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Mineola Union Free School District

February 8, 2018

**MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY**

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2017-2018

Educational

- Continue to actively engage parents in the District Mission.
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
 - o Emphasis on increasing student choice
 - o Emphasis on student portfolios
- Continue to expand and develop Queensborough certificate program to enable students to graduate HS with a full year of college credit
- Implement a districtwide initiative to introduce and develop a Growth Mindset for students, staff and parents

Facilities

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: February 8, 2018

LOCATION: Willis Avenue

OPEN WORK SESSION 7:00 p.m.

Board of Education

Christine Napolitano, President
 Dr. Margaret Ballantyne-Mannion, V.P.
 Brian Widman
 Cheryl Lampasona
 Patrick Talty

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
 Jack Waters, Asst. Supt. Finance & Operations
 Edward Escobar, Asst. Supt. Human Resources
 Matthew Gaven, Asst. Supt. C.I.A. & Technology
 Linda Spagnola, District Clerk

February 8, 2018

A. Call to Order - 7:05 P.M.**B. Pledge of Allegiance****C. Reading of Mission - by Patrick Talty****D. Moment of Silent Meditation****E. Dais & Visitor Introductions****F. High School Student Organization Report - by Edwin Melara**

Edwin Melara introduced himself as the Student Organization representative. He reported that in the past few weeks there were a lot of accomplishments and events at the high school. The second semester began and marking period 2 report cards were posted last week. We had our third advisory session. The advisory sessions are monthly sessions we have with our advisors. We talk about growth mind set and things we can do to improve our ability to succeed. For the 8th and 9th graders the session focuses on learning from our mistakes and to accept positive feedback and criticism. And for the upper classmen, we adjusted their session based on their feedback. They focused on obstacles and how to overcome them. Dr. Dewey is coming to the high school to talk about the dangers of substance abuse. The senior awards applications were recently uploaded on the high school webpage. These applications go for senior college scholarships. The cap and gown information is also on the high school webpage. The student organization is getting ready for the Battle of the Classes which is an annual event. All the grades compete against each other in field day events and activities. The theme this year is decades. Each grade will be assigned a different decade. Battle of the Classes is March 2nd. The week before the battle is spirit week where each day will be a different theme day. This past month alumni from the Class of 2017 came to the high school to tell about their college experiences and gave advice. In science research, many students were selected as junior science and humanities semi-finalists. He spoke about senior projects. The student service center is a very strong program which other districts do not have. The Ronald McDonald House has cooked dinners for children seeking medical treatment at the Cohen's Children's Hospital. We have lunch bunches every month where students have lunch and have conversations with the senior citizens. After lunch the students made valentine day cards for veterans. Students who are new to the community have opportunities to participate in the student service center especially those who have limited English ability. This project is called the One World program. Along with some other volunteers, students work in creating a project such as cards for veterans and soldiers overseas. They do a good deed together and by doing this they can make new friends and improve their conversational skills. The In Youth Board visited the Mary Brennan Inn to help restock the food pantry. The Computeers help senior citizens with their electronic devices. Senior citizens are welcome to come to the high school every couple of weeks. Another program the student service center has is Spark. We collaborate with students from Carle Place to work on a common project. One of the projects was baking cookies for the Ronald McDonald House, as well as visiting the Meatloaf Kitchen in the city. There is also a nursing home visiting program. Volunteers visit the Sun Harbor Nursing Home. Students talk with the senior citizens and help them with their cell phones and iPads. The senior citizens enjoy having the students

February 8, 2018

visit. In athletics, the varsity wrestling team qualified for the team double dual championship in January. Unfortunately, they were defeated by Massapequa. The bowling team will be competing. Some track students will advance to the county track team. Later this week the girls and boys basketball programs will host West Hempstead High School for the annual Reggie Carter game. The fine and performing arts department will be hosting a string night, jazz night and choral night. Students will have the opportunity to register for NYSSMA. The 8th and 9th grade musical will be the Adams Family. The library media center keeps expanding. Students competed in the first school chess tournament. Technology at the high school also keeps expanding. Edwin stated he has highlighted a few of the things going on at the high school. He thanked the board of education and Dr. Nagler for having him here this evening. Dr. Nagler stated it is always a pleasure to have Edwin speak at our meeting. Ms. Napolitano stated that Edwin's report is very thorough and she truly enjoys it.

G. BOE Reports

a. Comments from Board Trustees

Brian Widman reported he attended the high school PTSA meeting. Some important dates are March 20, the Chipotle fundraising night. May 18th is spring cleanup where gently used clothing will be collected and then donated. This Saturday is the SEPTA Pancake breakfast at the Applebee's in Westbury. He stated the middle school musical, Aladdin, was fantastic. This past weekend the high school hosted the First Lego League Qualifiers; two on Saturday and one on Sunday. There were about 100 teams made up of teams from different districts and organizations across long island. Mineola had 4 teams competing on Sunday. Unfortunately, they didn't do as well as they had hoped but I think they all had fun and learned. The Jr. First Lego League Tournament is on March 3rd.

Cheryl Lampasona attended Hampton's Family Math Night. Over 70 families attended even though it was a cold night. It was well attended and well organized by Ms. Marvel. Ms. Lampasona spoke about how amazing the middle school play was. She thanked everyone involved.

Patrick Talty spoke about the sign-a-long he attended at Meadow Drive back in December. The sing-a-long was fantastic. He thanked Dr. Fleischmann for a beautiful morning. Before Mr. Talty left Meadow, he had the pleasure of seeing our music teachers play Christmas songs. He gave us an ST Math update.

Dr. Margaret Ballantyne-Mannion stated the middle school play was so amazing. She said it's hard to believe that the students were only 5th, 6th and 7th graders. The students always blow her away. Dr. Ballantyne-Mannion stated it's amazing how many people volunteered for the play and the Lego events. She thanked all the volunteers. She is looking forward to attending the writing celebrations this week at Jackson Avenue and also looking forward to Jazz Night. She wished everyone a happy and healthy winter break.

b. Comments from Board President

February 8, 2018

Christine Napolitano stated the worst part of following four people who speak so well about all the events going on in the district is that she doesn't have much to say by the time it gets to her. She said she will piggy-back about all the wonderful things said about the play. She thanked Mr. Owens, Mr. DeLuca and Aislinn Oliveri. She stated everyone can certainly appreciate the tremendous amount of work that goes into the play. She said it's wonderful to see the joy of the students and thanked everyone. She is looking forward to the Mustang Stakes on Saturday and the SEPTA breakfast.

c. Comments from Superintendent

Dr. Nagler stated he wanted to begin the evening by recognizing Anthony Regueiferos, our systems engineer who is employed by Core BTS, our technology integrator. Anthony is an intricate part of our district. He recently received recognition and an award from Core BTS. Dr. Nagler asked Mr. Gaven to say a few words about Anthony's role in the district and the award he received from Core. Mr. Gaven started by saying as he listened to all the board reports that all centered around the fact that we have special, unique and giving people in our district that makes us so special. Mr. Gaven said Anthony is also one of those special and unique people. Anthony demonstrates a comprehensive understanding of technology systems, of how to build a safe, secure and reliable network. Anthony dedicates his time to Mineola in a number of ways. He was recognized by his company for spear heading interns in our Queensborough Community College program. He also works Thursday evenings with our robotic teams on his own time and his own accord. He has a tremendous amount of integrity and works very hard for us to make our community a special place. Mr. Gaven thanked Anthony and would like to recognize him for his work not only for winning the Core I award but for being a special part of our district. And stated we are Mineola Proud of Anthony.

Dr. Nagler stated Anthony is 24/7. The network never sleeps, our technology problems never end and he is always there to help. Dr. Nagler stated that he has been in charge of technology in this district for many years. We have been partners with Core since 2005 and we have not had a more knowledgeable dedicated systems engineer than Anthony. And Dr. Nagler stated he can say this in front of people he respects very much. Dr. Nagler stated we do not have issues because of Anthony. Dr. Nager he is very proud to recognize Anthony this evening.

Dr. Nagler reported we will be hosting a Digital Promise Twitter chat February 28th at 9:00 p.m. It is also jazz night which Dr. Nagler is participating in but he will be available for the twitter chat. It will be about our growth mind set and we will have a unique feature which will be unlike most twitter chats with teachers and interesting discussions on how we are implementing our initiatives this year.

Dr. Nagler received a flyer from Ms. Burke and Ms. Rudnet about the Macaroni Night which will be March 1st the night of our next board meeting. It was decided that the board meeting will be held at Willis Avenue at 7:30 instead of 7:00 p.m.

Dr. Nagler spoke about Robotics and Mineola 's roll in Robotics. The First Lego League is a national organization which we are very committed to it. We have 8 junior FL teams at Jackson and 4 teams at the middle school. We have dedicated staff and we would like to be able to accommodate more children. No other school has this many teams. Some communities may have more teams but they are not school based. We also have the FTC which is the next progression which is available to 8th and 9th graders. Our team this

February 8, 2018

year is a second year team and has done exceptionally well. They are in the championship round in Smithtown on Sunday. This progresses to the FRC which is the granddaddy of the competition where the robot is half the size of this table. Dr. Nagler feels that one day we may have a Robotics Parent Group just like we have music parents and the booster club. He stated we are going to carry this from grades 3 to 12 so there is a progression and a pathway for kids to follow and enjoy and challenge themselves in computer science robotics and building. He stated this will be great for the children.

Dr. Nagler stated he also had to talk about the middle school play. One third of the children in the building participated in the play. He stated it is unfathomable that we do this. This is so special for our children and the inclusiveness of this. He said he has to hand it to Mr. DeLuca how far the middle school plays have come. Kudos to everyone involved. He is super proud we are able to support this.

If the board has not read the latest issue of Fusfoo, the high school newspaper, there is a fabulous article by Jennifer Moglia called Life from the Eyes of a Female Sports Fan. It's a very good read. She is an exceptional writer and he thanked Dr. Smith for pointing it out to him and telling him to read it. Dr. Nagler said he is going to see Jennifer to personally congratulate her.

Dr. Nagler reported that next week, at the AASA Convention which is the national superintendent's organization, we will be featured as one of the innovative school districts in our country. The organization sent someone to write a case study, who spent two days in our district. He wrote a beautiful case study about Mineola which was very flattering. Dr. Nagler was very impressed. From this, Dr. Nagler was invited to sit on a panel to speak about Mineola in Nashville which he will be doing the end of next week. He always looks forward to representing our district.

Dr. Nagler spoke about the article in today's Newsday regarding students going to college. Mineola was ranked sixth on long island with a 97.9% of students attending colleges. He said Kudos to our teachers and administrators.

H. Old Business - There was no old business this evening.

February 8, 2018

I. New Business

Annual Election and Budget Vote - May 15, 2018

RESOLUTION #33 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves of the following information regarding the Annual Election and Budget Vote scheduled for May 15, 2018:

Discussion: Dr. Nagler stated the following item on the consensus agenda needs to be amended:

Item I.e.: States "Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$10.00** per hour for their services." Dr. Nagler stated the hourly rate of pay should be changed to **\$11.00**.

A motion was made to amend the consensus agenda.

Motion: Dr. Margaret Ballantyne-Mannion and **Second:** Brian Widman

The Board was polled and all were in favor and the motion passed.

- (a) The District's Annual Election will be held on **Tuesday, May 15, 2018**.
- (b) The District Clerk be authorized to make all necessary arrangements for the registration of qualified voters and for the conduct of the District's Annual Election to be held on **Tuesday, May 15, 2018**, including the rental and delivery of voting machines and the publication of the necessary notices of public budget hearing, and of said registration, as required by law, in the **Mineola American and Williston Times**.
- (c) The polls on the date of the Annual Election will be open for the period from 6:00 a.m. to 9:00 p.m., both inclusive.
- (d) The polls for voting purposes at these locations will be designated as (1) Jackson Avenue School; and (2) Meadow Drive School.
- (e) Each of the Inspectors of Election and Registrars designated by the Board of Education serve for such Annual Election and be compensated in the sum of **\$11.00** per hour for their services.
- (f) The President of the Board of Education will be designated as Chairperson, calling the election to order.
- (g) The form and content of the notice of the Public Budget Hearing and of the registration of voters and the annual election including the dates, times and places thereof as set forth in such notices, all as prepared by the District Clerk and annexed hereto, be approved.
- (h) Dr. Nagler and Ms. Spagnola are designated as Poll Clerks to canvass "affidavit ballots" to meet at the Superintendent's Office on **Wednesday, May 16, 2018**, at 3:00 p.m. for such purpose.
- (i) The Budget Hearing will take place on **Thursday, May 3, 2018** at 7:00 p.m., at the Willis Avenue School, with regard to the special meeting.
- (j) A special evening registration of voters shall take place on **Tuesday, May 1, 2018**, from 4:00 p.m. to 8:00 p.m. at the Willis Avenue School, located at 121 Jackson Avenue, Mineola, NY 11501.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Mineola Union Free School District

February 8, 2018

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

Approval of the 2018-2019 School Calendar

RESOLUTION #34 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District approves the 2018-2019 school calendar.

**Motion: Brian Widman
Second: Patrick Talty**

Yes:

No:

Christine Napolitano
Dr. Margaret Ballantyne-Mannion
Brian Widman
Cheryl Lampasona
Patrick Talty

Passed: Yes

J. CONSENSUS AGENDA

February 8, 2018

RESOLUTION #35 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.b., as presented.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes:

No:

Christine Napolitano	_____
Dr. Margaret Ballantyne-Mannion	_____
Brian Widman	_____
Cheryl Lampasona	_____
Patrick Talty	_____

Passed: Yes

1. **INSTRUCTION**

a. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Leigh N. Shaw, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately May 31, 2018.

b. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days; and retirees at a daily rate of \$125.00 per day, \$130 per day after 30 days.:

	<u>Employee Name</u>	<u>Certification</u>
1.	Janine Miller	Childhood Ed (1-6), SWD(1-6)
2.	Carissa J. Kaplan	Childhood Ed(1-6), SWD(1-6)

c. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, at a daily rate of \$100 for days 0-10, \$110 after 11-20 consecutive days, \$120 after 21-30 consecutive days, \$130 after 31+ consecutive days.

	<u>Employee Name</u>	<u>Employee Certification</u>
1.	Janine Miller	Childhood Ed(1-6), SWD(1-6)
2.	Carissa J. Kaplan	Childhood Ed(1-6), SWD(1-6)

d. **Coaches - Appointments**

That the Board of Education approves the appointment of the following coaches for the current school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Boys Varsity Baseball	Helmut Bohringer	3	\$8,500.00
2.	Varsity Baseball Asst	Robert Trenkle	3	\$5,779.00
3.	Baseball-JV	Christopher M. Schacca	3	\$5,886.00
4.	Baseball-7th grade	Jason Sauter	3	\$5,542.00
5.	Baseball - 8th grade	Gregory A. Mayo	3	\$5,542.00

Mineola Union Free School District

February 8, 2018

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
6.	Boys Varsity Lacrosse	Glenn M. Cocoman	3	\$8,491.00
7.	Boys Varsity Lacrosse Asst	Matthew Antoniou	3	\$5,776.00
8.	Boys JV Lacrosse Head Coach	James Durso	2	\$5,204.00
9.	Boys JV Lacrosse Asst	Jamie McAndrew	3	\$5,444.00
10.	7/8 Grade Boys Lacrosse	Mark Miller	3	\$5,524.00
11.	7/8 Grade Boys Lacrosse Asst	Stephen J. Mitchell	3	\$4,860.00
12.	Boys Varsity Track-Spring	John E. Fretz	3	\$7,966.00
13.	Girls Varsity Track-Spring	Thomas J. Leninger	3	\$7,966.00
14.	Spring Track Assistant	Brian W. Haber	2	\$4,823.00
15.	Softball-Varsity	Anthony Tramonte	3	\$8,491.00
16.	Softball Varsity Asst	Caitlin T. Orlando	3	\$5,773.00
17.	JV Softball	Katelyn E. Maroney	3	\$5,886.00
18.	8th grade Softball	Vanessa Casper	3	\$5,151.00
19.	Girls Varsity Lacrosse	Frank J. Massaro	3	\$8,491.00
20.	Girls Varsity Lacrosse Asst	Samantha Henton	3	\$5,776.00
21.	Girls JV Lacrosse	Erin L. Garabedian	1	\$4,674.00
22.	8th grade Girls Lacrosse	Elizabeth R. Reilly	3	\$5,524.00

e. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for the current school year:

	<u>Club</u>	<u>Teacher</u>	<u>Stipend</u>
1.	8/9 Spring Musical Asst Dir	Karen Lovelace	\$2,183.00

f. **Instruction: Student Actions**

1. That the Board of Education approves the out-of-state field trip for the Colorguard to attend a Colorguard Competition in South Brunswick, NJ on March 3, 2018, as Spectators.
2. That the Board of Education approves the overnight/out-of-state field trip for the Marching Band to attend Band Camp at Camp Towanda in Honesdale, PA August 20-25, 2018.
3. That the Board of Education approves the Athletic Advanced Placement Process request for the following student:
 - a. Maggie McMahon - Varsity Lacrosse Team

g. **Instruction: Other**

February 8, 2018

1. **Anticipated 2018 ESY Professional Staff**

Dates: 7/2/18 to 8/10/18 (School Closed 7/4/2018)

Full Day = 8:00 am to 2:00 pm (6 hours)

Half Day = 8:00 am to 11:30 am (3.5 hours)

- 2 Special Education teachers (6 hours)
 - o Elementary
 - o With ABA experience
- 3 Special Education teacher (6 hours)
 - o Middle School & High School
 - o With ABA experience
- 1 Regular Education teacher (Home & Careers) (6 hours)
- 5 Special Education teachers (3 hours)
 - o With LLI, Foundations, EdMark, and/or SOAR experience
- 1 Nurse (6 hours) **EXCEPT** 7/9 to 7/13 and 7/16 to 7/20 (7 hours)
- 1 School Psychologist (6 hours)
- 1 Part-Time Special Education teachers (3.5 hours)
 - o Wilson Trained
- 3 Speech and Language teachers (5.5 hours)
- 2 Occupational Therapists (5.5 hours)

2. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accept the resignation of Janine Miller, part time Teacher Aide at the Middle School, effective January 3, 2018.

b. **Appointment(s)**

1. That the Board of Education approve the appointment of Laurel Stavish, to the position of part time Lunch Aide at Jackson Avenue School, to replace Rocio Barreto, effective February 15, 2018. Salary is \$13.95 per hour on Step 1.
2. That the Board of Education approve the appointment of Anne Rich, to the position of Clerical Substitute, effective February 12, 2018. Salary is \$15.00 per hour.

c. **Retirement(s)**

1. That the Board of Education accept, the resignation, with regret, of Barbara Madison, part time Teacher Aide at Meadow Drive School, for the purpose of retirement, effective February 9, 2018.

d. **Leave of Absence - Paid Medical**

1. That the Board of Education approve a paid Medical Leave of Absence to Frances Lapoff, Bus Attendant for Transportation, effective December 12, 2017 through January 9, 2018, followed by Home Care Services and Physical Therapy for approximately two months.
2. That the Board of Education approve a paid Medical Leave of Absence to Vincent Sanseverino, 5 Hour Bus Driver for Transportation, effective January 2, 2018 through January 19, 2018. Beginning January 22, 2018, and for the following three months, he will be on an unpaid Medical Leave of Absence.

e. **Civil Service - Creation of New Position**

Mineola Union Free School District

February 8, 2018

1. That the Board of Education approve the creation of a new full time 11 month position of Bilingual Typist Clerk to assume the duties of CPSE in the Pupil Personnel Services Office, effective April 1, 2018.

3. **BUSINESS / FINANCE**

a. **Business: Other**

1. **Approval of New 2018 Standard Mileage Rate**

That the Board of Education approves the new 2018 IRS Mileage Reimbursement Rate for approved travel at a rate of \$.54.5 cents per mile, effective January 1, 2018.

b. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

- Bus #82, 2002 Bluebird, 90,000 miles, VIN 1BAAGCPA72F204711
- Bus #86, 2003 Bluebird, 86,000 miles, VIN 1BAAGCPA13F211672

February 8, 2018

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Explanation of Tax Levy Cap - posted on website
- 2. Fine and Performing Arts - posted on website

Superintendent Comments

L. Public Comments - none

M. Executive Session Time: 9:09 p.m.

Motion: Dr. Margaret Ballantyne-Mannion

Second: Cheryl Lampasona

Yes: Christine Napolitano
 Dr. Margaret Ballantyne-Mannion
 Brian Widman
 Cheryl Lampasona
 Patrick Talty

No:

Passed: Yes

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____ **No:** _____

Passed: _____

Respectfully Submitted,

**Linda M. Spagnola
 District Clerk**