

Mineola Union Free School District, Mineola, NY
Business Meeting Minutes

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals for 2023-2024

Educational

- Expand innovative opportunities for learners to participate in courses and unique real- life experiences to build agency and develop readiness skills for college and careers. This initiative continues to emphasize and incorporate self-directed learning and learner voice and choice.
 - Offer new, in person certification opportunities: EMT certification, Cybersecurity certification (Security Plus), CPR/First Aid
 - Create PAVE @ Synergy (Providing Access to Virtual Experiences) this cadre of asynchronous, self-directed courses will prepare learners to sit for industry standard certifications.
 - Create a new community in KidOYO that replicates our teacher SNAX PD opportunities. Learners will be able to challenge themselves with asynchronous, self-paced 'courses' on a variety of creation tools.
 - Develop opportunities for learners to communicate with and learn from experts in a variety of career disciplines through asynchronous online experiences.
- Continue to develop the process for implementation of the Learner Portfolio Grades 3-12. The portfolio will serve as a place for learners to document and reflect upon their educational journey in real time, and as a showcase of their work and accomplishments throughout their school years in Mineola.
- Continue to refine and build our structured literacy model with an emphasis on phonological awareness, decoding and sight word recognition. (in both languages for our dual language learners)

Facilities

- Articulate the 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities.

DATE: Thursday, March 21, 2024 Synergy Building - 7:00 p.m.

Board of Education

Dr. Margaret Ballantyne, President
Patrick Talty, Vice President
Cheryl Lampasona, Trustee
Brian Widman, Trustee
Stacey DeCillis, Trustee

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Catherine Fishman, Deputy Superintendent
Jack Waters, Interim Admin for Business & Operations - **absent**
Cindy Velez, District Clerk

A. Call to Order - 7:04 pm

B. Pledge of Allegiance

C. Reading of Mission - Patrick Talty

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report - None

G. BOE Reports

1. Comments from Board Trustees - Stacey DeCillis, Cheryl Lampasona, Brian Widman, Patrick Talty
2. Comments from Board President - Dr. Margaret Ballantyne
3. Comments from Superintendent - Michael Nagler

H. Old Business - Question from Trustee, Cheryl Lampasona regarding what happens when a school district does not have their own bus maintenance staff like we do in the Mineola UFSD to inspect busses prior to long distance field trips?

Response from Dr. Nagler: BOCES would inspect busses prior to arriving at a school.

I. New Business

RESOLUTION #48 - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the second formal reading of the following revised Board Policies/Regulations due to their availability on the information table and website and moves to their adoption.

6190R - Workplace Violenc Prevention Program

Motion: Cheryl Lampasona

Second: Brian Widman

Yes:

- Dr. Margaret Ballantyne
- Patrick Talty
- Cheryl Lampasona
- Brian Widman
- Stacey DeCillis

No:

Passed: Yes

RESOLUTION #49 - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the second formal reading of the following revised Board Policies/Regulations due to their availability on the information table and website and moves to their adoption.

7350 - Timeout and Physical Restraint

Motion: Stacey DeCillis
Second: Cheryl Lampasona

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Cheryl Lampasona	_____
Brian Widman	_____
Stacey DeCillis	_____

Passed: Yes

RESOLUTION #50 - Transportation Agreement with Nassau BOCES

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2023-2024 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Mineola School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

Motion: Patrick Talty
Second: Brian Widman

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Cheryl Lampasona	_____
Brian Widman	_____
Stacey DeCillis	_____

Passed: Yes

RESOLUTION #51 - Proposed Projects are SEQRA Type II Actions

WHEREAS, the Board of Education of the Mineola Union Free School District is proposing to: (a) replace the roof system and select skylights of the Mineola High School lobby, including if needed replacement of gutters, performance of related masonry repairs, and of other related work, including installing insulation, painting wood trim, connecting downspouts, and abatement of materials (the "High School Roof Project"); (b) replace the ceiling grid and lighting of the Mineola High School lobby and various classrooms (the "High School Ceiling and Lighting Project"); (c) repair or replace the air conditioning system of the Mineola High School auditorium, including any necessary electrical system repair and/or upgrades (the "High School Auditorium A/C Project"); and (d) repair and/or replace masonry, including repointing of brickwork, at Hampton Elementary School (the "Hampton Masonry Project" and all four projects collectively, the "Proposed Projects"); and

WHEREAS, the Proposed Projects are subject to classification under the State Environmental Quality Review Act (the "SEQRA"); and

WHEREAS, in Section 617.5(a) of the Regulations of the New York Department of Environmental Conservation implementing SEQRA (the "SEQRA Regulations"), Type II actions are defined as actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education has reviewed the components, phases and aspects of the Proposed Projects; and

WHEREAS, the Board of Education has found that the High School Roof Project consists of the replacement, rehabilitation or reconstruction of a structure or facility in kind on the same site, including upgrading buildings to meet building, energy or fire codes and/or routine activities of an educational institution, including expansion of existing facilities by less than 10,000 square feet of gross floor area; and

WHEREAS, the Board of Education has found that the High School Ceiling and Lighting Project consists of the replacement, rehabilitation or reconstruction of a structure or facility in kind on the same site, including upgrading buildings to meet building, energy or fire codes and/or routine activities of an educational institution, including expansion of existing facilities by less than 10,000 square

feet of gross floor area; and

WHEREAS, the Board of Education has found that the High School Auditorium A/C Project consists of the maintenance or repair involving no substantial changes in an existing structure or facility; the replacement, rehabilitation or reconstruction of a structure or facility in kind on the same site, including upgrading buildings to meet building, energy or fire codes; and/or routine activities of an educational institution, including expansion of existing facilities by less than 10,000 square feet of gross floor area; and

WHEREAS, the Board of Education has found that the Hampton Masonry Project consists of the maintenance or repair involving no substantial changes in an existing structure or facility; the replacement, rehabilitation or reconstruction of a structure or facility in kind on the same site, including upgrading buildings to meet building, energy or fire codes; and/or routine activities of an educational institution, including expansion of existing facilities by less than 10,000 square feet of gross floor area;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Mineola Union Free School District hereby determines that the Proposed Projects are individually and collectively Type II actions pursuant to Sections 617.5(c)(1), 617.5(c)(2) and/or 617.5(c)(10) of the Regulations of the New York Department of Environmental Conservation (6 NYCRR § 617.5[c][1],[2], [10]) and that no further environmental review is required.

Motion: Brian Widman
Second: Patrick Talty

Yes:
Dr. Margaret Ballantyne
Patrick Talty
Cheryl Lampasona
Brian Widman
Stacey DeCillis

No:

Passed: Yes

RESOLUTION #52 - Adopting A Negative Declaration in Connection with Proposed Renovations at Mineola Middle School

WHEREAS, the Board of Education of the Mineola Union Free School District (the "Board") desires to perform renovations to the fields at Mineola Middle School including conversion of the existing softball infield to turf, installation of new concrete dugouts, fencing, retaining walls, paved terrace, planter boxes, curbing along new sidewalks, associated concrete steps and ADA ramp, and associated sub-surface drainage, along with sidewalk replacements, and the installation of a new concrete pad and foundation for a future concession stand/outdoor storage, as well as perform repairs to and/or replacement of parts of an existing elevator, replacement of flooring and ceilings on the second floor, as described in the Part 1 of the associated Short Environmental Assessment Form ("EAF") prepared pursuant to the State Environmental Quality Review Act ("SEQRA") (the "Project"); and

WHEREAS, the Project is classified as an Unlisted Action under SEQRA and the Board performed an uncoordinated review; and

WHEREAS, through the assistance of H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C., the Board has completed and reviewed Parts 1, 2 and 3 of the EAF and supplemental information for the Project; and

WHEREAS, the Board has conducted an environmental review of the Project pursuant to SEQRA;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Mineola Union Free School District, in accordance with 6 NYCRR Part 617 and upon review of the Short Environmental Assessment Form and all other materials prepared, has identified and analyzed the relevant areas of environmental concern to determine if the Project may have one or more significant adverse environmental impacts and for the reasons set forth in Part 3 of the EAF, hereby finds that the Project will not result in any significant adverse environmental impacts and adopts and authorizes the Superintendent of Schools or the Deputy Superintendent, individually, to execute the attached Negative Declaration for the proposed renovations at Mineola Middle School.

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Cheryl Lampasona

Brian Widman

Stacey DeCillis

No:

Passed: Yes

J. CONSENSUS AGENDA

RESOLUTION #53 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a through J.4.b.2 , as presented.

Motion: Cheryl Lampasona
Second: Stacey DeCillia

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Cheryl Lampasona	_____
Brian Widman	_____
Stacey DeCillis	_____

Passed: Yes

1. **Accepting of Minutes**
 - a. That the Board of Education accepts the minutes of the March 5, 2024 Workshop Meeting as presented.
2. **Instruction**
 - a. **Resignations**
 1. That the Board of Education accepts the resignation of Lindsay M. Borges, Elementary Teacher, effective June 30, 2024.
 2. That the Board of Education accepts the resignation of Lauren A. Goldfarb, Business Teacher at the Middle School, effective June 30, 2024.
 3. That the Board of Education accepts the resignation of Masiel Gomez, Elementary Teacher at Meadow Drive, effective March 15, 2024.
 - b. **Leave of Absence - FMLA/Child-Rearing**
 1. That the Board of Education grants a request to Samantha Sanchez, for a leave of absence, for child-rearing purposes using accumulated sick days, starting approximately May 14, 2024 followed by FMLA and an unpaid leave of absence until Novemeber 1, 2024.
 - c. **Leave of Absence - Child-Rearing**
 1. That the Board of Education grants a request to Elizabeth M. Fretz, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately June 1, 2024 followed by an FMLA leave for 12 weeks.
 - d. **Leave of Absence - Medical**
 1. That the Board of Education approves a paid Medical Leave of Absence to Catherine McCarthy, effective March 6, 2024 for approximately 6-8 weeks.
 - e. **Appointments**

1. That the Board of Education approves the appointment of Nicholas Napoli, to the position of Cleaner for the District, retroactive to March 11, 2024 with a salary on Step 1 of \$46,690.00.
2. That the Board of Education approves the appointment of Yorlenny Rodriguez, to the position of Elementary Teacher, effective March 18, 2024 with a salary BA Step 1 of \$65,374.00 and a Probationary Period from March 18, 2024 through March 17, 2028.

f. **Coaches - Appointments**

That the Board of Education approves the appointment of the following Spring Coaches for the 2023-2024 school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Strength & Conditioning	Christopher M. Schacca	3	\$10,154.00

g. **Instruction Appointments - Marching Band**

That the Board of Education approves the following staff members for the Marching Band:

	<u>Position</u>	<u>Name</u>	<u>Stipend</u>
1.	Marching Band Director	Kenneth J. Kamping	\$5,562.00
2.	Marching Band Asst Director	Kieran DeMaria	\$3,158.00
3.	Marching Band Wind Captain Head	Grace M. Schene	\$1,975.00
4.	Marching Band Brass Educator	Joshua Guzman	\$1,975.00
5.	Marching Band Brass Educator	Christopher J. Toomey	\$1,975.00
6.	Marching Band Brass Educator	Natalie Rivera	\$1,975.00
7.	Marching Band Visual Captain Head	Jeremiah Moya	\$2,369.00
8.	Marching Band Woodwind Educator	Suzanne J. Sommerhalter	1/2 of \$2,369.00
9.	Marching Band Woodwind Educator	Laura M. Angelone	1/2 of \$2,369.00
10.	Marching Band Drumline Educator	Shaun A. Bailey	\$2,369.00
11.	Marching Band Front Ensemble Educator	James N. Keesee	1/2 of \$2,369.00
12.	Split CG Educator	Megan Connolly	1/2/ of \$2,369.00
13.	Split CG Educator	Melissa Connolly	1/2 of \$2,369.00
14.	Percussion Director	Isaiah M. Wilson	\$3,158.00
15.	Music Arranger	Kenneth J. Kamping	\$1,975.00
16.	Guard Director	Kevin Sandoval	\$3,726.00

h. **Instruction - Mentorship Program**

That the Board of Education approves the following Mentors to be paid \$2000 for the 2023-2024 school year:

	<u>Mentor</u>	<u>Mentee</u>
1.	Teri Wolfe (prorated from 3/15/24)	Yorlenny Rodriguez

i. **Instruction: Committee on Special Education**

1. That the Board of Education approves the CSE and CPSE meetings for January 1 through February 29, 2024.

j. **Instruction: Other**

1. **Summer Sports Camp**

Location: Mineola High School
Dates: 7/15/24 - 7/19/24
Hours: 9:00am - 12:00pm

Title: Girls Basketball Camp
• 1 Head Coach
• 3 Student Coaches

Rate of Pay: Per MTA Contract

3. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approves the appointment of Lori Crosdale, to the position of Full Time Teacher Aide at Meadow Drive, retroactive to March 11, 2024 with a salary on Step 1 of \$24,057.00.
2. That the Board of Education approves the appointment of Linda Sellitto, to the position of Lunch Aide for Jackson Ave, retroactive to March 14, 2024 with a salary on Step 1 of \$16.00/hr.
3. That the Board of Education approves the appointment of Joshua Saint-Vil, to the position of Substitute Cleaner for the District, retroactive to March 18, 2024 with a salary of \$16.00/hr.

4. **BUSINESS / FINANCE**

a. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending February 29, 2024

Invoices

A/P Warrant #16	Feb. 07, 2024	\$ 1,891,850.76
A/P Warrant #17	Feb. 28, 2024	\$ 2,540,162.16

TOTAL EXPENSES **\$ 4,432,012.92**

Payroll #15 (February 15, 2024) & #16 (February 29, 2024)

General Fund	\$ 4,666,593.01
Federal Fund	\$ 89,813.08
TOTAL PAYROLL	\$ 4,756,406.09

b. **Business/Finance - Contract Approvals**

1. That the Board of Education approves Health Contracts between the following district(s) and Mineola UFSD, whereby said districts provide health and welfare services for the 2023-2024 school year.
 - White Plains City School District

2. That the Board of Education approves a contract between the Mineola UFSD and the Seneca Consulting Group for administrative and consulting services to the district for the provision of the Affordable Care Act for the 2024-2025 fiscal year at an annual cost of \$13,700 and authorized the Assitant Superintendent for Business & Operations to execute said agreement.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. RISE Cooking Video - Lindsey Ramos
- 2. Mineola Marching Band Video - Karen Bernstein
- 3. Budget Presentation #3 - Michael Nagler
- 4. *Engage with Purpose - Georgia Amigdalos - postponed*

Superintendent Comments

L. Public Comments

M. Executive Session Time: 6:00 p.m. and 8:47 p.m.

Motion: Patrick Talty
 Second: Brian Widman

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Cheryl Lampasona	_____
Brian Widman	_____
Stacey DeCillis	_____

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____
 Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,
Cindy Velez
District Clerk