

Mineola Union Free School District, Mineola, NY

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board of Education Goals 2019-2020

Educational

- Design and develop a series of grade-level Learning Pathways. These pathways will allow students to earn micro badges as they demonstrate understanding of the components of the District's Mission.
- Continue to develop and expand the primary badge system of assessment to include Pre-K through First grade.
- Implement, monitor, expand, and assess the following curricular initiatives:
 - o Integrated curriculum to include environmental awareness and to actively participate in Green Initiatives
 - o Growth Mindset
 - o Math Expressions
- Continue to expand and develop programs that prepare and provide HS students opportunities for their postsecondary education and careers.

Facilities

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the NEW Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: June 24, 2020

LIVESTREAM

4:00 p.m.

Board of Education

Christine Napolitano, President
Margaret Ballantyne-Mannion, Ph.D., V.P.
Brian Widman
Patrick Talty
Cheryl Lampasona

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Matthew Gaven, Deputy Superintendent
Jack Waters, Asst. Supt. Finance & Operations
Edward Escobar, Asst. Supt. Human Resources
Linda Spagnola, District Clerk

A. Call to Order - 4:00 p.m.

B. Pledge of Allegiance

C. Reading of Mission - by Christine Napolitano

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. Student Organization Report

G. BOE Reports

1. Comments from Board President - Christine Napolitano thanked the community for passing our school budget and stated the board is so appreciative. She also thanked the District Clerk, Linda Spagnola, for all the work and preparation that went into this budget vote. She thanked our attorney, Sue Fine, for helping us with all the questions regarding the vote. She also thanked Dr. Nagler and Jack Waters for putting together a great budget. She congratulated Margaret Ballantyne-Mannion and Patrick Talty and stated the position is an un-paid position and is thrilled to have them back on board.

2. Comments from Board Trustees

Margaret Ballantyne-Mannion thanked everyone for their support and for passing vote.

Patrick Talty stated he is very grateful to be back as a trustee and thanked the public. He also thanked the PTA members who helped remind people to vote. He was very impressed with the Meadow, Hampton and Jackson parades. He announced his second daughter graduated Mineola High School today and thanked the high school for the fantastic job they did.

Cheryl Lampasona congratulated Patrick Talty and Margaret Ballantyne-Mannion and thanked them for their service. Ms. Lampasona thanked the community for their support, congratulated the graduates for all their work and the teachers and every staff member in the district .

Brian thanked the community for passing the budget. He also congratulated Patrick Talty and Margaret Ballantyne-Mannion. Mr. Widman stated Whittney Smith and the high school staff for doing a great job of normalizing the senior year. He wished everyone a good summer.

3. Comments from Superintendent

Dr. Nagler expressed how overwhelmed he was with all the absentee ballots returned. The ballots mailed in quadrupled our totals. He said kudos to Ms. Spagnola for all the work she did organizing this. Ann Dadich, in Mr. Gaven's office, was instrumental in the entire process. Mineola was the fourth highest in county. He congratulated Patrick Talty and Margaret Ballantyne-Mannion. Dr. Nagler reported that part one of graduation finished today and August 8th will be Part 2. People will be notified of the details. Dr. Nagler gave updates on construction. He spoke about school in September. Mineola has to file their plan by July 15th. A survey will be send to parents for their feedback on our proposal. We have enough room in our buildings to socially distance our whole population should we decide to bring back students every day we can do this. We have launched our enrichment courses for students over the summer. There are a lot of fun opportunities, so please sign up. Ed Escobar gave an update on our meals program.

H. Old Business

I. New Business

First Reading of Board Policy

RESOLUTION #67 - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the first formal reading of the following Board Policy due to the availability on the website.

Policy #5676 - Privacy and Security for Student Data and Teacher and Principal Data

Motion: Brian Widman

Second: Patrick Talty

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion, Ph.D.
Brian Widman
Cheryl Lampasona
Patrick Talty

No:

Passed: Yes X No ___

SEQUA - Meadow Drive

RESOLUTION #68 - WHEREAS, the Board of Education of the Mineola Union Free School District desires to embark upon a capital improvement project at the Meadow Dr Elementary School for interior alterations of existing Toilet Rooms, Bus loop and new parking lot; and

WHEREAS, said capital improvement project at Meadow Dr Elementary School, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this part, are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (2)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project for renovations and improvements to Meadow Dr Elementary School is classified as a Type II Action pursuant to Section 617.5(2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the renovations and improvements to Meadow Dr Elementary School is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: Margaret Ballantyne-Mannion, Ph.D.

Second: Cheryl Lampasona

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion, Ph.D.
Brian Widman
Cheryl Lampasona
Patrick Talty

No:

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Passed: Yes X No

SEQUA - Jackson Avenue - Interior Alterations

RESOLUTION #69 - WHEREAS, the Board of Education of the Mineola Union Free School District desires to embark upon a capital improvement project at the Jackson Avenue School for interior alterations of existing Classrooms and Resource Rooms and

WHEREAS, said capital improvement project at Jackson Avenue School, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this part, are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (2)); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement project and has determined that the capital improvement project for renovations and improvements to Jackson Avenue School is classified as a Type II Action pursuant to Section 617.5(2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the renovations and improvements to Jackson Avenue School is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed projects from the New York State Education Department.

Motion: Patrick Talty
Second: Cheryl Lampasona

<u>Yes:</u>	<u>No:</u>
Christine Napolitano	_____
Margaret Ballantyne-Mannion, Ph.D.	_____
Brian Widman	_____
Cheryl Lampasona	_____
Patrick Talty	_____

Passed: Yes X No ___

J. CONSENSUS AGENDA

RESOLUTION #70 - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a.1. through J.4.f.3, as presented.

Motion: Brian Widman

Second: Margaret Ballantyne-Mannion, Ph.D.

Yes:

Christine Napolitano
Margaret Ballantyne-Mannion, Ph.D.
Brian Widman
Cheryl Lampasona
Patrick Talty

No:

Passed: Yes X No ___

1. **INSTRUCTION**

a. **Resignations**

1. That the Board of Education accepts the resignation of Andrew J. Casale, as Principal of Mineola Middle School, effective June 30, 2020.

b. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Karen Lovelace, for a Leave of Absence for child rearing purposes, using accumulated sick days, starting approximately September 14, 2020, followed by an unpaid Leave of Absence, for the remainder of the 2020-2021 school year.

c. **Appointments**

1. That the Board of Education approves to amend the salary of Stephannia Kabanakis from MA, Step 1, \$75,099 to MA, Step 1, \$73,099, effective September 1, 2020.

2. That the Board of Education approves to amend the Probationary Period of Ryan Henry from September 1, 2020 through August 31, 2024 to September 1, 2020 through August 31, 2023.

3. That the Board of Education approves the appointment of Sarah A. Miller, to the position of Probationary Elementary Teacher, effective September 1, 2020, with a salary of MA+10, Step 1, \$74,675 and a Probationary Period from September 1, 2020 to August 31, 2024.

4. That the Board of Education approves the appointment of Kayla R. McKeveny, to the position of Probationary Elementary Teacher, effective September 1, 2020, with a salary of MA, Step 1, \$73,099 and a Probationary Period from September 1, 2020 to August 31, 2024.

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5. That the Board of Education approves the appointment of Anna E. Paulik, to the position of Probationary Pre-Kindergarten teacher, effective September 1, 2020, with a salary of Pre-K, Step 2, \$46,860 and a Probationary Period from September 1, 2020 to August 31, 2024.
6. That the Board of Education approves the appointment of Gabriel J. Rivera, to the position of Probationary Pre-Kindergarten teacher, effective September 1, 2020, with a salary of Pre-K, Step 2, \$46,860 and a Probationary Period from September 1, 2020 to August 31, 2024.
- d. **Tenure Appointment(s)**
That the Board of Education approve the recommendation of the Superintendent of Schools to appoint the following Teachers and/or Administrators to tenure:

	<u>Name</u>	<u>Tenure Area</u>	<u>Eff. Date</u>	<u>School</u>
1.	Andrew J. Casale	Principal	07/01/2020	Mineola Middle School
2.	Nicole A. Culella	Instructional Leader	07/01/2020	Central Office
3.	Heather Dvorak	Assistant Principal	07/01/2020	Mineola High School
4.	Margarita Maravel	Principal	07/01/2020	Hampton Street
5.	Laurie Melesh	Chairperson CSE/CPSE, Summer School Principal	07/01/2020	Central Office
6.	Catherine Shanahan	Instructional Leader	07/01/2020	Central Office
7.	Leigh N. Shaw	Instructional Leader	07/01/2020	Central Office
8.	Dominick J. Tolipano	Assistant Principal	07/01/2020	Jackson Avenue
9.	Jeffrey D. Appelbaum	Librarian	07/01/2020	Mineola High School
10.	Kuri B. DiFede	Technical Subjects	08/31/2020	Mineola High School
11.	James Durso	Physical Education	08/31/2020	Meadow Drive
12.	Kimberly Gielarowski	Science/Special Ed	08/31/2020	Mineola High School
13.	Jamie McAndrew	Social Studies/Special Ed	08/31/2020	Mineola High School
14.	Nicole M. Oddo	Elementary	08/31/2020	Hampton Street
15.	Katelynn R. Rouskas	Elementary	08/31/2020	Meadow Drive
16.	Nicholas A. Tonini	Physical Education	08/31/2020	Hampton Street
17.	Christopher J. Toomey	Music	08/31/2020	Mineola High School
18.	Andrew J. Woolsey	Technology Education	08/31/2020	Mineola High School
19.	Megan LaMantia	Elementary	08/31/2020	Jackson Avenue
20.	Michelle Brassil	Speech	09/01/2020	Mineola Middle School
21.	Alexandra Bauer	Elementary	09/01/2020	Meadow Drive
22.	Valerie Sunjka	Elementary	09/01/2020	Hampton Street
23.	Michelle R. Wenz	Mathematics	09/01/2020	Mineola High School
24.	Michael J. Chin	Social Studies	09/01/2020	Mineola Middle School
25.	Samantha Henton	Elementary	09/01/2020	Mineola Middle School

2. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approve the appointment of Patricia Delli Gatti, to the position of Teacher Aide Substitute, effective September 1, 2019. Salary is \$14.37 per hour.
2. That the Board of Education approves the appointment of Katherine Merendino, to the position of Temporary Account Clerk, effective June 1, 2020. Salary is \$52.16 per hour.

- 3. That the Board of Education approve the appointment of Lori Baker, to the position of 11 Month Account Clerk in the Business Office to replace Catherine Schwarz, who retired, effective July 1, 2020. Salary is \$47,746 on Step 1; probation is 26 weeks.
- 4. That the Board of Education approve the appointment of Gonzalo Giron, Jr., to the position of Maintainer; to replace Joe Filomena, effective July 1, 2020. Salary is \$50,904 on Step 1; probation is 26 weeks.

b. **Retirement(s)**

- 1. That the Board of Education accept, the resignation, with regret of Elizabeth Braun, Dispatcher for Transportation, for the purpose of retirement, effective October 1, 2020.

3. **BUSINESS / FINANCE**

a. **Treasurer's Report**

- 1. That the Board of Education approves the Treasurer's Report for the period ending April 30, 2020.

b. **Approval of Invoices and Payroll**

- 1. That the Board of Education accepts the Invoices and Payroll for the period ending May 31, 2020.

Invoices

A/P Warrant #20	May 6, 2020	\$367,222.70
A/P Warrant #21	May 20, 2020	\$549,251.59
TOTAL EXPENSES		\$916,474.29

Payroll's #21 (May 15, 2020) & #22 (May 29, 2020)

General	\$4,232,616.32
Federal Fund	\$53,544.83
TOTAL PAYROLL	\$4,286,161.15

c. **Budget Appropriation Adjustment**

- 1. The Board approves a \$100,000 allocation of Undesignated Fund Balance to be used to fund a supplemental appropriation to the 2019-20 budget. The purpose of the increased appropriation is to purchase equipment and supplies for health and safety purposes related to the Covid19 pandemic.

d. **Business: Other**

- 1. That the Board of Education approves the contract for JoAnn Greene, Internal Claims Auditor, placing her annual stipend at \$20,800 for the 2020-2021 school year, effective July 1, 2020.
- 2. That the Board of Education approves an agreement with "Keeping Your Books" to provide accounting services for the period July 1, 2020 through June 30, 2021.
- 3. That the Board of Education accepts the resignation of Donna Squicciarino, Treasurer, effective June 30, 2020.
- 4. That the Board of Education approve the appointment of Linda Gillespie, to the position of part time Treasurer, effective July 1, 2020 with salary of \$38,000.

5. That the Board of Education approves the following District Employees to serve as Election Inspectors pursuant to Board Resolution 60.

Matt Gaven	Deputy Superintendent
Ed Escobar	Assistant Superintendent for Personnel
Jack Waters	Assistant Superintendent for Finance and Operations
Andrew Casale	Middle School Principal

6. **Employee Agreements**

That the Board of Education hereby authorizes the Board President to execute the agreements with the following individuals, the terms of which have been reviewed by the Board of Education in Executive Session, effective July 1, 2020.

1. Jenny Carcana
2. William Gilberg
3. Jack Waters
4. Andrew Casale
5. Catherine Fishman
6. Linda Spagnola

7. That the Board of Education approves the creation of a new Assistant Business Manager/Purchasing Agent position, effective July 1, 2020.

e. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for April 1, 2020 April 30, 2020 and May 1, 2020 through May 31, 2020.

f. **Business/Finance - Contract Approvals**

1. That the Board of Education approves a service agreement between the Mineola UFSD and the Labor Education and Community Services Agency, Inc. (LECSA), an employee assistance program for the 2020-2021 school year.
2. That the Board of Education approves a contract with School Aid Specialists Management Systems (SASMS) for the 2020-2021 school year. SASMA will provide State Aid and STAC Assistant services to the District at an annual cost of \$18,400.
3. That the Board of Education approves Health contracts between the following district(s) and Mineola UFSD, whereby said districts provide health and welfare services for the 2019-2020 school year: Manhasset UFSD.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Survey Results - by Matthew Gaven

Superintendent Comments

L. Public Comments

M. Executive Session - no executive session this evening

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

N. Adjournment Time: 5:13 p.m.

Motion: _____

Second: _____

Yes: **No:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,

**Linda M. Spagnola
District Clerk**