

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY

Business Meeting AGENDA

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals – 2008-2009

- *To be determined*

DATE: August 14, 2008

LOCATION: Willis Avenue School

OPEN BUSINESS MEETING

7:00 p.m. 1st FLOOR CAFETERIA

Board of Education

Stephen Siwinski, President
Laraine Salvatore, Vice President
John McGrath
William Hornberger
Terence Hale

Central Office

Dr. Lorenzo Licopoli, Superintendent of Schools
Dr. Michael Nagler, Deputy Superintendent
Sherri Goffman, Asst. Supt. of Curr. & Inst.
John Waters, Asst. Supt. of Finance & Oper.
Janice Patterson, Director of Pupil Services
Donna Martillo, District Clerk

- A. **Call to Order**
- B. **Pledge of Allegiance**
- C. **Reading of Mission**
- D. **Moment of Silent Meditation**
- E. **Dais & Visitor Introductions**
- F. **Old Business**
- G. **New Business**

1. 2008-2009 Tax Levy Affidavit

RESOLUTION #15 – **BE IT RESOLVED** that the Board of Education adopts the tax levy of \$69,577,944.00 to be raised by taxation for the Mineola UFSD of the Town of North Hempstead, Nassau County, New York for the 2008-2009 school year to be levied upon the taxable property of the said school district as said property has been certified to by the Board of Assessors for the said school year.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

2. Reorganization Plan Submitted by Trustee Salvatore

RESOLUTION #16 – BE IT RESOLVED that the Board of Education directed the Superintendent of Schools to analyze a proposed plan for reorganization, submitted by Trustee Salvatore, at the July 23, 2008 Board Retreat, and that this report be ready for Board discussion on August 14, 2008. The Board will vote on this plan at the September 4, 2008 workshop meeting of the Board of Education. The following positions are proposed for reduction:

- Deputy Superintendent
- Secretary to the Deputy Superintendent
- Administrative Intern/Information Officer
- Assistant Business Administrator
- Supervisor of Guidance

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

3. Evaluation of the Superintendent of Schools

RESOLUTION #17 – BE IT RESOLVED that the board of Education will complete its evaluation of the Superintendent of Schools, Dr. Lorenzo Licopoli, at the August 14, 2008 Board of Education Business Meeting.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

4. Update on Grade Configuration Study and Superintendent Search

RESOLUTION #18 – BE IT RESOLVED that the Board of Education will update the community on the status of the Grade Configuration Study and Superintendent search.

Motion: _____
Second: _____

Yes: _____

No: _____

Passed: _____

H. Consensus Agenda

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of the July 3, 2008 (Reorganization/Workshop); July 17, 2008 (Business); July 23, 2008 (Special) Meetings as presented.

2. Instruction

- a. Resignations/Leave of Absence

None

- b. Appointments

- 1. That the Board of Education approves the appointment of Kimberly Martino, to the position of Elementary Teacher, effective September 1, 2008; probationary period September 1, 2008 through August 31, 2011; salary BA, Step 1, \$54,259.00.
- 2. That the Board of Education approves the appointment of Amanda Bernard, to the position of Elementary Teacher, effective September 1, 2008; probationary period September 1, 2008 through August 31, 2011; salary BA+30, Step 3, \$64,025.00.
- 3. That the Board of Education approves the appointment of Charyn Restituyo, to the position of District ESL Teacher, effective September 1, 2008; probationary period September 1, 2008 through August 31, 2010; salary, MA, Step 3, \$68,566.00.
- 4. That the Board of Education approves the appointment of Bette Sloane, to the position of Part Time (.6) Math Teacher, effective September 1, 2008 to June 30, 2009; salary, MA, Step 1, .6 of \$63,109.00 = \$37,865.00.
- 5. That the Board of Education approves the addition of the following individuals to the 2008-2009 Per Diem Substitute Teacher List at a daily rate of pay, \$90.00:

Linda Bonasia	Pre-K to Grade 6
Christine Caruso	Visual Arts

Beth Erker	Student with Disabilities Grades 1-6 & Childhood Ed Grades 1-6
Rhoda Peck	Music

6. That the Board of Education approves the appointment of Kristine Gregory, to the position of Chaperone for the 2008 Summer Band Camp at a stipend of \$675.00.
7. That the Board of Education approves the appointment of William DiGennaro, to the position of Physical Education Teacher, effective September 1, 2008; salary, MA+30, Step 9, \$90,154.00, as per MTA Memorandum of Agreement of September 4, 2007.
8. That the Board of Education approves the appointment of Donna Hasan, to the position of Registered Nurse, effective September 1, 2008; salary, \$66,065.00, as per MTA Memorandum of Agreement of September 4, 2007.
9. That the Board of Education approves the appointment of Anne McAree, to the position of Registered Nurse, effective September 1, 2008; salary, \$66,065.00, as per MTA Memorandum of Agreement of September 4, 2007.
10. That the Board of Education approves the appointment of Vincent Russo, to the position of Driver Education Coordinator and Instructor for the 2008 Fall and 2009 Spring Drivers' Education Program. The stipends are as follows:

Coordinator Fall Semester	\$3,108.00
Coordinator Spring Semester	\$3,108.00
Instructor Fall Semester	\$ 51.13 per hour
Instructor Spring Semester	\$ 51.13 per hour

2.1. Instruction: Committee on Special Education Actions

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from May 1, 2008 to June 30, 2008 as set forth in Confidential Attachment "A".

2.2. Instruction: Contracted Instructional Services

- a. That the Board of Education approves a contract between the Mineola Union Free School District and AHRC for the 2008-2009 school year to provide educational programs for students with significant disabilities. Some students are located at AHRC in Brookville and others receive specialized services for autism. The tuition for the months of July and August 2008 is \$5,825.00; and \$34,952.00 (Per pupil per 10 months for the 2008-2009 school year).
- b. That the Board of Education approves a contract between the Mineola Union Free School District and All Island Kids Therapy, LLC for the

2008-2009 school year to provide physical and occupational therapies for students inside and outside of the school district to students whose IEP requirements cannot be met by school district personnel. Rates are as follows:

<u>SERVICE</u>	<u>RATE</u>
Full Day	\$425.00
Half Day	\$215.00
*Evaluations not included	

Individual	30 minutes	\$ 45.00
	45 minutes	\$ 67.50
	60 minutes	\$ 90.00
Group (per child)	30 minutes	\$ 33.75
Consult w/o formal assessment	30 minutes	\$ 45.00
Home Care	30 minutes	\$ 55.00
	45 minutes	\$ 82.40
	60 minutes	\$110.00
Evaluations		\$175.00
Child Study Meetings	30 minutes	\$ 45.00
Classroom Observation	60 minutes	\$ 90.00
Teacher Course In-service	60 minutes	\$ 75.00
Pre-Kindergarten	30 minutes	\$ 50.00
Kind. Prevention Program	60 minutes	\$100.00

- c. That the Board of Education approves a contract between the Mineola Union Free School District and Bilinguals, Inc. for the 2008-2009 school year to provide bilingual evaluations for CSE mandated testing in languages that cannot be administered by school district personnel. The fee schedule is as follows:

Consulting Services

Special Education Teacher	\$ 95.00 per hour
Staff Development Workshops/Training/Support	\$150.00 per hour

Rates for Per Evaluations

Children ages 5-10

	<u>English or Spanish</u>	<u>Other Language</u>
Psychological	\$445.00	\$580.00
Speech	\$370.00	\$445.00
Educational	\$340.00	\$395.00
Social History	\$225.00	\$265.00
Occupation Therapy Eval.	\$370.00	\$450.00
Physical Therapy Eval.	\$370.00	\$450.00

Children ages 11-21

	<u>English or Spanish</u>	<u>Other Language</u>
Psychological	\$500.00	\$605.00
Speech	\$395.00	\$500.00
Educational	\$370.00	\$445.00
Social History	\$225.00	\$290.00
Occupation Therapy Eval.	\$395.00	\$500.00
Physical Therapy Eval.	\$395.00	\$500.00

- d. That the Board of Education approves a contract between the Mineola Union Free School District and Home Care for Children for the 2008-2009 school year to provide nursing services to students with disabilities who are educated outside the school district, as provided by students' IEPs. The fee rate is as follows:

Registered Professional Nurse (RNs)	\$50.00 per hour
Licensed Practical Nurse (LPNs)	\$45.00 per hour

- e. That the Board of Education approves a contract between the Mineola Union Free School District and Horizon Healthcare Staffing for the 2008-2009 school year to provide on an as-needed and as-requested basis, full range of nursing staffing services including Registered Nurse Supervisors, Registered Nurses, Licensed Practical Nurses, Certified Nurses Aides, Home Health Attendants, and Personal Care Aides. The fee rate is as follows:

RNs	\$47.50 per hour*
LPNs	\$38.00 per hour
CNAs	\$21.00 per hour

*Any time over 8 hours will be billed in 15 minute increments (Rounded down to benefit the District).

- f. That the Board of Education approves a contract between the Mineola Union Free School District and Kinney Management Services for Medicaid billing of students who receive Special Education services. The fee rate is as follows:

ELECTRONIC HEALTH RECORD SYSTEM

Annual licensing fee of \$3,600.00

TRANSPORTATION DATA ENTRY

Annual fee of \$2,000.00

- g. That the Board of Education approves a contract between the Mineola Union Free School District and Lakretz Creative Support Services, Inc. for the 2008-2009 school year to provide inclusion services. The fee schedule is as follows:

Technical Assistance	\$ 900.00 per full day
Workshops	\$2,200.00 per full day
Additional consecutive days	\$2,000.00
System or Person-Centered Planning Process	\$1,000.00 per ½ day

- h. That the Board of Education approves a contract between the Mineola Union Free School District and Life's WORC for the 2008-2009 school year to provide services of New York State licensed certified and qualified (Applied Behavior Analysis) therapists. The fee schedule is as follows:

In-home and parent training	\$ 85.00 per hour
-----------------------------	-------------------

In-school consultation	\$130.00 per hour
Supervisor of Therapists	\$ 80.00 per hour

- i. That the Board of Education approves a contract between the Mineola Union Free School District and Mill Neck Interpreter Services for the 2008-2009 school year to provide sign language interpreters/translators for students and parents for CSE meetings, school related parent involvement activities and translation for instruction for a student who will be attending school in the district starting in September. The fee schedule is as follows:

Minimum of 2 hours per session	\$70.00 per hour per session
After School Activities/CSE or Other	\$75.00 per hour w/2 hour minimum

- j. That the Board of Education approves a contract between the Mineola Union Free School District and New York Therapy Placement Services, Inc. to provide related services to school age children as mandated by the student's IEP. The fee schedule is as follows:

Evaluation/Tri-annuals	\$150.00
Psychological Evaluations	\$400.00
OT, PT, SP, Resource Rm & CSE/ School Initiated Meetings	\$ 42.00 - 30 min. individual session
Group (2-5 students)	\$ 56.00 – 30 min. group session
COTA	\$ 38.00 – 30 min. individual session
COTA (2-5 students)	\$ 50.00 – 30 min. group session

ABA SERVICES

Paraprofessional	\$ 38.00 per 60 minutes session
Certified Special Ed Teacher	\$ 80.00 per 60 minute session
Consultation/Supervision	\$100.00 per 60 minute session

- k. That the Board of Education approves a contract between the Mineola Union Free School District and North Shore Speech-Language Associates for the 2008-2009 school year to provide speech and language services to students with significant disabilities, per their IEPs. The fee schedule is as follows:

30 Minute Session	\$ 65.00
60 Minute Session	\$105.00

- l. That the Board of Education approves an agreement between the Mineola Union Free School District and Dr. Ellyn Altman for the 2008-2009 school year to provide counseling for children with hearing impairments at a fee of \$225.00 per hour.

2.3. Instruction: Student Actions

2.4. Instruction: Other

3. Civil Service

a. Resignations/Leave of Absence

1. That the Board of Education accepts the letter of resignation for the purpose of retirement, of Walter Chappel, with regret, Bus Driver, effective August 29, 2008.
2. That the Board of Education approves the extension of Maternity Leave of Absence for Lisamarie Curley, Occupational Therapist, from September 1, 2008 through June 30, 2009.

b. Appointments

1. That the Board of Education approves the re-appointment of Susan Spevak, Teacher Aide, to the position of Senior Library Clerk, effective August 22, 2008. Mrs. Spevak was excused June 30, 2006 and is being re-appointed due to the retirement of Catherine Habermann; salary, Step 7, \$42,471.00.
2. That the Board of Education approves the appointment of Theresa Morra, to the position of part time Bus Aide, effective September 1, 2008; salary, Step 1, \$10.75 per hour.
3. That the Board of Education approves the appointment of Graciela Quintanilla, to the position of part time Bus Aide, effective September 1, 2008; salary, Step 1, \$10.75 per hour.
4. That the Board of Education approves the appointment of Melissa Fusco to the position of part time Bus Aide for the Transportation Department, effective September 1, 2008; salary, Step 1, \$10.75 per hour.
5. That the Board of Education approves the appointment of Melissa Fusco in the part time position of Videographer for the monthly Board of Education meetings, effective September 1, 2008; salary, \$8.00 per hour.
6. That the Board of Education approves the appointment of the following individuals to the support staff substitute list, effective September 1, 2008:

Debbie Annala	Teacher Aide Sub	\$13.74
Zuzette Gallardo	Teacher Aide Sub	\$13.74
Adele Imbrenda	Teacher Aide Sub	\$13.74
Joseph Lloyd	Teacher Aide Sub	\$13.74
Jennifer McGahan	Teacher Aide Sub	\$13.74
Lenuka Nimalan	Teacher Aide Sub	\$13.74
Linda Pardo	Teacher Aide Sub	\$13.74
Concetta Ribeiro	Teacher Aide Sub	\$13.74
Georgette Strobel	Teacher Aide Sub	\$13.74
Keri Sullivan	Teacher Aide Sub	\$13.74
Joanna Tangel	Teacher Aide Sub	\$13.74
	Clerical Sub	\$12.32

Karen Bonfitto	Teacher Aide Sub	\$13.74
	Clerical Sub	\$12.32

c. New Position

1. That the Board of Education approves the replacement of a 12 month Bus Driver position, due to retirement, with two 10 month, 5 hour Bus Driver positions, effective September 1, 2008.

d. Salary Adjustment

1. That the Board of Education approves the 2008-2009 salary for JoAnn Greene, Internal Claims Auditor, as \$16,624.00, effective July 1, 2008.
2. That the Board of Education approves the 2008-2009 salary for Donna Squicciarino, Treasurer, as \$12,480.00, effective July 1, 2008.

4. Business/Finance

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending June 30, 2008 and directed that it be placed on file.

b. Approval of Invoices and Payroll

1. That the Board of Education approves the Invoices and Payroll for the period ending July 31, 2008.

Warrant #1	\$ 158,648.13
1 st Final Payable 07/08	\$1,115,779.01
Warrant #2	\$1,641,105.07
2 nd Final Payable 07/08	\$ 314,102.71
Credits to Expense	\$ 282,873.28 Cr.
Void Check #53517	\$ 3,568.00 Cr.
TOTAL EXPENSES	\$2,943,193.64

PAYROLL #1 & #2

General	\$1,122,581.43
Fund F	\$ 277,516.29
TOTAL PAYROLL	\$1,400,097.72

4.1. Business/Finance: Contract Approvals

4.2. Business/Finance: Bids

5. Other

- a. NYS Education Department Income Eligibility Guidelines for Free and Reduced Price Meal – 2008-2009

That the Board of Education adopts the NYS Education Department Income Eligibility Guidelines for Free and Reduced Price Meal for the 2008-2009 school year and that the Board delegate the Chief Administrative Officer to act as its agent with regard to entering into contracts and agreements for the Child Nutrition Program.

RESOLUTION #19 – BE IT RESOLVED THAT the Board of Education approves Consensus Agenda items H.1. through H.5.a. as presented.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

I. Public Comments

J. Board of Education Reports

- Comments from Board President
- Board Committee Report
- Board of Education Goals
- Superintendent of Schools' Reports & Comments
 - Superintendent Comments
 - Capital Report - - - Preparation for opening of schools
 - Preparation for New School Year
- Table Reports
 - Finance and Operations Report
 - Monthly Financial Report
 - Building & Grounds Report
 - Building Usage
 - Vandalism
 - Work order status
 - Transportation Report
- Special Reports
 - *Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

K. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Returned: _____

L. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

SUPPORTIVE MATERIALS

FOR

BOARD MEETING

August 14, 2008

Board Agenda Documentation

Date Submitted: _____

BOE Meeting Date: 8/14/08_____

Item: _____

Title: Appointment – School Psychologist

Attachments: Staffing Recommendation Form
 Interview Schedule

Pertinent Information:

Assurances: (Please initial where necessary)

_____ All forms are complete

_____ All required information is attached

_____ All information has been reviewed and is accurate

_____ If a contract, the school attorney reviewed & approved it

_____ Other

Recommendations:

That the Board of Education appoints Patricio Romero, Psy.D. to the position of School Psychologist, effective September 1, 2008. Probationary period 9/1/08 through 8/31/2011. Salary TBD.

Signature

Date

Superintendent's Initials

SUPERINTENDENT'S REPORTS

J. Board of Education Reports

- Comments from Board President
- Board Committee Report
- Board of Education Goals
- Superintendent of Schools' Reports & Comments
 - Superintendent Comments
 - Capital Report - - - Preparation for opening of schools

- Preparation for New School Year
 - Table Reports
 - Finance and Operations Report
 - Monthly Financial Report
 - Building & Grounds Report
 - Building Usage
 - Vandalism
 - Work order status
 - Transportation Report
 - Special Reports
- *Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

Pertinent Information

- See attached

CAPITAL REPAIR REPORT

TRANSPORTATION

BUILDING & GROUNDS