet on Policies during December due to various conflicts. He said a meeting will be set up for January. There was no additional old business.

I. New Business

RESOLUTION # 29 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the award of Contract "T" for Fuel Tank and Filling Station, for the Mineola High School Project (SED No. 28-04-10-03-5-014-002) bid opened November 13, 2013 to the lowest responsible bidder meeting specifications, Phoenix Environmental Technology, Inc., for a total contract price of \$184,240.00 including Alternate No. T1.

Motion: Christine Napolitano

Second: William Hornberger

Discussion: The Superintendent stated this is the beginning of the Fuel Tank Project at the high school. This first phase includes: digging the hole, putting in the tank, and wiring. It was explained that it is important to do this work now, so that the fields will not be impacted during the spring sport season. The second phase will be bid in a few months. The hope is for the entire project to be complete by the summer. There was no further discussion.

Yes: William Hornberger
Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

J. Consensus Agenda

RESOLUTION # 30 -BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.6.b., as presented.

Motion: Nicole Matzer

Second: William Hornberger

There was no discussion.

Yes: William Hornberger
Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

1. Instruction

a. Appointments 45 Day Subs

1. That the Board of Education approves the appointment of Kaitlin Smith, to the position of 45 Day Substitute Teacher for Darren Luskoff, at Mineola Middle School , effective October 15, 2013 to on or before June 30, 2014; Salary: Days 1-20, \$100 per day, Days 21-39 \$110 per day, Days 40-45 \$120 per day, Day 46 BA, Step 1, \$58,414 pro-rated.

b. Appointment(S) Perm Sub

1. That the Board of Education approves the appointment of Jacqueline Siegel, to the position of Permanent Substitute Teacher, at Hampton Street, effective November 7, 2013 to May 31, 2014. Salary: \$100.00 per day.
2. That the Board of Education approves the appointment of Allison Doyle, to the position of Permanent Substitute Teacher, at Jackson Avenue, effective November 13, 2013 to May 31, 2014. Salary: \$100.00 per day.
3. That the Board of Education approves the appointment of Theresa Zuccarello, to the position of Permanent Substitute Teacher, at Jackson Avenue, effective November 12, 2013 to May 31, 2014. Salary: \$100.00 per day.

c. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendations for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
Art Club Advisor	Gina-Marie Buongiovanni (replacing Kathleen Loughlin on LOA)	\$980.00
Television Production Advisor	Donald Carreras(1/2 stipend)	1/2 of \$2,854.00
Television Production Advisor	Melissa Fusco(1/2 stipend)	1/2 of \$2,854.00
10/11/12 Musical Director	Matthew Deluca	\$5,025.00
10/11/12 Musical Asst Director	Drew Smith	\$2,854.00
10/11/12 Musical Choreographer	Aislinn Oliveri	\$1,427.00
10/11/12 Musical Pit Orchestra	Donald Carreras	\$2,854.00
10/11/12 Musical Vocal Coach	Megan Messina	\$3,913.00
10/11/12 Musical Stage Construction	Paul Sommer	\$3,142.00
10/11/12 Musical Technical Director	Donald Carreras	\$2,141.00

2. **Instruction: Committee on Special Education**

a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from 7/1/13- 9/30/13. Please be advised that all of the parents have received the student's IEP and a copy of their DUE process rights.

3. **Instruction: Contracted**

a. That the Board of Education accepts the Educational Service Agreement between Brookville Center for Children's Services and the Mineola UFSD for the 2013- 2014 school year.

4. **Civil Service**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Sabra Hussaini, part time Bus Attendant in Transportation, effective November 1, 2013.

b. **Leave(s) of Absence**

1. That the Board of Education approve the extension of a paid Medical Leave of Absence to Matthew Bielawa Jr, Bus Driver/Asst Head Mechanic, effective October 31, 2013, due to back surgery.
2. That the Board of Education approve the extension of a paid Medical Leave of Absence to Suzzanna Lima, 12 month Bus Driver, effective October 29, 2013.
3. That the Board of Education approve the extension of FMLA to Patricia Rella, Full Time Teacher Aide at Meadow Drive, effective December 2, 2013 through January 1, 2014.
4. That the Board of Education approve an extension of FMLA to Janette Stoner, Teacher Aide at the Middle School, effective November 25, 2013 through January 1, 2014.

c. **Resignation(s)**

1. That the Board of Education accepts, with regret, the resignation of Elaine S. Filacanevo, part time Teacher Aide, for the purpose of retirement, effective June 28, 2013.
2. That the Board of Education accepts, with regret, the resignation of Anna M. Neumann full time Teacher Aide at the High School, for the purpose of retirement, effective December 31, 2013.

5. **Business /Finance**

a. **Treasurer's Report**

That the Board of Education accepts the Treasurer's report for the period ending September 30, 2013 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending October 31, 2013

General Warrant # 7	October 16, 2013	\$ 797,827.90
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General Warrant # 8	October 30, 2013	\$ 240,069.87
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TOTAL EXPENSES \$1,037,897.77

PAYROLL # 7 & # 8

General	\$4,163,843.80
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F Fund	\$ 65,971.70
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TOTAL PAYROLL \$4,229,815.50

c. **Budget Appropriation Adjustment**

1. That the Board of Education approves the acceptance of revenue (Insurance recovery funds) in the amount of \$12,352.58 and makes appropriation increase adjustments to the following Budget Code: 5510.417.10.9299.

2. That the Board of Education approves the acceptance of revenue in the amount of \$30,000.00 (Donation accepted on 11/7/13) and makes appropriation increase adjustments to the Middle School Equipment- Budget Code: 2110.200.06.0000.

6. **Other**

a. Be It Resolved that the Board of Education amends the Employee Agreement with the District Clerk, approved on 8/8/13, as discussed in Executive Session.

b. That the Board of Education approves the appointment of the following individuals to serve as Registrars and Inspectors at the Annual Election and Budget Vote held **Tuesday, November 19, 2013** at the hourly rate of pay, \$10.00:

Registrars:

Meadow Drive: Robert Petraglia
Jackson Avenue: Michael Coniglio

Inspectors:

Jackson Avenue: Nora Coniglio

K. Superintendent's Report

Superintendent of Schools' Reports for 11/21/13

Presentations:

1. External Auditor Presentation- This presentation has been postponed and will be rescheduled.

Superintendent Comments

The Superintendent had no additional comments this evening.

L. Public Comments

Mr. Barnett opened the floor to public comment. The first speaker (resident/employee) asked for clarification of the location of the new fuel tank. The Superintendent explained the location and stated that they will not be losing any usable green space. The next speaker (resident/parent) thanked the Board and the Superintendent for the CW Post Program and stated that her children love the program. She described some of the activities that they are enjoying. The speaker also complimented the District Music program and stated that it was amazing. There were no additional public comments.

The Superintendent stated that he was in need of an executive session to discuss negotiations.

M. Executive Session Time: 7:50 p.m.

At 7:50pm, a motion was made for the Board of Education to go into Executive Session to discuss negotiations.

Motion: Nicole Matzer
Second: Patricia Navarra

Yes: William Hornberger
Nicole Matzer
Patricia Navarra
Christine Napolitano
Arthur Barnett

No: None

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea M. Paggi