

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY

Business Meeting MINUTES

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals – 2008-2009

- *Educational Expectations and Improvement*
- *School Quality*
- *Operations*
- *Fiscal Management/Stability*

DATE: June 23, 2009

LOCATION: Willis Avenue School

OPEN BUSINESS MEETING

7:00 p.m. 1st FLOOR CAFETERIA

Board of Education

Stephen Siwinski, President
Laraine Salvatore, Vice President
John McGrath
William Hornberger
Terence Hale

Central Office

Dr. Lorenzo Licopoli, Superintendent of Schools
Dr. Michael Nagler, Deputy Superintendent
Sherri Goffman, Asst. Supt. of Curr. & Inst.
John Waters, Asst. Supt. of Finance & Oper.
Janice Patterson, Director of Pupil Services
Donna Martillo, District Clerk

A. Call to Order

At 7:06 p.m. the meeting was called to order by President Siwinski.

B. Pledge of Allegiance

C. Reading of Mission – Dr. Michael Nagler

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

Also in attendance were: Maureen Judge; and Jacob S. Feldman, Esq., District's Legal Counsel.

F. High School Student Organization Report

No report was given.

G. Old Business

Ms. Salvatore inquired about the Legal Services RFP due on June 9th. Mr. Waters responded that the due date was extended to today, in order to advertise the RFP in Newsday. In total six firms responded, 1 as a result of the advertisement. The information will be available tomorrow.

Mr. Hornberger inquired about an e-mail regarding cutting back on school nurses. Dr. Nagler responded no discussion has taken place; every building has a full time nurse. Mr. Hornberger clarified that the Board has not discussed this and hopes this will dispel rumors.

Mr. Hornberger inquired about the capital grant from Senator Johnson. Mr. Siwinski responded that everything is frozen as a result of situation in Albany. The Superintendent of Schools stated that Senator Johnson does not think this money will be released.

Mr. Hornberger inquired if there was still an embargo on releasing test scores. The Superintendent of Schools responded that the Board was sent the information and the results were excellent. Mr. Hornberger requested that the scores be posted on the district's website.

Mr. Hornberger inquired as to when the Board will have another opportunity to view the Castle Program/Science Research presentation. Dr. Nagler responded in September at the first workshop meeting.

Mr. Hornberger inquired about the High School gym floor design. Mr. Waters responded that red and black were the colors chosen. Mr. Hale inquired if it was the first design. Mr. Siwinski responded yes. Mr. Romano stated the background is black with red lettering and white trim. Mr. Hornberger would like the Board to receive final design. Mr. Hale inquired when the floor will be completed. Mr. Romano stated 2 weeks.

Mr. Hornberger inquired about Ms. Lao's suggestion regarding offering a finance class to High School students. He felt it was a good idea. Dr. Nagler responded that Ms. Goffman attended a conference on this subject, which received wide popularity. The district plans on exploring the feasibility of instituting it at the High School as a graduation requirement. There will be staffing issues that will need to be addressed.

Ms. Salvatore discussed her son's experience with the family living requirement. Dr. Nagler responded that it is State mandated. Ms. Salvatore stated her son would have preferred taken a class to learn how to balance a checkbook. Dr. Nagler stated it is a matter of fitting in schedules and budgeting for it. It will have an impact to staffing. Ms. Salvatore suggested consolidating family living, and be given in sophomore year. Mr. Hale praised the parenting portion of the program in that students must be responsible for a baby. It isn't supposed to be an enjoyable experience. He felt it was a humbling experience.

Mr. Hornberger inquired about the final draft of the district's calendar and transitioning some Board meetings from Willis to the High School. Dr. Nagler suggested starting them in September after the Reorganization meeting. Mr. Hale inquired if District Council was given an opportunity to review for input regarding conflicts of dates. Dr. Nagler responded that Council reviewed it and presented input.

1. **Policy – 2nd Reading & Adoption**

RESOLUTION #86 – **BE IT RESOLVED** that the Board of Education waives the 2nd formal reading of Policy #6645, Fixed Assets Accounting, due to its availability on the information table, and moves its adoption.

Motion: John McGrath

Second: Terence Hale

Discussion: Mr. Hornberger requested clarification on dollar amounts referenced in proposed Policy #6645, Fixed Assets Accounting. Mr. Waters responded that the \$1,000 was a reference to what a threshold would be for a fixed asset. Reference to the \$5,000 amount is how an asset value is recorded for 2 or more years of its life.

Yes: Terence Hale
William Hornberger
John McGrath
Laraine Salvatore
Stephen Siwinski

No: None

Passed: Yes

2. **Change Order(s)**

That the Board of Education Takes from the Table Consensus Agenda Item I.4.3.a. (Change Orders) tabled at the May 21, 2009 Business Meeting and removed from the agenda of June 4, 2009 (Resolution #79) until further information was obtained.

Motion: John McGrath

Second: William Hornberger

Yes: Terence Hale
William Hornberger
John McGrath
Laraine Salvatore
Stephen Siwinski

No: None

Passed: Yes

RESOLUTION #79 **BE IT RESOLVED** that the Board of Education approves the following Change Orders:

Change Order GC-01 RD Architectural -\$348.00 (Decrease to contract)

Change Order EC-06 &
Change Order EC-07 Eldor Contracting Corp. 2,875.00 (Increase to contract)

Change Order GC-04 &
Change Order GC-05 Rockmore Contracting Corp. 7,958.00 (Increase to contract)

Motion: John McGrath
Second: William Hornberger

Discussion: Mr. Hale stated that questions he had about the change orders were answered to his satisfaction by Mr. Romano.

Yes: Terence Hale
William Hornberger
John McGrath
Laraine Salvatore
Stephen Siwinski

No: None

Passed: Yes

H. New Business

1. NYSSBA Convention – October 15 – 17, 2009

RESOLUTION #87 – BE IT RESOLVED that the Board of Education approves the allocation of funds for two Board Members to attend the NYSSBA Annual Convention held in New York City from October 15 – 17, 2009.

Motion: Terence Hale
Second: John McGrath

Discussion: Mr. Hale explained why he felt it was important for the Board to have representation. Ms. Salvatore stated that if Board Members attend and elect to stay over they should be responsible for the hotel expenses. Mr. Hale disagreed with Ms. Salvatore and felt it was important to network with Board Members from other districts as well as State representatives. Mr. Hornberger inquired as to how networking would benefit the Mineola District. Mr. McGrath responded that in the past he had commuted back and forth from the City and it was difficult. Many functions are held during later hours.

Yes: Terence Hale
William Hornberger
John McGrath
Laraine Salvatore
Stephen Siwinski

No: None

Passed: Yes

2. 2008-2009 Salary Adjustment for Administrative Assistant II

RESOLUTION #88 – BE IT RESOLVED that the Board of Education approves the 2008-2009 adjustment for Administrative Assistant II salaries as follows:

Lorene Dolan	\$75,617.00
Elizabeth Rainha-Freitas	72,446.00

Motion: John McGrath
Second: Terence Hale

Discussion: Ms. Salvatore inquired as to how long Ms. Dolan and Ms. Freitas have been employed in the district. Dr. Nagler responded Ms. Freitas was in her 5th year and Ms. Dolan her 3rd year.

Yes: Terence Hale
William Hornberger
John McGrath
Laraine Salvatore
Stephen Siwinski

No: None

Passed: Yes

3. 2009-2010 Confidential Clerical Work Agreements

RESOLUTION #89 – **BE IT RESOLVED** that the Board of Education approves the 2009-2010 Confidential Clerical Work Agreements, and salaries, as approved in the 2009-2010 Budget, effective July 1, 2009, as follows:

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>SALARY</u>
Elizabeth Rainha-Freitas	Adm. Asst. II	\$75,206.00
Lorene Dolan	Adm. Asst. II	78,460.00
Donna Martillo	Steno-Secretary	74,994.00
Donna Martillo	District Clerk	8,895.00
Virginia Schepis	Personnel Clerk	68,680.00
Linda Bohland	Sr. Stenographer	67,337.00

Motion: John McGrath
Second: William Hornberger

Discussion: Mr. Hornberger inquired about the terms and conditions of the work agreements if everything falls with the clerical contract, except disability. The Superintendent of Schools responded that disability insurance follows the Clerical contract which follows the teachers' contract. He called on the President of the Clerical Association, who was in the audience, if this was factual. Ms. Schwarz responded that she did not want to speak unless the contract was in front of her. The Superintendent of Schools will check this information.

Yes: Terence Hale
William Hornberger
John McGrath
Laraine Salvatore
Stephen Siwinski

No: None

Passed: Yes

4. 2009-2010 Confidential Central Office Administrators

RESOLUTION #90 – BE IT RESOLVED that the Board of Education approves the 2009-2010 Central Office Administrators Work Agreements and salaries, as approved in the 2009-2010 Budget, effective July 1, 2009, as follows:

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>SALARY</u>
Ms. Goffman*	Deputy Superintendent	\$185,000.00
Mr. Waters**	Asst. Supt. for Finance & Operations	166,421.00
Ms. Patterson*	Asst. Supt. for Pupil Services	168,000.00
Ms. Maureen Judge**	Asst. Business Administrator	103,931.00
Mr. Daniel Romano**	Director of School Facilities & Oper.	132,097.00
Ms. Sharon Macken	Chief Information Officer	93,000.00
Mr. William Gilberg	Supervisor of Transportation	74,121.00
Mr. Andrew Cavanaugh	Supervisor of Operations	85,023.00

*Previously approved at the October 16, 2008 Board of Education Business Meeting.

**Pending 2008-2009 Performance Review.

Motion: John McGrath

Second: Terence Hale

Discussion: Ms. Salvatore commented that the board approved the position of Administrative Intern District Information Officer last year and now the position of Chief Information Officer was being established with a 9.4% increase. Dr. Nagler responded that last year Ms. Macken was awaiting her certification and due to the addition of duties (Picking up 3 to 8 testing that Ms. Goffman used to do) her new title will be Chief Information Officer. They felt that this was an appropriate salary which is less than what other people would make doing the same work. Ms. Salvatore inquired if she would still maintain an office at the High School. Dr. Nagler responded she would have an office there and at Central Office. Mr. Hale inquired if her workload increased. Dr. Nagler responded, significantly. Mr. Hale inquired as to who she would report to. Dr. Nagler responded, Ms. Goffman.

Mr. Hornberger inquired why health and dental coverage percentages were not the same for everyone upon retirement. Dr. Nagler responded that if an employee was in the ERS system the district pays 67%; and employees in the TRS system the district pays 80%. He further stated that there was an error on Ms. Judge's work agreement and it will be corrected.

Yes: Terence Hale
 William Hornberger
 John McGrath
 Laraine Salvatore
 Stephen Siwinski

No: None

Passed: Yes

I. Consensus Agenda

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of the May 7, 2009 (Budget Hearing/Workshop); May 19, 2009 (Annual Meeting); May 21, 2009 (Business) Meetings as presented.

2. Instruction

a. Resignation(s)/Leave of Absence(s)

1. That the Board of Education accepts the resignation of Anthony Stelmach, Middle School Music Teacher, effective June 30, 2009.
2. That the Board of Education accepts the resignation of William Puccio, High School Science Teacher, effective June 30, 2009.

b. Appointments

1. That the Board of Education approves the appointment of Sharon Macken to the newly created position of Chief Information Officer, effective July 1, 2009; probationary period July 1, 2009 to June 30, 2012; salary \$93,000.00.
2. That the Board of Education approves the appointment of Kathleen Mullen, to the position of Leave Replacement guidance Counselor for Elizabeth Turner starting approximately September 17, 2009 to on or before June 30, 2010; salary, MA, Step 1, \$65,318.00.
3. That the Board of Education approves the addition of the following individuals to the Per Diem Substitute Teacher list at a daily rate of pay in the amount of \$90.00:

Catherine Kusterbeck	Biology 7-12
Rosalba LoCurto	Nursery – Grade 6
Zachary Wolf	Mathematics 7-12
Madeline Leno	Mathematics 7-12
Suse Mendes	Childhood Education (Grades 1-6)
Meredith Helfenbein	Childhood Education (Grades 1-6)
Kristina Catalano	Childhood Education (Grades 1-6)
Meredith Coman	Childhood Education (Grades 1-6)
Kimberly Lemme	Childhood Education (Grades 1-6)
Lauren Merzbacher	Students With Disabilities (Birth – Grades 2)
	Early Childhood Education (Birth-Grades 2)
Katie Lishansky	ESL, English 7-12
Antonieta Cunha	Early Childhood Education (Birth-Grades 2)

4. That the Board of Education approves the following staff for Summer 2009 Band Camp:

<u>NAME</u>	<u>POSITION</u>	<u>STIPEND</u>
Matt Feinberg	Band Director	\$1,496.44
Ken Vignona	Ass't Band Director	\$ 997.91
Anthony DeMarino	Colorguard Director	\$ 997.91
Michael Maraia	Guard Instructor .5	\$ 332.06
TBD	EMT	\$ 664.13
Ken Frank	Percussion Instructor	\$ 664.13

TBD	Chaperone (AC)	\$ 766.90
TBD	Chaperone (AC)	\$ 766.90
Kris Nuzzi	Guard Instructor	\$ 664.13
Lisa Granath	Guard Instructor	\$ 664.13
Monica Bertoli	Guard Instructor .5	\$ 332.06
Frank Mauriello	Percussion Instructor	\$ 664.13
Ryan Barry	Drill Instructor	\$ 664.13
Mike Coppola	Drill Instructor	\$ 664.13
Anthony Nicaaj	Chaperone	\$ 582.19
Chris Wallitsch	Chaperone	\$ 582.19
Ian Guarino	Wind Instructor	\$ 664.13
Audrey Rome	Wind Instructor	\$ 664.13
Chris Bonacorsa	Percussion Instructor	\$ 664.13

5. That the Board of Education approves the appointment of Lucy Portugal to the position of Substitute Teacher for Angelo Suarez, starting June 8, 2009 to June 30, 2009; salary \$100.00 per day.
6. That the Board of Education approves the following staff for the 2009 Summer Special Education Program:

TEACHER	STEP	SALARY
Diana Nick (Kohl)	3	11,761.00
Janine Berto	3	11,761.00
Ronnie Kleinman	3	11,761.00
Dawn MeEntee	3	11,761.00
Greg Greer	3	11,761.00
Dr. Manuel Romero	3	11,761.00
Steve Mitchell	3	11,761.00
Michael Robilotto	3	11,761.00
Andrew Smith	3	11,761.00
Brian Zorn	3	11,761.00
Meghan Nelson	3	11,761.00
Susan Brignati	3	11,761.00
Melissa Lofrese	3	11,761.00
Barbara Brenner	3	11,761.00
Monica Ramos	3	11,761.00
Alicia Cempa	3	11,761.00
Lauren Reif	3	part time TBD
Kathryn Haberman	3	11,761.00
Allison Maffettone	3	11,761.00
Tara Lynch (OT)	3	11,761.00
William Nomikos (OT)	2	10,880.00
Donna Hasan (Teacher/Nurse)	3	11,761.00
Mike Furey HS Special Ed	hourly rate	
Diane Rodocker Speech abilities	hourly rate	
Al Weidlein (Principal)	3	15,968.00

7. That the Board of Education approves Susana Soares, Teacher, replacing Angelo Suarez (previously approved on May 21, 2009) for the 2009 Summer Jump Start Program, funded through Title III; salary, Step 1, \$1,668.20.

c. Creation of New Position

1. That the Board of Education creates a new position, Chief Information Officer, for the Mineola Union Free School District,

effective July 1, 2009; salary of \$93,000.00 has been approved in the 2009-2010 Budget.

2. That the Board of Education creates a new full time (1.0) Special Education Teaching position, for the Mineola Union Free School District, effective September 1, 2009; salary and benefits to be paid out of a 2009-2010 Section 611 IDEA Grant.

2.1. Instruction: Committee on Special Education Actions

a. 2009-2010 Parent Members and Chairpersons for CSE/CPSE & 504 Members

1. That the Board of Education approves the following list of parent members and Chairpersons for Committees on Special Education and Subcommittees on Special Education and 504 meetings for the 2009-2010 school year:

I. Committee on Pre-School Special Education

- Chairperson(s) Ms. Vanessa Franklin, Psychologist
Janice Patterson, Director of Pupil Services
Christina Verdi, Speech Teacher (Alternate Chair)
- Child's Parent
- Evaluator or Person Qualified to Interpret Evaluations
- Professional Appointed by the Nassau County Department of Mental Health
- Child's Special Ed Teacher
- General Education Teacher if the child is participating in the General Education Program
- Parent Members
 - Ann Albano Fedra Haldane
 - Jackie Beasley Laura Hefele
 - Erin Bertuccio Louis Llanes
 - Mary Claire Cardinal Virginia Llanes
 - Susan Chin Nicole Park
 - Ann Marie Christy Rosemary Randazzo
 - Eileen Conboy Robin Roach
 - Luz Durso Antoinette Salierno
 - Chester Easton Roberta Schreib
 - Dorothy Easton Max Toth
 - Laura Francis Ellizabeth Wellbrock
 - Bridget Gasiewski Hubert Connolly
 - Ruth Gorski Kelly Melore
 - Paul Rosen

II. District Committee on Special Education

- Chairperson/Administrator: Janice R. Patterson, Director of Pupil Services; or
Mrs. Bridget Kehn, Psychologist
- Child's Parent
- Evaluator or Person Qualified to Interpret Evaluations
- Child's Special Education Teacher
- General Education Teacher if the child is participating in the General Education Program
- School Psychologists
Dr. Sonia Azevedo

Dr. Robert Drago
Dr. Manuel Romero
Ms. Vanessa Franklin
Dr. Patricio Romero

- Parent Members
 - Ann Albano
 - Jackie Beasley
 - Erin Bertuccio
 - Mary Claire Cardinal
 - Susan Chin
 - Ann Marie Christy
 - Eileen Conboy
 - Robin Roach
 - Luz Durso
 - Chester Easton
 - Dorothy Easton
 - Laura Francis
 - Bridget Gasiewski
 - Ruth Gorski
 - Fedra Haldane
 - Laura Hefele
 - Louis Llanes
 - Virginia Llanes
 - Kelly Melore
 - Nicole Park
 - Rosemary Randazzo
 - Ruth Gorski
 - Paul Rosen
 - Antoinette Salierno
 - Roberta Schreib
 - Max Toth
 - Elizabeth Wellbrock
- School Physician

Dr. Ronald Marino

III. Committee on Special Education Sub-Committees

- Chairperson
- Child's Parent
- Evaluator or Person Qualified to Interpret Evaluations
- Child's Special Education Teacher
- General Education Teacher if the child is participating in the General Education Program
- Janice Patterson and Bridget Kehn may chair all Subcommittees, as needed
- Cross Street Chairpersons: Dr. Robert Drago, Psychologist; or Mrs. Devra Small, Principal
- Hampton Street Chairpersons: Dr. Manuel Romero, Psychologist; or Dr. Suecaryl Fleischmann, Principal
- Jackson Avenue Chairpersons: Dr. Manuel Romero, Psychologist; or Mr. Matthew Gaven, Principal
- Middle School Chairpersons: Mr. Whitney Smith, Asst. Principal; or Dr. Sonia Azevedo, Psychologist

- High School Chairpersons: Mr. Larry Puccio, Asst. Principal; or Dr. Patricio Romero, Psychologist
- Willis Avenue: Chairpersons: Ms. Vanessa Franklin, Psychologist; or Mrs. Deborah Shaw, Principal; or Mrs. Christina Verdi, Speech Teacher

IV. Surrogate Parents:

- Louis Llanes
- Kelly Melore

V. Impartial Hearing Officers:

- The list of Impartial Hearing Officers as maintained on the NYSED Impartial Hearing Officers Reporting System Website.

2. That the Board of Education approves the appointment of the following Chairpersons of the Mineola School District's Section 504 Review Teams for the 2009-2010 school year:

504 Chairpersons:

District-wide:

Ms. Janice R. Patterson, Director of Pupil Services
Mrs. Bridget Kehn, Psychologist

Cross Street:

Dr. Robert Drago, Psychologist, or Mrs. Devra Small, Principal

Hampton Street:

Dr. Manuel Romero; or Dr. SueCaryl Fleischmann, Principal

Jackson Avenue:

Dr. Manuel Romero, Psychologist, or Mr. Matthew Gaven, Principal

Meadow Drive:

Dr. Robert Drago, Psychologist, or Mrs. Patricia Molloy, Principal

Middle School:

Mr. Whitney Smith; Assistant Principal, or Dr. Sonia Azevedo, Psychologist

High School

Mr. Larry Puccio, Assistant Principal, or Dr. Patricio Romero, Psychologist

Willis Avenue:

Ms. Vanessa Franklin, Psychologist, or Mrs. Deborah Shaw, Principal

- b. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from April 1, 2009 to May 8, 2009 as set forth in Confidential Attachment "A".

2.2. Instruction: Contracted Instructional Services

- a. That the Board of Education approves a contract between the Mineola Union Free School District and Abilities, Inc. for the 2009-2010 school year; to provide services as pre-vocational skill development, job coaching, transition services, GED services, etc. Students receiving services from Abilities are recommended to do so by the Committee on Special Education.

2.3. Instruction: Student Actions

- a. BOCES On-line Regents Review
 - 1. That the Board of Education approves allowing Mineola students to participate in BOCES on-line regents review classes at no cost to the district.
- b. Field Trip
 - 1. That the Board of Education approves a field trip to Italy, for the junior/senior Italian students, February 12-21, 2010 at no cost to the district. The students will not miss any school.

2. That the Board of Education approves a field trip to Washington D.C. for the 8th grade class, October 15-16, 2009 at no cost to the school district.

2.4. Instruction: Other

3. Civil Service

a. Resignations

1. That the Board of Education accepts the resignation of Melissa Dadich, part time Teacher Aide, effective June 30, 2009.

b. Appointments

1. That the Board of Education approves the following custodial summer appointments, effective July 1, 2009; salary will be \$8.00 per hour:

Willis Avenue

John Clancy
Joe Lahey

Cross Street

Thomas Bayne
Paul Chung

Hampton Street

Sean Gonzalez
Rocco Redmond

Jackson Avenue

Terry Mooney
Robert Sallie

Meadow Drive

Jonathan Dias
Nicole Reardon

Middle School

Nicholas Fabiano
Kayla Farrell
Tierney Farrell
Mary Phelan

High School

Frank Aiello
Peter Aiello
Tyler Cashin
Michael Escobar
Peter Granath

Grounds

Matt Manteria

Maintenance

Bill Gerstner
Paul Krumholz
Robert Port

2. That the Board of Education approves the following summer employees for the Summer Special Education Program, effective July 1, 2009 through August 11, 2009:

Teacher Aides: (Salaries are according to 2008/2009 Teacher Aide Contract)

	<u>HOURLY RATE</u>
	<u>OF PAY</u>
Jacqueline Teemsma	\$23.86
Susan Camarda	32.98
Lynn Clifford	26.25
Mrie Sallie	26.55
Dolores Levy	22.20
Annette Karlewicz	28.59

Sara Bond	28.59
Barbara Miller	23.03
Marlene Mills	23.03
Marianne Wachter	17.57
Gladys Cuzco	23.03
Marilyn Pisano	23.03
Donna LaRose	24.43
Rosina Sarno	18.51
Kathy Polumbo	18.05

Teachers-in-Training:

Michele Guido	9.00
Trisha Hahn	9.00
Lauren Napolitano	8.75
Elizabeth Campbell	8.75
Sarah Mooney	8.75
Sarah Boland	9.00
Jennifer Vlavianos	8.50
Giovanna Zito	8.50
Christina Garafalo	8.50

Clerical: (Salary in accordance with the 2009-2010 Clerical Contract)

Regina McWeeney	\$43.92
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3. That the Board of Education approves Andrew Kaletsky as the Summer Worker at a salary of \$8.00 per hour, for the Summer Textbook position at Willis Avenue School, effective June 15, 2009.
4. That the Board of Education approve the appointments of the following Bus Attendants for Summer Programs, effective July 1, 2009; salary in accordance with 2008-09 Teacher Aide Schedule:

Daisy Aviles	\$33.97
Donna Buckley	32.02
Kathy Diskin	27.27
Frances Lapoff	27.27
Michele Krumholz	27.27
Jenny Klein	22.21
Rhonda Kaletsky	17.14
Dolores Delape	15.61
Melissa Fusco	11.13
Theresa Morra	11.13
Pat Licari	11.13
Michele Sciroppo	36.04

5. That the Board of Education approves the appointment of Diane Doherty to the position of part time Typist Clerk in Pupil Services, effective July 1, 2009; salary, Step 1, \$21.03 per hour.

c. **Reassignment**

1. That the Board of Education approves reassignments for the following clerical employees:

4. **Business/Finance**

a. **Treasurer's Report**

1. That the Board of Education accepts the Treasurer's Report for the period ending April 30, 2009 and directed that it be placed on file.

b. **Approval of Invoices and Payroll**

1. That the Board of Education approves the Invoices and Payroll for the period ending May 31, 2009.

Warrant #21	\$1,706,333.41
Warrant #22	\$ 329,404.82
TOTAL EXPENSES	\$2,035,738.23

PAYROLL #21 & #22

General	\$4,024,647.59
Fund F	\$ 67,123.43
TOTAL PAYROLL	\$4,091,771.02

c. **Fund Balance**

1. That the Board of Education approves the use of Unappropriated Fund Balance, an amount not to exceed \$1.2 million; the proceeds of which are to be used to pay down the \$7,534,864.00 Bond Anticipation Note ("BAN") as of June 30, 2009.

4.1. **Business/Finance: Contract Approvals**

4.2. **Business/Finance: Bids**

- a. That the Board of Education approves the participation of the Mineola Union Free School District in the following BOCES Cooperative Bid at an aidable fee of \$350.00:

- 07/08-062X Carpeting and Installation ext. #1

- b. That the Board of Education approves the participation of the Mineola Union Free School District in the following various Cooperative Bids for the 2009-2010 school year:

- Tree Maintenance 09/10 Manhasset Cooperative Bid
- Catalog Signs Purchasing 09/10 North Merrick Cooperative Bid
- Fence Bid, Site Work, Boiler/Burner, Power Sweeping 09/10 Elmont Cooperative Bid
- Elevator Maintenance Service 09/10 Floral Park/Bellerose Cooperative Bid
- Cafeteria/Kitchen Equipment Repair 09/10 East Meadow Cooperative Bid
- General Painting Repairs & Maintenance 09/10 Hewlett-Woodmere Cooperative Bid
- General Pump Repairs & Maintenance 09/10 Hewlett-Woodmere Cooperative Bid

- General Electrical Repairs & Maintenance 09/10 Hewlett-Woodmere Cooperative Bid
- Fuel Tank Alarm Repair/Replace 09/10 West Hempstead UFSD
- Ductless Air Conditioning, Plastic Bags, Plumbing Supplies, Green Products, Custodial Supplies, Lumber & Masonry 09/10 Rockville Centre UFSD

c. That the Board of Education approves the recommendation of the Superintendent of Schools in awarding the Special Transportation Bid of June 11, 2009 to the lowest responsible bidders meeting specifications for 10 months, as set forth in Attachment “B”, as follows:

Jaco	\$ 3,860.00
First Student	\$ 5,870.00
Dell Transportation	\$ 6,630.00
Acme Bus Corp.	\$14,956.00

d. That the Board of Education approves the recommendation of the Superintendent of Schools to award the Five-Year Bus Lease bid opened on June 12, 2009 to the lowest responsible bidder meeting specifications, Sovereign Bank, as set forth in Attachment “C”.

5. Other

RESOLUTION #91 – BE IT RESOLVED THAT the Board of Education approves Consensus Agenda items I.1.a. through I.4.2.d. as presented.

Motion: John McGrath

Second: William Hornberger

Discussion: Ms. Salvatore inquired as to how former students are chosen as chaperones for band camp. Dr. Nagler responded individuals who express interest and are knowledgeable in specific areas of the band. They have a difficult time getting teachers to go.

Ms. Salvatore inquired about a bus aide working the summer program making \$36.00 per hour. Dr. Nagler explained that the person is a senior teacher aide and that is her contractual hourly rate of pay. Ms. Salvatore inquired how they are chosen. Dr. Nagler responded that there is training involved to certify them as a bus aide. Mr. Hale inquired if only one person applied. Dr. Nagler responded that this is for summer school and private runs and they are paid an hourly wage for the summer. Mr. Hale inquired if this person is the most qualified. Dr. Nagler responded yes. Mr. Siwinski asked if seniority played a role in selecting this candidate. Dr. Nagler stated if the aide is currently working with a student she will be given consideration and the district needed a certain amount of bus aides.

Ms. Salvatore inquired about selecting the teachers-in-training candidates. Dr. Nagler responded if they volunteered before or worked for the district in the past they were considered. An e-mail was sent out with a list of criteria used in interviewing applicants. Ms. Salvatore asked if these individuals were for the Special Ed Summer Program. Dr. Nagler responded yes. Mr. Hale stated it was wonderful that former students returned to work in this program.

Mr. McGrath inquired about item I.2.c.2., how the district covers costs when the grant runs out. Ms. Patterson responded that the grant does not run out. The district gets this money every year. Mr. Hornberger inquired if the IDEA stimulus money was the same as this grant. Ms. Patterson responded that these funds were not the same.

Mr. Hornberger inquired about item I.2.a.1. and 2., in the replacement of individuals who resigned. Dr. Nagler explained that the district interviewed for both positions (Science and Music) and there were 14 applicants for each subject.

Mr. Siwinski inquired if the Science teacher would be just teaching Living Environment. Dr. Nagler responded that for next year it would be just Living Environment, they have coverage for Earth Science.

Mr. Hornberger inquired about item I.2.1.a.1., as to the type of training an individual receives in order to be a parent member sitting on the Committee for Special Education. Ms. Patterson responded that parent members on CSE are trained through either Nassau BOCES or an advocacy organization. Mr. Hale noted there were many parents involved. Ms. Patterson responded the district could use twice that number. They are wonderful people who volunteer their time and the district wears them out. Mr. McGrath inquired as to the salary they are paid. Ms. Patterson responded they cannot be employees of the school district.

Mr. Hornberger inquired about Item I.2.3.b.1., as to using the same tour company as in the past for the Italy trip. Dr. Nagler responded that he was not sure if they were the same company. Mr. Hale inquired as to the number of times students went to Italy. Dr. Nagler responded 2 times. Mr. Hale inquired if it was a different tour group from the Portuguese trip. Dr. Nagler stated he was not sure; the teacher investigated to get the best price. Mr. McGrath requested clarification as to the results of Herricks using this tour company.

Mr. Hornberger inquired about Item I.3.b.1., as to how selections were made, what is the process and criteria. Dr. Nagler responded there were no requirements, and they usually hire returning workers. Mr. Hornberger inquired as to the number of hours and weeks they work. Dr. Nagler responded 35 hours per week. Mr. Waters stated that the number of weeks varies. Administration caps it based on what is in the budget (\$45,000) for summer help. Mr. Hornberger asked for confirmation if they work side by side with the district's staff. The response was yes.

Mr. Hornberger commented on Item I.3.c.1., as to the reassignment of a clerical employee, Loretta Helmich. He thanked her for her service and wished her good luck. Mr. McGrath concurred.

Mr. Hornberger inquired about the fund balance that the number was lower than projected. Mr. Waters explained the following: the fund balance is a moving target; the amount refers to specific excesses over the

4% the district started with in the 2008-2009 school year; \$900,000 was taken out of the fund balance; 1.7 million dollars will be used to pay down the BAN even though 2 million was discussed in February/March; they are talking about two different numbers; at the end of July early August the books for the 2008-2009 school year will be closed; BAN principal will be renewed for 3.2 million dollars. Mr. Hornberger inquired about how the district will anticipate paying down 3.2 million dollars before it is permanent. Mr. Waters discussed possibilities for paying off the Bond; the length of time to get the BAN down to zero; consolidate lines of \$700,000 each into one line; use principle portion for the 3.2 million if the need arises use the other \$700,000 to pay it down. Mr. McGrath inquired as to the total unappropriated fund balance. Mr. Waters responded at the opening of 2008-2009, 3.99 million; slightly less than 4 million dollars. Mr. McGrath inquired about cost increases for next year. Mr. Waters responded not for 2009-2010, the last he read, a minimum of 11% for TRS next year, the district is looking at a 4% increase in pension costs for TRS. Mr. Waters also stated that he expects an additional increase of 1.4 million in next year's budget. Mr. McGrath inquired about any legislation or law to put \$900,000 into a fund to cover these costs. Mr. Waters responded that he does not know of any legislation. Mr. Waters stated that the district received a very good rate at the BAN closing of 1.23%. Administration has budgeted \$700,000 for next year, \$650,000 will go to principle and \$42,000 in interest.

Mr. Hale inquired about Item I.4.2.b.1. (Cooperative Bids) and further inquired about not seeing ductless green products on the bid. Mr. Waters stated that each of these school districts puts out a bid on behalf of a cooperative and a district could participate if they chose to. The district could, if they felt the cost was not the lowest, put out their own bid. At this time Mineola does not intend to participate in all these bids, but could if necessary. Dr. Nagler stated it saves a lot of time by joining cooperative bids.

Mr. Hale inquired as to the company who does the ductless A/C for the district. Mr. Romano responded that he expects that Mineola will only participate in the irrigation bid. Mr. Hale inquired about ice machines in the district besides the one at the Middle School in back of the gym. Mr. Romano responded there are 2 at the High School in both locker rooms.

Mr. Hornberger inquired about cafeteria equipment excesses within the fund. Mr. McGrath stated that the district is not going to do it from a point of sale. Dr. Nagler stated that the district is trying to prioritize the age of equipment and phase out older equipment. Dr. Nagler stated that at this time Administration is not prepared to make a recommendation on what equipment to purchase. Mr. Hornberger inquired if there was a time period when to utilize these funds. Mr. Waters responded that the State will notify the district with the excesses and give a time period. They will also provide a spending plan in order to get excess funding to a level the State requires. Dr. Nagler stated that a plan needs to be formulated; he is not in a rush to spend money just to upgrade equipment. The district will purchase some equipment as well as capital work. Mr. Waters stated that

the total amount of excess money and what the state requires will not be exceeded. Mr. Hale inquired if the district could use fund balance money if needed. Mr. Waters responded if more money was needed the district could tap into the cafeteria fund balance.

Mr. Hornberger inquired if the district was planning to do fencing work. Dr. Nagler responded that they will tackle it as it comes up for repair or deemed dangerous. Fencing is under maintenance, unless it is a big project, it would be classified as capital work. Mr. Hale inquired if there were fences in need of repair or replacement. Mr. Waters stated that he has had conversations with Mr. Romano and if money becomes available repairs to fences in certain areas would be done. Currently it is not a health and safety issue, and fencing throughout the district will be assessed. The Superintendent of Schools stated it is more for cosmetic purposes. Dr. Nagler wants a balance in spending on what is educationally best for the district.

Mr. Hornberger commented on expecting results from an EPA study on the use of radial tires in playgrounds. The Superintendent of Schools also added turf fields.

Yes: Terence Hale
William Hornberger
John McGrath
Laraine Salvatore
Stephen Siwinski

No: None

Passed: Yes

J. Public Comments

Public comments were as follows:

- ❖ A resident inquired if the district received a rebate from the Portugal trip. The Superintendent of Schools responded that they were compensated for the flight and are still negotiating with the tour company in terms of the extra night. The resident also inquired if this tour company will be used for the Italy trip. The Superintendent of Schools responded no. The resident inquired about where the district was going to spend the funds that were frozen by the State. The Superintendent of Schools responded Science labs at the Middle and High Schools. The resident further inquired about a comment made by the Superintendent of Schools this past February and March regarding the district being on a crash course with doomsday as it relates to the budget and stated Dr. Nagler had a different view. Dr. Nagler responded that the Board must first discuss what the educational plan should look like and set a plan from the criteria for the next budget. The resident feels the district is losing time in making a decision to close or not close a school. Dr. Nagler stated that the Board understands the ramifications in closing schools. The resident pointed out what the district spent on the consultants and was concerned about passing future budgets. Dr. Nagler responded that the Board will look at the educational plan and how to deliver it within a reasonable budget. Mr. Siwinski stated the Board had a joint meeting with the community regarding closing schools and at the Board's retreat they will discuss it

and direct the Superintendent of Schools to build a budget. When the resident asked numerous times what the Board will do Mr. Siwinski responded that no one can predict what will happen you have to give the Board a chance. He pointed out savings in the reduction of an Administrator's salary for the 2009-2010 school year, and does not feel the district is on a crash course with doomsday. Mr. Hornberger spoke about accomplishing things short term, but also where the program is going to be in five years is the bigger picture. The Board is aware of future increases and the challenge for the Board is how to make the program better.

- ❖ Mr. Doug Schumacher, Finance Committee Member, presented a brief report from the Finance Committee on the following: Policy #6645 (Fixed Asset Accounting); reviewed the 2008-2009 actual spending; surplus of the year; unappropriated fund balance and how it would impact the district and the ability to reduce the BAN before the remaining balance must be permanently funded (June 2011); felt using 1.7 million dollars instead of 2 million dollars, as stated back in February/March meetings, of fund balance to reduce BAN is not a positive development; surplus will be lower because budget approved salary increases will continue, also not a positive development; cautioned against touching the principle amortization; suggested reducing the BAN as soon as possible so it doesn't go to a permanent Bond; suggested interim financial reporting to keep the Board informed as to what the surplus is going to be; the committee will be very happy to work with the Board to help develop a format.

K. Board of Education Reports

- Comments from Board President

"As you are probably aware this is my last meeting as a Board of Education Member. I want to thank all my supporters for the confidence they had in me to elect me 3 times. I want to thank my wife and children for understanding the time this position took away from them I also want to acknowledge and thank Dr. Licopoli for all he has done for the District. Nine Years ago the Board had a vision for a better school district. With this vision we hire and empowered Dr. Licopoli to use his administrative talents to carry out our plan. Mr. McGrath and I are the last vestiges of that Board. The past Boards spent countless hours to tweak the district to get to where we are today. I am proud to be part of that process. The lives affected by the Boards actions will never be realized. We knew at the time that any change to the status Quo would result in a outcry from the very institutions we were changing. Change is always difficult no matter who we are. We needed to make the change Today we have unified elementary schools. 9 years ago the schools all had different approaches to learning and the graduating classes from those buildings were thrown into the middle school to basically figure it out. We are finally seeing the results of this change in our much improved elementary and middle school results. 9 years ago we were working on index cards for personnel issues and now we have a computerized record system. We have in place a system by which parents can go onto their computers at home to monitor their child's progress by contacting our staff thru e-mails. 9 years ago the budget was only understood by one administrator. That was not the superintendent. Our proposed budget was determined on a belief of what percentage the community would support. The budget was a role over budget not a need based budget. Today our budget is a transparent budget and everyone can understand it. Our budget increases, as of this board, are based on our educational plan. Thru the efforts of Dr. Licopoli we have offset our budget with an \$800000 lease with Nextel, recouped state aid and instituted a performance contract to cut utility cost. We are in a place where I feel that our future budgets will come in at a minimal increase thru the years ahead, and we can keep our tax increases at or below county levels We brought technology into the classroom. This enhanced our students' desires to learn. We instituted an Intel program because our children can compete on a national level.

We have AP classes that are open to ALL students that want the challenge of collage level courses. 9 years ago our High School principal had to close off entire floors when it rained. Our elementary buildings had roofs that were 20 years old and at the time they were repaired had a 5 year temporary patched was installed. We had windows that did not open, that leaked and some were held together with chalking. Our grounds badly needed upgrading and new landscaping. There was no ventilation in our high school and middle school auditoriums. Our high school auditorium had its original seats from the 60's. Our libraries were from the 60's. We now have state of art libraries and we can actually sit in our high school auditorium. We had a dangerous building on this site that the community pressed the Board for action resulting in an approved bond to build this school. This bond lacked planning and foresight. We worked thru this by re-structuring the bond to be in line with our districts needs. Our fields were a war zone. We had outside organizations using our fields without our permission and destroying them to a point where it jeopardized our teams when they played on them. These are just some of the things that changed in the 9 years. During my tenure on this Board I saw a lot of changes. When I walk the district it's hard to remember the way things were. I feel proud to be part of this change. But, the Board couldn't do this without our staff. We would not be here without the dedication of our administration headed by Doctor Licopoli and our talented hard working staff consisting of Dr. Nagler, Sherry Goffnam Jack Waters and Janice Patterson. Our teachers and secretarial staff are hard working and dedicated, our janitorial staff is second to none and always go the extra mile, our aids and bus drivers treat our kids as if they are their own. I thank each and every one of them for this. For the next Board there are new challenges on the horizon. You will be reviewing the school closing issue again; you have the challenges of the GASB funding, and work thru the transition of a new Superintendent. But remember your main focus must be kept on the students. That is why we are all here. This period that I served on the Board saw a lot of changes, however I challenge the new board to stay the course that was set into motion years ago. A lot of talented and dedicated Board Members work hard to get us here today. We hand this legacy over to you with the expectations that this is your starting point for continuous improvement. That is the responsibility I leave on your shoulders. Keep up the work I know it is hard coming to meetings when you personally feel you don't want to. I have been there a number of times. But you must come to represent the people that elected you and mostly for the students and lead this district. In closing Our current Board consists of a mixture of personalities and a blend of opinion that unfortunately this year was overshadowed with court issues that in my opinion could have been avoided. Again we as board members need to keep our personalities out of our decision making process and keep in mind that we were empowered by the majority that look to us for making the decisions based on information that sometimes only we know. Good luck to the future Board and thank you."

- Board Committee Report
- Superintendent of Schools' Reports & Comments

The Superintendent of Schools spoke about the following: acknowledged Mr. Siwinski's leadership and accomplishments at last week's canceled meeting; the closer a Board of Education and Administration work together the better the results; presentation of a gift to Mr. Siwinski (His own starfish); asked Ms. Goffman to give an overview of the successes of this school year.

Ms. Goffman pointed out 3 main areas of improvement: (1) academics - Math tests released by State Ed were the best results the district has had in grades 3 to 8 across the board; ELA released in March were the highest for the district; and Middle School scores both in ELA and Math were the best ever; Regents scores have been improving; English had 94% passing grade; (2) service learning – Community projects in getting students to understand and value commitment they can give to a

community; district received National Recognition for the High School's Student Service Center; the Middle School and Elementary Schools all participated in projects, local, State and National community efforts, i.e. 7th grade leadership project this year participated in service learning projects (Volunteer at Ronald McDonald House, Splashes of Hope (Murals in hospital settings). Ms. Goffman also spoke about: Meadow Drive knitting helmet inserts for the men and women serving in our armed forces; (3) general awards, highlights or acknowledgement not related to academics - Middle School receiving a validation award for their model program in response to intervention (A program other schools across State will be replicating); a number of students will be attending prestigious colleges, and these numbers continue to grow. Mr. Siwinski also noted that the High School Music Program receiving the award "2009 Best Communities for Music Education". Mr. Siwinski inquired about the AP exams. Ms. Goffman responded no results on tests as yet, but there is an increase of students taking AP exams.

- Superintendent Comments

The Superintendent of Schools stated that he has attended numerous New York School Boards Association Conventions and agrees with Mr. Hale's comments about networking being an important aspect for a school district. Mr. McGrath will be the Board's representative setting up a platform for lobbying. This will be an opportunity for Mr. McGrath and Ms. Napolitano to attend legislative breakfasts on specific areas of school governance, which is a very important aspect of Board leadership.

The Superintendent of Schools also spoke about moving forward as per Mr. Siwinski's remarks and he has made a difference in the landscape of the school system. Previous to 2001 the district had a fragmented curriculum. He told the board and community that the process is not accomplished overnight (Takes 8 to 10 years for change). He further stated that despite some distractions the district stayed on course and the results we have seen does not happen without a community and Board of Education.

The Superintendent of Schools commented on a resident's statement about the district being on a collision course with doomsday, he said the Board is to listen to its community if they will support it through a vote. If there is a 7 to 9% increase in budget-to-budget expenses and your revenue status is the same, you are looking at a big tax rate. He did not say anything different than any other school district. Next year will be extremely challenging for several school districts in New York State. He and Dr. Nagler did not have different perspectives.

The Superintendent of Schools concluded by thanking the community and stated it was an absolute honor to serve as Mineola's Superintendent. His body of work has been the greatest amount of work, achieved in a relatively short amount of time. He thanked the following people: Mr. Hale for his support; Mr. Hornberger, for his direction in making reductions in operating costs; Mr. Siwinski, which he appreciates everything he has done for this community and reminded him of the starfish story; Mr. McGrath, personally thanked him for his sense of courage in standing up for him and Dr. Nagler during a very difficult time; Ms. Salvatore, they have had their differences, but she has brought challenging ideas to the Board; Janice Patterson – she has brought continuity to Special Education, it is a model

program; Ms. Goffman – she has brought continuity in elementary learning; a great listener and friend, a guiding mentor for principals and teachers; Jack Waters – brought organization and direction for all business operations and is grateful; Maureen Judge – an asset for day-to-day operations, knowing all aspects of the Business Office and brought sense of organization we wanted; Dan Romano – thanked him for attending this evening and for his vision in working with this administration on capital upgrades; Dr. Nagler – the district wouldn't be where it is without him; you couldn't ask for a more dedicated and committed Central Office; Jack Feldman – thankful for his counsel during some tough times and for being an ear and advise; PTA – thanked them and the parent groups; and lastly thanked the students who have impressed him with their performances in wonderful plays and their politeness; he will miss Mineola.

- Capital Updates
- Table Reports
 - Finance and Operations Report
 - Monthly Financial Report
 - Building & Grounds Report
 - Building Usage
 - Vandalism
 - Work order status
 - Transportation Report
- Special Reports
 - *Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

L. Executive Session

At 9:34 p.m. a motion was made for the Board to go into executive session to discuss personnel matters related to medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Motion: John McGrath
Second: Stephen Siwinski

Yes: Terence Hale
 William Hornberger
 John McGrath
 Laraine Salvatore
 Stephen Siwinski

No: None

Passed: Yes

At 10:40 p.m. Ms. Salvatore left the meeting.

At 11:07 p.m. the Board returned to open session.

M. Adjournment

At 11:07 p.m. a motion was made to adjourn this meeting of the Board of Education.

Motion: Stephen Siwinski
Second: William Hornberger

Yes: Terence Hale
William Hornberger
John McGrath
Stephen Siwinski

No: None

Passed: Yes

Respectfully submitted,

Donna Martillo
District Clerk