

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY
Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2015-2016

Educational

- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - Continue to develop an electronic portfolio which recognizes the attributes embodied in the mission statement
 - Demonstrate that students are contributing positively to a global society
 - Demonstrate that students are exhibiting strength of character (habits of the mind)
 - Demonstrate that students are pursuing something about which they are passionate
- Continue to expand and develop college and career partnerships to ensure success for our HS graduates.
 - Expand Queensboro certificate program
 - Explore career partnerships with local institutions

Facilities

- Develop a comprehensive Building Condition Survey which outlines the health of all of the districts buildings
 - Create a new five-year Capital Plan to address outstanding items in the BCS
 - Leverage both the Capital Reserve and Energy Performance Contracts (EPC)

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: October 15, 2015

LOCATION: Willis Avenue School

OPEN WORK SESSION

7:00 p.m. 2nd Floor Board Room

Board of Education

Christine Napolitano
Patricia Navarra
Nicole Matzer
Margaret Ballantyne
Brian Widman

Central Office

Dr. Michael Nagler, Superintendent of Schools
Jack Waters, Asst. Supt. for Finance Operations
Patricia Burns, Asst. Supt. Curr.,Instr.,&Assess.
Edward Escobar, Asst. Supt. Human Resources
Andrea Paggi, District Clerk

A. Call to Order- 7:05pm

B. Pledge of Allegiance

C. Reading of Mission- Margaret Ballantyne

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

Absent: Patricia Navarra

F. High School Student Organization Report

Tonight's Student Organization report was presented by Felicia Villa and Chris Kostulius. Felicia gave an update on events at the High School: 10/21- Meet Your Student's I pad Night, 9/30 was Meet the Teacher Night, 9/25 Pep Rally, 9/21 Day of Peace and 10/10 Homecoming. Felicia stated that the top 10 students of the Class of 2016 were announced. Chris gave a brief update of additional events at the High School including: Senior Athletics Honors, the Girls' Soccer- Think Pink Game, PSATs were administered yesterday and the College Road trip in September went well. Dr. Nagler acknowledged the great job that Felicia did singing the National Anthem at the Homecoming Game.

G. BOE Reports

a. Comments from Board Trustees

Brian Widman reported that he marched in the Homecoming parade. He also attended the Meadow Drive PTA meeting as well as the first Health and Safety meeting.

Margaret Ballantyne enjoyed Homecoming and stated it was nice to see the former graduates. Dr. Ballantyne attended the Hampton Street PTA and there was a good turnout. She is looking forward to attending the NYSSBA conference.

Nicole Matzer also enjoyed Homecoming. She is looking forward to attending the NYSSBA Convention.

b. Comments from Board President

Christine Napolitano felt that there was great attendance and participation at Homecoming this year. She attended the Jackson Avenue PTA and added that there was a presentation that evening with very good information. Ms. Napolitano also attended the District Council Meeting.

c. Comments from Superintendent

The Superintendent attended many PTA meetings and presented on the upcoming vote. He stated that November 10th is a Capital Reserve Vote, not a Bond and the scope of the work can be found on the District website. On November 4th, a survey will go out to parents, students and staff regarding parent involvement and it will be open for two weeks. This survey will provide a good opportunity to get a pulse of our families. There was an APPLE event at the Middle School on October 7th, which was attended by many other districts.

It was reported that the National APPLE representative raved about everything that she saw going on with students at Jackson Avenue, Middle School and High School. Dr. Nagler was very pleased with the number of participants in Homecoming. The Superintendent reported that there was some EPA core drilling going on in the area. They are trying to determine the source of a plume, but there is no danger to the community. The District Council Cultural Arts program begins November 1st with Shrek the Musical at the High School.

H. Old Business

Ms. Napolitano asked the Board if there was any Old Business. Brian Widman stated that at the Meadow Drive PTA meeting on October 6th, a question was raised about the new windows and the anticipated date of replacement. Mr. Waters gave an update on the new anticipated dates for the deliveries of all new windows throughout the district. Ms. Matzer inquired about the delay. The Superintendent explained that the factory got backed up due to the amount of windows ordered and now we must just wait on the deliveries. There was no further discussion.

I. New Business

Second Reading & Adoption of Board Policy #7552

RESOLUTION # 27- BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the second formal reading of Board Policy # 7552, Student Gender Identity, due to its availability on the information table and moves its adoption.

Motion: Margaret Ballantyne

Second: Nicole Matzer

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Brian Widman

No: None

Passed: Yes

Accepting of Certified Financial Statements

RESOLUTION # 28-BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby accepts the Certified Financial Statements for the year ending June 30, 2015, completed by Nawrocki Smith LLP and such reports have been filed with the appropriate state regulatory agencies as of October 15, 2015.

Motion: Brian Widman

Second: Nicole Matzer

Discussion; The Superintendent explained that with this resolution the Board is formally accepting the certified financial statements, which they have already reviewed. He added that there will be a presentation at the next meeting on these statements. There were no additional discussions/comments.

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Christine Napolitano

No: None

Passed: Yes

J. Consensus Agenda

RESOLUTION # 29 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.6.a., as presented.

Motion: Margaret Ballantyne

Second: Brian Widman

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Christine Napolitano

No: None

Passed: Yes

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of the September 7, 2015 Business Meeting and the October 1, 2015 Workshop Meeting as presented.

2. Instruction

a. Resignation(s)

1. That the Board of Education accepts the resignation of Alyssa V. Puccio, Leave Replacement Teacher for Melissa Koenig, effective October 9, 2015.

b. Leave(s) of Absence/Child Rearing

1. That the Board of Education grants a request to Kristin Frazer, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately March 25, 2016.

c. Appointment(S) Sub Teacher per diem

The Board of Education accepts the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100.00 per day; and retirees at a daily rate of \$125.00 per day.:

EMPLOYEE NAME

EMPLOYEE CERTIFICATION

- | | |
|-------------------------|--|
| 1. Christine Mulrooney | Nursery/K/Grades 1-6 |
| 2. Nicholas A. Tonini | Physical Ed |
| 3. Gabrielle C. Stephan | Early Childhood Ed(B-2), Childhood Ed(1-6) |

d. Appointment(S) Perm Sub

1. That the Board of Education approves the appointment of Christina Castello, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.
2. That the Board of Education approves the appointment of Daniel Bailey, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.

3. That the Board of Education approves the appointment of Daniel K. Barcavage, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.
4. That the Board of Education approves the appointment of Mary Pryor, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.
5. That the Board of Education approves the appointment of Beverly C. Coleman, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.
6. That the Board of Education approves the appointment of Erica A. Derlath, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 1, 2015 to May 31, 2016.
7. That the Board of Education approves the appointment of Gabrielle C. Stephan, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 13, 2015 to May 31, 2016.
8. That the Board of Education approves the appointment of Stephanie Kelly, to the position of Permanent Substitute Teacher at a daily rate of pay, \$100.00, effective October 19, 2015 to May 31, 2016.

e. Appointment(s) Club/Stipends

That the Board of Education approves the following Club/stipend recommendations for the current school year:

<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>STIPEND</u>
HS S.A.D.D. Advisor	Maryellen Perinchief	\$985.00
HS Signet Advisor(Bus)	Rory E. Block	\$1,434.00
HS 10/11/12 Musical Technical Director	Donald R. Carreras Jr (replacing Paul Sommer previously approved on October 1, 2015)	\$1,434.00
JA K-Kids Club Advisor	Linda K. Goodwin	1/2 of \$1,434.00
JA K-Kids Club Advisor	Zoila C. Castillo	1/2 of \$1,434.00
JA Math Olympiads	Janice A. Killelea	\$859.00
JA Scrabble Club	Michael Kandel	\$859.00
JA Student Council	Jeanine S. Gallina	\$1,434.00
JA Jr. Lego League	Jennifer L. Dralle-Moreano	1/2 of \$859.00
JA Jr. Lego League	Jane Whearty	1/2 of \$859.00
JA Jr. Lego League	Teresa L. Dawber	1/2 of \$859.00
JA Jr. Lego League	Jeanine S. Gallina	1/2 of \$859.00

3. **Instruction: Contracted**

- a. That the Board of Education approves the Instructional Services agreement between Mill Neck Manor School for the Deaf and the Mineola UFSD for the 2015- 2016 school year.
- b. That the Board of Education approves the Consulting Services agreement between The Fay J. Lindner Center for Autism & Developmental Disabilities and the Mineola UFSD for the 2015- 2016 school year.
- c. That the Board of Education approves the Individual Related Services agreement between Deborah J. Bousquet and the Mineola UFSD for the 2015- 2016 school year.

- d. That the Board of Education approves the Nursing Services agreement between US Medical Staffing, LLC and the Mineola UFSD for the 2015- 2016 school year.
- e. That the Board of Education approves the Individual Related Services agreement between Life's WORC and the Mineola UFSD for the 2015- 2016 school year.
- f. That the Board of Education approves the Individual Related Services agreement between Mary Hawkin, Au.D. CCC/A d.b.a.Garden City Audiology and the Mineola UFSD for the 2015- 2016 school year.
- g. That the Board of Education approves the Related Services agreement between Achieve Beyond and the Mineola UFSD for the 2015- 2016 school year.
- h. That the Board of Education approves Evaluation Services agreement between Metro Therapy Inc.and the Mineola UFSD for the 2015- 2016 school year.
- i. That the Board of Education approves the Mutual Nondisclosure Agreement between the Florida Virtual School and the Mineola UFSD for the 2015- 2016 school year.

4. **Civil Service**

a. **Appointments**

- 1. That the Board of Education approve the appointment of Gregory Sabato, to the position of Bus Driver/Asst Head Mechanic in Transportation, to replace Matthew Bielawa who retired, effective October 16, 2015. Salary will be \$58,702 on Step 5.
- 2. That the Board of Education approve the appointment of Debra Annala, to the position of Clerical Sub, effective October 19, 2015. Salary is \$12.32 per hour.
- 3. That the Board of Education approve the appointment of Jamie Marrone, to the position of 11 month Typist Clerk at Jackson Avenue School, to replace Laurie Seedorf who is retiring, effective October 13, 2015. Salary is \$38,742 on Step 1; probation is 26 weeks.
- 4. That the Board of Education approve the appointment of Ryan DePalma, to the position of Student Worker at the High School, effective October 16, 2015. Salary is \$8.50 per hour.
- 5. That the Board of Education approve the appointment of Steven DePalma to the position of Student Worker at the High School, effective October 16, 2015. Salary is \$8.50 per hour.
- 6. That the Board of Education approve the appointment of Stacey Caracciolo, to the position of part time Teacher Aide in the Cafeteria at Jackson Avenue School, effective October 5, 2015. Salary is \$13.95 per hour on Step 1.
- 7. That the Board of Education approve the appointment of Maria Shapiro, to the position of part time Teacher Aide in the Cafeteria at Jackson Avenue School, effective October 5, 2015. Salary is \$13.95 per hour.
- 8. That the Board of Education approve the appointment of Jean Cardillo, to the position of part time Teacher Aide in the Cafeteria at Meadow Drive School, effective October 13, 2015. Salary is \$13.95 on Step 1.

b. **Leave(s) of Absence**

- 1. That the Board of Education extend the paid Medical Leave of Absence to Paul Ruppel, Head Custodian I at Meadow Drive School, effective September 16, 2015 through October 14, 2015.

c. **Leave(s) of Absence**

- 1. That the Board of Education grant a request to Mary Ann Marino, part time Greeter at Meadow Drive School, an Unpaid Medical Leave of Absence due to illness, effective September 11, 2015 through November 2, 2015.

d. Section 211

1. That the Board of Education approve the authorization for the Superintendent of Schools to sign the waiver of a Section 211 for Daniel McNamara, Bus Driver, in order for him to continue to work for the Mineola UFSD for the period of July 1, 2015 through July 1, 2017.
2. That the Board of Education approve the authorization for the Superintendent of Schools to sign the waiver of a Section 211 for Lee Dunninger, Bus Driver, in order for him to continue to work for the Mineola UFSD, effective January 1, 2016 through December 31, 2017.

e. Civil Service: Other

1. That the Board of Education approves a Letter of Agreement for donation of sick days for an employee between the Mineola Custodial, Grounds, Maintenance and Transportation Unit and the Mineola UFSD.

5. **Business /Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's report for the period ending August 31, 2015 and directs that it be placed on file.

b. **Approval of Invoices and Payroll**

That the Board of Education accepts the Invoices and Payroll for the period ending September 30, 2015

A/P Warrant # 5	September 09, 2015	\$ 471,780.78
A/P Warrant # 6	September 22, 2015	\$ 297,932.45

TOTAL EXPENSES \$ 769,713.23

PAYROLL # 5 & # 6

General	\$ 3,959,766.79
F Fund	\$ 40,138.63

TOTAL PAYROLL \$3,999,905.42

c. **Budget Appropriation Adjustment**

1. That the Board of Education approves the transfer of funds, in the amount of \$30,000 from Budget code: 1310 150 08 0000 to Budget code: 1325 444 00 0199 to cover the estimated annual contract services for Keep Your Books, Inc. Contract was approved by the Board at the 10/1/15 BOE Workshop Meeting.

2. That the Board of Education approves the transfer of funds, in the amount of \$100,000 from Budget code: 9010 800 00 8096 to Budget code: 2630 460 00 2930 to cover the annual contract for OYO Inc. approved by the Board at the 9/17/15 BOE Business Meeting.

6. **Business/Finance: Contract Approvals**

a. That the Board of Education approves the Intermunicipal Agreement for Collection of School Recyclables between the Town of North Hempstead and the Mineola UFSD for the 2015- 2016 school year.

K. Superintendent's Report

Superintendent of Schools' Reports for 10/15/15

Presentations:

1. To Be Determined

Dr. Nagler stated that in 2013, the Middle School was named an APPLE Distinguished School. Since that time, Dr. Gonzalez stated that she felt this honor could also be achieved at Jackson Avenue. Today, the district was notified that the Jackson Avenue School has just been named an APPLE Distinguished School and the Middle School has qualified again. Dr. Nagler stated that this is not an award that can be bought. It is our leadership and teachers that make the difference. According to Dr. Nagler, the kids love technology and the technology helps make our teachers work easier. Tonight, Dr. Gonzalez and a few of her teachers: Nicole Bartone, Michael Kandel, Jennifer Weisberg and Morgan Mercaldi, will be presenting on the "Flipped Classroom". Dr. Nagler added that he presented on the Flipped Classroom at the Superintendents Quad meeting and they were speechless. He congratulated Dr. Gonzalez and welcomed her staff to the meeting. It was explained that in the Flipped Classroom model part of the instruction takes place outside of the classroom. At Jackson Avenue, they started with math because the math modules can be difficult. They paired with Roble Media to produce videos. Ms. Bartone discussed the process of choosing and preparing lessons: the modules are broken into topics; guiding lessons in each topic are determined and scaffold work for lessons. Ms. Mercaldi discussed "How Videos are Created": scripting the lessons; revising and editing scripts including embedded questions; and shooting the video. Dr. Gonzalez demonstrated how a video is used by the students and how a student must answer all questions before they are able to move on. On the dashboard, students can see how they did on the questions. Mr. Kandel discussed "Benefits for Teachers and Students": allows for deeper differentiation; real world connections; enhanced comprehension for 21st century learning and more guided instruction within the modules. Ms. Weisberg discussed "Videos in the Classrooms" - how teachers use the data to inform instruction. Dr. Gonzalez stated that staff gets feedback from the students on the videos.

Comments/discussion from the Board. Dr. Ballantyne congratulated Dr. Gonzalez and her staff on the APPLE Distinguished School award. She stated that she is a huge believer in the flipped classroom model and feels that it is so beneficial to students. Dr. Ballantyne thanked the teachers and staff and stated that she knows all of this requires a lot of work in order to be successful. Nicole Matzer thanked Dr. Gonzalez and her staff for all of this. Chris Napolitano stated that as she listened to the presentation she thought back to when the District first got the I pads. She is so proud of the district and loves to see the excitement of the teachers. Ms. Napolitano stated that technology really helps teachers to differentiate lessons and learning. Teachers are the heart and soul of our schools but the technology is a very powerful tool for them. She congratulated them on the award and encouraged them to keep up the great work. Ms. Napolitano loves to watch the videos and they help to see the teachers in a different light. Dr. Ballantyne added that the Board understands that the use of I pads doesn't mean less work for teachers and they recognize the hard work being done. Dr. Nagler stated that the goal is to make teachers lives easier while differentiating learning for kids. He is proud of the teachers and the work that they do and he knows that the kids are better for it.

Superintendent Comments

The Superintendent had no additional comments this evening; however, Dr. Nagler stated that he was in need of an Executive Session this evening.

L. Public Comments

Ms. Napolitano opened the floor to public comments; however there were none this evening.

M. Executive Session Time: 8:25 p.m.

At 8:25 pm, a motion was made for the Board of Education to go into Executive Session to discuss negotiations.

Motion: Nicole Matzer
Second: Margaret Ballantyne

Yes: Brian Widman
Margaret Ballantyne
Nicole Matzer
Christine Napolitano
No: None

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

Respectfully Submitted,

Andrea M. Paggi