

## Mineola Union Free School District, Mineola, NY

### Business Meeting MINUTES

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner pursue excellence, exhibit strength of character and contribute positively to a global society.*

#### Board Goals - 2022 - 2023

##### **Educational**

- To continue the Jackson21 and Synergy initiatives with the implementation of competency based learning management system (LMS) using proficiency scales. Both initiatives will continue to place an emphasis on self-directed learning, real world experiences and learner voice and choice.
- Affirm and explain the evolution of our instructional model. Engage stakeholders to examine the past, present and future direction of our school system.

Integrated Curriculum  
Redesigning Assessment  
Computational Thinking  
Flexible Learning Spaces  
Growth Mindset

Responsive Instructional Practice  
Visible Learning  
Design Thinking  
Learner Identity

- Adopt the new State guidelines for Civics with an emphasis for all seniors to obtain the Seal of civic readiness

##### **Facilities**

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

##### **Finance**

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: Monday, December 19, 2022**

**Mineola Synergy Building**

**7:00 p.m.**

##### **Board of Education**

Dr. Margaret Ballantyne, President  
Patrick Talty, Vice President  
Cheryl Lampasona, Trustee  
Brian Widman, Trustee  
Stacey DeCillis, Trustee

##### **Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Catherine Fishman, Deputy Superintendent  
Andrew Casale, Asst. Supt. for Business & Operations  
Linda Spagnola, District Clerk

- A. Call to Order - 7:01 p.m.
- B. Pledge of Allegiance
- C. Reading of Mission - by Cheryl Lampasona
- D. Moment of Silent Meditation
- E. Dais & Visitor Introductions
- F. Student Organization Report - by Sarah Ahmed
- G. BOE Reports
  - 1. Comments from Board Trustees - Stacey DeCillis, Cheryl Lampasona, Brian Widman, Patrick Talty
  - 2. Comments from Board President - Dr. Margaret Ballantyne
  - 3. Comments from Superintendent - Dr. Michael Nagler

**H. Old Business**

No Old Business this evening.

**I. New Business**

**Second Reading and Adoption of Revised Board Policy**

**RESOLUTION #37** - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District waives the second formal reading of the following Revised Board Policy Regulation due to the availability on the information table and the website and moves the adoption.

Policy # 5411R - Procurement Guidelines

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes:

- Dr. Margaret Ballantyne
- Patrick Talty
- Brian Widman
- Cheryl Lampasona
- Stacey DeCillis

No:

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Passed: Yes

**Resolution Approving License Agreement for Use of Parking Lot**

**RESOLUTION #38**

**BE IT RESOLVED**, that the Board of Education hereby approves the License Agreement with Uncle Bacala's Italian Seafood and More for use of designated parking spaces at the Synergy building when they are not needed for School District use.

Motion: Patrick Talty

Second: Stacey DeCillis

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Brian Widman

Cheryl Lampasona

Stacey DeCillis

No:

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Passed: Yes

**Resolution To Extend Existing Landscaping Contract**

**RESOLUTION #39**

**WHEREAS**, following the solicitation of bids, the Board of Education of Mineola Union Free School District awarded a landscaping services contract to Landscapes of Long Island for the term of January 1, 2021 through December 31, 2021, which contract included two one-year options to extend the contract; and

**WHEREAS**, the School District seeks to exercise the second option to further extend the contract for landscaping services with Landscapes of Long Island for a third year, from January 1, 2023 through December 31, 2023; and

**WHEREAS**, Landscapes of Long Island is prepared to extend its contract with the School District for landscaping services with no increase to its rates and fees that applied during January 1, 2021 through December 31, 2021 and January 1, 2022 through December 31, 2022 terms of the contract;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of Mineola Union Free School District hereby authorizes and approves the extension of the landscaping services contract awarded to Landscapes of Long Island for a third year from January 1, 2023 through December 31, 2023 on the same terms and conditions and at the same rates and fees that applied during January 1, 2021 through December 31, 2021 and January 1, 2022 through December 31, 2022 terms of the awarded Contract; and

**BE IT FURTHER RESOLVED**, that the School District's Assistant Superintendent for Business and Operations and Director of School Facilities and Operations are each individually authorized and directed to take all actions necessary to affect the purposes of and to cause compliance with the extended landscaping services contract with Landscapes of Long Island.

Motion: Brian Widman

Second: Cheryl Lampasona

Yes:  
Dr. Margaret Ballantyne  
Patrick Talty  
Brian Widman  
Cheryl Lampasona  
Stacey DeCillis

No:  
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Passed: Yes

**Employee Agreement**

**RESOLUTION #40 - BE IT RESOLVED** that the Board of Education hereby authorizes the Board President to execute an Employment Agreement with Michael P. Nagler, Ed.D., Superintendent of Schools, the terms of which have been reviewed by the Board of Education in Executive Session.

Resolved that the Board President is authorized to execute said agreement on behalf of the Board of Education.

Motion: Brian Widman

Second: Patrick Talty

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Brian Widman

Cheryl Lampasona

Stacey DeCillis

No:

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Passed: Yes

**J. CONSENSUS AGENDA**

**RESOLUTION #41 - BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a.1. through J.4.c.3., as presented.

Motion: Cheryl Lampasona

Second: Stacey DeCillis

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Brian Widman

Cheryl Lampasona

Stacey DeCillis

No:

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Passed: Yes

1. **Instruction**

a. **Leave of Absence - Child-Rearing**

1. That the Board of Education grants a request to Samantha Henton, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately June 1, 2023.

b. **Leave of Absence - Medical**

1. That the Board of Education approves a paid Medical Leave of Absence to Kathleen Crawley, effective January 9, 2023 to approximately April 7, 2023.

c. **Appointments**

1. That the Board of Education approves the appointment of Eireann J. McGrath, to the position of Athletic Trainer, effective January 3, 2023 with a salary of \$41.18 per hour.
2. That the Board of Education approves the appointment of Rosanna Appice, to the position of Leave Replacement Special Education Teacher, effective December 12, 2022 to June 30, 2023 with a salary of MA, Step 1, \$74,753.

d. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$130.

	<b><u>Employee Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Victoria Cast	Physical Ed	10/03/2022-05/31/2023

e. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$130.

	<b><u>Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Emely A. Maldonado	Childhood Ed (1-6)	01/03/2023
2.	Eireann J. McGrath	Health	01/03/2023

f. **Instruction: Contracted**

1. That the Board of Education approves the IDEA Flow-Through Allocation Contracts between Mill Neck Manor School for the Deaf and the Mineola UFSD for 2022-2023.
2. That the Board of Education approves the IDEA Flow-Through Allocation Contracts between Variety Child Learning Center and the Mineola UFSD for 2022-2023.
3. That the Board of Education approves the Speech Language Pathologist Consulting Agreement between Christine Baudin and the Mineola UFSD for 2022-2023.
4. That the Board of Education approves the IDEA Flow-Through Allocation Contracts between Kidz Therapy Services PLLC and the Mineola UFSD for 2022-2023.
5. That the Board of Education approves the IDEA Flow-Through Allocation Contracts between Eden II Programs/Genesis School and the Mineola UFSD for 2022-2023.
6. That the Board of Education approves the Transportation Agreement between the parents of a student and the Mineola UFSD for 2022-2023.

g. **Instruction: Student Actions**

1. That the Board of Education approves the following out-of-state field trips for the Winter Guard Competitions:
  1. Saturday, January 21, 2023, Preview Show, Pennridge High School, PA
  2. Sunday, February 12, 2023, Manahawkin-Southern Regional High School, NJ
  3. Saturday, March 4, 2023, Mid-Season, South Brunswick High School, NJ
  4. Sunday, April 2, 2023, Branchburg Middle School, NJ
  5. Sunday, April 23, 2023, the Main Championship, TBD
2. **CIVIL SERVICE**
  - a. **Resignation(s)**
    1. That the Board of Education accepts the resignation of Adele Imbrenda, Teacher Aide for the District, effective September 1, 2022.
    2. That the Board of Education accepts the resignation of Opakar Singh, Teacher aide at Hampton, effective December 16, 2022.
    3. That the Board of Education accepts the resignation of Jessica Molina, Teacher Aide at Meadow Drive, effective January 3, 2023.
  - b. **Appointment(s)**
    1. That the Board of Education approves the appointment of Sabina Franco, to the position of Substitute Cleaner for the District, effective December 5, 2022 with a salary of \$15.00/Hr.
    2. That the Board of Education approves the appointment of Virginia Luisi, to the position of PT Teacher Aide at Hampton Street, effective December 5, 2022 with a salary on Step 1 of \$15.26/Hr.
    3. That the Board of Education approves the appointment of Brian Flynn, to the position of 12 Month Bus Driver, effective December 1, 2022 with a salary on Step 18 of \$69,981.00.
  - c. **Leave of Absence - Unpaid Medical**
    1. That the Board of Education grants a request to Anne Glaser, Part Time Teacher Aide, for an unpaid Medical Leave of Absence, effective December 1, 2022. Will return when medically cleared.
3. **BUSINESS / FINANCE**
  - a. **Treasurer's Report**
    1. That the Board of Education approves the Treasurer's Reports for the period ending November 30, 2022.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending November 30, 2022.

**Invoices**

A/P Warrant #11	Nov 9, 2022	\$1,059,781.96
A/P Warrant #12	Nov 22, 2022	<u>\$1,446,611.57</u>
<b>TOTAL EXPENSES</b>		<b>\$2,506,393.53</b>

**Payroll #10 (Nov 15, 2022) & #11 (Nov 30, 2022)**

General Fund	\$4,490,328.51
Federal Fund	<u>\$74,031.93</u>
<b>TOTAL PAYROLL</b>	<b>\$4,564,360.44</b>

c. **Budget Appropriation Adjustment**

1. Transfer \$100,000 from 9010-800-00-8096 to Facilities Upgrade 1621-418-00-0000
2. Transfer \$50,000 from 9010-800-00-8096 to Building Repair 1621-418-00-7899
3. Transfer \$75,000 from 9010-800-00-8096 to Contractual Annual B&G 1621-408-00-7799



K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

- 1. Civics Certification - by Dr. Whittney Smith & Wade Brozik

Superintendent Comments

L. Public Comments - Ted Jeremeko, Kathleen Darmstadt

M. Executive Session Time: 7:59 p.m.

Motion: Cheryl Lampasona  
Second: Brian Widman

Yes:

Dr. Margaret Ballantyne  
Patrick Talty  
Brian Widman  
Cheryl Lampasona  
Stacey DeCillis

No:

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Passed: Yes

N. Adjournment Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

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Passed: \_\_\_\_\_

Respectfully Submitted,  
Linda M. Spagnola  
District Clerk