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**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: March 22, 2018

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
Dr. Margaret Ballantyne-Mannion, V.P.
Brian Widman
Cheryl Lampasona
Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Matthew Gaven, Asst. Supt. C.I.A. & Technology
Linda Spagnola, District Clerk

A. Call to Order - 7:02 p.m.

B. Pledge of Allegiance

C. Reading of Mission - by Dr. Margaret Ballantyne-Mannion

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. High School Student Organization Report - no report tonight.

Chris Napolitano turned the meeting over to Dr. Nagler. He stated that we have several students at the board meeting and asked Mr. Casale to speak about them. Mr. Casale stated he has two groups of students he would like to recognize. Two weeks ago the middle school had a Rube Goldberg competition. This year's challenge was pouring a bowl of cereal and milk. The winners are a sixth grade team called the Wake Up Callers. The students did a great job. Mr. Casale also recognized Mr. Interrante for his hard work with the team and asked him to hand out the certificates to the following students: Conor Scott, Kyle Wen, John Valentino, Toniann Guerreiro, Anthony Sartori, Dylan Boutin, Justin Kim, and Rory Meehan. Mr. Casale congratulated all the students and stated the team will be represented at the national competition in Chicago. Dr. Nagler reported he was at the competition with his son. He said every team did a fabulous job. He gave a special thanks to Mr. Interrante. Mr. Interrante will be driving the winning team's Rube Goldberg contraption to Chicago. Dr. Nagler thanked him for all his efforts.

Mr. Casale went on to recognize the students who participated in the National History Day competition at Hofstra University. He stated how proud he is of the students and also wanted to recognize Mr. O'Malley and Mr. Chin, the Social Studies teachers who worked tirelessly with our students. Chiara Catalano and Markella Kiriakos won the special award from the Oyster Bay Historical Society of Conservation for the early American History award. Their topic was "Remember the Ladies: Behind every great man is an even greater woman". Mr. Casale asked the girls to say a few words. Ella Vernon and Aileen Granados was the next group who won a special award for "Hidden Figures: The true story of the African American woman at NASA." The girls spoke about their experiences. The next group, Nikki Dong, Cathreen Paul and Ruchika Vattikuti, did a website on Ellis Island. They won a special award from the Fire Island National Seashore. The award was the preservation and restoration for an entry tied to a historical site. The girls spoke about their experiences. They loved going to Ellis Island. Mr. Casale asked Mr. O'Malley and Mr. Chin to present the following students with a certificate for academic achievement in participating in the National History Day competition: Karent Batres, Cristiano Oliveira, James Rosellon, Jack Ryan, Luke Santaniello, Adam Tobar, Sebastian Trejo-Giambastiani, and Jeremiah Valmond. Mr. Casale stated all the students did a fabulous job.

Dr. Nagler said as he walked the hallways of the middle school he saw how the tri-boards lined the halls. It was a fabulous history presentation. He is excited how the students are thinking about history. He thanked Mr. O'Malley and Mr. Chin for all their work.

G. BOE Reports

1. Comments from Board Trustees

Mr. Talty reported back in February he visited Hampton for the celebration of Opinion Writing. He visited Meadow Drive to see the PARP door decorating contest and he reviewed the computer science presentation which was introduced last meeting. He thanked Matt Gaven and Dr. Culella.

Cheryl Lampasona attended the Hampton PTA meeting. She reported they did something ingenious. There is usually a poor turn out for PTA meetings in the winter but this time they combined it with a reading family night. The students had a birthday party for Dr. Seuss. She wished the performers in the Pajama Game good luck.

Brian Widman attended the Meadow Drive PTA. They had a preview of Opinion Writing. He attended the high school PTSA meeting. They wanted him to remind everyone May 18 and 19 is the spring cleanout. Mr. Widman was asked to bring back a message to Dr. Nagler from the presidents. They thanked Dr. Nagler and the Board of Education for opening up the floor for questions and concerns from parents about the safety presentation. Mr. Widman stated that we had three fine arts nights; Jazz, String and Choral Night. He said that Choral night blew him away.

Dr. Margaret Ballantyne-Mannion stated that looking back in the month of this school district there was an array of events. She saw Jr FLL and stated she loves to watch the kids with their invention. International night is one of her favorite nights of the year.

2. Comments from Board President

Christine Napolitano was able to go to Jackson's PARP. She stated she really enjoys it and thanked Jackson Avenue. She is looking forward to the career fair and the spring musical.

3. Comments from Superintendent

Dr. Nagler stated the Megan Messina did a great job on choral night. Dr. Nagler reported that we are participating in the Challenger Games which is for our Life Skills kids at the high school. We compete against other schools. Mr. Marty Joyce spearheads this. The whole building participates. The cheerleaders come out and the pep band comes out. It is a feel good athletic event. Dr. Nagler stated he had the pleasure of giving his job away for a day. Sage Rowan was Superintendent for the day. She did a raffle at Bingo Night. It was a lot of fun. At the end of it they both agreed Dr. Nagler has a boring job. Dr. Nagler reported that he had the pleasure to represent the district by presenting our work at Suffolk Asset and he also attended the National Bilingual Teacher Educators conference. He stated he is always proud to represent our district. Dr. Nagler reported we were visited by about 50 educators from New York City and Connecticut for our annual Apple Showcase. Today was senior to senior day. It's always great to see our seniors come to support our students and today they saw a preview of the play Pajama Game. International night was a lot of fun. And for Jr. FLL, we had a big participation.

Dr. Nagler spoke about 'snow'. He stated that when we make decisions about school it's based on the best information we have at the time. When we think there is a bad storm where kids should not be out we are going to close. When we know we can get kids safely to school then school will be open. In light of our five or six bad weather days this year, he would like to recommend a calendar change for next year's calendar. Currently we have a superintendent's conference day on May 22nd and the buildings are closed on Election

Day. Dr. Nagler stated he would like to move the superintendent's conference day to election day, November 6th, which would give us another day. We would then have May 22nd, 23rd, and 24th as snow make up days. We would have a total of five snow days next year. The board agreed to make these calendar changes.

Dr. Nagler gave an update on security. He stated since our last meeting every school held a faculty meeting and every school held a lock down drill. Most of them were with the Nassau Police Department. The principals sent Dr. Nagler a memo that he will share with the board. All five memos outlined things that we physically want to do in the buildings and policy changes.

Dr. Nagler reported that Mr. Escobar, Mr. Gaven and he met with Intrologic to review what we currently have and what they have in other buildings and whether or not it's practical for us to use any of the other technologies they have. We are getting prices on that. Mr. Escobar, Mr. Romano and Dr. Nagler went to Bellmore to see their interior door locking system. We wanted to investigate and see how it worked. We will be following up with the vendors of the doors to see if it is practical for us.

Dr. Nagler reported he attended a lecture by Joseph Erardi, retired Superintendent of Newtown, CT. He gave a lecture on lessons learned about Sandy Hook which was a very emotional and gut wrenching. He had a little summary of things that are must-haves in a school district. Dr. Nagler is happy that we have most of them. One of the things Joseph Erardi spoke about was a reunification plan. In the event something terrible happens, and every parent wants to know if their child is safe, how do we get kids back to parents as quickly as possible. We are going to spend more attention on how we are going to do this. The other thing he spoke about was the relationship with the police. Attending that lecture was the commanding officer and Commissioner Rider. They both spoke about the announcement last Tuesday that every district is going to have their own POP officer. Our principals have told Dr. Nagler the officers have visited the schools many times. They walk the halls and talk about any concerns the buildings might have. We have a very good relationship with the Police Department and he looks forward to it becoming even more personal and better. He looks forward to working with them on this.

Mr. Escobar has spear headed the implementation of the RAVE system. We are well underway with this. Lastly, Mr. Gaven finished the survey. It will go out on April 16th. We included questions about armed security, closed campus, metal detectors, and committing resources to these. Some of the things we would spend money on would be a system at the front desk that scans IDs, the interior doors that every class could lock from the inside. We have all new PAs but the capability for anyone to make an announcement from their rooms needs to be explored along with more panic buttons in the buildings. The police told us that strobe lights and speakers can be installed on the outside of the buildings to make people and particularly our own students outside for gym or recess, aware that we are on lock down. We want to make sure all employees have ID badges. Lastly is the Alice training which is not something the police are commending however, how do we reconcile teachers wanting training. We will have recommendations by our next board meeting that will align with the budget.

H. Old Business - no old business this evening

I. New Business

Inter-Municipal Cooperative Transportation Agreement

RESOLUTION #40 - WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2018-19 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Mineola School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (Recitals) attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education.

Motion: Brian Widman

Second: Margaret Ballantyne-Mannion

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

RESOLUTION #41 - **Be it resolved:** that the Board of Education hereby approves the 2018-2019 Regional Summer School Program between Nassau BOCES and the Mineola UFSD.

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

RESOLUTION #42 - **Be it resolved:** that the Board of Education hereby approves a Professional Development Agreement between the Mineola UFSD and Sidney Burgreen.

Motion: Brian Widman

Second: Cheryl Lampasona

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

RESOLUTION #44 - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract P-Plumbing work at Hampton Street to W.H.M. Plumbing & Heating Contractors, Inc., Project #28-04-10-03-0-003-021, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$228,697.00.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

RESOLUTION #45 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract H-HVAC Work at Hampton Street to JNS Heating Services, Inc., Project #28-04-10-03-0-003-021, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$424,000.00.

Motion: Patrick Talty

Second: Cheryl Lampasona

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

RESOLUTION #46 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract G-General Construction Work at Hampton Street to Web Construction Corp., Project #28-04-10-03-0-003-021, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$2,940,000.00.

Motion: Margaret Ballantyne-Mannion

Second: Brian Widman

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

RESOLUTION #47 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the awarding of Base Bid Contract E-Electrical Work at Hampton Street to Palace Electrical Contractors, Inc., Project #28-04-10-03-0-003-021, based on the Letter of Recommendation from H2M Architects & Engineers. The amount of the award is \$311,000.00.

Motion: Cheryl Lampasona

Second: Margaret Ballantyne-Mannion

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

J. CONSENSUS AGENDA

RESOLUTION #43 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.4.e.2., as presented.

Motion: Cheryl Lampasona
Second: Brian Widman

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

1. **ACCEPTING OF MINUTES**

- a. That the Board of Education accepts the minutes of the January 18, 2018 Business Meeting, the February 8, 2018 Business Meeting and the March 1, 2018 Workshop Meeting, as presented.

2. **INSTRUCTION**

a. **Excessing of Staff**

That the Board of Education approves the excessing of the following staff member and that she be placed on the Preferred Eligibility List for seven years, effective July 1, 2018.

1. Jean P. Connolly, Home & Careers Teacher, effective June 30, 2018

b. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Kimberly Gielarowski, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately July 20, 2018.
2. That the Board of Education grants a request to Karen A. Bendel, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately July 31, 2018.

c. **45 Day Sub Appointments**

1. That the Board of Education approves the appointment of Michael J. King, to the position of 45 Day Substitute Teacher for Michael Mildon, effective December 13, 2017 to on or before June 30, 2018. Salary: \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31-45 consecutive days, Day 46 contract salary, BA, Step 1, \$61,161.

d. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the current school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Boys Lacrosse JV Asst	Daniel Bailey	1	\$3,178.00

e. **Summer Music/Dance/Drama Program**

That the Board of Education approve the following positions for the Summer Music/Dance/Drama Program:

Dates: Weekdays July 5, 2018 through July 27, 2018

Teachers: For music, art, drama, dance, technology and foreign language. Teachers will be paid based on MTA Contract.

Student Workers: Students will be paid \$11.00 per hour.

Student Volunteers; Unpaid students entering 10th grade and above.

Courses offered: Band, Orchestra, Chorus, Art, Dance, Drama, FabLab, Spanish Language

Self-Funded, Contingent upon enrollment

3. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Mariela Knight, full time Teacher Aide at Hampton Street School, effective March 16, 2018.
2. That the Board of Education accept the resignation of Concetta Ribeiro, Greeter at the Middle School, effective March 28, 2018.

b. **Appointment(s)**

1. That the Board of Education approve the appointment of Mariela Knight, to the position of 11 month Bilingual Typist Clerk in Pupil Personnel Services, effective March 19, 2018. Salary is \$38,742 on Step 1; probation is 26 weeks.
2. That the Board of Education approve the appointment of Diane Hein, from part time to full time Bus Attendant, effective April 1, 2018. Salary is \$22,221 on Step 1; probation is 26 weeks.
3. That the Board of Education approve the appointment of Anthony Reid, from the position of 5 hour Bus Driver to 10 month Bus Driver, effective April 1, 2018. Salary is \$42,798 on Step 7.
4. That the Board of Education approve the appointment of Gustavo Rodriguez, from 10 month to 12 month Bus Driver, effective April 1, 2018. Salary is \$50,495 on Step 3.
5. That the Board of Education approve the appointment of Gonzalo Gonzalez, to the position of Cleaner Substitute, effective April 1, 2018. Salary is \$12.25 per hour.

6. That the Board of Education approve the appointment of Pamela Michels, to the position of Teacher Aide Substitute, effective April 1, 2018. Salary is \$13.95 per hour.
7. That the Board of Education approve the appointment of Flabio Anjo to the position of Student Worker as a Locker Room Attendant at the High School, effective March 19, 2018 through May 15, 2018. Salary is \$11.00 per hour.

c. **Civil Service Salary Adjustment(s)**

1. That the Board of Education approve the salary adjustment of Donna Raffo, Typist Clerk, from \$43,363 to \$42,363, effective March 5, 2018.

d. **Civil Service - Other**

1. That the Board of Education approve the following positions for the summer of 2018 for Mineola High School, effective July 2, 2018 through August 31, 2018:

1 Clerical Main Office - Assists with opening & closing of school; ordering supplies & assisting, with Mineola EAST.

1 Clerical Guidance Office - Update student files, reorganize in-coming 8th grader files, removal of graduate files, assist with scheduling, prepare schedules for Mineola EAST

1 Student Worker Textbooks Main Office - Barcode new books, organize the bookroom, unpack new supplies, assist with Mineola EAST & distribution of parochial school books & iPads.

3 Summer Workers Mineola EAST - Three days (9:00 am - 1:00 pm) plus two evenings (5:00 pm - 8:00 pm) to assist with Mineola EAST one week PRIOR to school opening.

2. That the Board of Education approve the appointment of Flabio Anjo to the position of Student Worker as a Locker Room Attendant for the High School, effective March 19, 2018 through May 15, 2018. Salary is \$11.00 per hour.

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

That the Board of Education approves the Treasurer's Report for the period ending January 31, 2018.

b. **Approval of Invoices and Payroll**

- 1. That the Board of Education accepts the Invoices and Payroll for the period ending February 28, 2018.

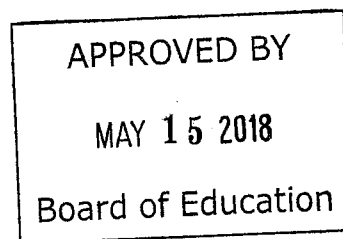
A/P Warrant #15	February 14, 2018	\$1,800,054.35
A/P Warrant #16	February 28, 2018	\$229,981.84

TOTAL EXPENSES \$2,030,036.19

PAYROLL #15 and #16

General	\$4,246,580.78
Federal Fund	\$67,044.14

TOTAL PAYROLL \$4,313,624.92



c. **Budget Appropriation Adjustment**

- 1. That the Board of Education approves the transfer of funds from the TRS Pension account to Fees for accounting in order to cover H2M architectural fees during 2017-2018, in the amount of \$200,000 from Budget Code: 9020800008097 to Budget Code: 1325444000199.

d. **Internal Claims Audit Report**

- 1. That the Board of Education approves the Internal Claims Audit Report for January 1, 2018 through January 31, 2018.

e. **Business/Finance - Contract Approvals**

- 1. **1. That the Board of Education approves Health Contracts between Mineola UFSD and the following districts, whereby Mineola UFSD provides health and welfare services for the 2017-18 school year:**

Baldwin UFSD, Bellmore-Merrick CHSD, Carle Place UFSD, Central Islip UFSD, Cold Spring Harbor CSD, Commack UFSD, East Meadow UFSD, East Williston UFSD, Elmont UFSD, Farmingdale UFSD, Floral Park-Bellerose UFSD, Garden City UFSD, Glen Cove City School District, Great Neck UFSD, Half Hollow Hills CSD, Herricks UFSD, Hewlett-Woodmere UFSD, Hicksville UFSD, Huntington UFSD, Jericho UFSD, Lawrence UFSD, Levittown UFSD, Locust Valley Central School District, Long Beach City School District, Lynbrook UFSD, Merrick UFSD, New Hyde Park-Garden City Park UFSD, New York City Board of Education, North Shore CSD, Northport-E. Northport UFSD, Oyster bay-E. Norwich CSD, Plainedge Public Schools, Plainview-Old Bethpage CSD, Port Washington UFSD, Rockville Centre UFSD, Roslyn UFSD, Sachem Central School District, Sewanhaka Central School District, Smithtown Central School District, South Huntington UFSD, Syosset Central School District, Uniondale UFSD, Valley Stream CHSD, Valley Stream UFSD 13, West Hempstead UFSD, Westbury UFSD, Franklin Square UFSD.

2. **2. That the Board of Education approves Health contracts between the following districts and Mineola UFSD, whereby said districts provide health and welfare services for the 2017-18 school year: Garden City UFSD, North Merrick UFSD, Plainview-Old Bethpage CSD, South Huntington UFSD, Uniondale UFSD**

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Dr. Nagler gave his presentation on our Budget for next year which can be seen on our website.

Superintendent Comments

L. Public Comments - no public comments this evening

M. Executive Session Time: 8:35 p.m.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Patrick Talty

Yes:

Christine Napolitano

Dr. Margaret Ballantyne-Mannion

Brian Widman

Cheryl Lampasona

Patrick Talty

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes:

No:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

Linda M. Spagnola

District Clerk