

**MINEOLA UNION FREE SCHOOL DISTRICT**  
**MINEOLA, NY**  
**Business Meeting Minutes**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2015-2016**

***Educational***

- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
  - Continue to develop an electronic portfolio which recognizes the attributes embodied in the mission statement
  - Demonstrate that students are contributing positively to a global society
  - Demonstrate that students are exhibiting strength of character (habits of the mind)
  - Demonstrate that students are pursuing something about which they are passionate
- Continue to expand and develop college and career partnerships to ensure success for our HS graduates.
  - Expand Queensboro certificate program
  - Explore career partnerships with local institutions

***Facilities***

- Develop a comprehensive Building Condition Survey which outlines the health of all of the districts buildings
  - Create a new five-year Capital Plan to address outstanding items in the BCS
    - Leverage both the Capital Reserve and Energy Performance Contracts (EPC)

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

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**DATE: November 19, 2015**

**LOCATION: Willis Avenue School**

**OPEN WORK SESSION**

**7:00 p.m. 2nd Floor Board Room**

**Board of Education**

Christine Napolitano  
Patricia Navarra  
Nicole Matzer  
Margaret Ballantyne  
Brian Widman

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance Operations  
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.  
Edward Escobar, Asst. Supt. Human Resources  
Andrea Paggi, District Clerk

- A. Call to Order - 7:05 pm**
- B. Pledge of Allegiance**
- C. Reading of Mission- Patricia Navarra**
- D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report**

Tonight's Student Organization report was by Kris Koustulias. He explained that Felicia was unable to be here this evening due to play practice. The play "Done to Death" will take place 11/20 at 7:30 pm and 11/21 at 2:00pm and 7:30 pm. Kris reported that there are approximately 300 students signed up to volunteer with the Student Service Center. There was a presentation for the 8th graders on "Cyber-Safety". There will also be an upcoming presentation for parents at the High School, "Not My Child" presented by the District Attorney's office. The new Recycling Program with the Town of North Hempstead has begun at the High School and throughout the District. The new pails have been distributed and the materials being recycled include paper, plastic and bottle caps. On 11/4, Wayne Mazzoni was at the High School for Recruitment Night. According to Kris, the last of the Fall Sport Senior Recognition game has taken place and the winter sports began on November 9th. The Marching Band finished in 1st place at the Home Show and 2nd place in Syracuse. Kris also added that they received the highest score ever for Mineola. On Friday, 11/6 the senior class hosted "Sports Night" which was attended by approximately 100 elementary school students. There is a class fundraiser at Panera tonight and teacher conferences were held on 11/12.

**G. BOE Reports**

**a. Comments from Board Trustees**

Patricia Navarra is looking forward to seeing "Done to Death" at the High School tomorrow night. She and her husband will also be attending the Portuguese School dinner on Saturday evening. Ms. Navarra attended a meeting of the Port Washington Board of Education regarding a turf field. Ms. Navarra wished everyone a Happy Thanksgiving.

Nicole Matzer thanked the community for voting yes at the Capital Reserve Vote. Ms. Matzer attended the High School PTSA meeting and the Middle School meeting. She added that there was a very good presentation on writing. Ms. Matzer looks forward to the upcoming presentation "Not My Child" at the High School and "Brian's Story" at the Middle School which deals with suicide prevention. She attended the Marching Band Dinner and stated that there was a sneak peak of next year's show. Ms. Matzer will be attending "Done to Death" tomorrow. She will also be attending the Portuguese School dinner on Saturday. Ms. Matzer watched a webinar which dealt with a later start time for High School Students. The high school which was the subject of the webinar is located upstate and they moved the start time to 8:25 am. They do not bus the students, so that is not an issue that they had to deal with. The school partnered with St. Lawrence University and one concern at the beginning was sports. This did not become a problem; start times were just adjusted. Ms. Matzer wished everyone a Happy Thanksgiving.

Margaret Ballantyne thanked all of the people in the community that came out to vote and supported the use of Capital funds. She attended the Septa Meeting and it was well attended. The Septa Holiday Party will take

place on 12/12. Dr. Ballantyne reported that a senior at the High School was raising funds to support the Life Skills class. Also at the Septa Meeting, Cheryl Lippert gave an informative presentation. Dr. Ballantyne looks forward to attending the play at the High School. Dr. Ballantyne spoke about a meeting for the for accreditation of a college that she took part in. After being part of that process, she feels that Mineola is on the right track. Finally, Dr. Ballantyne wished everyone a very Happy Thanksgiving.

Brian Widman thanked all of the voters who came out on November 10th. He will be attending Bingo Night at Jackson Avenue tomorrow night and the play on Saturday. Mr. Widman attended both the Hampton Street PTA and the Middle School PTA meetings. He wished everyone a Happy Thanksgiving.

#### **b. Comments from Board President**

Christine Napolitano thanked the voters and stated that it was nice to see the community to come out in support of the Capital Reserve vote- at a margin of 4 to 1. Ms. Napolitano attended the Meadow Drive PTA meeting and there was an ELA presentation by two teachers. She could see how proud these teachers are of their work and how they have really taken ownership of the program. She visited Jackson Avenue on Monday and spent the whole morning there with Ed Escobar. Ms. Napolitano was very impressed with all that was going on and she described it as a very warm and wonderful building. Ms. Napolitano added that the small lab was a lot of fun and she will definitely be going back. Ms. Napolitano also wished everyone a very Happy Thanksgiving.

#### **c. Comments from Superintendent**

The Superintendent is thankful that the Capital Reserve Vote passed and thanked everyone that came out to vote. He is hopeful that the work will begin over the summer but reminded everyone that SED must approve the project and there is a very long wait time at this point. Dr. Nagler stated that he had a meeting with the Lego League in preparation for Mineola to once again host the competition. He added that Cindy Velez has volunteered to be the volunteer coordinator. Dr. Nagler had some breaking news this evening; the Middle School will be hosting the Rube Goldberg competition on March 12th. Any middle school can participate and Mr. Interrante will be organizing the event. Dr. Nagler is looking forward to attending the play tomorrow. The survey will close tomorrow and the participation has been slow, only 300 participants so far. The Superintendent was in Boston at an Educational Technology conference. He spoke about two of the speakers that were at the conference. Some of the issues discussed were the fact that computers will take over most of the things that humans do with the exception of jobs with expert thinking and technology is changing the way we live and work. Dr. Nagler feels that as a district, we are on the right path and it is very important for kids to know what they don't know. Finally, he wished everyone a Happy Thanksgiving and he is very thankful to be here in Mineola.

### **H. Old Business**

There was no old business this evening.

### **I. New Business**

Ms. Napolitano asked the Board if there was any new business. Brian Widman stated that a parent raised a question at the Hampton PTA regarding the material to be used on the bus loop and the Superintendent responded that it will be asphalt. There was no other new business.

## J. Consensus Agenda

**RESOLUTION # 33- BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.6.a., as presented.

**Motion:** Nicole Matzer  
**Second:** Brian Widman

**Yes:** Brian Widman  
Margaret Ballantyne  
Nicole Matzer  
Patricia Navarra  
Christine Napolitano

**No:** None

**Passed:** Yes

### 1. Instruction

a. Leave(s) of Absence/Medical

1. That the Board of Education approves a Medical Leave of Absence using accumulated sick days to Robert Goodwin, Science Teacher, starting November 16, 2015.

b. Appointments Instruction

1. That the Board of Education approves the amendment of Diane Anderson's start date to September 8, 2015.

c. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

	<u>EMPLOYEE NAME</u>	<u>EMPLOYEE CERTIFICATION</u>
1.	Aislinn Oliveri	Music

d. Appointments 45 Day Subs

1. That the Board of Education approves the appointment of Anthony Tari, to the position of 45 Day Substitute Teacher for Bob Goodwin, effective November 9, 2015 to on or before June 30, 2016. Salary: Days 1-20, \$100.00, Days 21-39 \$110.00, Days 40-45 \$120, Day 46 BA, Step 1, \$58,706.

e. Appointment(S) Perm Sub

1. That the Board of Education approves the appointment of Frank Mauriello, to the position of Permanent Substitute Teacher at a daily rate of pay of \$100.00, effective October 1, 2015 to May 31, 2016.

f. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendations for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
JA Jr. Lego League	Jeanine Gallina	amend to \$859.00
JA Jr. Lego League	Teresa Dawber	amend to \$859.00

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
JA Jr. Lego League	Jennifer Dralle-Moreano	amend to \$859.00
JA Jr. Lego League	Jane Whearty	amend to \$859.00

2. **Instruction: Contracted**

- a. That the Board of Education approves the Special Education Services contract between the Westbury UFSD and the Mineola UFSD for the 2015- 2016 school year.
- b. That the Board of Education approves the Special Education Services contract between the Hempstead UFSD and the Mineola UFSD for the 2015- 2016 school year.
- c. That the Board of Education approves the Special Education Services contracts for Parentally-Placed Students (Payable) between the Mineola UFSD and the following School Districts for the 2015- 2016 school year:
  1. Garden City UFSD
  2. Hempstead Public Schools
  3. Hicksville Public Schools
  4. Jericho School District
  5. Manhasset Public Schools
  6. Oyster Bay- East Norwich Central School District
  7. South Huntington School District
  8. Uniondale Public Schools
  9. Westbury Union Free School District
- d. That the Board of Education approves the Special Education Services contracts for Parentally-Placed Students (Receivable) between the Mineola UFSD and the following School Districts for the 2015- 2016 school year:
  1. Cold Spring Harbor School District
  2. East Meadow School District
  3. East Williston School District
  4. Great Neck Public Schools
  5. Levittown School District
  6. New York City Department of Education
  7. North Shore Central School District
  8. Plainview-Old Bethpage Central School District
  9. Roslyn Union Free School District
  10. South Huntington Union Free School District
  11. Syosset School District
- e. That the Board of Education approves the Interpreter Services Agreement between the Mill Neck Interpreter Services and the Mineola UFSD for the 2015- 2016 school year.

3. **Instruction: Student Actions**

- a. That the Board of Education approves an overnight field trip for the Marching Band Competition, in Syracuse NY, October 30, 2015 to November 2, 2015.

4. **Civil Service**

- a. **Resignation(s)**
  1. That the Board of Education accept the resignation of Mary Ann Marino, Greeter at Meadow Drive, effective November 6, 2015.

b. Appointments

1. That the Board of Education approve the appointment of Julia Adames, from 10 to 12 month Bus Driver, to replace Patricia Carlo-Castaldo who retired, effective December 1, 2015. Salary will be \$57,648 on Step 9.
2. That the Board of Education approve the appointment of Rocio Barreto, to the position of part time Teacher Aide in the Cafeteria at Hampton Street School, effective November 20, 2015. Salary is \$13.95 per hour on Step 1.
3. That the Board of Education approve the appointment of Elizabeth Brocchini, to the position of part time Teacher Aide in the Cafeteria at Hampton Street School, effective November 20, 2015. Salary is \$13.95 per hour on Step 1.
4. That the Board of Education approve the appointment of Virginia Scavone, to the position of part time Teacher Aide in the Cafeteria at Hampton Street School, effective November 20, 2015. Salary is \$13.95 per hour on Step 1.

c. Leave(s) of Absence

1. That the Board of Education approve a paid Medical Leave of Absence to Lynn Ross, 12 month Bus Driver, due to surgery, effective October 13, 2015 through November 30, 2015, at which time she will be re-evaluated by her physician.
2. That the Board of Education approve a paid Medical Leave of Absence to Kathleen Diskin, Bus Attendant, due to injury, effective October 26, 2015, until further notice.

5. **Business /Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's report for the period ending September 30, 2015 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending October 31, 2015

A/P Warrant # 7	October 07, 2015	\$ 2,290,130.05
A/P Warrant # 8	October 21, 2015	\$ 1,344,672.68

**TOTAL EXPENSES    \$ 3,634,802.73**

PAYROLL # 7 & # 8

General	\$ 4,299,887.07
F Fund	\$ 38,651.58

**TOTAL PAYROLL    \$4,338,538.65**

6. **Business/Finance: Bids**

a. That the Board of Education approves the awarding of the 5 Year Bus Lease Bid for 3 large buses, 3 vans and 1 wheelchair vehicle to TD Bank, the lowest responsible bidder meeting all specifications, for an annual lease payment of \$121,771.

## **K. Superintendent's Report**

### Superintendent of Schools' Reports for 11/19/15

#### Presentations:

##### 1. High School Technology Report- Dr. Whitney Smith

The Superintendent stated that Dr. Whitney Smith and some of his staff are here tonight to present "How Technology is Transforming Teaching and Learning at Mineola High School". Dr. Smith thanked the Board for inviting him to discuss the changes that are taking place at the High School. He introduced his team that has accompanied him tonight including: Larry Puccio, Jennie Fahey, Heather Dvorak, Amy Trojanowski, Gary Desiree and the teacher team: Mary Owens, Sue Palladino, Kathryn Haberman, Jason Sauter and Francine Sclafani. Dr. Smith stated that there are currently 1000 I pads at the High School. He started by briefly discussing the 4 C's of education: communication, critical thinking, collaboration and creativity and the SAMR model. Jennie Fahey discussed i tunes u and stated that there are 74 courses open to the public. She presented a snapshot of i tunes u and reported that it has helped to foster collaboration among the teachers. Ms. Fahey next presented a snapshot of ebackpack and explained how it works. Finally, she presented a snapshot of edmodo and discussed the capabilities including that teachers can post questions for students to respond to and students can have discussions with one another on edmodo. Jennie Fahey spoke about the Transition to 21st century setting and displayed photos of how the High School plans to move from traditional classroom setting. The next presenter was Amy Trojanowski who discussed what's changing at the High School: curriculum supports; individualization; student engagement; varied student work products and timely feedback. The following are the curriculum supports by content area: MathSpace (math), Lightsail (ELA), Think Cerca (SS and Science). Gary Desiree, IL, discussed Mathspace, which he stated is being used very creatively by teachers. The use of Mathspace helps foster the idea that you must do your work. Teachers are able to see if the assignment is understood and can make adjustments in a very timely manner. Heather Dvorak discussed Lightsail, which is used for ELA. This program develops a personal library for students, which is based upon the results of a test that each student takes. Heather Dvorak played a video of students' feelings about Lightsail. Some of the things that they liked were that it helped them to select books that may interest them and as a result they enjoy reading. Students also like that they get feedback from their teachers in a timely manner. She next presented Think Cerca which is used for Social Studies and Science. This program helps students with argumentative writing skills. Students can highlight and organize as they read as well as upload additional articles. Next topic addressed was: Individualization, Differentiation and Student Engagement. Sue Palladino and Kathryn Haberman, teachers in the Life Skills class discussed how the I pads have been introduced into their class. Ms. Palladino stated that having I pads is a very unique experience in this class. Mary Owens, math teacher, joined the group to discuss an example of how the use of the I pad has effected one of the students in the Life Skills class. Ms. Owens had shared a math video and this student really responded to it. As a result, it was decided that this student would attend Ms. Owens class. He received an Ipad and worked on Mathspace, which was individualized for him. As a result of this, the student is now thriving in a regular 8th grade common core algebra class. He has made friends with the students in the class and has the third most point on MathSpace in the class. The teachers agreed that this is all possible because the students have the I pads. Ms. Navarra commented that this success is also thanks to these teachers, their curiosity and willingness to try something new. Amy Trojanowski talked briefly about tutorial/ 3D printing and Exemplar. Ms. Trojanowski spoke about the videos that are made with Roble Media which are very creative. According to Ms. Trojanowski, these videos are nice for the students because it allows them to see their teachers in a new light. Heather Dvorak presented a snapshot of edmodo and stated that with this APP, students receive authentic and timely feedback. The next speaker was Jason Sauter, math teacher, and he discussed the i tunes u course of College Pre-calculus. Mr. Sauter enjoys the collaboration with other teachers on these courses. He spoke about how he uses the idea of the flipped classroom, student watch the videos and then he can differentiate according to the students skill levels. Mr. Sauter then displayed three different

examples of videos: teacher video, student video and a Roble media video. He feels that it is important for the students to also be involved with the videos. Mr. Sauter added that the videos are all permanent, which is good for review. The next presenter was Francine Sclafani, social studies and psychology teacher. She stated that kids are thinking differently because of the use of the I pads. Ms. Sclafani showed example of how she is utilizing technology in her classroom. In her Global history course, students used i movie projects to make movie trailers of Chinese philosophy. From these projects, she could tell that the student truly understood the concepts that were taught. Ms. Sclafani also used this technology in her psychology course and students made videos about cyber-danger. Dr. Smith finished the presentation by discussing how he and his staff plan to maintain this momentum of moving forward through the i tune u courses, Monday professional development, use social media to share ideas and team meetings. Dr. Smith acknowledged his staff and stated that they are really work together as a team. He also stated that three classrooms have been selected to be redesigned and that will take place shortly.

Dr. Nagler asked the Board for comments or questions. Margaret Ballantyne thanked the staff for all of their caring and hard work. She stated that the Board truly understands that this is a difficult process. Dr. Ballantyne feels that the students are really becoming college ready and they are learners not just knowers. She can tell that differentiation is truly happening and thanked everyone at the High School. Brian Widman joked that the videos by Mr. Sauter brought back nightmares of his pre-calculus course. But he added that his kids both love the Roble media videos. Nicole Matzer stated that she has witnessed the growth of the I pad program and she truly thanked the staff for their time and energy. Patricia Navarra wished that her daughters had this when they were at the High School. She teaches college freshman and all of what is being done now will help our students be college ready. Ms. Navarra thanked and congratulated the staff and Dr. Smith. Christine Napolitano wants to visit the High School and cannot believe how far along they are already. Ms. Napolitano thanked the staff for their work; but added that it sounds as if the staff is seeing the benefits of the I pads. She said that it is truly a myth that these I pads mean less work for teachers. Teachers are very important; this is just a tool to help them do their job. Dr. Nagler thanked all of the staff for taking the time to be here tonight. He stated that it is good to hear from teachers who are doing their job well. It was apparent to him, that everyone here tonight believes that any child can learn. Dr. Nagler expressed how proud he is of the staff and added that they should celebrate their accomplishments. He also added kudos to Dr. Smith.

#### Superintendent Comments

There were no additional comments by the Superintendent, but he is in need of an Executive Session.

#### **L. Public Comments**

Christine Napolitano opened the floor to public comments; however there were none this evening.



**M. Executive Session Time: 8:45 p.m.**

At 8:45 pm, a motion was made for the Board of Education to go into Executive Session to discuss negotiations.

**Motion:** Margaret Ballantyne

**Second:** Patricia Navarra

**Yes:** Brian Widman  
Margaret Ballantyne  
Nicole Matzer  
Patricia Navarra  
Christine Napolitano

**No:** None

**Passed:** Yes

**N. Adjournment Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**No:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Passed:** \_\_\_\_\_

**Respectfully Submitted,**

**Andrea M. Paggi**