

MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY

**Business Meeting AGENDA**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

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**Board Goals – 2010-2011**

- ***Educational***
  - *To further expand the district initiative of differentiated instruction specifically focusing on individual student achievement.*
  - *To continue our growth as professional learning communities focusing on common formative assessments to demonstrate individual student growth*
  - *To continue to provide the resources to attain a Intel finalist within the next three years*
- ***Facilities***
  - *To investigate and embrace projects that incorporate 'green' technologies that over time will decrease our dependency on fossil fuels*
- ***Finance***
  - *To continue the district initiative to actualize a five year plan to maintain a stable tax levy*

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**DATE: June 16, 2011**

**LOCATION: Willis Avenue School**

**OPEN BUSINESS MEETING**

**7:00 p.m. 2<sup>nd</sup> Floor Staff Lounge**

**Board of Education**

Terence Hale, President  
Christine Napolitano, Vice President  
John McGrath  
William Hornberger  
Irene Parrino

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. for Finance & Operations  
Patricia Burns, Asst. Supt. of Curr., Instr., Assessment  
Donna Martillo, District Clerk

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Reading of Mission**
- D. Moment of Silent Meditation**
- E. Dais & Visitor Introductions**
- F. High School Student Organization Report**
- G. Old Business**
- H. New Business**

1. **Policy – First Reading of Policy 5410 - Lunch Policy for Delinquent Accounts**

**RESOLUTION #86 – BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District waives the first formal reading of Policy #5410 (Lunch Policy for Delinquent Accounts) due to its availability on the information table.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

2. **BOCES Technology Agreement**

**RESOLUTION #87 - BE IT HEREBY RESOLVED THAT** the Board of Education of the Mineola Union Free School District to approve an agreement between Mineola Union Free School District and Nassau BOCES (Project #11-273131AIP, dated June 16, 2011) to find that:

(i) the use of the Equipment and the District’s participation in the Learning Technology Project Planning and Administrative project is essential to the District’s proper, efficient and economic operation of its education program to be supported by the Equipment, and is necessary to maintain the District’s educational program; and that

(ii) the expenses arising under this Agreement constitute ordinary contingent expenses necessary for providing educational services and the transaction is in the best financial interests of the School District because it enables the District to utilize the equipment in a cost effective and economic manner.

AND TO APPROVE AN ASSIGNMENT OF CO-SER AGREEMENT BETWEEN THE MINEOLA UNION FREE SCHOOL DISTRICT AND THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF NASSAU COUNTY ARISING UNDER THE AGREEMENT FOR TECHNOLOGY PROGRAM PROJECT #11-273131AIP TO REPLACE OBSOLETE COMPUTER EQUIPMENT AT ADMINISTRATION BUILDING, MINEOLA HIGH SCHOOL, MINEOLA MIDDLE SCHOOL, HAMPTON STREET ELEMENTARY SCHOOL AND TO AUTHORIZE THE BOARD PRESIDENT TO SIGN THE APPROPRIATE ASSIGNMENT AND SUCH OTHER DOCUMENTS AND AGREEMENTS AS MAY BE NECESSARY TO EFFECT THE TRANSACTION SUBJECT TO LEGAL COUNSEL REVIEW.

**Motion:** \_\_\_\_\_  
**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_  
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**No:** \_\_\_\_\_  
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**Passed:** \_\_\_\_\_

**I. Consensus Agenda**

**1. Accepting of Minutes**

- a. That the Board of Education accepts the minutes of April 7, 2011 (Workshop); April 27, 2011 (BOCES Annual Meeting/Business); May 5, 2011 (Budget Hearing/Workshop); May 17, 2011 (Annual); May 19, 2011 (Business) Meetings as presented.

**2. Instruction**

- a. Resignation(s)/Leave of Absence(s)

None

- b. Appointments

- 1. That the Board of Education approves the appointment of Joseph Cerulli to the position of probationary Physical Education Teacher, effective September 1, 2011. Probationary period: September 1, 2011 to August 31, 2014; salary, MA, Step 3, \$73,450.00.
- 2. That the Board of Education approves the appointment of Hilary Pavels to the position of part time (.6) Physical Education Teacher, effective September 1, 2011 to June 30, 2012; salary, .6 of BA, Step 1, \$58,123.00 equaling \$34,874.00.
- 3. That the Board of Education approves the appointment of Jaclyn Manouvrier to the position of Leave Replacement Art Teacher for Trevlin Alexander, effective September 1, 2011 to June 30, 2012; salary, MA, Step 4, \$76,381.00.
- 4. That the Board of Education approves the appointment of Laura Kligman to the position of Cheerleading Advisor for the 2011-2012 school year; stipend \$7,042.00.
- 5. That the Board of Education accepts the following addition(s) to the Per Diem Substitute Teacher List at a salary of \$90.00 per day:

6. That the Board of Education approves the following teaching staff for the 2011 Summer Special Education Program:

Teacher	Step	Salary
Diana Kohl	3	\$12,173.00
Janine Berto	3	\$12,173.00
Greg Greer	3	\$12,173.00
Dr. Manuel Romero (Psychologist)	3	\$12,173.00
Steve Mitchell	3	\$12,173.00
Michael Robilotto (PE)	3	\$12,173.00
Andrew Smith (computers)	3	\$12,173.00
Brian Zorn	3	\$12,173.00
Meghan Nelson	3	\$12,173.00
Melissa Koenig	3	\$12,173.00
Barbara Peters (speech)	3	\$12,173.00
Diane Rodocker (speech)	3	\$12,173.00
Monica Altamirano (speech)	3	\$12,173.00
Kathryn Haberman	3	\$12,173.00
Tara Lynch (OT)	3	\$12,173.00
William Nomikos (OT)	3	\$12,173.00
Donna Hasan (Teacher/nurse)	3	\$12,173.00
Chris Friedel (1/2 day)	3	\$ 6,086.00
Bruce Vatske (1/2 day)	3	\$ 6,086.00
Sandra Smith (1/2 day)	3	\$ 6,086.00
Al Weidlein (Principal)	3	\$16,606.00

7. That the Board of Education approves the appointment of Mary Raguseo, to the position of probationary Math Teacher, effective September 1, 2011; probationary period, September 1, 2011 to August 31, 2014; salary, BA, Step 2, \$60,676.00.

**2.1. Instruction: Committee on Special Education Actions**

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from March 26, 2011 to April 30, 2011 as set forth in Confidential Attachment "A".

**2.2. Instruction: Contracted Instructional Services**

**2.3. Instruction: Student Actions**

a. Field Trip

1. That the Board of Education approves the following out-of-state overnight field trip:

- Guidance Department Fall College Road Trip for Senior and Junior Students, Washington D.C. – University of Maryland,

**2.4. Instruction: Other**

a. Health Services Contracts

1. That the Board of Education approves Health Services Contracts for 2010-2011 for Mineola students attending non-public schools in other School Districts:

<u>DISTRICT</u>	<u>SCHOOL ATTENDING</u>	<u># OF STUDENTS</u>	<u>COST PER STUDENT</u>	<u>TOTAL</u>
Bellmore UFSD	St. Elizabeth Ann Seton	1	\$848.23	\$848.23
Garden City UFSD	Waldorf - 6			
	St. Joseph - 29	35	\$810.12	\$28,354.20
Hempstead UFSD	Sacred Heart Academy	43	\$864.00	\$37,152.00
Hicksville UFSD	ST. Ignatius - 1			
	Trinity Lutheran - 2			
	Holy Trinity HS - 23	26	\$550.78	\$14,320.28
Jericho UFSD	L.I. Lutheran	14	\$931.65	\$13,043.10
Manhasset UFSD	St. Mary's HS - 13			
	St. Mary's Elem - 2			
	Our Lady of Grace - 2	17	\$856.16	\$14,554.72
North Merrick	Progressive School of LI	1	\$143.00	\$143.00
Plainview/Old Bethpage	Hebrew Academy of NC	5	\$814.00	\$4,070.00
Rockville Centre UFSD	Foster Child Tuition	1		\$19,465.00
Syosset	Our Lady of Mercy	20	\$817.88	\$16,357.60
Uniondale UFSD	Kellenberg - 63			
	St. Martin de Porres - 1	64	\$616.31	\$39,443.84
West Hempstead UFSD	St. Thomas the Apostle - 1	1	\$957.25	\$957.25
Westbury UFSD	St. Brigid - 5			
	Holy Child - 3			
	Westbury Friends - 1	9	\$869.32	\$7,823.88

2. That the Board of Education approves entering into an agreement with the following School Districts in providing Health Services to their students attending St. Aidan's for the 2010-2011 school year:

Carle Place  
 East Meadow  
 East Williston  
 Freeport  
 Garden City  
 Glen Cove City  
 Herricks  
 Hicksville  
 Levittown  
 Lynbrook  
 New Hyde Park-GCP  
 New York City  
 North Babylon  
 Port Washington

Roslyn  
Sewanhaka  
Smithtown  
Valley Stream  
Westbury

b. Textbook Approval

1. That the Board of Education approves the adoption of a textbook, "Forensic Science: Fundamentals and Investigations", South-Western Cengage Learning, 2012 Update, 1<sup>st</sup> Edition for Mineola High School students.

3. Civil Service

a. Resignation(s)/Leave of Absence(s)

1. That the Board of Education approves the resignation, for the purpose of retirement, with regret, of Melanie Dnyprowsky, Bus Driver in Transportation, effective June 30, 2011.
2. That the Board of Education approves the resignation, for the purpose of retirement, with regret, of Frank Juliano, Bus Driver in Transportation, effective June 24, 2011.

b. Appointments

1. That the Board of Education approves the appointments of the following Summer Cleaners to begin work at the Cross Street School effective June 1, 2011 through August 19, 2011. Salary will be \$8.00 per hour:

Thomas Bayne	Tyler Cashin
Paul Chung	Sean Gonzalez
Paul Krumholz	Robert Port

2. That the Board of Education approves the appointments of the following Summer Cleaners, effective July 5, 2011 through August 19, 2011. Salary will be \$8.00 per hour.

Thomas Breslin	Greg Lapin
Andre Cancelinha	Nick Moran
John Caputo	Jill Mullane
David Chung	Thomas Mullane
Robert Collier	Steven Napolitano
Jonathan Dias	Steven O'Connor
Luke Escobar	Mary Phelan
Michael Escobar	Tracy Reardon
Kayla Farrell	Philip Tangel
Daniel Granados	Craig Weber

Nick Grimaldi

3. That the Board of Education approves the appointments of the following summer workers for the High School effective July 1, 2011 through August 30, 2011.

Trisha DeRosa	Main Office	\$39.47 per Hour*
Jeanne Cribbin	Guidance Office	\$36.77 per Hour*
Lauren Sasso	Student Worker	\$ 8.00 per Hour

\*2009/2010 Clerical Salary Schedule.

4. That the Board of Education approves the following personnel for the Summer Special Education Program for 2011, effective July 5, 2011 through August 12, 2011.

**Clerical:**

Evelyn Roser \$37.39 (2009/10 Clerical Salary Schedule)

**Teacher Aides:**

Jackie Teemsma	\$26.55	(2008/09 Teacher Aide Salary Schedule-Hourly)
Sue Camarda	34.99	"
Lynn Clifford	27.85	"
Marie Sallie	27.90	"
Annette Karlewicz	30.19	"
Sara Bond	30.19	"
Barbara Miller	24.83	"
Karen Dombeck	34.99	"
Marianne Wachter	18.51	"
Gladys Cuzco	24.83	"
Donna LaRose	27.27	"
Rosina Sarno	19.81	"
Kathy Polumbo	19.35	"
Diane Riccardi	14.77	"
Nina Mullane	15.87	"
Angela Hagan	15.87	"
Melanie Reif	21.85	"
Maria Dunlop	14.77	"
Lorena Romano	23.03	"

**Teachers-in-Training:**

Elizabeth Campbell	\$9.00	Hourly
Janine Miller	8.50	"
Francesca Zito	8.50	"
Christina Garafalo	9.00	"
Laura Darmstadt	8.75	"
Emily Mooney	8.75	"
Daniel McAree	8.50	"
Perry Llanes	8.50	"
Samantha Stavish	8.50	"

**Occupational Therapists:**

Tara Lynch	\$12,173.00
Vasilis Nomikos	12,173.00

- c. Amendment to Position

1. That the Board of Education amends the position of Anthony Reid, from .5 Bus Driver approved at the May 19<sup>th</sup> meeting, to 5/8<sup>th</sup> Bus Driver, effective May 23, 2011.

**4. Business/Finance**

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending April 30, 2011 and directed that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education approves the Invoices and Payroll for the period ending May 31, 2011.

Warrant #21	\$1,400,993.81
Warrant #22	\$ 224,713.31
<b>TOTAL EXPENSES</b>	<b>\$1,625,707.12</b>

PAYROLL #21 & #22

General	\$4,185,968.57
Fund F	\$ 108,529.58
<b>TOTAL PAYROLL</b>	<b>\$4,294,498.15</b>

c. Budget Appropriation Adjustment

1. That the Board of Education approves an appropriation adjustment to Budget Code A2110.416.00.2330 in the amount of \$38,494.00 for instrument rentals.

**4.1. Business/Finance: Contract Approvals**

**4.2. Business/Finance: Bids**

- a. That the Board of Education approves the award of the Irrigation Installation and Service Cooperative Bid, opened on May 12, 2011 at 10:00 a.m. to the lowest responsible bidder meeting specifications, **Sipala Landscape Services**, \$55,355.00.
- b. That the Board of Education approves the participation of the Mineola Union Free School District in the BOCES Cooperative Bid #10/11-034 for vending machine services, in accordance to bidding requirements, to Quick Snack Vending Services, effective August 1, 2011.

**5. Other**

- a. Disposal of Textbooks



1. That the Board of Education approves the disposal of textbooks, in the following list, considered obsolete in accordance with District Policy 6900 (Disposal of District Property).

- 1998 Math Explorations and Applications Series SRA/McGraw-Hill  
0026878542 Grade 3 - 15 Copies  
0026878550 Grade 4 - 41 Copies  
0026878569 Grade 5 - 16 Copies
- We the People: Share Our World, by Houghton Mifflin, 2000 – 38 Copies

b. Employee Benefit Accrued Liability Reserve Fund

1. RESOLVED, that the Board of Education hereby approves the transfer of a sum not to exceed \$500,000.00 of fund balance from the 2010-2011 school year to the previously established Employee Benefit Accrued Liability Reserve Fund.

c. Meal Prices

1. That the Board of Education approves the following lunch and breakfast prices for the 2011-2012 school year:

Elementary	\$1.55
Secondary	1.80
Elementary Breakfast	1.05
Secondary Breakfast	1.35

d. Date for Board of Education Reorganization Meeting

1. RESOLVED, that the Board of Education of the Mineola Union Free School District approves the date of Thursday, July 14, 2011 to hold the Annual Reorganizational Meeting as in accordance with New York State Education Law (§1707(2)).

**RESOLUTION #88** – **BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through I.5.d.1. as presented.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**J. Public Comments**

**K. Board of Education Reports**

- Comments from Board President
- Board Committee Report
- Superintendent of Schools' Reports & Comments
  - Superintendent Comments
  - Capital Updates
- Table Reports
  - Finance and Operations Report
    - Monthly Financial Report
    - Building & Grounds Report
      - Building Usage
      - Vandalism
      - Work order status
    - Transportation Report
- Special Reports
  - \*Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

**L. Executive Session Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**M. Adjournment Time: \_\_\_\_\_ p.m.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

## 5410 – LUNCH POLICY FOR DELINQUENT ACCOUNTS

The district firmly believes that good nutrition positively effects learning. In order to ensure that every child is offered a nutritious meal, and at the same time pays for such meals the district needs to establish, written procedures.

Elementary Schools: Students will be allowed to charge up to \$10.00 in meals after which they will be given a complete meal consisting of a fruit, milk, vegetable and cheese sandwich, until such time that the account is cleared up.

No a la carte items may be charged.

No breakfasts can be charged unless they receive reduced meals.

Middle and High Schools: Students will be allowed a maximum of \$10.00 in charges after which they will be given a complete meal consisting of a fruit, milk, vegetable and cheese sandwich, until such time that the account is cleared up.

No a la carte items may be charged.

No breakfasts can be charged unless they receive reduced meals.

District wide: Any student with outstanding charges will not be allowed to purchase snacks.

If a child reaches the maximum charged meals, stated above, a written notification will be sent to the parent by the Food Service Management Company. The written notification will include an explanation that the student has repeatedly charged meals and that if the parent/guardian fails to pay for the charged meals, their child may no longer be permitted to charge meals. It will also state that their child will receive a complete meal consisting of a fruit, milk, vegetable and cheese sandwich, until such time that the account is cleared up. A list of the students who are still delinquent will be sent to the business office and the principals at the end of each month. Principals will alert the school's social worker as they deem necessary to review the circumstances related to the delinquent accounts.

If the child receives reduced meals, and the parent claims hardship we will waive the .25 fee for that family.

Parents and students must be advised in writing of the Board of Education policy. Such notice shall be provided at the time applications are distributed to households.

Adopted: