

MINEOLA UNION FREE SCHOOL DISTRICT
MINEOLA, NY

Business Meeting AGENDA

The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.

Board Goals – 2008-2009

- *Educational Expectations and Improvement*
- *School Quality*
- *Operations*
- *Fiscal Management/Stability*

DATE: April 23, 2009

LOCATION: Willis Avenue School

OPEN BUSINESS MEETING

7:00 p.m. 1st FLOOR CAFETERIA

Board of Education

Stephen Siwinski, President
Laraine Salvatore, Vice President
John McGrath
William Hornberger
Terence Hale

Central Office

Dr. Lorenzo Licopoli, Superintendent of Schools
Dr. Michael Nagler, Deputy Superintendent
Sherri Goffman, Asst. Supt. of Curr. & Inst.
John Waters, Asst. Supt. of Finance & Oper.
Janice Patterson, Director of Pupil Services
Donna Martillo, District Clerk

- A. Call to Order
- B. Pledge of Allegiance
- C. Reading of Mission
- D. Moment of Silent Meditation
- E. Dais & Visitor Introductions

- F. High School Student Organization Report

- G. Old Business
- H. New Business

1. **Real Property Tax Report Card**

RESOLUTION #66 – **BE IT RESOLVED** that the Board of Education of the Mineola U.F.S.D. approves the real property tax report card prepared by the District's business office for the 2009 Annual District Meeting; and

BE IT FURTHER RESOLVED that a copy of said report card shall be submitted to the State Education Department by the end of the next business day following this approval.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

2. **Administrative Tenure Recommendations**

RESOLUTION #67 – **BE IT RESOLVED** that the Board of Education approves the recommendation of the Superintendent of Schools, Lorenzo Licopoli, in granting tenure to George Maurer, Assistant Principal, effective August 1, 2009.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

RESOLUTION #68 – **BE IT RESOLVED** that the Board of Education approves the recommendation of the Superintendent of Schools, Lorenzo Licopoli, in granting tenure to Dr. SueCaryl Fleischmann, Elementary Principal, effective June 21, 2009.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

RESOLUTION #69 - BE IT RESOLVED that the Board of Education approves the recommendation of the Superintendent of Schools, Lorenzo Licopoli, in granting tenure to Matthew Gaven, Elementary Principal, effective August 7, 2009.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

RESOLUTION #70 - BE IT RESOLVED that the Board of Education approves the recommendation of the Superintendent of Schools, Lorenzo Licopoli, in granting tenure to Maureen Judge, Assistant Business Administrator, effective July 1, 2009.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

RESOLUTION #71 - BE IT RESOLVED that the Board of Education approves the recommendation of the Superintendent of Schools, Lorenzo Licopoli, in granting tenure to John Waters, Assistant Superintendent for Finance & Operations, effective July 1, 2009.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

3. Elementary Code of Conduct

RESOLUTION #72– BE IT RESOLVED that the Board of Education approves the adoption of the Elementary Code of Conduct as set forth in attachment “A”.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

I. Consensus Agenda

1. Accepting of Minutes

- a. That the Board of Education accepts the minutes of the March 5, 2009 (Workshop); March 19, 2009 (Business); and March 26, 2009 (Special) Meetings as presented.

2. Instruction

- a. Resignations/Leave of Absence(s)
 - 1. That the Board of Education grants a request to Elizabeth Turner for a leave of absence for child-rearing purposes, using accumulated sick days, starting approximately September 17, 2009.
 - 2. That the Board of Education grants a request to Amy Kuchynskas for a leave of absence for child-rearing purposes, using accumulated sick days, starting March 9, 2009.
 - 3. That the Board of Education grants a request to Kathleen Levin for a leave of absence, for child-rearing purposes, using accumulated sick days, starting September 1, 2009.

b. Appointments

- 1. That the Board of Education approves the appointment of Lindsay Volpe, to the position of Leave Replacement Guidance Counselor for Jennifer Kehoe, effective March 23, 2009 to on or before June 30, 2009; salary: Days 1-20, \$90.00 per day; Days 21-39, \$100.00 per day; Days 40-45, \$110.00 per day; Day 46 gets contract salary of MA, Step 1, \$63,109.00 pro-rated.

2. That the Board of Education accepts the following additions to the Per Diem Substitute Teacher List for the 2008-2009 school year, at a daily rate of pay, \$90.00:

Christine Burke	Childhood Education (Grades 1-6)
John DiGregorio	Physical Education
Jill Karp	Nursery-6, & Reading
Jillian Woolsey	Childhood Education (Grades 1-6)
Michael Gordon	Physical Education
Michelle Staloff	Childhood Education (Grades 1-6)
Katie Manieri	Childhood Education (Grades 1-6)
Despina Raftopoulos	Childhood Education (Grades 1-6)
Keri Dowd	Childhood Education (Grades 1-6)
Donald Freed	Health
Jaclyn Zoll	Social Studies 7-12
Joshua Tenzer	Students with Disabilities (Grades 5-9)

3. That the Board of Education approves the appointment of Vanessa Ricci, 7th Grade Softball, Stipend: Step 1, \$3,676.00. This position fills the vacancy left by the resignation of Bailey Lawrence.
4. That the Board of Education approves the appointment of Jessica Frost to the position of School Psychologist Leave Replacement for Vanessa Franklin, starting March 30, 2009 to June 30, 2009; salary: MA, Step 1, \$63,109.00, pro-rated.
5. That the Board of Education approves the appointment of Kimberly Sloan to the position of Special Education Leave Replacement Teacher for Amy Kuchynskas, starting March 24, 2009 to on or before June 30, 2009; salary: Days 1-20, \$90.00; Days 21-39, \$100.00; Days 40-45, \$110.00; Day 46 goes on contract, MA, Step 1, \$63,109.00, pro-rated.
6. That the Board of Education approves the appointment of Jaime Becker to the position of Kindergarten Leave Replacement Teacher for Lisa Balogh-Richards, starting approximately April 20, 2009 to on or before June 30, 2009; salary, \$100.00 per day.
7. That the Board of Education approves the appointment of Jessica Perry to the position of Permanent Substitute Teacher effective April 20, 2009 to May 31, 2009; salary, \$100.00 per day.
8. That the Board of Education approves the appointment of Daniella Calonita, to the position of 6th Grade Leave Replacement Teacher for Staci Durnin, starting April 30, 2009 to on or before June 30, 2009; salary: Days 1-20, \$90.00; Days 21-39, \$100.00; Days 40-45, \$110.00; Day 46 goes on contract, MA, Step 1, \$63,109.00, pro-rated.

2.1. Instruction: Committee on Special Education Actions

- a. That the Board of Education approves the CSE/CPSE/SCSE recommendations for programs and services for students with IEPs for the time period from February 1, 2009 to February 28, 2009 as set forth in Confidential Attachment "A".

2.2. Instruction: Contracted Instructional Services

- a. That the Board of Education approves a contract between the Mineola Union Free School District and Henry Viscardi School for the 2008-2009 school year; tuition reimbursement to agency from Special Education grants, per the SED process. Reimbursement is for Mineola students who receive services.
- b. That the Board of Education approves a contract between the Mineola Union Free School District and Metro Therapy, Inc. for the 2008-2009 school year; tuition reimbursement to agency from Special Education grants, per the SED process. Reimbursement is for Mineola students who receive services.

2.3. Instruction: Student Actions

- a. Field Trip
 1. That the Board of Education approves the following out-of-state, overnight field trip request, at no cost to the district:
 - Boys & Girls Spring Track, University of Pennsylvania, April 24-26, 2009
 2. That the Board of Education approves the following out-of-state, overnight field trip requests at no cost to the district:
 - Band Camp, Camp Iroquois Springs, Rock Hill, NY, August 15-20, 2009
 - NYS Field Band Conference Marching Band Championships, Syracuse, NY, October 30 – November 2, 2009

2.4. Instruction: Other

3. Civil Service

- a. Resignation(s)/Leave of Absence(s)
 1. That the Board of Education approves the resignation of Ellen Farrell, part time Teacher Aide, effective March 27, 2009.

2. That the Board of Education approves the resignation of Donna Babich, part time Bus Aide in Transportation, effective April 24, 2009.
3. That the Board of Education approves the resignation of Robert Basilico, part time Cleaner, effective March 6, 2009.
4. That the Board of Education approves the resignation of Gloria Corrao, part time Greeter, effective March 20, 2009.
5. That the Board of Education approves the resignation of Joel Levine, Bus Driver, effective April 27, 2009.
6. That the Board of Education approves the medical leave of absence, for surgery, of Christine Reardon, part time Teacher Aide, effective May 26, 2009 through June 30, 2009. Ms. Reardon will return to her duties on September 1, 2009.

b. Appointments

1. That the Board of Education approves the appointment of Donna Babich to the position of part time Greeter, effective April 27, 2009; salary, step 1, \$10.00 per hour.
2. That the Board of Education approves the addition of the following individuals to the Teacher Aide Substitute List, effective May 1, 2009, at an hourly rate of \$13.74:

Maria Amendoeira	Gladys Gaines
Marian Mancusi	Mary Beth Miceli
Sarah Mooney	Noreen Schnur

3. That the Board of Education approves the addition of the following individuals to the Civil Service Support List:

Gloria Corrao	Greeter Sub.	\$10.00 per hour
Robert Basilico	Cleaner Sub.	\$12.25 per hour

4. That the Board of Education approves the work agreement between the Mineola Union Free School District and William Gilberg, Provisional Assistant Supervisor of Transportation, effective November 1, 2008.
5. That the Board of Education approves the appointment of Maria Dunlop, part time Teacher Aide, to replace Ellen Farrell, effective April 27, 2009; salary, Step 1, \$13.74 per hour.

4. Business/Finance

a. Treasurer's Report

1. That the Board of Education accepts the Treasurer's Report for the period ending February 28, 2009 and directed that it be placed on file.
- b. Approval of Invoices and Payroll
1. That the Board of Education approves the Invoices and Payroll for the period ending March 31, 2009.

Warrant #17	\$ 843,685.30
Warrant #18	\$ 980,431.16
Warrant #17A	\$ 7,159.20
Warrant #18A	\$ 3,924.98
Voids	\$ 5,006.40 Cr.
TOTAL EXPENSES	\$1,821,194.24

PAYROLL #17 & #18

General	\$3,936,886.05
Fund F	\$ 69,445.43
TOTAL PAYROLL	\$4,006,331.48

4.1. Business/Finance: Contract Approvals

a. Health Services 2008-2009

1. That the Board of Education approves Health Service Contracts for the 2008-2009 school year for students who are not Mineola residents attending Corpus Christi and St. Aidan Schools, and invoice the following school districts for health services:

<u>DISTRICT</u>	<u>CORPUS CHRISTI</u>	<u>ST. AIDAN'S</u>	<u>PER PUPIL</u>	
			<u>COST</u>	<u>TOTAL</u>
Carle Place	12	6	\$747.28	\$13,451.04
East Meadow	6	4	\$747.28	\$ 7,472.80
East Williston	0	52	\$747.28	\$38,858.56
Elmont	1	0	\$747.28	\$ 747.28
Freeport	4	0	\$747.28	\$ 2,989.12
Hempstead	12	0	\$747.28	\$ 8,967.36
Herricks	1	59	\$747.28	\$44,836.80
Hicksville	1	1	\$747.28	\$ 1,494.56
Island Trees	1	0	\$747.28	\$ 747.28
Levittown	0	1	\$747.28	\$ 747.28
Locust Valley	0	1	\$747.28	\$ 747.28
New Hyde Park-GCP	4	4	\$747.28	\$ 5,978.24
New York City	1	3	\$747.28	\$ 2,989.12
Port Washington	0	1	\$747.28	\$ 747.28
Roosevelt	2	0	\$747.28	\$ 1,494.56
Roslyn	0	2	\$747.28	\$ 1,494.56
Sachem	1	0	\$747.28	\$ 747.28
Sewanhaka	3	1	\$747.28	\$ 2,989.12
Smithtown	0	1	\$747.28	\$ 747.28
Uniondale	10	0	\$747.28	\$ 7,472.80
Valley Stream	0	2	\$747.28	\$ 1,494.56

Westbury	18	21	\$747.28	\$29,143.92
William Floyd	1	0	\$747.28	\$ 747.28

4.2. **Business/Finance: Bids**

- a. That the Board of Education approves the participation of the Mineola Union Free School District in the following BOCES cooperative bids at an aidable fee of \$350.00 each:

09/10-005	Custodial and Green Custodial Supplies
09/10-009	Carpentry/Cabinetry/Building Supplies
09/10-013	Paint & Painting Supplies

5. **Other**

- a. Appointment of Election Workers for the Annual Election & Budget Vote

1. That the Board of Education approves the appointment of the following individuals to serve as Registrars and Inspectors at the Annual Election and Budget Vote held **Tuesday, May 19, 2009** at the hourly rate of pay, \$10.00:

CHIEF ELECTION INSPECTORS

<u>CROSS STREET</u>	<u>HAMPTON STREET</u>
Eileen Alexander (5:15 am-10:15 pm)	Helen Callahan (5:30 am – 10:30 pm)

<u>JACKSON AVENUE</u>	<u>MEADOW DRIVE</u>
Carolina Macedo (5:30 am-10:30 pm)	Raymond Kwiatek (5:00 am-10:00 pm)

REGISTRARS

<u>CROSS STREET SCHOOL</u>	<u>HAMPTON STREET SCHOOL</u>
Joanne Fitzgerald (11:00 am – 9:00 pm)	Marie DeStefano (5:30 am – 9:00 pm)
Kathleen Finn (5:30 am – 9:00 pm)	Jean Marley (5:30 am – 9:00 pm)

<u>JACKSON AVENUE SCHOOL</u>	<u>MEADOW DRIVE SCHOOL</u>
Susan Hock (4:00 pm – 9:00 pm)	Debra Donovan (5:30 am-9:00 pm)
Jacqueline Borstel (5:30 am-5:00 pm)	Anna Spatola (11:00 am-9:00 pm)
Mary Brown (5:00 pm-9:00 pm)	
Patricia Stryjewski (5:30 am – 4:00 pm)	

INSPECTORS

<u>CROSS STREET SCHOOL</u>	<u>HAMPTON STREET SCHOOL</u>
Ann Marie Smith (5:15 am – 9:15 pm)	Kathy Fabiszewski (5:30am-9:30 pm)
Loretta Piotrowski (5:15 am-1:15 pm)	Joanne Wladyka (5:30 am – 9:30 pm)
Lynn Clifford (1:15 am– 9:15 pm)	Marian Kessler (5:30 am – 9:30 pm)
Margaret Mahon (5:15 am-1:15 pm)	
Margaret Knapp (1:15 pm-9:15 pm)	

<u>JACKSON AVENUE SCHOOL</u>	<u>MEADOW DRIVE SCHOOL</u>
Flore Rowe (5:30 am – 9:30 pm)	Douglas Cegelski (5:00 am – 9:30 pm)
Maryann Iaquinto (5:30 am – 9:30 pm)	Maddy Cegelski (1:30 pm – 9:30 pm)
Frank Iaquinto (5:30 am – 9:30 pm)	Amanda Helmich (5:00 am – 9:30 pm)
Kristine Vigario (5:30 am – 9:30 pm)	TBD (5:30 am – 1:30 pm)
Lynn Ruthkowski (5:30 am – 1:30 pm)	
Theresa Hettinger (1:30 pm – 9:30 pm)	

2. That the Board of Education appoints the following individuals to serve as Registrars on the Registration date, Tuesday, **May 5, 2009** at the authorized rate of pay of \$10.00 per hour between the hours of 4:00 p.m. and 8:00 p.m.:

<u>CROSS STREET SCHOOL</u>	<u>HAMPTON STREET SCHOOL</u>
Eileen Alexander	Helen Callahan

<u>JACKSON AVENUE SCHOOL</u>	<u>MEADOW DRIVE SCHOOL</u>
Susan Hock	Anna Spatola

3. That the Board of Education appoints Eileen Alexander as Registrar to open Registration Books to the public on Saturday, **May 16, 2009** from 9:00 a.m. to 12:00 p.m. at an hourly rate of \$10.00.
4. That the Board of Education approves compensation to all Registrars and Inspectors attending the one hour workshop given on **Monday, May 18, 2009** from 3:00 p.m. to 4:00 p.m. at the hourly rate of \$10.00.

NOTE: In the event there should be a vacancy created in any of the positions of Inspector of Election or Registrar, the Superintendent of Schools is authorized to appoint a qualified voter of this District to fill such vacancy.

b. Disposal of Outdated Textbooks

1. That the Board of Education approves the disposal of books and textbooks (As per Attachment "B") considered obsolete in accordance with District Policy 6900-Disposal of District Property.

RESOLUTION #73 – **BE IT RESOLVED THAT** the Board of Education approves Consensus Agenda items I.1.a. through I.5.b.1. as presented.

Motion: _____
Second: _____

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____

Passed: _____

J. Public Comments

K. Board of Education Reports

- Comments from Board President
- Board Committee Report
- Superintendent of Schools' Reports & Comments
 - Superintendent Comments
 - Nutra-kid - POS
 - Capital Updates
- Table Reports
 - Finance and Operations Report
 - Monthly Financial Report
 - Building & Grounds Report
 - Building Usage
 - Vandalism
 - Work order status
 - Transportation Report
- Special Reports
 - *Public Questions - Board Committee Reports; Student Organization Report; Superintendent's Report; Table Reports (All Finance & Operation Functions); and Special Report

L. Executive Session Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____

Returned: _____

M. Adjournment Time: _____ p.m.

Motion: _____

Second: _____

Yes: _____

No: _____

Passed: _____