

Mineola Union Free School District, Mineola, NY

Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals - 2022 - 2023

Educational

- To continue the Jackson21 and Synergy initiatives with the implementation of competency based learning management system (LMS) using proficiency scales. Both initiatives will continue to place an emphasis on self-directed learning, real world experiences and learner voice and choice.
- Affirm and explain the evolution of our instructional model. Engage stakeholders to examine the past, present and future direction of our school system.

Integrated Curriculum
Redesigning Assessment
Computational Thinking
Flexible Learning Spaces
Growth Mindset

Responsive Instructional Practice
Visible Learning
Design Thinking
Learner Identity

- Adopt the new State guidelines for Civics with an emphasis for all seniors to obtain the Seal of civic readiness

Facilities

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

DATE: Thursday, June 15, 2023

High School Cafeteria - 7:00 p.m.

Board of Education

Dr. Margaret Ballantyne, President
Patrick Talty, Vice President
Cheryl Lampasona, Trustee
Brian Widman, Trustee
Stacey DeCillis, Trustee

Central Office

Dr. Michael Nagler, Superintendent of Schools
Catherine Fishman, Deputy Superintendent
Andrew Casale, Asst. Supt. for Business & Operations
Linda Spagnola, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. Student Recognitions**
- G. BOE Reports**
 - 1. Comments from Board Trustees**
 - 2. Comments from Board President**
 - 3. Comments from Superintendent**
- H. Old Business**
- I. New Business**

RESOLUTION #82 - Mineola 2022 Capital Reserve Fund

WHEREAS, on May 17, 2022, the qualified voters of the Mineola Union Free School District authorized the establishment of the "Mineola 2022 Capital Reserve" for the purpose of, *inter alia*, improvements, repairs, reconstruction, and renovation of and additions to School District buildings, facilities, property, and athletic fields and/or other needs identified in the School District's current Five-Year Building Conditions Survey or identified in a future Five-Year Building Conditions Survey undertaken during the term of this capital reserve fund; and

NOW, THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent and pursuant to Section 3651 of the Education Law, the Board of Education of Mineola Union Free School District authorizes an amount up to Four Million (\$4,000,000.00) Dollars, to be transferred from the 2022-2023 Unassigned Fund Balance in the General Fund to the Mineola 2022 Capital Reserve Fund.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ___ No ___

RESOLUTION #83 - Employee Benefits Accrued Liability Reserve Fund

WHEREAS, the Mineola Union Free District, in accordance with the State Education Department and Generally Accepted Accounting Principles (GAAP), is required to estimate the potential amount of its assigned fund balance reserve accounts prior to the end of the fiscal year; and

WHEREAS, in accordance with its fund balance projections and the School District's annual Fund Balance Reserve Report, it is recommended that certain reserves be replenished as described below; and

WHEREAS, it is understood that the final amount of the reserves will be determined upon the completion of the June 30, 2023 audited financial statements;

NOW, THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent and pursuant to General Municipal Law §6-p, the Board of Education of Mineola Union Free School District authorizes an amount not to exceed Five Hundred Thousand (\$500,000.00) Dollars, be transferred from the 2022-2023 Unassigned Fund Balance in the General Fund to the Employee Benefits Accrued Liability Reserve Fund.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ___ No ___

RESOLUTION #84 - That the Board of Education approve the award of the bid for the Child Nutrition Program to Aramark Educational Services, LLC, 1101 Market Street Ste 45, Philadelphia, PA 19107 for the 2023-2024 school year at the following fee rates:

Breakfast = \$2.1550 per meal
Lunch = \$3.8914 per meal

as per the bid and contract documents; and further authorize the Board of Education President to execute said contract which will be submitted to the New York State Education Department.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ___ No ___

RESOLUTION #85 - BE IT RESOLVED that the Board of Education of the Mineola UFSD hereby acknowledges receipt of the Internal Auditors District's Risk Assessment Report previously reviewed by the Audit Committee.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ___ No ___

RESOLUTION #86 - BE IT RESOLVED that the Board of Education of the Mineola UFSD hereby acknowledges receipt of the Internal Auditors Detailed Testing Report related to the District's Financial Operations of Special Education previously reviewed by the Audit Committee.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ___ No ___

RESOLUTION #87 - Synergy Stipend MOA

BE IT RESOLVED, that the Board of Education herewith approves the Memorandum of Agreement dated June 15, 2023 between the Mineola Union Free School District and the United Public Service Employees Union, Custodial, Grounds, Maintenance & Transportation Unit concerning the assignment of a custodial employee to perform additional duties in furtherance of the Synergy Program and authorizes the Board President, to execute such Memoranda of Agreements on behalf of the Board of Education.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ___ No ___

RESOLUTION #88 - Sick Day Donation MOAs

BE IT RESOLVED, that the Board of Education herewith approves the Memoranda of Agreements dated May 23, 2023 between the Mineola Union Free School District and the United Public Service Employees Union, Custodial, Grounds, Maintenance & Transportation Unit concerning the donation of sick days to a custodial employee experiencing a significant medical condition and authorizes the Board President, to execute such Memoranda of Agreements on behalf of the Board of Education.

Motion: _____

Second: _____

Yes:

No:

RESOLUTION #89 - Teacher Aide Retirement

BE IT RESOLVED, that the Board of Education herewith approves the Memorandum of Agreement dated June 15, 2023 between the Mineola Union Free School District and the United Public Service Employees Union, Teacher Aide Unit concerning the payment of unused sick days at the time of retirement for the 2022-2023 school year and authorizes the Board President to execute such Memorandum of Agreement on behalf of the Board of Education.

Motion: _____
Second: _____

Yes:

No:

J. CONSENSUS AGENDA

RESOLUTION #90 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.3.c.2., as presented.

Motion: _____
Second: _____

Yes:

No:

Passed: Yes ___ No ___

- 1. **Instruction**
 - a. **Resignations**
 - 1. That the Board of Education accepts the resignation of Michelle C. Rodriguez, Elementary Teacher, effective June 30, 2023.
 - b. **Leave of Absence - Personal Unpaid**
 - 1. That the Board of Education grants a request Stephanie Klein, for an unpaid Leave of Absence, due to personal reasons, for the 2023-2024 school year.
 - c. **Appointments**

1. That the Board of Education approves the appointment of Elba M. Bocardo, to the position of Leave Replacement ESL Teacher for Priscilla Smith, effective September 1, 2023 to on or about November 1, 2023, with a salary of MA, Step 1, \$75,687.
2. That the Board of Education approves the appointment of Kristen Knipfing, to the position of Probationary Speech & Language Disabilities Teacher, effective September 1, 2023 with a salary of MA, Step 1, \$75,687 and a Probationary Period from September 1, 2023 to August 31, 2027.
3. That the Board of Education approves the appointment of Yorlenny Rodriguez, to the position of Leave Replacement Elementary Teacher for Katelynn Rouskas, effective September 1, 2023 to on or about December 31, 2023 with a salary of BA, Step 1, \$65,374.
4. That the Board of Education approves the appointment of Toby Klein, to the position of Probationary Science Teacher, effective September 1, 2023 with a salary of MA, Step 1, \$75,687 and a Probationary Period from September 1, 2023 to August 31, 2027.
5. That the Board of Education approves the appointment of Tina L. Tudisco, to the position of Leave Replacement Elementary Teacher for Samantha Henton starting September 1, 2023 to on or about November 23, 2023 with a salary of MA, Step 1, \$75,687.
6. That the Board of Education approves the appointment of Laura V. Tanklowitz, to the position of part time (.5) ESL Teacher, effective September 1, 2023 to June 30, 2024 with a salary of .5 of MA, Step 1, \$75,687 equaling \$37,844.
7. That the Board of Education approves the appointment of Amanda L. Agostino, to the position of Leave Replacement Elementary Teacher for Kelly Little, starting September 1, 2023 to on or about November 30, 2023 with a salary of MA, Step 1, \$75,687.
8. That the Board of Education approves the appointment of Emely A. Maldonado, to the position of Leave Replacement Elementary Teacher for Alexandra Bauer, effective September 1, 2023 to June 30, 2024 with a salary of BA, Step 1, \$65,374.
9. That the Board of Education approves the appointment of Jennifer Maichin, to the position of Assistant Principal, effective July 1, 2023 with a salary of AMSA Supervisor, Step 2, \$152,291.00 and a Probationary Period from July 1, 2023 to June 30, 2024.

10. That the Board of Education approves the appointment of Caitlin Calio, to the position of Probationary Special Education Teacher, effective September 1, 2023 with a salary of MA, Step 1, \$75,687 and a Probationary Period from September 1, 2023 to August 31, 2027.

d. Per Diem Sub Appointments

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$130.

	<u>Name</u>	<u>Certification</u>	<u>Effective Date</u>
1.	Matthew R. Novella	Health, P.E.	06/16/2023
2.	Liana A. Kattou	Childhood Ed (1-6)	06/12/2023

e. Instruction - Summer Fine & Performing Arts Program - Appointments

That the Board of Education approves a self-funded Summer Fine and Performing Arts Program, (Salary, hourly summer wages are based on the MTA and/or MTAA contractual rates):

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Salary-per hr</u>
1.	Drama/Dance/Yoga	Aislinn Oliveri	Step 3	\$74.11
2.	Drama/Dance/Yoga	Lauren Behan	Step 3	\$74.11
3.	Music	Robin Barkan	Step 3	\$74.11
4.	Music	Kristin Frazer	3	\$74.1/Hr
5.	Music	Brian E. Goldman	3	\$74.11/Hr
6.	Music/Yoga	Sarah K. Ramsingh	3	\$74.11/Hr
7.	Technology	Kenneth G. Coy	3	\$74.11/Hr
8.	Technology	Adrianna I. Guidetti	3	\$74.11/Hr
9.	Art	Jennifer R. Varvaro	1	\$63.08/Hr
10.	Art	Jeanine S. Gallina	2	\$68.55/Hr
11.	Art	Abby P. Meehan	1	\$63.08/Hr
12.	Sub	Kenneth J. Kamping	1	\$63.08/Hr
13.	Sub	Paul A. Sommer	3	\$74.11/Hr
14.	Sub	Janine Lapertosa	3	\$74.11/Hr
15.	Sub	Zachary R. St. John	1	\$63.08/Hr
16.	Sub	Marc B. Ratner	3	\$74.11/Hr
17.	Sub	Andrea M. Antonelli	3	\$74.11/Hr
18.	Sub	Andrew J. Woolsey	3	\$74.11/Hr
19.	Sub	Megan M. Messina	3	\$74.11/Hr

f. Summer Special Ed/ESY Program (Extended School Year) - Appointments

That the Board of Education approves the following staff members for the Summer Special Education/Extended School Year Program:

	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary-per hr</u>
1.	Principal	Patricio A. Romero		\$12,120
2.	Teacher	Victoria Ondris	1	\$63.08
3.	Teacher	Nicole Vella	2	\$68.55
4.	Teacher	Bruce M. Vatske	3	\$74.11
5.	Teacher	Lindsey Ramos	2	\$68.55
6.	Teacher	Cheryl M. Lippert	3	\$74.11
7.	Teacher	Jack A. Fenty	1	\$63.08

	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary-per hr</u>
8.	Teacher	Jennifer A. Weisberg	3	\$74.11
9.	Teacher	Stephen J. Mitchell	3	\$74.11
10.	Teacher	Gina M. Amzler	3	\$74.11
11.	Teacher	Tamara E. Sobel	3	\$74.11
12.	Teacher Sub	Catherine McCarthy	3	\$74.11
13.	Nurse	Lillian O. Ryan		\$43.54
14.	Psychologist	Manuel A. Romero	3	\$74.11
15.	Speech	Julia V. Dawber	3	\$74.11
16.	Speech	Diane L. Rodocker	3	\$74.11
17.	Speech	Elissa J. Olivera	3	\$74.11
18.	Occ Therapist	Tara A. Lynch	3	\$0.00
19.	Psychologist	Carina P. Waldman	3	\$74.11
20.	Occ Therapist	Jamie B. Domnitch	1	\$0.00

g. **Summer Literacy Program - Appointments**

That the Board of Education approves the following staff members for the Summer Literacy Program:

	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary-per hr</u>
1.	Admin-Director	Alexandra Bauer	2	\$68.55
2.	Admin-Asst Director	Christina Castello	3	\$74.11
3.	Elem Teacher	Eileen P. Sokol	2	\$68.55
4.	Elem Teacher	Patricia Pearsall	2	\$68.55
5.	Elem Teacher	Jodi Desantis-Helming	2	\$68.55
6.	Elem Teacher	Jennifer Fiorentino	2	\$68.55
7.	Elem Teacher	Andrea M. Romano	2	\$68.55
8.	Elem Teacher	Erika P. Pena	2	\$68.55
9.	Elem Teacher	Daniela Rodriguez	3	\$74.11
10.	Elem Teacher	Jodi M. Dilemme	2	\$68.55
11.	Elem Teacher	Masiel Gomez	3	\$74.11
12.	Sub K-12	Elizabeth Cormack	2	\$68.55
13.	Sub K-12	Lucia N. Barberio	2	\$68.55
14.	Elem Teacher	Teri Wolfe	3	\$74.11
15.	Elem Teacher	Marleny R. Reyes	3	\$74.11
16.	Sub K-1	Hope R. DeNicola	3	\$74.11
17.	Elem Teacher	Sylvia Maldonado	1	\$63.08
18.	7-12 Teacher	Crystal T. Ortiz	2	\$68.55
19.	7-12 Teacher	Kathleen Levin	1	\$63.08
20.	7-12 Teacher	Cynthia Mejia	3	\$74.11
21.	Regents Prep	Katelyn E. Bucchio	3	\$74.11

h. **Summer Virtual Reading Program - Appointments**

That the Board of Education approves the following staff members for the Summer Virtual Reading Program:

	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary-per hr</u>
1.	Elem Teacher	Gabriel J. Rivera	1	\$63.08
2.	Elem Teacher	Hope R. DeNicola	3	\$74.11
3.	Elem Teacher	Gina M. Amzler	3	\$74.11

	<u>Position</u>	<u>Name</u>	<u>Step</u>	<u>Salary-per hr</u>
4.	Elem Teacher	Leslie Van Bell	1	\$63.08
5.	Elem Teacher	Jodi M. Dilemme	2	\$68.55
6.	Elem Teacher	Tamara E. Sobel	3	\$74.11
7.	Elem Teacher	Erin E. Regan	1	\$63.08
8.	Elem Teacher	Lucia N. Barberio	2	\$68.55
9.	Elem Teacher	Nicole M. Valvo	1	\$63.08
10.	Elem Teacher	Gina M. Principato	1	\$63.08
11.	Elem Teacher	Catherine McCarthy	3	\$74.11
12.	Sub K-12	Allison R. Maffettone	1	\$63.08
13.	Sub K-12	Lisa Krawciw	1	\$63.08
14.	Sub K-12	Corrin Culhane	1	\$63.08

2. **CIVIL SERVICE**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of LaShonda Krokan, Part Time Tyist Clerk at Hampton Street School, effective June 23, 2023.
2. That the Board of Education accepts the resignation of Nicole Matzer, Typist Clerk for Buildings and Grounds, effective June 30, 2023.
3. That the Board of Education accepts the resignation of Mildred Schrof, Part Time Teacher Aide, effective June 23, 2023.
4. That the Board of Education accepts the resignation of Victoria Ondris, Teacher Aide at the Middle School, effective June 23, 2023.
5. That the Board of Education accepts the resignation of Alberto Gonzalez, Bus Driver fo the District, effective June 23, 2023.
6. That the Board of Education accepts the resignation of Kenneth Williams, Custodian for the District, effective May 15, 2023.

b. **Appointment(s)**

1. That the Board of Education approves the appointment of LaShonda D. Krokan, to the position of Typist Clerk for Buildings and Grounds, effective July 3, 2023 with a salary on Step 3 of \$44,880.
2. That the Board of Education approves the appointment of Maria Castro, to the position of Part Time Bus Attendant, retroactive to June 12, 2023 with a salary on Step1 of \$15.26/ Hr.
3. That the Board of Education approves the appointment of Maryalice Leno, to the position of Summer Technology Aide, effective July 1, 2023 at \$30.20/Hr.
4. That the Board of Education approves the appointment of Gloria I. Romero, to the position of Summer Technology Aide, effective July 1, 2023 at \$24.04/Hr.

- 5. That the Board of Education approves the appointment of Nicole L. Matzer, to the position of Administrative Assistant for Fine and Performing arts, effective July 1, 2023 with a salary on Step 1 of \$61,408.00.

c. **Retirement(s)**

- 1. That the Board of Education accepts, with regret, the resignation of Jose Luna, Cleaner for the District, for the purpose of retirement, effective August 30, 2023.

d. **Leave of Absence - Paid Medical**

- 1. That the Board of Education approves a paid Medical Leave of Absence to Susan Lynch, Teacher Aide the Middle School, effective May 31, 2023 for the remainder of the school year, using accumulated sick days.

e. **Civil Service Summer Seasonal Appointment(s)**

That the Board of Education approves the following student workers for summer employment at \$15.00/hr:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>
1.	Summer Tech Worker	Sophia Schrader
2.	Summer Tech Worker	Logan Regueiferos
3.	Student Worker	Donjeta Becerra
4.	Student Worker	Markella Kiriakes
5.	Studentl Worker	Ameer Adeen
6.	Student Worker	Sabrina Matzer
7.	Student Worker	Catalina Mercado
8.	Student Worker	Jamie Valentino
9.	Student Worker	Kirpa Kaur
10.	Student Worker	Brianna Nelson
11.	Student Worker	Adam Haddock
12.	Student Worker	Eunice Lee

f. **Civil Service - Summer Special Ed Teacher Aide(s)**

That the Board of Education approves the following staff members for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Teacher Aide	Carla J. Attard	\$30.20/Hr	July 1, 2023
2.	Teacher Aide	Aferdita Becerra	\$21.36/Hr	July 1, 2023
3.	Teacher Aide	Donna M. Coulon	\$41.40/Hr	July 1, 2023
4.	Teacher Aide	Nancy E. Gessner	\$30.20/Hr	July 1, 2023
5.	Teacher Aide	Judith Granath	\$41.40/Hr	July 1, 2023
6.	Teacher Aide	Angela M. Hagan	\$29.52/Hr	July 1, 2023
7.	Teacher Aide	Amanda M. Hagan	\$24.04/Hr	July 1, 2023
8.	Teacher Aide	Joseph C. Lloyd	\$28.74/Hr	July 1, 2023
9.	Teacher Aide	Barbara A. Miller	\$39.02/Hr	July 1, 2023
10.	Teacher Aide	Maria Riccardi	\$30.20/Hr	July 1, 2023
11.	Teacher Aide	Alexa Raffo	\$15.00/Hr	July 1, 2023
12.	Teacher Aide	Patricia C. Rodrigues	\$21.36/Hr	July 1, 2023
13.	Teacher Aide	Cristina R. Santos	\$24.93/Hr	July 1, 2023
14.	Teacher Aide	Laurel Stavish	\$22.24/Hr	July 1, 2023
15.	Teacher Aide	Adriana Villa	\$16.22/Hr	July 1, 2023

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
16.	Teacher Aide	Marisse S. Hargrove	\$20.94/Hr	July 1, 2023
17.	Greeter	Laura Colletti	\$16.22/Hr	July 1, 2023
18.	Teacher Aide	Gladys Cuzco	\$39.02/Hr	July 1, 2023
19.	Teacher Aide	Rose Constantino	\$31.73/Hr	July 1, 2023
20.	Teacher Aide	Emily G. Carty	\$15.00/Hr	July 1, 2023

g. **Civil Service - Summer Special Ed Teachers-in-Training**

That the Board of Education approves the following Teachers-in-Training for the Summer Special Education Program:

	<u>POSITION</u>	<u>EMPLOYEE NAME</u>	<u>SALARY</u>	<u>EFFECTIVE</u>
1.	Teacher in Training	Trista Bugalla	\$15.00/Hr	July 1, 2023
2.	Teacher in Training	Kaitlyn Goncalves	\$15.00/Hr	July 1, 2023
3.	Teacher in Training	Delaney Novick	\$15.00/Hr	July 1, 2023

3. **BUSINESS / FINANCE**

a. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending May 31, 2023.

Invoices

A/P Warrant #27	May 10, 2023	\$2,182,624.68
A/P Warrant #28	May 24, 2023	\$508,815.66
TOTAL EXPENSES		\$2,691,440.34

Payroll's #23 (May 15, 2023) & #24 (May 31, 2023)

General Fund	\$4,577,085.03
Federal Fund	\$73,070.22
TOTAL PAYROLL	\$4,650,155.25

b. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Reports for May 1, 2023 through May 31, 2023.

c. **Business/Finance - Contract Approvals**

1. That the Board of Education Approves the Data Security and Privacy Plan between Mount Sinai South Nassau and Mineola UFSD for 2023-2024
2. That the Board of Education approves an agreement with "Keeping Your Books" to provide accounting services for the period of July 1, 2023 through June 30, 2024 and authorizes the Assistant Superintendent for Business & Operations to execute said agreement.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Guidance Plan

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

Respectfully Submitted,
Linda M. Spagnola
District Clerk