

## Mineola Union Free School District, Mineola, NY

### Business Meeting MINUTES

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

#### Board Goals - 2022 - 2023

##### **Educational**

- To continue the Jackson21 and Synergy initiatives with the implementation of competency based learning management system (LMS) using proficiency scales. Both initiatives will continue to place an emphasis on self-directed learning, real world experiences and learner voice and choice.
- Affirm and explain the evolution of our instructional model. Engage stakeholders to examine the past, present and future direction of our school system.

Integrated Curriculum  
Redesigning Assessment  
Computational Thinking  
Flexible Learning Spaces  
Growth Mindset

Responsive Instructional Practice  
Visible Learning  
Design Thinking  
  
Learner Identity

- Adopt the new State guidelines for Civics with an emphasis for all seniors to obtain the Seal of civic readiness

##### **Facilities**

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

##### **Finance**

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: Thursday, March 16, 2023**

**Synergy Building - 7:00 p.m.**

##### **Board of Education**

Dr. Margaret Ballantyne, President  
Patrick Talty, Vice President  
Cheryl Lampasona, Trustee - absent  
Brian Widman, Trustee  
Stacey DeCillis, Trustee

##### **Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Catherine Fishman, Deputy Superintendent  
Andrew Casale, Asst. Supt. for Business & Operations  
Linda Spagnola, District Clerk

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- A. Call to Order - 7:01 p.m.
- B. Pledge of Allegiance
- C. Reading of Mission - by Brian Widman
- D. Moment of Silent Meditation
- E. Dais & Visitor Introductions - Cheryl Lampasona absent
- F. Student Organization Report - by Donjetta Becerra
- G. BOE Reports
  - 1. Comments from Board Trustees - Stacey DeCillis, Brian Widma and Patrick Talty
  - 2. Comments from Board President - Dr. Margaret Ballantyne
  - 3. Comments from Superintendent - Dr. Michael Nagler

**H. Old Business**

There was no Old Business this evening.

**I. New Business**

**Annual Election and Budget Vote - May 16, 2023**

**RESOLUTION #53 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 16, 2023:

- (a) The District's Annual Election will be held on **Tuesday, May 16, 2023**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 16, 2023**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Williston Times and Nassau Illustrated**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polling place for voting purposes is at the Mineola Synergy Building, 2400 Jericho Turnpike, Garden City Park, NY 11040.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$15.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Ms. Spagnola are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 17, 2023**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 4, 2023** at 7:00 p.m., at the Mineola Synergy Building, 2400 Jericho Turnpike, Garden City Park, NY 11040, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 2, 2023**, from 4:00 p.m. to 8:00 p.m. at the at the Mineola Synergy Building, 2400 Jericho Turnpike, Garden City Park, NY 11040.

Motion: Patrick Talty  
Second: Stacey DeCillis

Yes:  
Dr. Margaret Ballantyne  
Patrick Talty  
Brian Widman  
Stacey DeCillis

No:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Passed: Yes

**Election of BOCES Candidates**

**RESOLUTION #54 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District cast one (1) vote for each of the three (3) following candidates listed below to fill the Board of Cooperative Educational Services of Nassau County (BOCES) for three (3), three (3) year terms commencing July 1, 2023.

- 1. Deborah Ann Coates                      1    
103 Hardy Lane  
Westbury, NY 11590
  
- 2. Lawrence Greenstein                      1    
244 Pond View Drive  
Port Washington, NY 11050
  
- 3. Eric Schultz                                  1    
One Scott Place  
Plainview, NY 11803

Motion: Brian Widman  
Second: Stacey DeCillis

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Brian Widman	_____
Stacey DeCillis	_____

Passed: Yes

**J. CONSENSUS AGENDA**

**RESOLUTION #55 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.e.4., as presented.

Motion: Brian Widman  
Second: Stacey DeCillis

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Brian Widman	_____
Stacey DeCillis	_____

Passed: Yes

1. **Accepting of Minutes**

a. That the Board of Education accepts the minutes of the February 9, 2023 Workshop Meeting and the March 2, 2023 Workshop Meeting, as presented.

2. **Instruction**

a. **Resignations**

1. That the Board of Education accepts the resignation of Rosanna Appice, Leave Replacement teacher for Kristina Lozada, effective March 10, 2023.

b. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Alexandra Bauer, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately August 8, 2023 followed by and unpaid leave of absence until January 31, 2024.

2. That the Board of Education grants a request to Karin Weidlein, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately June 27, 2023.

c. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$130.

	<b><u>Employee Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Victoria Badalucco	Mathematics 7-12	03/17/2023-05/31/2023

d. **Coaches - Appointments**

That the Board of Education approves the appointment of the following Spring Coaches for the 2022-2023 school year:

	<b><u>Position</u></b>	<b><u>Employee Name</u></b>	<b><u>Step</u></b>	<b><u>Stipend</u></b>
1.	7th Grade Baseball	Christopher Amato	1	\$4,578.00
2.	7/8 Boys Lacrosse Asst	Timothy Wienclaw	2	\$4,575.00

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	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
3.	Girls Varsity Golf	Matthew Musumeci	3	\$4,750.00
4.	7th Grade Girls Softball	Kayla Koch	1	\$4,262.00
5.	Girls JV Lacrosse	Erin Regan (replacing Amanda Agostino)	1	\$4,934.00
6.	Boys JV Lacrosse Asst	Colin Renner	1	amended from \$3355 to \$4565
7.	Spring Track Assistant	Frederick Benlein	1	\$4,600.00

e. **Instruction: Student Actions**

1. That the Board of Education approves the Athletic Advanced Placement Process request for the following students:
  - a. Julia Bosco - Girls Lacrosse
  - b. Alba Marei - Girls Lacrosse
  - c. Sophia Prudenti - Girls Lacrosse
  - d. Autumn Malone - Softball
  - e. Sage Rowan - Softball
  - f. Cassidy Fitzgerald - Softball

f. **Instruction: Summer Literacy Program (7-12)**

1. **Summer Literacy Program (K - 4)**

**Location:** Jackson Avenue School

**Dates:** 7/10/2023 to 7/28/2023

**Hours:** 8:30 am to 11:30 am

**Title:** 2 Administrators

- Director
- Assistant Director

12 Elementary Certified Teachers (*TESOL /Bilingual Preferred*)

3 Substitute Teachers

**Rate of Pay:** Per MTA Contract

**Fine and Performing Arts Summer Program**

**Location:** Mineola High School

**Dates:** 6/28/2023 to 7/21/2023

**Hours:** 8:30am - 12:30pm

**Title:** 11 Teachers Certified in the following areas:

- 2 Drama/Dance/Yoga
- 4 Music
- 2 Technology
- 3 Art

7 Substitute Teachers

10 Student Workers

**Rate of Pay:** Per MTA Contract

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Brenda Maguire, Part Time Bus Attendant, effective March 16, 2023.

b. **Appointment(s)**

1. That the Board of Education approves the appointment of Vinita Huliya, to the position of Part Time Teacher Aide, retroactive to March 1, 2023 with a salary on Step 1 of \$15.26.
2. That the Board of Education approves the appointment of Daniel McMahon, to the position of Cleaner for the District, effective March 16, 2023 with a salary on Step 1 of \$46,000.00.
3. That the Board of Education approves the appointment of Brenda M. Maguire, to the position of Full Time Bus Attendant, effective March 17, 2023 with a salary on Step 1 of \$23,643.00.
4. That the Board of Education approves the appointment of Nolvía Hernandez-Ortega, to the position of Custodial Substitute for the District, effective March 17, 2023 with a salary of \$15.00/Hr.

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- 5. That the Board of Education approve the plan to hire 17 summer student workers at \$15.00 per hour. The work week will be Monday-Friday (7 hours per day) from 7/5/23 through 8/11/23. Currently, the summer worker placement breakdown will be as follows:

High School	4
Middle School	4
Jackson Avenue	4
Meadow Drive	2
Hampton Street	2
Grounds	2

- c. **Leave of Absence - Unpaid Medical**

- 1. That the Board of Education grants a request to Cynthia Mays, Bus Driver for the District, for an unpaid Medical Leave of Absence, effective March 8, 2023.

- 4. **BUSINESS / FINANCE**

- a. **Treasurer's Report**

- 1. That the Board of Education approves the Treasurer's Reports for the period ending February 28, 2023.

- b. **Approval of Invoices and Payroll**

- 1. That the Board of Education accepts the Invoices and Payroll for the period ending February 28, 2023.

**Invoices**

A/P Warrant #17	Feb 1, 2023	\$447,250.51
A/P Warrant #18	Feb 15, 2023	<u>\$165,516.29</u>
<b>TOTAL EXPENSES</b>		<b>\$2,174,323.38</b>

**Payroll #16 (Feb 6, 2023), #17 (Feb 15, 2023) & #18 (Feb 28, 2023)**

General Fund	\$4,514,109.14
Federal Fund	<u>\$135,731.65</u>
<b>TOTAL PAYROLL</b>	<b>\$4,649,840.79</b>

- c. **Internal Claims Audit Report**

- 1. That the Board of Education approves the Internal Claims Audit Reports for February 1, 2023 through February 28, 2023.

- d. **Business/Finance - Contract Approvals**

- 1. That the Board of Education approves the Related Services Agreement between S.E.E.D.S. of the Willistons, Inc. and the Mineola UFSD for the 2022-2023 school year.
- 2. That the Board of Education approves the Independent Third-Party Contractor Services Agreement and Data Security and Privacy Plan between Fontanetta Neuropsychology, PLLC and the Mineola UFSD for the 2022-2023 school year.



3. That the Board of Education approves a contract between the Mineola UFSD and the Seneca Consulting Group for administrative and consulting services to the district for the provision of the Affordable Care Act for the 2023-2024 fiscal year at an annual cost of \$13,500 and authorized the Assistant Superintendent for Business & Operations to execute said agreement.
4. That the Board of Education approves the Health contract between the following district and the Mineola UFSD, whereby said district provide health and welfare services for the 2022-2023 school year:
  - Plainview-Old Bethpage Central School District
5. That the Board of Education approves an Agreement for Special Education Programs and Services between the Mineola UFSD (Sending School District) and the Great Neck UFSD (Receiving School District) for the 2023-2024 school year.
6. That the Board of Education approves the IDEA Flow-Through Contracts between Nassau BOCES and the Mineola UFSD for the 2022-2023 school year.

e. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

1. Nine (9) choral platforms - 4x9 18 inches high
2. 1 Ohaus digital balance - CS20000  
1 Wards digital balance - 152160  
1 Corning electric stir/hot plate - 6795-220
3. 1 - Hobart Large Stand Mixer - Tag: 001091  
1 - Centur Deli Slicing Machine - No Tag  
1 - Sharp Electric Cash Register

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Budget Presentation - by Andrew Casale
- 2. Mineola Structured Literacy

Superintendent Comments

L. Public Comments - There were no public comments this evening.

M. Executive Session - There was no executive session this evening.

N. Adjournment Time: 8:25 p.m.

Motion: Patrick Talty

Second: Brian Widman

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Brian Widman	_____
Stacey DeCillis	_____

Passed: Yes

Respectfully Submitted,  
Linda M. Spagnola  
District Clerk