

Mineola Union Free School District, Mineola, NY

Workshop Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board of Education Goals 2019-2020

Educational

- Design and develop a series of grade-level Learning Pathways. These pathways will allow students to earn micro badges as they demonstrate understanding of the components of the District's Mission.
- Continue to develop and expand the primary badge system of assessment to include Pre-K through First grade.
- Implement, monitor, expand, and assess the following curricular initiatives:
 - o Integrated curriculum to include environmental awareness and to actively participate in Green Initiatives
 - o Growth Mindset
 - o Math Expressions
- Continue to expand and develop programs that prepare and provide HS students opportunities for their postsecondary education and careers.

Facilities

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the NEW Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: February 11, 2020

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Margaret Ballantyne-Mannion, Ph.D., V.P.
Brian Widman
Patrick Talty
Cheryl Lampasona - absent

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Matthew Gaven, Deputy Superintendent
Jack Waters, Asst. Supt. Finance & Operations-absent
Edward Escobar, Asst. Supt. Human Resources
Linda Spagnola, District Clerk

MINUTES
February 11, 2020

- A. Call to Order - 7:00 p.m.**
- B. Pledge of Allegiance**
- C. Reading of Mission - by Margaret Ballantyne-Mannion, Ph.D.**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. Student Organization Report - by Jillian Parrino**

Dr. Nagler invited Joe Owens, Supervisor of Fine and Performing Arts, to recognize students for their accomplishments. For All-State Recognition for their outstanding musical achievement and acceptance to the NYSSMA All-State Festival: Deborah DosSantos, Natalie Rivera, Ana Victoria Serna, Rebecca Tobar. These students received ACDA Recognition for their outstanding musical achievement and acceptance to the American Choral Directors Association Eastern Division Honor Choir: Matthew Bischoff, Jake Chesna, Maya Diaz Portalatin, Deborah DosSantos, James Keesee, Natalie Rivera, Ana Victoria Serna, Austin Velez. And for Marching Band Recognition for their outstanding dedication and leadership resulting in a second consecutive state championship: Deborah DosSantos, Natalie Rivera, Sarah Stiehl.

Dr. Whitney Smith recognized Jennifer Moglia who is one of two speakers from the United States among 12 student speakers from 10 countries around the world to speak at Ted Ed Event in New York City on February 8, 2020.

G. BOE Reports

1. Comments from Board Trustees

Patrick Talty spoke about seeing the progress of the construction of the new high school gym. He reported he was a judge at the first Lego League on Saturday along with Brian Widman, Dr. Nagler on Saturday. He stated it was exciting to see the kids with the robots they built. He saw Frozen Junior and said "wow." He thanked everyone involved in the play.

Brian Widman reported he also saw Frozen Junior and stated he was blown away. He thanked everyone involved with the play and with the Lego League.

Margaret Ballantyne-Mannion stated that Frozen Junior was phenomenal and she loved the inclusiveness. She attended the SEPTA Applebee's breakfast. She wished the children going to Spain a good trip.

2. Comments from Board President

Christine Napolitano thanked district council for hosting the annual gathering at Sangria 71. It was a fun evening. She thanked Dr. Nagler and the rest of the board for putting all these wonderful opportunities together for our students. She spoke about Kuri Difede's computer science class that was working on setting up a webpage.

MINUTES

February 11, 2020

3. Comments from Superintendent

Dr. Nagler stated it is testament to the Board that the district has so many opportunities for students. Dr. Nagler spoke about the middle school play and the Lego League competitions. He thanked Cindy Velez for all her help with robotics. He stated that Jazz night is February 27th and March 3rd is choral night. He attended the Mustang stakes and did a presentation for the Nassau Suffolk School Board Association census 2020. Last week Dr. Nagler reported he went to Arizona for a Modern Teacher Conference and gave a keynote. He stated that Samantha Sanchez and Nicole Oddo's presentation blew away his presentation away. He said they represented Mineola well.

H. Old Business - no old business this evening

I. New Business

RESOLUTION #41 - BE IT RESOLVED that the Board of Education approves the IMA FOR SPECIAL EDUCATION RELATED SERVICES RFP

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals for Special Education Related Services to commence in the 2020-2021 school year in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the Mineola School District desires to participate with these school districts for the joint solicitation of proposals for Special Education Related Services as authorized by General Municipal Law Section 119-o, in accordance with the terms and conditions of the attached Inter-Municipal Cooperative Agreement ("IMA") among the participating school districts; and,

WHEREAS, the Board of Education has determined that it would be in its best financial interest to solicit proposals for Special Education Related Services on a cooperative basis;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the School District to participate with other Nassau County public school districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby accepts and approves the appointment of Roslyn Union Free School District as the Lead Participant for purposes of facilitating and coordinating the solicitation of proposals in accordance with the IMA; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the attached IMA and authorizes the Board President to execute the IMA on behalf of the Board of Education.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Patrick Talty

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes X No ___

MINUTES
February 11, 2020

RESOLUTION #42 - BE IT RESOLVED that the Board of Education hereby approves the terms of an agreement with an employee whose name has been made known to the Board in Executive Session, Employee ID #132, and be it further

Resolved that the Superintendent of Schools is authorized to execute the agreement on behalf of the Board of Education.

Motion: Brian Widman

Second: Patrick Talty

Yes:

No:

Christine Napolitano	_____
Margaret Ballantyne-Mannion, Ph.D.	_____
Brian Widman	_____
Cheryl Lampasona	_____
Patrick Talty	_____

Passed: Yes X No ___

RESOLUTION #43 - BE IT RESOLVED that the Board of Education hereby approves the terms of an agreement with an employee whose name has been made known to the Board in Executive Session, Employee ID #409, and be it further

Resolved that the Superintendent of Schools is authorized to execute the agreement on behalf of the Board of Education.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Brian Widman

Yes:

No:

Christine Napolitano	_____
Margaret Ballantyne-Mannion, Ph.D.	_____
Brian Widman	_____
Cheryl Lampasona	_____
Patrick Talty	_____

Passed: Yes X No ___

MINUTES
February 11, 2020

RESOLUTION #44 - BE IT RESOLVED that the Board of Education of the Mineola UFSD hereby accepts the Corrective Action Plan ("CAP") for the 2019 Audited Financial Statements by Nawrocki Smith. The Plan was filed with the NYSED Office of Audit Services on January 15, 2020.

Motion: Brian Widman

Second: Patrick Talty

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes X No ___

J. CONSENSUS AGENDA

MINUTES
February 11, 2020

RESOLUTION #45 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.e.1, as presented.

Discussion: Dr. Nagler stated the following item on the consensus agenda needs to be amended:

Item J.1.c.2.: states That the Board of Education approves the appointment of Elizabeth Gilmore, to the position of Leave Replacement Teacher for Coleen O'Boyle, effective January 9, 2020 to on or before June 30, 2020. Salary: MA, Step 1, \$72,304. This item needs to be amended to read: That the Board of Education approves the appointment of Elizabeth Gilmore to the position of Leave Replacement Teacher for Coleen O'Boyle, Pre-K, effective January 9, 2020 to on or before June 30, 2020. Salary: Pre-K, Step 1, \$45,482.

Item J.1.j.1.: remove Stacey Durnin from the list of Teacher Leaders and add Alaina Tutrone

A motion was made to amend the consensus agenda.

Motion: Margaret Ballantyne-Mannion, Ph.D. and **Second:** Patrick Talty

The Board was polled and all were in favor and the motion passed.

Motion: Brian Widman

Second: Margaret Ballantyne-Mannion, Ph.D.

Yes:

No:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D.

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes X No ___

1. **INSTRUCTION**

a. **Retirements**

1. That the Board of Education accepts, with regret, the resignation, for the purpose of retirement, of Eileen D. Bellusci, School Media Specialist, effective June 30, 2020.
2. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Frances G. Jankowski, Mathematics Teacher, effective June 30, 2020.
3. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Michael Kandel, Elementary Teacher, effective June 30, 2020.
4. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Janice A. Killelea, Elementary Teacher, effective June 30, 2020.
5. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Anne P. McAree, Health Teacher, effective June 30, 2020.

MINUTES
February 11, 2020

- 6. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Madeline R. Salamone Ewy, Business Teacher, effective June 30, 2020.
- 7. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Karin Shaw, Elementary Teacher, effective June 30, 2020.
- 8. That the Board of Education accepts, with regret, the resignation for the purpose of retirement, of Marie Watson, ESL Teacher, effective June 30, 2020.

b. **Leave of Absence - Child-Rearing**

- 1. That the Board of Education grants a request to Dana N. Tufariello, for a leave of absence, for child-rearing purposes, using accumulated sick days, starting approximately July 10, 2020 followed by an unpaid leave of absence for the remainder of the 2020-2021 school year.
- 2. That the Board of Education grants a request to Stacey L. Madden, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately March 4, 2020.

c. **Appointments**

- 1. That the Board of Education approves the appointment of Elisabeth B. Healy, to the position of Leave Replacement Teacher for Kimberly Martino, effective February 3, 2020 to on or before June 30, 2020. Salary: MA, Step 1, \$72,304.00.
- 2. That the Board of Education approves the appointment of Elizabeth Gilmore, to the position of Leave Replacement Teacher for Coleen O'Boyle, effective January 9, 2020 to on or before June 30, 2020. Salary: MA, Step 1, \$72,304.
- 3. That the Board of Education approves the appointment of Melissa L. Sephton, to the position of Leave Replacement English Teacher at Mineola Middle School, effective February 10, 2020 to June 30, 2020. Salary: BA, Step 1, \$62,452.

d. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

<u>Employ</u>	<u>Certific</u>	<u>Effectiv</u>
<u>ee Name</u>	<u>ation</u>	<u>e Date</u>

- | | | |
|-----------------------|---------------------------|------------|
| 1. Emely I. Sosa | Childhood Ed (1-6) | 06/01/2020 |
| 2. Kayla R. McKeve ny | Early Childhood (Birth-2) | 06/01/2020 |
| 3. John Misciagno | Music | 06/01/2020 |

e. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

MINUTES
February 11, 2020

<u>Employee Name</u>	<u>Employment Certification</u>	<u>Effective Date</u>
1. Emely I. Sosa	Childhood Ed (1-6)	01/28/2020
2. Kayla R. McKeveny	Early B-2, Childhood 1-6	02/10/2020
3. John Misciagno	Music	02/03/2020

f. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the 2019-2020 school year:

<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1. Boys Varsity Baseball	Helmut Bohringer	3	\$8,679.00
2. Girls JV Lacrosse	Erin L. Garabedian	3	\$6,010.00
3. Varsity Baseball Asst	Robert Trenkle	3	\$5,901.00
4. JV Baseball	Christopher M. Schacca	3	\$6,010.00
5. 7th Grade Baseball	Gregory A. Mayo	3	\$5,659.00
6. 8th Grade Baseball	Jason Sauter	3	\$5,659.00
7. Boys Varsity Lacrosse	James Durso	3	\$8,670.00
8. Boys Varsity Lacrosse Asst	Jamie McAndrew	3	\$5,898.00

MINUTES
February 11, 2020

<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
9. 7/8 Grade Boys Lacrosse	Mark Miller	3	\$5,640.0 0
10. Boys Varsity Track	John E. Fretz	3	\$8,135.0 0
11. Girls Varsity Track	Thomas J. Leninger	3	\$8,135.0 0
12. Spring Track Assistant	Brian W. Haber	3	\$5,531.0 0
13. Varsity Softball	Anthony Tramont e	3	\$8,670.0 0
14. JV Softball	Katelyn E. Bucchio	3	\$6,010.0 0
15. 7th Grade Softball	Vanessa Casper	3	\$5,260.0 0
16. 8th Grade Softball	Elizabeth M. Gerner	3	\$5,260.0 0
17. Girls Varsity Lacrosse	Samantha Henton	3	\$8,670.0 0
18. Girls Varsity Lacrosse Asst	Daniel Guido	3	\$5,898.0 0
19. 7th Grade Girls Lacrosse	Jacqueline R. Jahelka	1	\$4,427.0 0
20. Boys JV Lacrosse	Anthony Polo	1	\$4,773.0 0

g. Appointment(s) - Clubs/Stipends

That the Board of Education approves the following Clubs/Stipends for 2019-2020 school year:

<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
1. Winter Guard Director	Theresa L. Bapst	\$4,459.0 0

MINUTES
February 11, 2020

<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
2. Winter Guard Asst Director	Rebecca Meyer	\$1,486.0 0
3. Winter Guard Coach	Rebecca N. Stollberg	\$1,020.0 0
4. Winter Guard Drill Writer	Theresa L. Bapst	\$3,507.0 0

h. **Instruction: Contracted**

1. That the Board of Education approves a Special Education Services Contract for a Parentally Placed student between Jericho UFSD and the Mineola Union Free School District for the 2018-2019 school year.
2. That the Board of Education approves a Special Education Services Contract for a Parentally Placed student between Jericho UFSD and the Mineola Union Free School District for the 2019-2020 school year.

i. **Instruction: Student Actions**

1. That the Board of Education approves the following overnight/out-of-state field trips:

Number of Students:	Approx. 30
Supervision:	Tracy Bapst and Winterguard Staff
January 25, 2020	West Orange, NJ
February 1, 2020	Norwalk, CT
February 8, 2020	Holland, PA
February 15, 2020	Newtown Square, PA
February 22, 2020	Sandy Hook, CT
February 29, 2020	Stratford, CT
March 7, 2020	Monmouth Junction, NJ
March 28, 2020	Fairfield, CT
April 1-5, 2020	WGI Championships- Dayton, OH - OVERNIGHT
April 18-19, 2020	MAIN Championships- Toms River, NJ (NOT OVERNIGHT)

j. **Instruction - Teacher Leaders**

MINUTES
February 11, 2020

1. That the Board of Education approves the following Teacher Leaders to be paid a \$2500 stipend for the 2019-2020 school year:

Hampton	Jen Levi	Kindergarten
Hampton	Mary LoCascio	Grade 1
Hampton	Liz Block	Grade 2
Meadow	Carolyn LaMarr	Kindergarten
Meadow	Sam Sanchez	Grade 1
Meadow	Maureen Reyhanian	Grade 2
Jackson	Laura DeFeo	Grade 3
Jackson	Michelle Rodriguez	Grade 3
Jackson	Morgan Mercaldi	Grade 4
Jackson	Janice Killelea	Grade 4
Middle	Danielle Carretta	Grade 5
Middle	Cindy Kopp	Grade 5
Middle	Staci Durnin	Grade 6

2. **CIVIL SERVICE**

- a. **Appointment(s)**

1. That the Board of Education approve the appointment of Audrey Quinn, to the position of 11 month Typist Clerk at Jackson Avenue School, to replace Dorothea Bennardo who retired, effective February 24, 2020. Salary is \$39,916 on Step 1; probation is waived.
2. That the Board of Education approve the appointment of Nicholas O'Connor, to the position of Cleaner at the High School to replace Oswald Corrales, who retired, effective February 10, 2020. Salary is \$45,278, which include a 6% night differential, on Step 1; Probation is 26 weeks.
3. That the Board of Education approve the appointment of Jaclyn Sobiesiak, from the position of part time Lunch Aide to part time Greeter, to replace LaShonda Krokan who transferred to another position, effective February 10, 2020. Salary is \$13.00 hour on Step 1; probation 13 weeks.
4. That the Board of Education approve the appointment of Frank Valente to the position of Custodial Substitute, effective February 24, 2020. Salary is \$13.00 per hour.

- b. **Leave of Absence - Personal**

1. That the Board of Education grant a request to Olga Ventura, 5 hour Bus Driver for Transportaton, a Leave of Absence, due to personal reasons, effective February 10, 2020 through February 27, 2020.

- c. **Retirement(s)**

1. That the Board of Education accept the resignation, with regret, of Kathleen Diskin, Bus Attendant in Transportation, for the purpose of retirement, effective January 31, 2020.
2. That the Board of Education accept the resignation, with regret, of Dolores Delape, Bus Attendant for Transportation, for the purpose of retirement, effective March 31, 2020.
3. That the Board of Education accepts the resignation, with regret, for the purpose of retirement, of Vincent Guiliano, Cleaner at Hampton Street School, effective August 1, 2020.

- d. **Leave of Absence - Paid Medical**

1. That the Board of Education approve a paid Medical Leave of Absence to Sharon Schager, 12 month Principal Typist Clerk at the High School, due to surgery, effective March 18, 2020. Leave will be approximately 6 to 8 weeks depending on recovery.

3. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Report for the period ending December 31, 2019.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending January 31, 2019.

Invoices

A/P Warrant #12	Jan 8, 2020	\$1,563,916.29
A/P Warrant #13	Jan 29, 2020	\$466,606.95
TOTAL EXPENSES		\$2,030,523.24

Payroll's #13 (Jan 15, 2020) & #14 (Jan 31, 2020)

General		\$4,369,506.35
Federal Fund		\$52,583.75
TOTAL PAYROLL		\$4,422,090.10

c. **Business: Other**

1. **Approval of New 2020 Standard Mileage Rate**

That the Board of Education approves the new 2020 IRS Mileage Reimbursement Rate for approved travel at a rate of \$.575 per mile, effective January 1, 2020.

d. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for December 1, 2019 through December 31, 2019.

e. **Business/Finance: Disposal of District Property**

1. That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete.
 1. Power Unit- Panel Saw- Model 80554, Mineola tag number 000364
 2. DeWault 12" Sliding Compound Miter Saw- DW708 type 3, has no Mineola tag

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Sustainability Curriculum
- 2. Tax Cap - 1st Round
- 3. Fine & Performing Arts

L. Public Comments - no public comments this evening

M. Executive Session Time: 9:13 p.m.

Motion: Brian Widman
 Second: Patrick Talty

<u>Yes:</u>	<u>No:</u>
Christine Napolitano	_____
Margaret Ballantyne-Mannion, Ph.D.	_____
Brian Widman	_____
Cheryl Lampasona	_____
Patrick Talty	_____

Passed: Yes X No

N. Adjournment Time: _____ p.m.

Motion: _____
Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

Linda M. Spagnola
District Clerk