

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2018-2019**

***Educational***

- Continue to actively engage parents in the District Mission.
- Implement, monitor and assess the effectiveness of the new integrated curriculum in grade K-7
- Implement, monitor and assess the effectiveness the new Kindergarten badge book
- Continue to expand and develop our Growth Mindset initiative for students, staff and parents
- Continue to expand and develop programs that enable students to graduate HS prepared for either continued education or entry into the workforce.

***Facilities***

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey (BCS). Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers.

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: June 20, 2019**

**LOCATION: Willis Avenue**

**OPEN WORK SESSION 7:00 p.m.**

**Board of Education**

Christine Napolitano, President  
Dr. Margaret Ballantyne-Mannion, V.P.  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Matthew Gaven, Asst. Supt. C.I.A. & Technology  
Linda Spagnola, District Clerk

MINUTES  
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- A. Call to Order - 7:04 p.m.
- B. Pledge of Allegiance
- C. Reading of Mission - by Brian Widman
- D. Moment of Silent Meditation
- E. Dais & Visitor Introductions
- F. Student Organization Report - by Sam Levitan
- G. BOE Reports

- 1. Comments from Board Trustees - Patrick Talty was invited to Hampton Street to talk to the children about composting. He showed a video and had a quiz for the children.
- 2. Comments from Board President - no report tonight

Dr. Nagler recognized several students for winning the Badge Book Cover Artwork Contest. Mr. Escobar presented certificates to Kaitlin Caetano and Daniel Nicholas for PreK, Ian Preda and Olivia Clerkin for Kindergarten, and Michael Gavin and Evangeline Tavlan-Vuong for Grade 1.

Dr. Nagler invited Rick Ramhap from the First Lego League to speak about our Robotics programs. Jeff and Stephanie Stern also from First Lego League presented our district with a plaque congratulating Mineola for supporting all four robotics programs. Dr. Whitney Smith spoke about the level of commitment and team work the robotics students have at the high school. Dr. Smith read a letter the students sent him thanking him for supporting robotics. He presented certificates to The First Robotics Competition National Championship Qualifiers: Jonathan Mathew, Qamber Jafri, Chistna Peitler, David Batista, Ronit Setia, Colleen Talty, Donna Saravia, Erlisa Kabashi, Jillian Parrino, Zhengda (David) Huang, Nicolas Dos Santos Ferreira, Derek Lee, Carmen Lima. On behalf of all the students, Christina Peitler thanked the board of education for supporting the lego league and giving them this opportunity. Dr. Smith reported that for two years in a row the National Center for Women & Information Technology award for aspirations in computing honors women in grades 9-12 who are active and interested computing & technology and encourages them to pursue their passions was awarded to Jillian Parrino this year. We also had several honorable mentions; Yesenia Hanif, Ankita Patel, Colleen Talty, Tara Minaahang and Wenny Cheng. Dr. Smith presently all with a certificate. Mr. Escobar recognized two of our eagle scouts, Matthew Catania and Alexander Marchiselli. He stated they personify our mission statement and are roll models for all our students in Mineola. We are proud to recognize them. Matthew Catania and Alexander Marchiselli spoke about their Eagle Scout project. Dr. Smith recognized Megan Heckelman for presenting her science research project off campus at Molloy College. Dr. Nagler introduced the girl scouts who spoke about earning the bronze award. The girls want to have a buddy bench for Jackson Aveue. The buddy bench is a place a student can sit if they are alone and need a friend, it can foster friendships, it can teach students to be more compassionate and help students get the support they need. The board approved the girl scouts fundraising to have a buddy bench at Jackson Avenue. Dr. Smith recognized Mary Owens for being Nassau County Mathematics Teachers Association Teacher of the Year, high school level. Ralph Amitrano recognized Christine Gayson for being awarded the 2019



Physical Education Teacher of the Year Award. Dr. Smith recognized Ralph Amitrano for being awarded the 2019 Physical Education Director Recognition Award.

Sam Levitan, the Student Organization representative for the Board of Education, was recognized by Dr. Smith for all his Board reports this school year.

3. Comments from Superintendent - Dr. Nagler gave updates on capital work. He reported he was invited to be a part the NWEA advisory board which is an international group of about 15 people from around the country. We will be advising them of product development and how we use it in our buildings Dr. Nagler will be in St. Louis next Tuesday for this meeting. Unfortunately, he will not be in town to attend the 7th grade moving up, the last day of school is June 26th and high school graduation is Saturday June 29th. We will be sending out notices to Pre-K parents regarding building assignments.

**H. Old Business**

**I. New Business**

**Amendment of Resolution #71**

That the Board of Education amends Resolution #71 to read as follows:

**BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby acknowledges receipt of the Internal Auditor's Agreed Upon Procedures Report previously reviewed by the Audit Committee.

Motion: Cheryl Lampasona

Second: Margaret Ballantyne-Mannion, Ph.D., V.P.

Yes:	No:
Christine Napolitano	
Margaret Ballantyne-Mannion, Ph.D., V.P.	_____
Brian Widman	_____
Patrick Talty	_____
Cheryl Lampason	_____

Passed: Yes

**Amendment of Resolution #72**

That the Board of Education amends Resolution #72 to read as follows:

**BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District hereby acknowledges receipt of the Internal Auditor's Risk Assessment Report previously reviewed by the Audit Committee.

Motion: Brian Widman  
Second: Cheryl Lampasona

Yes:	No:
Christine Napolitano	
Margaret Ballantyne-Mannion, Ph.D., V.P.	_____
Brian Widman	_____
Patrick Talty	_____
Cheryl Lampasona	_____
	_____

Passed: Yes

**First Reading of Revised Board Policies**

**RESOLUTION #75 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District waives the first formal reading of the following Revised Board Policies due to their availability on the information table.

- \* 5741 - Drug and Alcohol testing for school bus drivers
- \* 6121 - Sexual Harassment in the workplace
- \* 6212 - Certifications and Qualifications
- \* 7220 - Graduation options/early graduation/accelerated programs
- \* 7222 - Diploma or credential options for students with disabilities

Motion: Margaret Ballantyne-Mannion, Ph.D., V.P.

Second: Patrick Talty

Yes:

Christine Napolitano

Margaret Ballantyne-Mannion, Ph.D., V.P.

Brian Widman

Patrick Talty

Cheryl Lampason

No:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Passed: Yes



**RESOLUTION #76** - BE IT RESOLVED that the Board of Education approves the

**TAX ANTICIPATION NOTE RESOLUTION OF MINEOLA UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JUNE 20, 2019, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2020**

RESOLVED BY THE BOARD OF EDUCATION OF MINEOLA UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Mineola Union Free School District, in the County of Nassau, New York (herein called "District"), in the principal amount of not to exceed \$10,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2019 and ending June 30, 2020, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

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The adoption of the foregoing resolution was seconded by Board Member Cheryl Lampasona and duly put to a vote on roll call, which resulted as follows:

Motion: Brian Widman

Second: Cheryl Lampasona

Yes:

Christine Napolitano

No:

Margaret Ballantyne-Mannion, Ph.D., V.P.	_____
Brian Widman	_____
Patrick Talty	_____
Cheryl Lampason	_____
	_____

Passed: Yes

**RESOLUTION #77 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District nominate Robert "B.A." Schoen for the position of Area 11 Director of the New York State School Boards Association Board of Directors for the term 2020 to 2022.

Motion: Margaret Ballantyne-Mannion, Ph.D., V.P.  
Second: Patrick Talty

Yes:	No:
Christine Napolitano	
Margaret Ballantyne-Mannion, Ph.D., V.P.	_____
Brian Widman	_____
Patrick Talty	_____
Cheryl Lampason	_____
	_____

Passed: Yes

**J. CONSENSUS AGENDA**

**RESOLUTION #78 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a.1. through J.d.1., as presented.

Motion: Cheryl Lampason  
Second: Brian Widman

Yes:	No:
Christine Napolitano	
Margaret Ballantyne-Mannion, Ph.D., V.P.	_____
Brian Widman	_____
Patrick Talty	_____
Cheryl Lampason	_____
	_____

Passed: Yes

**1. INSTRUCTION**  
**a. Appointments**



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- 1. That the Board of Education approves the appointment of Frank Azzara, to the position of Part Time (.3) Math Teacher, effective September 1, 2019 with a salary of .3 of MA, Step 1, \$21,670.
- 2. That the Board of Education approves the appointment of Heather M. Adamski, to the position of Probationary Science Teacher, effective September 1, 2019 with a salary of MA, Step 1, \$72,304 and a Probationary Period from September 1, 2019 to August 31, 2023.
- 3. That the Board of Education approves the appointment of Jenna M. Comeau, to the position of Probationary ELA 7-12 Teacher, effective September 1, 2019 with a salary of BA, Step 1, \$62,452 and a Probationary Period from September 1, 2019 to August 31, 2023.

b. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
1. Taylor M. Auld	English 7-12	09/01/2019

c. **Instruction - Summer Fine & Performing Arts Program - Appointments**

That the Board of Education approves a self-funded Summer Fine and Performing Arts Program, (Salary, hourly summer wages are based on the MTA and/or MTAA contractual rates):

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Music Teacher	Sarah Ramsingh	3	\$70.80
2.	Music Teacher	Mark Bennett	3	\$70.80
3.	Music Teacher	Brian E. Goldman	3	\$70.80
4.	Drama/Dance	Aislinn Oliveri	3	\$70.80
5.	Art Teacher	Andrea Antonelli	3	\$70.80
6.	Art Teacher	Janine Lapertosa	2	\$65.49
7.	Art Teacher	Jeanine Gallina	1	\$60.26
8.	Creative Exploration	Jeffrey Appelbaum	2	\$65.49
9.	Summer Spanish	Samantha Sanchez	2	\$65.49
10.	Animation Studio	Megan LaMantia	2	\$65.49
11.	Physical Education	Jerrill Critchley	1	\$60.26
12.	Physical Education	Nicholas Tonini	1	\$60.26
13.	Teacher Sub	Robin Barkan	3	\$70.80
14.	Sub-Teacher	Matthew Deluca	1	\$60.26
15.	Sub-Teacher	James Dugal	1	\$60.26
16.	Sub-Teacher	Jennifer Dralle-Moreano	1	\$60.26

d. **Summer Special Ed/ESY Program (Extended School Year) - Appointments**

That the Board of Education approves the following staff members for the Summer Special Education/Extended School Year Program:

	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary - per hour</u>
1.	Teacher	Janine Miller	2	\$65.49
2.	Teacher	Stephen J. Mitchell	3	\$70.80
3.	Teacher	Kathryn E. Haberman	3	\$70.80
4.	Teacher	Drew Smith	3	\$70.80

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	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary - per hour</u>
5.	Teacher	Cheryl Lippert	1	\$60.26
6.	Teacher	Jillian Vento	3	\$70.80
7.	Teacher	Gina Amzler	3	\$70.80
8.	Teacher	Bruce Vatske	3	\$70.80
9.	Teacher	Lisa Keegan	2	\$65.49
10.	Teacher	Kristina Lozada	1	\$60.26
11.	Speech Teacher	Lauren Reiff	3	\$70.80
12.	Speech Teacher	Erica Perez-Flowers	3	\$70.80
13.	Speech Teacher	Barbara Peters	3	\$70.80
14.	Speech Teacher	Elissa Olivera	2	\$65.49
15.	Occ. Therapist	Maureen Mekeel	3	\$70.80
16.	Occ. Therapist	Tara Lynch	3	\$70.80
17.	School Nurse	Tracey Kimble-Baumann	2	\$35.35
18.	School Nurse - Sub	Anita Fitzpatrick-Carbain	1	\$35.00
19.	School Psychologist	Manuel Romero	3	\$70.80

e. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the 2019-2020 school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Athletic Trainer	Joelle Church	2	\$39.40 per hr
2.	Varsity Football	Daniel Guido	3	\$11,136
3.	Varsity Football - Assistant	John Tortora	3	\$7,612
4.	Varsity Football - Assistant	Helmut Bohringer	3	\$7,612
5.	Football - Junior Varsity	Mark Miller	3	\$7,073
6.	Football - JV Assistant	Christopher Schacca	3	\$6,544
7.	Football - JV Assistant	Robert Redmond	2	\$5,838
8.	Football - 7/8 Jr. High	Gregory A. Mayo	3	\$6,544
9.	Football - 7/8 Jr. High Asst.	James Durso	3	\$6,010
10.	Football - 7/8 Jr. High Asst.	Brian Haber	3	\$6,010
11.	Soccer - Boys Varsity	Albert Cavalluzzo	3	\$8,134
12.	Soccer - Boys Varsity Asst.	Robert Mendes	3	\$5,544
13.	7th Grade Boys Soccer	Joseph Cerulli	3	\$4,963
14.	8th Grade Boys Soccer	Jonathan Piccirillo	2	\$4,425
15.	Girl's Varsity Soccer	Katherine Bennett	3	\$8,135
16.	Girl's Varsity Soccer Asst.	Tara McDonnell	3	\$5,544
17.	Girl's JV Soccer	Bruce Vatske	3	\$5,659
18.	7th Grade Girl's Soccer	Karin Weidlein	3	\$4,963
19.	8th Grade Girl's Soccer	Alexandra Bauer	2	\$4,425
20.	Girl's Varsity Volleyball	Hyunah Park	3	\$8,135
21.	Girl's JV Volleyball	Jacqueline Jahelka	1	\$4,427
22.	Varsity Golf	Matthew Musumeci	2	\$4,078
23.	Cross Country Track	Thomas Leninger	3	\$5,659
24.	Boys JV Soccer	Nicholas Tonini	3	\$5,597

f. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for 2019-2020 school year:



	<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
1.	Cheerleading - Fall	Bryanna Kelly	\$3,507

g. **Instruction: Contracted**

1. That the Board of Education approves the Residential Instructional Services Contract between the Mineola Union Free School District and Green Chimneys for the 2019-2020 school year.

h. **Instruction: Other**

That the Board of Education amends the tenure area of Thomas Wilkens from Science to Science/Special Education.

2. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Madelyn Friedman, part time Teacher Aide at Hampton Street School, effective June 26, 2019.

b. **Civil Service Summer High School Appointment(s)**

That the Board of Education approves the following summer workers for the high school for the current school year:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>
1.	Student Worker	Emily McGuire	\$12.00

c. **Civil Service - Summer Special Ed Teacher Aide(s)**

That the Board of Education approves the following staff members for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Teacher Aide	Donna Coulon	\$33.74	07/01/2019
2.	Teacher Aide	Marianne Wachter	\$23.03	07/01/2019
3.	Teacher Aide	Amanda Hagan	\$18.90	07/01/2019
4.	Teacher Aide	Angela Hagan	\$23.03	07/01/2019
5.	Teacher Aide	Rosina Sarno	\$27.26	07/01/2019
6.	Teacher Aide	Nancy Gessner	\$23.86	07/01/2019
7.	Teacher Aide	Cristina Santos	\$19.72	07/01/2019
8.	Teacher Aide	Marie Sallie	\$34.99	07/01/2019
9.	Teacher Aide	Judith Granath	\$33.74	07/01/2019
10.	Teacher Aide	Carla Attard	\$23.86	07/01/2019
11.	Teacher Aide	Barbara Miller	\$32.02	07/01/2019
12.	Teacher Aide	Joseph Lloyd	\$22.20	07/01/2019
13.	Teacher Aide	Cathy A. LaRock	\$16.11	07/01/2019
14.	Technology Aide	Jacqueline Teemsma	\$32.98	07/01/2019
15.	Teacher Aide Sub	Maria Riccardi	\$13.95	07/01/2019
16.	Teacher Aide Sub	Susan Camarda	\$13.95	07/01/2019
17.	Teacher Aide Sub	Diane Kubat	\$13.95	07/01/2019
18.	Teacher Aide Sub	Marilyn Pisano	\$13.95	07/01/2019
19.	Teacher Aide Sub	Kathleen Aiello	\$13.95	07/01/2019
20.	Teacher Aide Sub	Pamela Canell	\$13.95	07/01/2019
21.	Teacher Aide Sub	Melanie Reif	\$13.95	07/01/2019
22.	Teacher Aide Sub	Gladys Cuzco	\$13.95	07/01/2019
23.	Teacher Aide Sub	Lorena Romano	\$13.95	07/01/2019



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	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
24.	Greeter	Donna Condon	\$12.00	07/01/2019

d. **Civil Service - Summer Special Ed Teachers-in-Training**

That the Board of Education approves the following Teachers-in-Training for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Teacher-in-Training	Andrea Agurto	\$12.00	07/01/2019
2.	Teacher-in-Training	Chloe Katinas	\$12.00	07/01/2019
3.	Teacher-in-Training	Sara McCarthy	\$12.00	07/01/2019
4.	Teacher-in-Training	Laurel Stavish	\$12.00	07/01/2019
5.	Teacher-in-Training	Victoria Ondris	\$12.00	07/01/2019
6.	Teacher-in-Training	Alexa Raffo	\$12.00	07/01/2019
7.	Teacher-in-Training	Ilyssa Glicksman	\$12.00	07/01/2019
8.	Teacher-in-Training	Erin Hughes	\$12.00	07/01/2019

3. **BUSINESS / FINANCE**

a. **Business/Finance - Contract Approvals**

1. That the Board of Education approves Health contracts between the following district and Mineola UFSD, whereby said districts provide health and welfare services for the 2018-19 school year.

Westbury UFSD

2. That the Board of Education approves a contract with School Aid Specialists Management Systems (SASMS) for the 2019-2020 school year. SASMS will provide State Aid and STAC Assistant services to the District at an annual cost of \$18,400.

b. **Business/Finance - Bids**

1. That the Board of Education approves the awarding of the Security Service bid for the 2019-2020 school year to Legion Security Group, the lowest responsible bidder meeting all specifications.

c. **Business/Finance: Disposal of District Property**

1. Please add Disposal of following District Property to the Board Agenda declaring it obsolete, according to Policy #5250.

Bus #106 2011 Thomas 75,000 miles VIN: 1GBHG316291169533

Bus #105 2011 Thomas 111,000 miles VIN: 1GDHG316391155955

Bus #104 2011 Thomas 98,000 miles VIN: 1BAKFKAX4F217020

d. **Business/Finance: Donation**

1. That the Board of Education of the Mineola Union Free School District accepts a donation of \$500.00 to the Robotics Club from Oerlikon Metco.

**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

1. Guidance Report by Jennie Fahey

Superintendent Comments

**L. Public Comments - no public comments this evening**

**M. Executive Session Time: 9:17 p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:            No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Passed:** \_\_\_\_\_

**N. Adjournment Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:            No:**

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_____	_____
_____	_____
_____	_____
_____	_____

**Passed:** \_\_\_\_\_

**Respectfully Submitted,**

**Linda M. Spagnola  
District Clerk**