

## Mineola Union Free School District, Mineola, NY

### Business Meeting Agenda

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

### Board Goals - 2021- 2022

#### **Educational**

- To develop strategic academic and SEL supports for virtual students as they reintegrate back to in-person learning
- To develop a new type of high school that leverages expertise in asynchronous learning, develops community connections, and provides an integrated curricular experience aligned with the CASEL competencies that will foster student agency and academic success by offering choice in content, method, and pacing
- To develop and implement Jackson 21 which revamps our academic and social emotional programs for students in grades 3-4 to intentionally develop non cognitive and cognitive skills with a focus on genius hour and passion projects
- To develop age appropriate student portfolios that allow students agency in showing who they are as a learner through the use of goal setting and reflective practices
- To establish the practice of book clubs as a complimentary instructional practice that offers students a choice in literature that reflects diverse perspectives and experiences.

#### **Facilities**

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

#### **Finance**

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: February 28, 2022**

**Willis Avenue School - 2nd floor**

**7:00 p.m.**

#### **Board of Education**

Dr. Margaret Ballantyne, President  
Patrick Talty, Vice President  
Cheryl Lampasona, Trustee  
Brian Widman, Trustee  
Stacey DeCillis, Trustee

#### **Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Matthew Gaven, Deputy Superintendent  
Catherine Fishman, Asst. Supt. of Pupil Personnel Services  
Andrew Casale, Asst. to the Supt for Business & Operations  
Linda Spagnola, District Clerk

- A. Call to Order
- B. Pledge of Allegiance
- C. Reading of Mission
- D. Moment of Silent Meditation
- E. Dais & Visitor Introductions
- F. Student Organization Report
- G. BOE Reports
  - 1. Comments from Board Trustees
  - 2. Comments from Board President
  - 3. Comments from Superintendent

**H. Old Business**

**I. New Business**

**Second Reading and Adoption of Revised Board Policy**

**RESOLUTION #59** - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District waives the second formal reading of the following Revised Board Policy due to the availability on the information table and the website and moves the adoption.

Policy # 5330 - Budget Transfers

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:	No:
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_____	_____
_____	_____
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Pass: Yes \_\_\_\_ No \_\_\_\_

**RESOLUTION #60**

**FOR THE PURPOSE OF PARTICIPATING IN A COOPERATIVE BID COORDINATED BY THE BOARD OF COOPERATIVE EDUCATION SERVICES OF NASSAU COUNTY**

WHEREAS, the Board of Education, Mineola School District of New York State (the "School District") wishes to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Nassau County ("Nassau BOCES") for the purchase of **AUTOMOBILES - PASSENGER CARS/VANS/TRUCKS and FINANCING & LEASING OF CAPITAL EQUIPMENT** as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program for the purchase of **AUTOMOBILES - PASSENGER CARS/VANS/TRUCKS and FINANCING & LEASING OF CAPITAL EQUIPMENT**, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED that Nassau BOCES is hereby authorized to award the above referenced bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the School District hereby authorizes its Assistant to the Superintendent for Business and Operation on behalf of the School District to participate in the above referenced cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, that the School District agrees to assume its equitable share of the administrative costs of the above referenced cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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Pass: Yes \_\_\_ No \_\_\_

**RESOLUTION #61**

That the Board of Education approves the financing of ten district vehicles through M&T Bank for a total purchase price not to exceed \$775,000 and authorizes Andrew Casale, the Assistant to the Superintendent for Business and Operations to sign all lease documents on behalf of the Mineola UFSD.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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_____	_____
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Pass: Yes \_\_\_ No \_\_\_

**RESOLUTION #62** - BE IT RESOLVED that the Board of Education approves the license agreement between the Mineola UFSD and SCOPE Educational Services for the 2022-2023 Before and After Child Care Program.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

_____	_____
_____	_____
_____	_____
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_____	_____

Passed: Yes \_\_\_ No \_\_\_

**J. CONSENSUS AGENDA**

**RESOLUTION #63 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.e.2., as presented.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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Passed: Yes \_\_\_ No \_\_\_

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the January 6, 2022 Workshop Meeting and the January 20, 2022 Business Meeting, as presented.

2. **Instruction**

a. **Appointments**

1. That the Board of Education approves to amend the Probationary Period of Janine Lapertosa, Art Teacher, from September 1, 2020 to August 31, 2024 to September 1, 2020 to August 31, 2023.

b. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$130.

<u>Employee Name</u>	<u>Certification</u>	<u>Effective Date</u>
1. Christal A. Rivera	Childhood Ed (1-6)	02/08/2022-05/31/2022

c. **Coaches - Appointments**

That the Board of Education approves the appointment of the following Spring coaches for the 2021-2022 school year:

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
1.	Boys Varsity Baseball	Helmut Bohringer	3	\$8,775.00
2.	Baseball Varsity Asst	Gregory A. Mayo	3	\$5,966.00
3.	JV Baseball	Christopher M. Schacca	3	\$6,076.00
4.	7th grade Baseball	Jeffrey Appelbaum	2	\$5,016.00
5.	8th Grade Baseball	James Bulva	3	\$5,721.00
6.	Boys Varsity Lacrosse	James Durso	3	\$8,766.00
7.	Boys Varsity Lacrosse Asst	Jamie McAndrew	3	\$5,963.00
8.	Boys JV Lacrosse Head Coach	Michael Zito	1	\$4,825.00
9.	Boys JV Lacrosse Asst	William Gerstner	3	\$4,131.00

	<u>Position</u>	<u>Employee Name</u>	<u>Step</u>	<u>Stipend</u>
10.	7/8 Grade Boys Lacrosse	Mark Miller	3	\$5,702.00
11.	7/8 Gd Boys Lacrosse Asst	Timothy Wienclaw	1	\$4,123.00
12.	Boys Varsity Track Spring	John Fretz	3	\$8,223.00
13.	Girls Varsity Track	Thomas Leninger	3	\$8,223.00
14.	Spring Track Asst Coach	Brian W. Haber	3	\$5,592.00
15.	Varsity Softball	Anthony Tramonte	3	\$8,766.00
16.	Varsity Softball Asst	Monique G. Roberge	3	\$5,961.00
17.	JV Softball	Thomas B. Ball	1	\$4,825.00
18.	7th Grade Softball	Victoria Cast	1	\$4,167.00
19.	8th Grade Softball	Vanessa Casper	3	\$5,318.00
20.	Girls Varsity Lacrosse	Jacqueline R. Jahelka	2	\$7,695.00
21.	Girls JV Lacrosse	Kayla R. McKeveny	1	\$4,825.00
22.	7th Grade Girls Lacrosse	Christine L. Gayson	3	\$5,702.00
23.	8th Grade Girls Lacrosse	Alexandra Bauer	2	\$5,017.00

d. **Instruction - Mentorship Program**

That the Board of Education approves the following Mentors to be paid \$2000 (pro-rated) for the 2021-2022 school year:

	<u>Mentor</u>	<u>Mentee</u>
1.	Karen Bendel stipend pro-rated from 2/14/22-6/24/22	Michael Brunetti

e. **Instruction: Student Actions**

1. That the Board of Education approves the following overnight field trip:
  1. FIRST Robotics Competition, Times Union Center, Albany, NY, March 13-16, 2022

3. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approves the appointment of Rita Reti Szabo, to the position of Substitute Teacher Aide for the District, effective February 8, 2022 with a salary on Step 1 of \$15.00hr.
2. That the Board of Education approves the appointment of Tyrone Mccalla, to the position of Substitute Cleaner for the District, effective February 7, 2022 with a salary on Step 1 of \$15.00hr.
3. That the Board of Education approves the amendment of the name Oscar Ochoa Cueva to Hector Ochoa Cueva previously approved on February 3, 2022, to the position of Substitute Cleaner for the district.
4. That the Board of Education approves the appointment of Brandon T. Pesa, to the position of Custodian at the Middle School, effective February 14, 2022 with a salary on Step 4 of \$45,113.00.
5. That the Board of Education approves the appointment of Allison Azzara, to the position of 11 Month Typist Clerk at the Middle School, effective March 1, 2022 with a salary on Step 1 of \$40,315.00.

- 6. That the Board of Education approves the appointment of Nicholas Quattropani, to the position of Custodian at Jackson Ave, effective February 28, 2022 with a salary on Step 1 of \$43,142.00.
- 7. That the Board of Education approves the appointment of Jose Guerra, to the position of Substitute Cleaner for the District, effective February 14, 2022 with a salary on Step 1 of \$15.00.
- 8. That the Board of Education approves the appointment of Jose Marquez, to the position of Groundskeeper fo the District , effective February 16, 2022 with a salary on Step 4 of \$46,434.00.
- 9. That the Board of Education approves the appointment of Shakeem Maxwell, to the position of Substitute Cleaner for the District, effective February 21, 2022 with a salary on Step 1 of \$15.00.

**Leave of Absence - Personal**

- 1. That the Board of Education grants a request to Maria David, for a Leave of Absence, due to personal reasons, effective February 10, 2022 through February 28, 2022, she will return to work March 1, 2022.

**Retirement(s)**

- 1. That the Board of Education accepts, with regret, the resignation of Cassandra Graham, Assistant Dispatcher/ Bus Driver for the purpose of retirement, effective May 30, 2022.

**Leave of Absence - Unpaid Medical**

- 1. That the Board of Education approves a request to Alan Balestrieri, Groundsman, for an unpaid Medical Leave of Absence, effective February 16, 2022.

**BUSINESS / FINANCE**

**Treasurer's Report**

- 1. That the Board of Education approves the Treasurer's Reports for the period ending January 31, 2021.

**Approval of Invoices and Payroll**

- 1. That the Board of Education accepts the Invoices and Payroll for the period ending January 31, 2022.

**Invoices**

A/P Warrant #17	Jan 5, 2022	\$709,324.76
A/P Warrant #18	Jan 19, 2022	\$2,861,696.43
<b>TOTAL EXPENSES</b>		<b>\$3,571,021.19</b>

**Payroll's #13 (Jan 14, 2022) & #14 (Jan 31, 2022)**

General	\$4,334,021.32
Federal Fund	\$59,900.27
<b>TOTAL PAYROLL</b>	<b>\$4,393,921.59</b>

**Budget Appropriation Adjustment**

1. That the Board of Education approves the following Budget Transfers:

Transfer \$19,926.91 from code capital code 2HM-1621-293-19BUDG to capital code 2HM-1621-293-219999 Districtwide Repairs.

Transfer \$17,055.25 from code capital code 2HM-1621-293-200008 to capital code 2HM-1621-293-219999 Districtwide Repairs.

- d. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Report for January 1, 2022 through January 31, 2022.

- e. **Business/Finance - Contract Approvals**

1. That the Board of Education approves Health contract between the Hicksville School District and Mineola UFSD, whereby said district provide health and welfare services for the 2021-2022 school year.
2. That the Board of Education approves the contract with CBIZ Valuation Group to provide the district with services for Capital Asset Reporting and authorizes the Assistant to the Superintendent for Business and Operations to execute said agreement.



K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Portfolios Report
- 2. Budget Presentation
- 3. Wellness Committee Report

Superintendent Comments

L. Public Comments

M. Executive Session      Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:	No:
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Passed: \_\_\_\_\_

N. Adjournment      Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:	No:
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_____	_____
_____	_____

Passed: \_\_\_\_\_

Respectfully Submitted,  
Linda M. Spagnola  
District Clerk