

## Mineola Union Free School District

### Business Meeting MINUTES

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner pursue excellence, exhibit strength of character and contribute positively to a global society.*

#### Board Goals - 2022 - 2023

##### **Educational**

- To continue the Jackson21 and Synergy initiatives with the implementation of competency based learning management system (LMS) using proficiency scales. Both initiatives will continue to place an emphasis on self-directed learning, real world experiences and learner voice and choice.
- Affirm and explain the evolution of our instructional model. Engage stakeholders to examine the past, present and future direction of our school system.

Integrated Curriculum  
Redesigning Assessment  
Flexible Learning Spaces  
Computational Thinking

Inclusive Curriculum  
Visible Learning  
Learner Agency  
Design Thinking

- Adopt the new State guidelines for Civics with an emphasis for all seniors to obtain the Seal of civic readiness

##### **Facilities**

- Create a new 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

##### **Finance**

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

**DATE: November 17, 2022**

**Mineola Synergy Building**

**7:00 p.m.**

##### **Board of Education**

Dr. Margaret Ballantyne, President  
Patrick Talty, Vice President  
Cheryl Lampasona, Trustee  
Brian Widman, Trustee  
Stacey DeCillis, Trustee

##### **Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Catherine Fishman, Deputy Superintendent  
Andrew Casale, Asst. Supt. for Business & Operations  
Linda Spagnola, District Clerk

- A. Call to Order - 7:00 p.m.
- B. Pledge of Allegiance
- C. Reading of Mission - Brian Widman
- D. Moment of Silent Meditation
- E. Dais & Visitor Introductions
- F. Student Organization Report  
Student Recognitions:
  - Valedictorian - Natalie Laszewski
  - Salutatorian - Maya Meola
  - LIU High School Scholars - Amazin' Mets Scholarship Winners - Ishaq Escobar and Tim Granados
- G. BOE Reports
  - 1. Comments from Board Trustees - Stacey DeCillis, Cheryl Lampasona, Brian Widman, Patrick Talty
  - 2. Comments from Board President - Dr. Margaret Ballantyne
  - 3. Comments from Superintendent - Dr. Michael Nagler

**H. Old Business**

No Old Business this evening

**I. New Business**

**Policy Audit 2022 - Second Reading and Adoption of Revised Board Policy**

**RESOLUTION #30** - **BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District waives the second formal reading of the following Revised Board Policies due to the availability on the information table and the website and moves the adoption.

- #1330 Appointment and Designations by the Board
- #1335 Appointment and duties of the Claims Auditor
- #1336 Duties of the Extra Classroom Activity Fund Central Treasurer
- #1640 Absentee Ballots
- #3210 Visitors to the School
- #3220 Use of Assistance Animals
- #3280 Use of School Facilities, Materials, and Equipment
- #3310 Public Access to Records
- #3420 Non-Discrimination and Anti-Harassment in the District
- #3520 Extraordinary Circumstances
- #5110 Budget Planning and Development
- #5130 Budget Adoption
- #5140 Administration of the Budget
- #5230 Acceptance of Gifts, Grants and Requests to the District
- #5330 Budget Transfers
- #5520 Extra Classroom Activity Fund
- #5570 Financial Accountability
- #5572 Audit Committee
- #5620 Fixed Asset Inventories, Accounting, and Tracking
- #5660 Meal Charging and Prohibition Against Meal Shaming
- #5672 Information Security Break and Notification
- #5675 Student Grading Information Systems
- #5681 School Safety Plans
- #5683 Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills
- #5730 School Bus Safety
- #5731 Idling School Buses on School Grounds
- #5740 Qualifications of Bus Drivers
- #5741 Drug and Alcohol Testing for School Bus Drivers

Motion: Cheryl Lampasona

Second: Brian Widman

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Brian Widman

Cheryl Lampasona

Stacey DeCillis

No:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Passed: Yes

**WALK-ON AGENDA ITEM - RESOLUTION #32**

**WHEREAS**, the 2016-2021 labor agreement between the Board of Education of the Mineola Union Free School District and the Mineola Clerical and Secretarial Employees Association expired on June 30, 2021;

**WHEREAS**, representatives of the respective parties have engaged in negotiations for a successor agreement to said expired labor agreement; and

**WHEREAS**, the representatives of the Mineola Union Free School District and the Mineola Clerical and Secretarial Employees Association memorialized their agreement in a Memorandum of Agreement dated November 14, 2022 in the form attached hereto;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education of the Mineola Union Free School District herewith approves the Memorandum of Agreement hereinabove referenced and authorizes the expenditure of funds necessary to implement said Memorandum of Agreement; and,

**BE IT FURTHER RESOLVED**, that the President of the Board of Education and the Superintendent of Schools are hereby authorized to execute the new collective bargaining agreement incorporating the terms of the Memorandum of Agreement on behalf of the Board of Education.

Motion: Patrick Talty  
Second: Cheryl Lampasona

Yes:	No:
Dr. Margaret Ballantyne	_____
Patrick Talty	_____
Brian Widman	_____
Cheryl Lampasona	_____
Stacey DeCillis	_____

Passed: Yes

**WALK-ON AGENDA ITEM - RESOLUTION #33**

**WHEREAS**, the 2016-2021 labor agreement between the Board of Education of the Mineola Union Free School District and the United Public Service Employees Union, Custodial, Grounds, Maintenance & Transportation Unit expired on June 30, 2021;

**WHEREAS**, representatives of the respective parties have engaged in negotiations for a successor agreement to said expired labor agreement; and

**WHEREAS**, the representatives of the Mineola Union Free School District and the United Public Service Employees Union, Custodial, Grounds, Maintenance & Transportation Unit memorialized their agreement in a Memorandum of Agreement dated November 14, 2022 in the form attached hereto;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education of the Mineola Union Free School District herewith approves the Memorandum of Agreement hereinabove referenced and authorizes the expenditure of funds necessary to implement said Memorandum of Agreement; and,

**BE IT FURTHER RESOLVED**, that the President of the Board of Education and the Superintendent of Schools are hereby authorized to execute the new collective bargaining agreement incorporating the terms of the Memorandum of Agreement on behalf of the Board of Education.

Motion: Brian Widman  
Second: Stacey DeCillis

Yes:  
Dr. Margaret Ballantyne  
Patrick Talty  
Brian Widman  
Cheryl Lampasona  
Stacey DeCillis

No:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Passed: Yes

**J. CONSENSUS AGENDA**

**RESOLUTION #31** - **BE IT RESOLVED** that the Board of Education approves the consensus agenda items J.1.a. through J.4.c.4., as presented.

Motion: Stacey DeCillis

Second: Patrick Talty

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Brian Widman

Cheryl Lampasona

Stacey DeCillis

No:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Passed: Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the October 26, 2022 Business Meeting, as presented.

2. **Instruction**

a. **Leave of Absence - Child-Rearing**

- 1. That the Board of Education grants a request to Karen C. Mejia, for a Leave of Absence, for child-rearing purposes, using accumulated sick days, starting approximately January 22, 2023.

b. **Appointments**

- 1. That the Board of Education approves the appointment of Danielle Serravalli, to the position of Part Time (.6) ELA Teacher, effective November 1, 2022 to June 30, 2023, with a salary of .6 of BA, Step 1, \$64,567.
- 2. That the Board of Education approves the appointment of Tracey A. Hanes, to the position of Probationary ELA Teacher, effective October 24, 2022, with a salary of MA+40, Step 2, \$84,534.00 and a Probationary Period from October 24, 2022 to March 23, 2026.

c. **Permanent Sub Appointments**

That the Board of Education approves the following individual(s) as Permanent Substitute Teacher(s) for the current school year, between October 1st and May 31st, at a daily rate of \$130.

	<b><u>Employee Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Danielle M. Serravalli	ELA 7-12	11/01/2022-05/31/2023
2.	Marci T. Imbrenda	Art	11/01/2022-05/31/2023

d. **Per Diem Sub Appointments**

That the Board of Education approves the following individual(s) as Per Diem Substitute Teacher(s) for the current school year, at a daily rate of \$130.

	<b><u>Name</u></b>	<b><u>Certification</u></b>	<b><u>Effective Date</u></b>
1.	Danielle M. Serravalli	ELA 7-12	06/01/2023
2.	Emily J. Beier	Childhood Ed (1-6)	11/07/2022
3.	Giovanna Cavalli-Gallo	ELA 7-12	11/01/2022
4.	Marci T. Imbrenda	Art	11/01/2022
5.	Alexa Raffo	Childhood Ed (1-6)	11/07/2022

e. **Coaches - Appointments**

That the Board of Education approves the appointment of the following Fall Coaches for the 2022-2023 school year:

	<b><u>Position</u></b>	<b><u>Employee Name</u></b>	<b><u>Step</u></b>	<b><u>Stipend</u></b>
1.	Boys JV Basketball	Albert R. Cardenas	1	\$5,294.00
2.	Track - Assistant Coach	Michael L. Campione	1	\$4,600.00

f. **Appointment(s) - Clubs/Stipends**

That the Board of Education approves the following Clubs/Stipends for 2022-2023 school year:

	<b><u>Club</u></b>	<b><u>Teacher</u></b>	<b><u>Stipend</u></b>
1.	Marching B Guard Coach	Melissa Connolly	\$2,305.00
2.	Marching B Guard Coach	Megan Connolly	\$2,305.00
3.	MS Learner Lab Club	Joanna G. Iacono	\$1,537.00
4.	Mock Trial Advisor	Kenneth G. Coy	\$1,055.00
5.	National Honor Society	Cynthia L. Lombardi	1/2 of \$1,537.00
6.	National Honor Society	Scott B. Donnellan	1/2 of \$1,537.00

g. **Instruction: Contracted**

1. That the Board of Education approves a transportation agreement for a student for the 2022-2023 school year.
2. That the Board of Education approves the Service Agreement between Hagedorn Little Village School, Jack Joel Center for Special Children and the Mineola UFSD (receiving school) for the 2022-2023 school year.
3. That the Board of Education approves the Service Agreement between Brookville Center for Children's Services and the Mineola UFSD for the 2022-2023 school year.

h. **Instruction: Student Actions**

1. That the Board of Education approves the Athletic Advanced Placement Process request for the following student:
  - a. Gavin Maurer - Wrestling
  - b. Camilo Avalos - Wrestling
  
3. **CIVIL SERVICE**
  - a. **Resignation(s)**
    1. That the Board of Education accepts the resignation of Gonzalo Giron, Jr., Maintainer for the District, effective November 11, 2022.
    2. That the Board of Education accepts the resignation of Emanuel Kirkorian, Bus Dispatcher for the District, effective November 30, 2022.
    3. That the Board of Education accepts the resignation of Ronald Albano Bus Driver for Transportation, effective November 18, 2022.
  - b. **Appointment(s)**
    1. That the Board of Education approves the appointment of Emanuel E. Kirkorian, to the position of Bus Driver for Transportation, effective December 1, 2022 with a salary on Step 7 of \$29,792.00.
    2. That the Board of Education approves the appointment of Mary Desiderio, to the position of Clerical Substitute for the District, effective November 18, 2022 with a salary of \$20.00/Hr.
  - c. **Leave of Absence - Unpaid Medical**
    1. That the Board of Education grants a request to Keith Palmisano, Cleaner for the District, for an unpaid Medical Leave of Absence, effective November 1, 2022.
  
4. **BUSINESS / FINANCE**
  - a. **Treasurer's Report**
    1. That the Board of Education approves the Treasurer's Reports for the period ending October 31, 2022.
  - b. **Approval of Invoices and Payroll**



1. That the Board of Education accepts the Invoices and Payroll for the period ending October 31, 2022.

**Invoices**

A/P Warrant #9	Oct 12, 2022	\$1,618,428.70
A/P Warrant #10	Oct 26, 2022	<u>\$1,947,877.42</u>
<b>TOTAL EXPENSES</b>		<b>\$3,566,306.12</b>

**Payroll #8 (Oct 14, 2022) & #9 (Oct 31, 2022)**

General Fund	\$4,571,751.37
Federal Fund	<u>\$75,753.87</u>
<b>TOTAL PAYROLL</b>	<b>\$4,647,505.24</b>

c. **Business/Finance - Contract Approvals**

1. That the Board of Education hereby approves the contract with the Long Island University for use of the Tiles Center for graduation for the 2022-2023 school year and authorizes the Assistant Superintendent for Business and Operations to execute said agreement.
2. That the Board of Education hereby approves the contract with Custom Tours, Inc for the 7th Grade Middle School trip to Philadelphia for the 2022-2023 school year and authorizes the Assistant Superintendent for Business and Operations to execute said agreement.
3. That the Board of Education hereby approves the field trip and all associated contracts with the NY YMCA to allow representatives from the Middle School Speech & Debate Club to attend the YMCA Youth & Government Assembly Conference. This also includes an agreement to share a bus with Southampton school district. The Assistant Superintendent for Business and Operations is authorized to execute all agreements related to this trip.
4. That the Board of Education approves the Data Security and Privacy Plan between the Giving Tree Associates, LLC dba Passport for Good.

K. Superintendent's Report

Superintendent of Schools' Reports

Presentations:

1. Academics Mindsets - The Evolution of the Instructional Model - Sara Ortiz & Catherine Fishman

Superintendent Comments

L. Public Comments - No public comments this evening.

M. Executive Session Time: 8:14 p.m.

Motion: Cheryl Lampasona

Second: Patrick Talty

Yes:

Dr. Margaret Ballantyne

Patrick Talty

Brian Widman

Cheryl Lampasona

Stacey DeCillis

No:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Passed: Yes

N. Adjournment Time: \_\_\_\_\_ p.m.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:

No:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Passed: \_\_\_\_\_

Respectfully Submitted,

Linda M. Spagnola

District Clerk