

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Business Meeting MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2017-2018**

***Educational***

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
  - o Emphasis on increasing student choice
  - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

***Facilities***

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

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**DATE: May 15, 2018**

**LOCATION: Willis Avenue**

**OPEN WORK SESSION 7:00 p.m.**

**Board of Education**

Christine Napolitano, President  
Dr. Margaret Ballantyne-Mannion, V.P.  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Matthew Gaven, Asst. Supt. C.I.A. & Technology  
Linda Spagnola, District Clerk

**A. Call to Order - 7:03 p.m.**

**B. Pledge of Allegiance**

**C. Reading of Mission - by Brian Widman**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F.**

**G. BOE Reports**

**1. Comments from Board Trustees**

Patrick Talty spoke about going on Twitter and seeing how busy the district is. He gets excited seeing all the things our students are learning, the Ted Talks and the plays. He feels Mineola is doing a very good job educating our students.

Cheryl Lampasona reported she attended the fourth grade concert. She stated it was amazing and sees all the hard work the students and the teachers do. Looking forward the future concerts in the next few weeks and the Ted Ed Talks tomorrow at Hampton She also wishes the boys teams good luck.

Dr. Margaret Ballantyne-Mannion reported she attended the 3rd and 4th grade concerts. She stated she loves watching the parents watching the children. She reported she was also able to attend the middle school Ted Talks and stated they were amazing. She is looking forward to Mineola Proud Day and wished the boys teams good luck.

**2. Comments from Board President**

Christine Napolitano stated May is such a busy month with all the concerts and plays. She also loves watching the parents watching their children at the concerts. She enjoys this immensely. Ms. Napolitano reported that the high school production of the Adams Family was unbelievable. She went to Hampton to see the green screen technology that Ms. Nodell is using. She saw videos the children made. She stated Ms. Nodell is doing an amazing job using this technology with the students. She also attended the Ted Talks at the middle school. She said it was so professionally done and the students were all so poised and comfortable.

**3. Comments from Superintendent**

Dr. Nagler reported he also went to see the Adams Family play. He said he really enjoyed it and said it was so well done and fun. He praised Ms. Oliveri for her direction. He brought up the fact that three Mineola alumni were involved in the production of this play, Aislinn Oliveri, Karen Lovelace, and Melissa Fusco. Dr. Nagler remembers the three of them performing on stage ten years ago and are now directing and doing the sound on it. He stated he gets a kick out of this. Dr. Nagler also enjoyed watching the parents at the 3rd grade concert. He reminded everyone the High School Concert I is tomorrow, 7th grade is Thursday, the High

School Concert II is next Tuesday, May 22nd, the 6th grade concert is on Wednesday, May 23 is and the 5th grade concert is Wednesday, May 30th. Also, this Saturday is Mineola Proud Day. The boys baseball and lacrosse teams are in playoffs. Dr. Nagler stated we have low voter turnout for today's budget vote. He feels the board should discuss why this is happening and how to encourage more people to vote.

Dr. Nagler asked Matt Gaven to the podium to do his presentation regarding our BOCES Technology agreements on our agenda this evening.

**H. Old Business - no old business this evening**

**I. New Business**

**RESOLUTION #56 - BE IT RESOLVED** that the Board of Education approves the agreement between the Mineola Board of Education and SCOPE Education Services for the period of September 1, 2018 and June 30, 2019, for the Before and After School Child Care Program.

**Motion:** Cheryl Lampasona

**Second:** Brian Widman

**Yes:**

**No:**

Christine Napolitano  
Dr. Margaret Ballantyne-Mannion  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Passed: Yes**

**BOCES Technology Agreement**

**RESOLUTION #57 - BE IT RESOLVED** that the Mineola Board of Education approves the Technology Agreement between the Mineola UFSD and the Board of Cooperative Educational Services, Project # 22-640847.

**Motion:** Dr. Margaret Ballantyne-Mannion

**Second:** Patrick Talty

**Yes:**

**No:**

Christine Napolitano  
Dr. Margaret Ballantyne-Mannion  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Passed: Yes**

**BOCES Technology Agreement**

**RESOLUTION #58 - BE IT RESOLVED** that the Mineola Board of Education approves the Technology Agreement between the Mineola UFSD and the Board of Cooperative Educational Services, Project # 23-641586.

**Motion:** Brian Widman

**Second:** Patrick Talty

**Yes:**

**No:**

Christine Napolitano  
Dr. Margaret Ballantyne-Mannion  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Passed: Yes**

**Stipulation of Settlement**

**RESOLUTION #59 - BE IT RESOLVED** that the Board of Education hereby approves and authorizes the Superintendent of Schools and Board President to execute a Stipulation of Settlement of a disciplinary matter with an employee whose identity has been made known to the Board of Education in Executive Session, the contents of which have been reviewed by the Board in Executive session.

**Motion:** Dr. Margaret Ballantyne-Mannion

**Second:** Cheryl Lampasona

**Yes:**

**No:**

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

**Passed: Yes**

**COOPERATIVE BID - MATERIALS & SUPPLIES 2018-2019 (Bus, Van & Auto Parts & Transmission)**

**RESOLUTION #60 - WHEREAS,** It is the plan of the Boards of Education of Garden City UFSD, Herricks UFSD, Mineola UFSD, Great Neck UFSD, Levittown UFSD, North Shore Central School District, Port Washington UFSD, East Rockaway School District, Roslyn UFSD, Long Beach UFSD, Island Park UFSD, Bethpage UFSD, Freeport School District, NBOCES, North Babylon School District, Plainedge School District, Jericho School District, and East Williston UFSD, Valley Stream Central School District, County of Nassau, New York, Sachem School District, Middle Country School District, South Country Central School District, Southampton UFSD, County of Suffolk, New York to bid jointly for Materials & Supplies (Bus & Auto Parts & Transmission) and

**WHEREAS,** The Mineola School District is desirous of participating with other school districts in Nassau County in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and

**WHEREAS,** The Mineola School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

**BE IT RESOLVED,** That the Board of Education of the Mineola School District hereby appoints David C. Murphy, Jr., for the Mineola School District to represent it in all matters related above, and

**BE IT FURTHER RESOLVED,** That the Mineola School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and

**BE IT FURTHER RESOLVED,** That the Mineola School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and

**BE IT FURTHER RESOLVED,** That the Mineola School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards: (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee: (3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s)

**Motion:** Dr. Margaret Ballantyne-Mannion

**Second:** Patrick Talty

**Yes:**

**No:**

Christine Napolitano  
Dr. Margaret Ballantyne-Mannion  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Passed:** Yes

**J. CONSENSUS AGENDA**

**RESOLUTION #61 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.d.1, as presented.

**Motion:** Brian Widman

**Second:** Cheryl Lampasona

**Yes:**

**No:**

Christine Napolitano  
Dr. Margaret Ballantyne-Mannion  
Brian Widman  
Cheryl Lampasona  
Patrick Talty

**Passed:** Yes

1. **ACCEPTING OF MINUTES**

- a. That the Board of Education accepts the minutes of the March 22, 2018 Business Meeting, as presented.

2. **INSTRUCTION**

a. **Appointments**

- 1. That the Board of Education approves the appointment of Richard A. Cardenas, to the position of Probationary Social Studies Teacher, effective August 30, 2018. Salary: MA+60, Step 1, \$80,079; Probationary Period: August 30, 2018 to August 29, 2022.
- 2. That the Board of Education approves the appointment of Jillian B. Edwards, to the position of Probationary Math/Special Education Teacher, effective August 30, 2018. Salary: MA, Step 3, \$76,758; Probationary Period: August 30, 2018 to August 29, 2022.

b. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<b><u>Employee Name</u></b>	<b><u>Certification</u></b>
1.	Christine Considine	Childhood Ed. (1-6), Health
2.	Ashley Barnett	Literacy (5-12), Literacy(B-6), Childhood Ed(1-6) ,Early Childhood Ed(B-2)

c. **Instruction: Contracted**

- 1. That the Board of Education approves the Special Education Services Contract between Manhasset UFSD and the Mineola UFSD for 2017-2018.

d. **Instruction: Student Actions**

1. That the Board of Education approves the following overnight/out-of-the-country field trip:  
- Jonathan Piccirillo, Italian Teacher, is taking his students to Italy, Friday, February 15, 2019 and returning Sunday, February 23, 2019
2. That the Board of Education approves the following overnight/out-of-state field trip:  
- Robotics Competition, April 24-29, 2018, in Detroit, Michigan, 12 students and 2 adults
3. **CIVIL SERVICE**
  - a. **Leave of Absence - Child-Rearing**
    1. That the Board of Education grant a request to Traci Batjer, part time Teacher Aide at the Middle School, for an unpaid Leave of Absence for child-rearing purposes, effective May 1, 2018, through the end of the school year.
  - b. **Leave of Absence - Personal**
    1. That the Board of Education grant a request to Nubia Garrido, Bus Driver, for a Leave of Absence, due to personal reasons, effective September 1, 2018 through October 15, 2018.
  - c. **Retirement(s)**
    1. That the Board of Education accept with regret, the resignation of Kim Baker, Mechanic in Transportation, for the purpose of retirement, effective July 31, 2018.
  - d. **Leave of Absence - Unpaid Medical**
    1. That the Board of Education grant a request to Jeanne Barry, part time Teacher Aide at the Middle School, an unpaid Medical Leave of Absence, due to surgery, effective April 16, 2018, through the end of the school year.
  - e. **Civil Service Salary Adjustment(s)**
    1. That the Board of Education approve the salary adjustment of Gustavo Rodriguez, from \$50,495 to \$46,755, effective April 2, 2018; and also amend his title back to 10 month Bus Driver from 12 month Bus Driver.
  - f. **Civil Service - Other**



1. That the Board of Education approve the following Bus Drivers for summer work effective July 2, 2018 through August 31, 2018, at a salary of \$27.00 per hour:

Ronald Albano	Wendy Bonczek	Travis Butler
Maria Coleman	Teresa Coleman	Josefina DaSilva
Maria David	Vivian DePascale	Lee Dunninger
Phillip Elefonte	Daniel Ferreiras	Brian Flynn
James Gallagher	Nubia Garrido	Gregory Glover
Andrew Greenberg	Emanuel Kirkkrian	Daniel McNamara
Sandra Moon	Ramona Moran	Yale Napier
Barbara Nichols	Paul Red Cloud-Owen	Anthony Reid
Vincent Sanseverino	Joan Selvin	Cheryl Thwaites
Lusman Touze	Olga Ventura	Marlon Yanes Zecena

That the Board of Education approve the following Bus Attendants for summer work effective July 2, 2018 through August 31, 2018, at their hourly salary:

Donna Buckley	\$39.38
Regina Cappuccio	11.91
Melissa DaSilva	18.07
Dolores Delape	23.03
Kathleen Diskin	34.99
Diane Hein	18.07
Rhonda Kaletsky	23.03
Michelle Krumholz	34.99
Deborah McCallum	18.07
Giovanna Randazzo Klein	30.18
Clara L. Riera	11.30
Clara P. Riera	11.30
Olga Santoli	19.72

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

That the Board of Education approves the Treasurer's Reports for the periods ending February 28, 2018 and March 31, 2018.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending March 29, 2018.

A/P Warrant #17	March 14, 2018	\$2,700,143.94
A/P Warrant #18	March 26, 2018	\$207,622.97

**TOTAL EXPENSES \$2,907,766.91**

PAYROLL #17 and #18

General	\$4,280,836.87
Federal Fund	\$67,540.15

**TOTAL PAYROLL \$4,348,377.02**

2. That the Board of Education accepts the Invoices and Payroll for the period ending April 30, 2018.

A/P Warrant #19	April 11, 2018	\$781,241.63
A/P Warrant #20	April 25, 2018	\$817,944.98

**TOTAL EXPENSES \$1,599,186.61**

PAYROLL #19 and #20

General	\$4,204,611.07
Federal Fund	\$60,048.61

**TOTAL PAYROLL \$4,264,659.68**

c. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for April 1, 2018 through April 30, 2018.

d. **Business/Finance - Contract Approvals**

1. That the Board of Education approves Health contracts between the following districts and Mineola UFSD, whereby said districts provide health and welfare services for the 2017-18 school year.

Great Neck UFSD  
Jericho UFSD  
Manhasset UFSD

**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

- 1. Matthew Gaven presented the Annual Technology Report.

Superintendent Comments

**L. Public Comments - no public comments this evening**

**M. Executive Session Time: 8:00 p.m.**

**Motion:** Dr. Margaret Ballantyne-Mannion

**Second:** Brian Widman

Yes:

No:

Christine Napolitano  
 Dr. Margaret Ballantyne-Mannion  
 Brian Widman  
 Cheryl Lampasona  
 Patrick Talty

**Passed: Yes**

**N. Adjournment Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:**

**No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Passed:** \_\_\_\_\_

**Respectfully Submitted,**

**Linda M. Spagnola  
District Clerk**