

Mineola Union Free School District, Mineola, NY
Business Meeting Agenda

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals for 2023-2024

Educational

- Expand innovative opportunities for learners to participate in courses and unique real- life experiences to build agency and develop readiness skills for college and careers. This initiative continues to emphasize and incorporate self-directed learning and learner voice and choice.
 - Offer new, in person certification opportunities: EMT certification, Cybersecurity certification (Security Plus), CPR/First Aid
 - Create PAVE @ Synergy (Providing Access to Virtual Experiences) this cadre of asynchronous, self-directed courses will prepare learners to sit for industry standard certifications.
 - Create a new community in KidOYO that replicates our teacher SNAX PD opportunities. Learners will be able to challenge themselves with asynchronous, self-paced 'courses' on a variety of creation tools.
 - Develop opportunities for learners to communicate with and learn from experts in a variety of career disciplines through asynchronous online experiences.
- Continue to develop the process for implementation of the Learner Portfolio Grades 3-12. The portfolio will serve as a place for learners to document and reflect upon their educational journey in real time, and as a showcase of their work and accomplishments throughout their school years in Mineola.
- Continue to refine and build our structured literacy model with an emphasis on phonological awareness, decoding and sight word recognition. (in both languages for our dual language learners)

Facilities

- Articulate the 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

Finance

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities.

DATE: Thursday, December 14, 2023 Synergy Building - 7:00 p.m.

Board of Education

Dr. Margaret Ballantyne, President
Patrick Talty, Vice President
Cheryl Lampasona, Trustee
Brian Widman, Trustee
Stacey DeCillis, Trustee

Central Office

Michael Nagler, Ed.D., Superintendent of Schools
Catherine Fishman, Deputy Superintendent
Jack Waters, Interim Admin for Business & Operations
Cindy Velez, District Clerk

A. Call to Order

B. Pledge of Allegiance

C. Reading of Mission

D. Moment of Silent Meditation

E. Dais & Visitor Introductions

F. Student Organization Report

G. BOE Reports

- 1. Comments from Board Trustees
- 2. Comments from Board President
- 3. Comments from Superintendent

H. Old Business

I. New Business

RESOLUTION #30 - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the second formal reading of the following revised board policies due to their availability on the information table and website and moves their adoption.

Policy # 5140 - Administration of the Budget

Motion: _____

Second: _____

| | |
|-------|-------|
| Yes: | No: |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Passed: _____

RESOLUTION #31 - Resolution to Approve Letter of Engagement

BE IT RESOLVED that the Board of Education of Mineola Union Free School District hereby approves the letter of engagement with Appraisers and Planners Inc., 9 East 40th Street, New York, NY, to appraise a certain property, the location of which has been made known to the Board of Education, but is not being publicly disclosed at this time as disclosure could impair contract negotiations, and authorizes the Superintendent of Schools to execute said letter of engagement.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ____ No ____

J. CONSENSUS AGENDA

RESOLUTION #32 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.4.d.1., as presented.

Motion: _____

Second: _____

Yes:

No:

Passed: Yes ____ No ____

1. **Accepting of Minutes**

a. That the Board of Education accepts the minutes of the November 16, 2023 Business Meeting as presented.

2. **Instruction**

a. **Resignations**

Mineola Union Free School District

Business Meeting - AGENDA
December 14, 2023

1. That the Board of Education accepts the resignation of Jake Gould, Permanent Substitute for Jackson Ave, effective December 22, 2023.

b. **Leave of Absence - FMLA/Child-Rearing**

1. That the Board of Education grants a request to Nicole M. Valvo, for a leave of absence, for child-rearing purposes using accumulated sick days, starting approximately December 15, 2023 followed by FMLA.
2. That the Board of Education grants a request to Lindsay E. Sauter, for a leave of absence, for child-rearing purposes using accumulated sick days, starting approximately March 4, 2024, followed by FMLA.

c. **Appointments**

1. That the Board of Education approves the appointment of Lauren Dooley, to the position of Leave Replacement English Teacher for Ilsye Milberg for 6-8 weeks, effective December 6, 2023 with a salary of MA Step 1 \$75,687.

d. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$150.

| | <u>Employee Name</u> | <u>Certification</u> | <u>Effective Date</u> |
|----|-----------------------------|----------------------------------|------------------------------|
| 1. | Dena Duignan | Childhood Education (Grades 1-6) | 11/21/2023 |
| 2. | Nicholas O'Malley | Social Studies 7-12 | 11/27/2023 |

e. **Coaches - Appointments**

That the Board of Education approves the appointment of the following Spring Coaches for the 2023-2024 school year:

| | <u>Position</u> | <u>Employee Name</u> | <u>Step</u> | <u>Stipend</u> |
|-----|--|-----------------------------|--------------------|-----------------------|
| 1. | Boys Basketball-Varsity Assistant Coach | James R. Bulva | 3 | \$6,802.00 |
| 2. | Girls Basketball-Varsity Head Coach | Kayla A. Koch | 2 | \$8,888.00 |
| 3. | Boys Basketball-Varsity Head Coach | Jamie McAndrew | 3 | \$10,004.00 |
| 4. | Girls Basketball-Varsity Assistant Coach | Erin L. Garabedian | 3 | \$6,802.00 |
| 5. | Boys Basketball- 7th Grade | William G. DiGennaro | 3 | \$5,859.00 |
| 6. | Girls Basketball- 7th Grade | William G. DiGennaro | 3 | \$5,859.00 |
| 7. | Boys Basketball- 8th Grade | Gregory A. Mayo | 3 | \$5,859.00 |
| 8. | Boys Bowling Varsity & JV | Mark Miller | 3 | \$4,809.00 |
| 9. | Girls Bowling- Varsity & JV | Helmut Bohringer | 3 | \$4,809.00 |
| 10. | Boys Track-Winter Varsity | Thomas J. Leninger | 3 | \$8,514.00 |
| 11. | Girls Volleyball-8th Grade | Hyunah Park | 3 | \$5,194.00 |
| 12. | Wrestling-7th & 8th Grade Head Coach | William Gerstner | 1 | \$4,996.00 |
| 13. | Wrestling-7 & 8 Assistant Coach | Steven P. OConnor | 3 | \$5,846.00 |
| 14. | HS Wrestling-JV Coach | James Durso | 3 | \$6,851.00 |

Mineola Union Free School District

Business Meeting - AGENDA
December 14, 2023

| | <u>Position</u> | <u>Employee Name</u> | <u>Step</u> | <u>Stipend</u> |
|-----|--------------------------------------|----------------------|-----------------|----------------|
| 15. | HS Wrestling-Varsity Coach | Daniel Guido | 3 | \$9,625.00 |
| 16. | HS Wrestling-Varisty-Assistant Coach | Joseph P. Cerulli | 3 | \$6,545.00 |
| 17. | Winter Track and Field Coach | Michael L. Campione | 2 (Ammended) | \$7,581.00 |

f. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for 2023-2024 school year:

| | <u>Club</u> | <u>Teacher</u> | <u>Stipend</u> |
|----|---------------------------------|----------------------------|----------------------------------|
| 1. | Winter Guard Assistant Director | Melissa Connolly | \$2,334.00 |
| 2. | MS Dignity Club | Marta Fernandez | \$0.00 |
| 3. | JA Book Club group 2 | Olivia M. Sais | \$932.00 |
| 4. | HS Business Club | Bonnie S. Greene-Tellerman | Pro rated 11/15/23 of \$1,556.00 |

g. **Instruction: Committee on Special Education**

1. That the Board of Education approves the CSE and CPSE meetings for November 1 through November 3, 2023.

h. **Instruction: Student Actions**

1. That the Board of Education approves the following out-of-country field trip: Costa Rica

Destination: Costa Rica
Departure: Monday, April 22, 2024
Return: Sunday, April 28, 2024
Number of Students: 20-25 students
Group Leader: Ms. AnnMary Lopez
Transportation: Airline

2. That the Board of Education approves the following out-of-country field trip: Japan

Destination: Japan
Departure: July 2, 2025
Return: July 10, 2025
Number of Students: 20-25 Students
Group Leader: Ms. Laura Grassie and Ms. Kuri DiFede
Transportation: Airlines

3. That the Board of Education approves the following overnight field trip: East Syracuse

The following students have been selected to perform at NYSBDA High School Honor Band Conference March 1-3 2024, Double Tree Hilton Hotel, East Syracuse NY. The students will provide their own transportation to and from the event. The students will be staying two nights and three days with the concert on Sunday, March 3, 2023
Students: Justin Kim - Flute and Nolan Farrelly - Tuba
Chaperone: Mr. Ken Kamping

3. **CIVIL SERVICE**

- a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Maia Tagaris Teacher Aide at Meadow Drive, effective November 30, 2023.
2. That the Board of Education accepts the resignation of Meghan Gardner, Part Time Lunch Aide at Hampton Street, effective November 28, 2023.
3. That the Board of Education accepts the resignation of Carolyn Lucchesi, Part Time Lunch Aide at th Middle School, effective November 30, 2023.

- b. **Appointment(s)**

1. That the Board of Education approves the appointment of Meghan Gardner, to the position of Part Time Lunch Aide at Hampton Street, retroactive to November 27, 2023 with a salary on Step 1 of \$15.53/Hr.
2. That the Board of Education approves the appointment of Ana Romero-Guevara, to the position of 6 Hour 10 Month Bus Driver for the District, retroactive to December 11, 2023 with a salary on Step 1 of \$32,480.00.
3. That the Board of Education approves the appointment of Rachel Roth, to the position of Part Time lunch aide at Meadow Drive, retroactive to December 4, 2023 with a salary on Step 1 of \$15.53/hr.
4. That the Board of Education approves the appointment of Yarema Steven, to the position of Substitute Cleaner for the District, effective December 15, 2023 with a salary of \$16.00/hr.

- c. **Retirement(s)**

1. That the Board of Education accepts, with regret, the resignation of Christopher Leccese, Custodian at Hampton Street, for the purpose of retirement, effective December 30, 2023.

4. **BUSINESS / FINANCE**

- a. **Approval of Invoices and Payroll**

Mineola Union Free School District

Business Meeting - AGENDA
December 14, 2023

1. That the Board of Education accepts the Invoices and Payroll for the period ending November 30, 2023

Invoices

| | | |
|-----------------|---------------|-----------------|
| A/P Warrant #11 | Nov. 15, 2023 | \$ 2,135,787.52 |
|-----------------|---------------|-----------------|

| | | |
|-----------------------|--|------------------------|
| TOTAL EXPENSES | | \$ 2,135,787.52 |
|-----------------------|--|------------------------|

Payroll #9 (November 15, 2023) & #10 (November 30, 2023)

| | | |
|--------------|--|-----------------|
| General Fund | | \$ 4,750,003.37 |
|--------------|--|-----------------|

| | | |
|--------------|--|--------------|
| Federal Fund | | \$ 56,889.01 |
|--------------|--|--------------|

| | | |
|----------------------|--|------------------------|
| TOTAL PAYROLL | | \$ 4,806,892.38 |
|----------------------|--|------------------------|

b. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Reports for November 1, 2023 through November 30, 2023.

c. **Business/Finance - Contract Approvals**

1. That the Board of Education accepts the IDEA Flow-Through Allocation Contract between Interdisciplinary Center for Child Development and Mineola UFSD for 2022-2023.
2. That the Board of Education approves the Intermunicipal Agreement ("IMA") for Garden City to transport 1 student home from St. Anne's School in Garden City for the 2023-24 school year.
3. That the Board of Education approves the agreement between Mineola UFSD and Max Power, Inc for the 2023-24 school year.

d. **Business/Finance: Disposal of District Property**

That the Board of Education approves the disposal of the following district property, according to Policy #5250, declaring them obsolete:

1. 18 Led Acid Batteries (From Server Room)

And:

| TAG | Hardware Type |
|-------|---------------|
| 26719 | Intel iMac |
| 26767 | Intel iMac |
| 19041 | HP desktop |
| 23493 | HP desktop |
| 23602 | HP desktop |
| 23451 | HP desktop |
| 21359 | HP desktop |
| 23531 | HP desktop |
| 21373 | HP desktop |
| 20390 | HP desktop |
| 20299 | HP desktop |
| 20398 | HP desktop |
| 20270 | HP desktop |
| 20410 | HP desktop |
| 20295 | HP desktop |
| 20371 | HP desktop |
| 19107 | HP desktop |
| 23466 | HP desktop |
| 20434 | HP desktop |
| 23515 | HP desktop |
| 23513 | HP desktop |
| 19025 | HP desktop |
| 23491 | HP desktop |
| 20304 | HP desktop |
| 23491 | HP desktop |
| 20315 | HP desktop |
| 20445 | HP desktop |
| 20582 | HP desktop |
| 20442 | HP desktop |
| 20324 | HP desktop |
| 20326 | HP desktop |
| 21943 | fax/scanner |
| 14988 | Lexmark e250 |
| 14993 | Lexmark e250 |
| 17641 | Cisco ATA |

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1) Curriculum Updates - Sara Ortiz
- 2) Celebration of Tenure: Amy Trojanowski - Michael Nagler

Superintendent Comments

L. Public Comments

M. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

| | |
|-------|-------|
| Yes: | No: |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Passed: _____

N. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

| | |
|-------|-------|
| Yes: | No: |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Passed: _____

Respectfully Submitted,
Cindy Velez
District Clerk