

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2016-2017

Educational

- Develop a comprehensive series of activities that actively engage parents in the District Mission.
 - Seek to engage parents in answering the question "How can Mineola best prepare students for the rapidly evolving and changing world of work and study"
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Emphasis on increasing student choice
 - Emphasis on student portfolios
- Continue to expand and develop Queensboro certificate program to enable students to graduate HS with a full year of college credit

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: October 20, 2016

LOCATION: Willis Avenue School

OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Margaret Ballantyne
Nicole Matzer
Brian Widman
Cheryl Lampasona

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance Operations
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.
Edward Escobar, Asst. Supt. Human Resources
Andrea Paggi, District Clerk

A. Call to Order- 7:00 pm

B. Pledge of Allegiance

C. Reading of Mission- Brian Widman

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report

There was Student Organization Report this evening.

Christine Napolitano stated that before the Board begins their reports this evening, there is some special news to report. Ms. Napolitano stated that this is an exciting day for Dr. Nagler and the district. This morning, Dr. Nagler received the "Fred Podolski Leadership and Innovation in Technology Award" at the Long Island Technology and Education Summit. She stated that this award is given to an educator who strongly believes in the impact technology can have on students' performance in the classroom. Ms. Napolitano stated that the Board is very proud of Dr. Nagler. The Superintendent stated that any award or accolade which he receives is shared with everyone who works in the District. Dr. Nagler stated that he takes great pride in working for this community. Christine Napolitano stated that he deserves to take pride in this award.

G. BOE Reports

a. Comments from Board Trustees

Cheryl Lampasona wished the Marching Band good luck this weekend.

Brian Widman attended the Middle School and Hampton PTA meetings and reported that both were well attended. He attended the first District Safety Committee meeting. Mr. Widman wished the Marching Band good luck on Saturday and also wished the Boys and Girls Varsity Soccer teams good luck in their playoff games. Brian Widman wished Dr. Nagler a Happy Birthday.

Nicole Matzer stated that she has been busy with the preparation for the Home Show and added that she is hoping for good weather. The gates open at 5:00pm. There will be a special performance by the Stony Brook University Drum Corp. The Marching Band will be heading to Syracuse next weekend. Ms. Matzer wished them good luck and a safe trip.

Margaret Ballantyne began by congratulating Dr. Nagler on his award. She thanked the High School PTSA for the Fall Clean-up fundraiser. Dr. Ballantyne also attended the Girls Varsity Soccer Team's "Pink Game". Dr. Ballantyne is always impressed by the students and teachers participating in the events. She is looking forward to the Home Show. Dr. Ballantyne reminded the Board that she is working on the policy updates. Dr. Ballantyne also attended the Dual Language Pot Luck Dinner at Meadow Drive and stated that it was a phenomenal event and it was very successful.

b. Comments from Board President

Christine Napolitano wished Dr. Nagler- Happy Birthday. She attended Middle School Bingo and reported that it was very enjoyable. Ms. Napolitano visited Meadow Drive and had the opportunity to visit with

students in the library as well as their classrooms. She stated that it is always impressive to see the how much information the children can take in and put into use. Ms. Napolitano encouraged residents to get on twitter and follow all that is going on throughout the District. It is a great way to get information. Ms. Napolitano also noted that she has observed that more people are attending the events in the District.

c. Comments from Superintendent

Dr. Nagler also attended the Dual Language Pot Luck dinner and thought it was a good idea on Dr. Fleischmann's part to set up part of the event outside. It was a very successful event. Dr. Nagler stated that next week, he and the Board will be attending the NYSSBA Annual Convention in Buffalo. Dr. Nagler and Dr. Ballantyne will be presenting at the conference and Dr. Gonzalez will also be doing a presentation. Dr. Nagler stated that he and the Board will be attending the NSBA Annual Convention in Denver and there is a conflict with the BOE Business Meeting scheduled for 3/23. He is recommending that the meeting date be changed to *Tuesday, 3/21. The Board was in favor of making this change and the District Clerk was asked to make the change on the District website. Dr. Nagler and Matt Gaven will be attending a Tech and Learning Summit in Princeton tomorrow. Dr. Nagler was invited to speak on a panel regarding "OER", open education resources. Dr. Nagler also reported that he presented in Chicago last week on student choice. He reported that both the Girls and Boys Varsity Soccer teams made the playoffs. The Girls Volleyball team also made the playoffs. Dr. Nagler is also hoping for no rain on Saturday for the Home Show. He stated that today at the Long Island Technology and Education Summit, Dr. Smith, Ms. Owens and Ms. Marino presented and did a great job.

H. Old Business

Christine Napolitano asked the Board if there was any old business this evening. Brian Widman stated that one of his neighbors asked for an explanation as to why his school tax bill went up, if there was a negative tax levy. Dr. Nagler stated that Mr. Waters will be doing a presentation on this topic later in the meeting. Mr. Widman also requested an update on the windows and doors at Jackson Avenue School. Dr. Nagler stated that the window job is progressing well and it is hoped that the doors will be in place by election day. He also added that they are analyzing contracts on bid for the rest of the job at Jackson Avenue. There was no other old business.

I. New Business

Memorandum of Understanding- ADAS

RESOLUTION # 25- BE IT RESOLVED, that the Board of Education of the Mineola Union Free School District hereby authorizes and approves the Memorandum of Understanding to participate in the Nassau County Alert Domain Awareness System (ADAS) between the Mineola Union Free School District and the Nassau County Police Department.

Motion: Cheryl Lampasona

Second: Margaret Ballantyne

Discussion: The Superintendent explained that this Memorandum of Understanding authorizes the district to participate in the Nassau County Alert Domain Awareness System, which will give the Nassau County Police access to the district cameras in an emergency situation. They would only have access during an emergency to help decide a plan of action. Legal counsel has reviewed the contract and Dr. Nagler recommends participating in this service. There was no additional discussion.

Yes: Cheryl Lampasona
Brian Widman
Nicole Matzer
Margaret Ballantyne
Christine Napolitano

No: None

Passed: Yes

J. Consensus Agenda

RESOLUTION # 26- BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.7.b.17., as presented.

Motion: Nicole Matzer

Second: Cheryl Lampasona

Discussion: Dr. Nagler noted that there is a list of equipment that is being declared obsolete, in preparation for the "E Waste" event on October 28th.

Yes: Cheryl Lampasona
Brian Widman
Nicole Matzer
Margaret Ballantyne
Christine Napolitano

No: None

Passed: Yes

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of the October 6, 2016 Workshop Meeting as presented.

2. **Instruction**

a. Appointments Instruction

1. That the Board of Education approves the appointment of Peter Macedo, to the position of Driver's Education Instructor at an hourly rate of \$55.32 for the 2016-2017 school year.
2. That the Board of Education approves the appointment of Daniel Bailey, to the position of part time (.2) Physical Education/Health Teacher, effective October 1, 2016 to June 30, 2017 with a salary of .2 of BA, Step 1, \$58,706 equaling \$11,741.

b. Appointment(s) Sub Teacher per diem

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher (s) for the current school year, at a daily rate of \$100 days 0-10, \$110 days 11-20, \$120 days 21-30, \$130 day 31+; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

EMPLOYEE NAME

EMPLOYEE CERTIFICATION

- | | | |
|----|------------------|---------------------------------------|
| 1. | Jacqueline Nyman | Early Childhood Education (Birth - 2) |
| 2. | Mark Steinmuller | Physical Ed |
| 3. | Meaghan Crimmins | PreK - Grade 6 |

c. Appointment(s) Permanent Substitute Teachers

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 for days 11-20, \$120 for days 21-30, \$130 for day 31+, effective October 1st to May 31st.

EMPLOYEE NAME

EMPLOYEE CERTIFICATION

- | | | |
|----|------------------|----------------------------------|
| 1. | Gail Marques | Childhood Education (Grades 1-6) |
| 2. | Beverly Coleman | Spanish 7-12 |
| 3. | Jacqueline Nyman | Childhood Education (Grades 1-6) |
| 4. | Mark Steinmuller | Physical Ed |
| 5. | Meaghan Crimmins | PreK - Grade 6 |

d. Retirement(s) Instruction

1. That the Board of Education accepts, with regret, the resignation of Caryl A. Salesi, for the purpose of retirement, effective January 27, 2017.

3. **Instruction: Contracted**

a. That the Board of Education approves the Related Services Agreement between the Mineola UFSD and Extraordinary Pediatrics, P.C. for the 2016- 2017 school year.

b. That the Board of Education approves the Nursing Services Agreement between the Mineola UFSD and US Medical Staffing, LLC, for the 2016- 2017 school year.

c. That the Board of Education approves the Instructional Services Agreement between the Mineola UFSD and Mill Neck Manor School for the Deaf for the 2016- 2017 school year.

d. That the Board of Education approves the Medical Services Agreement between the Mineola UFSD and Winthrop Pediatric Associates, P.C. for the 2016- 2017 school year.

4. **Civil Service**

a. Appointments

1. That the Board of Education approve the appointment of Mariela Knight, to the position of part time Teacher Aide at Jackson Avenue School, effective October 21, 2016. Salary is \$13.95 per hour on Step 1.

2. That the Board of Education approve the appointment of Marianne Wachter, from part time to full time Teacher Aide, to replace Geraldine Aiello, who retired, effective October 21, 2016. Salary is \$26,462 on Step 5; probation is 26 weeks.

5. **Business /Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's report for the period ending August 31, 2016 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending September 30, 2016

A/P Warrant # 5	September 14, 2016	\$ 1,683,673.72
A/P Warrant # 6	September 28, 2016	\$ 650,538.75

TOTAL EXPENSES \$ 2,334,212.47

PAYROLL # 5 & # 6

General	\$ 4,047,014.43
F Fund	\$ 48,318.52

TOTAL PAYROLL \$ 4,095,332.95

6. **Other**

- a. That the Board of Education approve a \$2,000 stipend for Kim Baker for the position of Training Instructor for Transportation for the school year 2016/2017.

7. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

a. **Printers:**

1. Lexmark x7675- Serial # 000P07542422008/10
2. Lexmark C792- Serial # 5062019400FPM
3. Lexmark T644- Serial # 00040096A8E7

b. Projectors:

1. Sanyo PLC-XW55A Serial # 68527125
2. Sanyo PLC-XW55A Serial # 68527128
3. Sanyo PLC-XW55A Serial # 68527936
4. Sanyo PLC-XW55A Serial # 68527123
5. Sanyo PLC-XW55A Serial # 68527092
6. Sanyo PLC-XW55A Serial # 68527933
7. Sanyo PLC-XW55A Serial # 68527929
8. Sanyo PLC-XW55A Serial # 68527937
9. Sanyo PLC-XW55A Serial # 68527126
10. Sanyo PLC-XW55A Serial # 68527122
11. Sanyo PLC-XW55A Serial # 68114065
12. Sanyo PLC-XW55A Serial # 68114073
13. Sanyo PLC-XW55A Serial # 68114046
14. Mitsubishi XD206U Serial # 1008790
15. Mitsubishi XD205R Serial # 6713284
16. Mitsubishi XD221U Serial # 0020659
17. Mitsubishi XD221U Serial # 0020647

K. Superintendent's Report

Superintendent of Schools' Reports for 10/20/16

Presentations:

1. Survey Results- College and Career Readiness Survey and Engagement Survey

Dr. Nagler stated that this presentation, Survey Results, will be done at another time. Tonight, he asked Mr. Waters to present on the " 2016-2017 Tax Rate Analysis". *This presentation can be found on the District website on the Board of Education page, under presentations.

Mr. Waters began by displaying a chart of the Nassau County Adjusted Base Proportions. This chart provided the numbers for each of the 4 classes for the following school years: 2016-2017, 2015- 2016 and 2014- 2015. Class 1 represents residential properties (1, 2 and 3 family houses and residential condominiums) and according to the chart for 2016-2017, almost 54 % of taxes are the responsibility of this class. The next chart displayed by Mr. Waters is the Nassau County Assessed Valuations for the four classes. Mr. Waters explained that this chart shows that the assessed values have gone down since 2014-2015. Mr. Waters next discussed the Tax Rate Calculation. He stated that each class' share of the tax levy is based upon the County's Adjusted Base Proportions. So as Class 1 Residential ABP is increased by the County, the residential tax payer bears a greater share of paying the overall tax levy. Mr. Waters displayed the following formula: Tax Levy divided by Assessed Value = TAX RATE. So as the Assessed Valuation declines, the tax rate increases. The result is a higher tax rate per 1,000 of assessed value. Mr. Waters explained that these are all county issued numbers and the school district has no control. Mr. Waters displayed a chart of the numbers based upon an average assessed value of 860 for Mineola's residential taxpayers. For the 2016-2017, the tax levy per 860 of assessed value is \$6903. The Board asked Mr. Waters who makes up each of the 4 classes. Class 1 is residential, Class 2 includes apartment buildings, cooperatives and condominiums, Class 3 is public utilities and Class 4 is mainly commercial and business properties. The Board requested that this presentation be put on the website for the community.

Superintendent Comments

The Superintendent had no additional comments this evening and added that he was not in need of an executive session this evening.

L. Public Comments

Christine Napolitano opened the floor to public comments, however there were none this evening.

M. Executive Session Time: _____ p.m.

There was no Executive Session this evening.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

N. Adjournment Time: 7:40 p.m.

Motion: Nicole Matzer

Second: Margaret Ballantyne

Yes: Cheryl Lampasona
Brian Widman
Nicole Matzer
Margaret Ballantyne
Christine Napolitano

No: None

Passed: Yes

Respectfully Submitted,

Andrea M. Paggi