

**MINEOLA UNION FREE SCHOOL DISTRICT  
MINEOLA, NY**

**Annual BOCES Vote / Business Meeting MINUTES**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

**Board Goals - 2016-2017**

***Educational***

- Develop a comprehensive series of activities that actively engage parents in the District Mission.
  - Seek to engage parents in answering the question "How can Mineola best prepare students for the rapidly evolving and changing world of work and study"
- Continue to actualize the District's Mission and Strategic Objectives and measure progress toward these goals
  - Emphasis on increasing student choice
  - Emphasis on student portfolios
- Continue to expand and develop Queensboro certificate program to enable students to graduate HS with a full year of college credit

***Facilities***

- Continue to plan and fund a 5 year Capital improvement plan that addresses the outstanding items in the Building Condition Survey. Plan should include multiple funding sources- Energy performance contracts, Capital reserve fund, and budget transfers

***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities

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**DATE: April 20, 2017**

**LOCATION: Willis Avenue School**

**OPEN WORK SESSION 7:00 p.m. 2nd Floor Board Room**

**Board of Education**

Christine Napolitano  
Margaret Ballantyne, Ph.D.  
Nicole Matzer  
Brian Widman  
Cheryl Lampasona

**Central Office**

Dr. Michael Nagler, Superintendent of Schools  
Jack Waters, Asst. Supt. Finance & Operations  
Edward Escobar, Asst. Supt. Human Resources  
Matthew Gaven, Asst. Supt. C.I.A. & Technology  
Linda Spagnola, District Clerk

**A. Call to Order - 7:03 p.m.**

**B. Pledge of Allegiance**

**C. Reading of Mission - by Brian Widman**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. High School Student Organization Report - no report tonight**

Dr. Nagler introduced Joe Owens. He stated he was happy to be here tonight. He thanked the board for having us here to recognize some outstanding artists and allowing us to take over your halls for the past week. He went on to say everyone should check the calendars because there are art shows going on in every building in May. Mr. Owens went on to say we have five wonderfully gifted teachers in our district who work very hard and under their direction our students create upwards of 10,000 pieces of art over the course of any given school year, one piece better than the next. He stated it is amazing as you walk down the hallway to see a progression from kindergarten through 12th grade. You can really see how we are really developing skills and not just highlighting our most talented children. We believe in teaching them skill development and learning concepts about what makes our world a beautiful place to be. Every year each teacher gets to nominate three students to be selected for the Nassau County art supervisor's association all county festival which is held this year at SUNY Farmingdale where there is a display of over 1800 pieces of artwork from which each of our art teachers had 3 students represented at the art show. It's a truly phenomenal show. Our work certainly stands up there with the best among the county.

Mr. Owens thanks the board and our administration for supporting arts in the district and allowing us to help our kids grow as artists. He recognized our art teachers who are here tonight - Andrea Antonelli, Kathleen Loughlin, Jeanine Gallina, Jaclyn Altman and Gina Buongiovanni. He stated the real reason way here tonight is to recognize the students who were selected for the All County awards. He asked the teachers to hand out the certificates to the following students: from Meadow Drive - Simranjot Singh, from Hampton - Christopher Garcia, Eliana Lee, from Jackson - Luca Geeraerts, Ayden Laffey, from the middle school - Jocelyn Zhou, Nikki Dong, Alice Li, Jocelyn Herrera, and from the high school - Hymn Yiu, Rachel Leone, Nicole Pereira, Daniel Park Maria Holowat and Maimuna Islam.

**G. BOE Reports**

**a. Comments from Board Trustees**

Cheryl Lampasogna - welcomed everyone back and hoped everyone had a restful vacation. She stated she enjoyed seeing all the artist's work in the hallways. She congratulated SEPTA for winning their first Presidents Cup at last night's district council dinner.

Brian Widman - He also hoped everyone had a nice Easter/Passover. He spoke about having had the opportunity to attend "Hope" a musical showcase which was a senior project put on by Jameson Granados.

He stated the student raised about \$700 to benefit cancer care which is incredible. He enjoyed the Macaroni Dinner. One of the students did the set design for Seusical for her senior project. He stated how incredible the work is that our students do. He asked if he can get a list of all the senior projects so as to see all the great things the students are doing. Dr. Nagler said he will give him the list.

Nicole Matzer - welcomed everyone back and hoped everyone enjoyed their holiday and break. She stated the SEPTA dinner was very nice and congratulated them for receiving the award. She went on to say the art show was amazing.

Margaret Ballantyne - She thanked District Council for a wonderful evening last night at the SEPTA dinner. She congratulated them on winning the President's Cup. Margaret said she is looking forward to the party SEPTA will be hosting for all the children in the district on Saturday at the high school from 1-4 pm and the SEPTA meeting on Monday. She stated it is always exciting to see the art show from kindergarten to high school. The talent and creativity is amazing. She also wanted to recognize Dr. Nagler because he was quoted in the Wall Street Journal this week talking about the need for well-trained computer and coding professionals and teachers along with an excellent article in the NYS School Boards Association newspaper about different ways that math regents can be developed. Margaret thanked Dr. Nagler for all his hard work. She announced that she is running for re-election.

**b. Comments from Board President**

Christine said ditto to everything the rest of the board members stated. She welcomed everyone back and congratulated SEPTA for winning and for a wonderful night. She went on to say it is one of her favorite and fun nights of the year and thanked the volunteers. Christine Napolitano stated there are a lot of good things on Twitter. Our Tedx talks were put up on twitter. She encourages parents to get a twitter account so they can see all the wonderful things going on in our district.

**c. Comments from Superintendent**

Dr. Nagler announced there is a Parent University next Tuesday. Our guest is Rob Bocchino. The reviews of Rob's workshops last year were fantastic but very low attendance. Dr. Nagler stated it is well worth it to attend. We put a lot of time and energy into it. He hopes we will support it with good attendance this year. The topic is brain research. Dr. Nagler reported Meadow's Regata is Saturday night. Meet the Candidates night is Monday, May 1st at the high school. There will be a PTA meeting and a budget presentation. May 2nd is our open house for everyone and our community to see all our renovations. It will be from 6pm to 8pm. The formal budget hearing will be on May 4th which is our next board meeting. He stated he wanted to echo what the other board members said about the art work which shows the progression from kindergarten to 12th grade.

**H. Old Business** - Margaret asked how the teacher negotiations are going. Dr. Nagler reported they met with a mediator and didn't make much progress. There is another meeting set up in June. He said he has a legitimate offer on the table based on the fact finders report and what other settlements are in the county. We are also negotiating the clerical unit and the bus drivers/custodians unit.

**I. New Business** - no new business

**Adoption of BOCES 2017-2018 Annual Operating Budget**

**RESOLUTION # 56 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District approves the Nassau BOCES Proposed Administrative Operations Budget for the 2017-2018 school year in the amount of \$21,128,180.

**Motion: Margaret Ballantyne**

**Second: Brian Widman**

**Yes: Christine Napolitano**

**Margaret Ballantyne**

**Nicole Matzer**

**Brian Widman**

**Cheryl Lampasogna**

**Passed: Yes**

**Election of BOCES Candidates**

**RESOLUTION # 57 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District cast one (1) vote for the three (3) following candidates listed below to fill the Board of Cooperative Educational Services of Nassau County (BOCES) for three (3), three (3) year terms commencing July 1, 2017.

1. Deborah Coates  
103 Hardy Lane  
Westbury, NY 11590  
East Meadow UFSD       1
2. Eric B. Schultz  
One Scott Place  
Plainview, NY 11803  
Plainview-Old Bethpage CSD       1
3. Stephen B. Witt  
105 Finucane Place  
Woodmere, NY 11598  
Hewlett-Woodmere UFSD       1

**Motion: Nicole Matzer**

**Second: Cheryl Lampasogna**

**Yes: Christine Napolitano**

**Margaret Ballantyne**

**Nicole Matzer**

**Brian Widman**

**Cheryl Lampasogna**

**Passed: Yes**

**Adoption of 2017-2018 Budget and Property Tax Report Card**

**RESOLUTION # 58** - BE IT RESOLVED that the Mineola Board of Education approves the Adoption of the 2017-2018 Educational Plan and Budget in the amount of \$94,444,259, as submitted or, if necessary, with revisions, and further

**BE IT RESOLVED** that the Mineola Board of Education approves the real property tax report card prepared by the District's Business Office for the 2017 Annual District Meeting; and be it further

**RESOLVED** that a copy of said report card shall be submitted to the State Education Department by the end of the next business day following this approval.

**Motion: Margaret Ballantyne**

**Second: Nicole Matzer**

**Yes: Christine Napolitano**

**Margaret Ballantyne**

**Nicole Matzer**

**Brian Widman**

**Cheryl Lampasogna**

**Passed: Yes**

**Receipt of Internal Auditor's Agreed Upon Procedure Report**

**RESOLUTION # 59** - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby acknowledges receipt of the Internal Auditor's Agreed Upon Procedures Report previously reviewed by the Audit Committee.

**Motion: Brian Widman**

**Second: Nicole Matzer**

**Yes: Christine Napolitano**

**Margaret Ballantyne**

**Nicole Matzer**

**Brian Widman**

**Cheryl Lampasogna**

**Passed: Yes**

**Receipt of Internal Auditor's Risk Assessment Report**

**RESOLUTION # 60** - BE IT RESOLVED that the Board of Education of the Mineola Union Free School District hereby acknowledges receipt of the Internal Auditor's Risk Assessment Report previously reviewed by the Audit Committee.

**Motion: Cheryl Lampasogna**

**Second: Nicole Matzer**

**Yes:** Christine Napolitano  
Margaret Ballantyne  
Nicole Matzer  
Brian Widman  
Cheryl Lampasogna

**Passed:** Yes

**Policy - Second Reading and Adoption of Revised Board Policies**

**RESOLUTION # 61 - BE IT RESOLVED that the Board of Education of the Mineola UFSD waives the second formal reading of the following Revised Board Policies due to their availability on the information table and moves their adoption.**

Policy # 5630 - Facilities: Inspection, Operation and Maintenance  
Policy # 5660 - School Food Service Program  
Policy # 5681 - School Safety Plans  
Policy # 5720 - Transportation of Students

**Motion:** Margaret Ballantyne  
**Second:** Cheryl Lampasogna

**Yes:** Christine Napolitano  
Margaret Ballantyne  
Nicole Matzer  
Brian Widman  
Cheryl Lampasogna

**Passed:** Yes

**J. Consensus Agenda**

**RESOLUTION # 62 - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a. through J.4.a., as presented.**

**Motion:** Nicole Matzer  
**Second:** Brian Widman

**Yes:** Christine Napolitano  
Margaret Ballantyne  
Nicole Matzer  
Brian Widman  
Cheryl Lampasogna

**Passed:** Yes

1. **Accepting of Minutes**

- a. That the Board of Education accepts the minutes of the March 16, 2017 Business Meeting as presented.

2. **Instruction**

a. **Resignation(s)**

1. That the Board of Education accepts the resignation of Jeannette Tandy, Elementary Teacher, effective June 30, 2017.
2. That the Board of Education accepts the resignation of Joseph A. Denninger, Science Teacher, effective June 30, 2017.

3. **Business /Finance**

a. **Other**

a. **Approval of Election Workers**

1. That the Board of Education approves the appointment of the following individuals to serve as Registrars and Inspectors at the Annual Election and Budget Vote Held Tuesday, May 16, 2017 at the hourly rate of pay, \$10.00:

**Chief Election Inspectors:**

Meadow Drive: Eileen Alexander  
Jackson Avenue: TBD

**Registrars:**

Meadow Drive: Loretta Piotrowski, Maddy Cegelski, Marianne Vigliotti  
Jackson Avenue: Gary Nelson, Michael Coniglio, Katherine Brown

**Inspectors:**

Jackson Avenue: Marie Encizo, Flore Rowe, Ava Doshi, Maryann Iaquinto, Marian Kessler, Nora Coniglio, Karen Dombeck  
Meadow Drive: Raymond Kwiatek, Doug Cegelski, Lynn Clifford, Robert Petraglia

NOTE: In the event that there should be a vacancy created in any of the positions of Inspector of Election or Registrar, the Superintendent of Schools is authorized to appoint a qualified voter of this District to fill such vacancy.

The Superintendent of Schools recommends the appointment of the following Registrar to serve on Registration Day, Tuesday, May 2, 2017, between the hours of 4:00 pm to 8:00 pm at the authorized rate of pay of \$10 per hour.

**Willis Avenue: Eileen Alexander**

A one hour workshop will be given on Monday, May 15, 2017 from 3:00 pm to 4:00 pm and the attending Registrars and Inspectors will be compensated at the hourly rate of \$10.00.

4. **Business/Finance: Contract Approvals**

- a. That the Board of Education approves the Health Contracts, providing health services for Mineola resident children attendng non-public school, between the Mineola UFSD and the Westbury UFSD for the 2016-2017 school year.

## K. Superintendent's Report

### Superintendent of Schools' Reports for 4/20/2017

#### Presentations:

#### Professional Development for Teachers

Dr. Nagler reported he worked on professional development for our teachers with Mr. Gaven and Ms. Burns and tonight Mr. Gaven has a report.

Mr. Gaven thanked the board for the opportunity for the vision that's afforded us the opportunity to always look at things in a new way all for the betterment of our students. He reported last spring we discussed about how our building administration and central office administration was structured and the board was aware of these discussions. In these conversations we realized over the past few years we have made changes in our curriculum and in our instruction. The current structure of last spring was not aligned with what we want in terms of our district mission. Through these conversations we've had the opportunity and the gift to come together with a new structure all for the betterment of our students. We now have 6 instructional leaders who are based out of central office but they are mostly in the buildings. Originally the Instructional Leaders were going to provide professional development and do observations. This has evolved in the last 8 months. Mr. Gaven announced that Nicole Culella could not be here tonight because she was delivering her dissertation and as of tomorrow she is Dr. Culella. He stated he does not know of another district that has a structure like ours. Our theme is Recognize Reflect and Refine. He introduced Garry Desire, Carmen Vazquez, Leigh Shaw, Sara Ortiz, and Catherine Shanahan to speak about professional development, curriculum and instruction and how they support the teachers and principals.

Mr. Gaven's Powerpoint Presentation:

#### **Mineola Instructional Leadership: Changing the Game**

Your support and leadership, coupled with Dr. Nagler's vision, consistently afford us the opportunity to look at education and administrative structure in a new way...

Forefront of innovative leadership

Creative and elastic structure supporting and evolving with the current needs of the district at any moment

Stronger connections between Central administration and buildings

To better prepare our students to fulfil the district mission

#### ***Administrative Structure***

##### ***Recognize & Reflect***

In order for a school district to provide a **cohesive** educational experience for students, educators and administrators across the district need to be **communicating** and **collaborating** constantly with consistent language.

##### ***Refine***

Administrators responsible for **PreK-12 instruction**

Increase **inter- and intra- building** collaboration

Enable **daily opportunities** for buildings to collaborate with central office

***Professional Development Structure***

***Recognize & Reflect***

Effective Professional Development must be **relevant** and **long term goal-oriented**

**Streamlining and strengthening** instructional practices district-wide improves student growth

***Refine***

PD prioritizes **classroom application** (How not what)

PD structure lays the foundation for effective and purposeful **action research**

PD design supports teacher **collaboration** and **deliberate decision making**

***Opportunities to Support Teachers***

***Recognize & Reflect***

Supporting teachers beyond observations and evaluations is an effective way to deliver a **common instructional message district-wide**

Collaborating with teachers creates the **best learning environment for students**

***Refine***

Six educators with diverse backgrounds work together to collaborate with all teachers as individuals and in groups to implement **effective, consistent instructional practices**

Instructional leader team continues to **grow and adapt** through their own experiential and professional learning

**Structures in place that are currently supporting teacher and student growth**

**Curriculum Support:**

Dual Language K-5 Curriculum Writing

Technology Vertical and horizontal curriculum alignment

Writing Unit personalization and launch (with Jodi H.)

Social Studies curriculum alignment K-12

Social Studies units personalization (3-4)

Social Studies Framework alignment support (HS Summer 2017)

Algebra 2 stats unit (Spring 2017)

Science NGSS standards to be implemented (HS July 2017)

Summer curriculum writing K-12

Special Education writing curriculum support

**Coaching:**

Individual Teachers

New Teacher Workshop coaching hours

Secondary

PreK-4

Focus: TIP

Focus: Math Support

Focus: Writing Unit Support (JA; MS)

Co-Teaching Support

**Collaboration with Consultants:**

ENL/DL with Cristian Solorza (K-12)

Writing Unit Overview and PD with Jodi DeSantis-Helming (K-4)

Subject Conferences (LICSS, LICEE, Science Collegial Circle, SS Collegial Circle, LILAC, Code.org, FLACS, ELL Inst., etc.)

Heart of Change Workshops with Rob Bocchino

**Professional Development:**

Differentiated and customized professional development workshop by building  
Enhancing teacher decision-making

**District PLC Support:**

Assigned grade-level PLCs (K-5)

Support Regents PLC (HS)

Reading Teacher PLC (K-7)

Hampton SPED PLC

Badge support for Teacher Leaders

Assessment analysis & standards alignment

**Technology Support:**

Scope and sequence development (including alignment with QCC offerings) (HS)

Further development and implementation of FIRST Robotics across the district (3-12)

Equipment procurement and effective space utilization

Lightsail Support

S4O Curriculum Builder Support

Create Stackables for students (MS)

iTunesU Curriculum Support

Mr. Gaven thanked the board again and asked for any questions or comments.

Margaret Ballantyne stated professional development is near and dear to her. She stated she has never seen a model like this. She thinks the teachers in Mineola are very fortunate to have this kind of a structure.

Christine Napolitano stated she was reflecting over the many years in the district even before she was on the board when she had students attending. There were all different kinds of organizing we had done back then and tonight she said this structure makes the most sense. She stated she was impressed and excited to see where all this is going. She stated the IL's are going in the right direction. She is very excited and thanked them for explaining this structure.

Cheryl Lampasogna stated that as an educator she is jealous because where she works does not have what Mineola has and she also stated she feels very fortunate that her children attend Mineola schools.

Superintendent Comments

Dr. Nagler stated teaching is an incredibly difficult job and try to recognize all the variables involved in appropriate PD for different teachers based on a discipline gets overwhelming. So the mindset really was instead of trying to scramble around and put everyone in their disciplines and then provide discipline based PD, is there a way to flip that. The genesis of this team was to take out the department chairs. We don't

want to organize by subject any more, we want to organize by project based that's good for kids. He stated we are very lucky to have hired very exceptional people. He stated he is incredibly impressed with their work ethic, with their knowledge and with their ability to interact with one another. He said when he sees them in action it really warms his heart. He loved the presentation theme - Recognizing Reflecting and Refining. He was very proud to share the Instructional Leaders with you this evening. He thanked them for coming out tonight to explain to you exactly what they do. He told them to keep doing what they are doing because it is good stuff.

Margaret told everyone to follow the IL's on twitter to see all the good stuff they are doing.

#### **L. Public Comments**

Stephanie Datys introduced herself as a strong advocate for students with special needs. She stated she attends PTA meetings and is amazed at the wonderful work being done for neuro-typical kids. She said that Mineola can make some strides in the special education program and asked the board what they think is the greatest challenge the Mineola district has regarding special needs children.

Dr. Nagler stated what he wants for special education students is the same for every child which is for every child to have a wonderful experience at school both socially and academically. And in order to do that, we put systems in place that allow teachers to differentiate work based on children's ability and push children to grow in whatever area is appropriate for them to grow. He stated this is different for every kid whether they are in special education or for the gifted and everyone that falls in between. This is the challenge for every school district. He said he wants every student to have the appropriate experience for them. And in his opinion Mineola does a very good job of this. Ms. Datys had concerns about discipline problems. Dr. Nagler stated we have professionals in the district to handle this. If a teacher needs extra staff to help we will hire the extra staff to help. Ms. Datys spoke about special education children need to know about the extra-curricular activities. Dr. Nagler stated we can do what we can to advertise and make the parents of special education children aware of the extra-curricular activities.

#### **M. Executive Session      Time: 8:33 p.m.**

**Motion: Margaret Ballantyne**

**Second: Nicole Matzer**

**Yes: Christine Napolitano**

**Margaret Ballantyne**

**Nicole Matzer**

**Brian Widman**

**Cheryl Lampasogna**

**Passed: Yes**

**N. Adjournment Time:** \_\_\_\_\_ p.m.

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Yes:** \_\_\_\_\_

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**No:** \_\_\_\_\_

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**Passed:** \_\_\_\_\_

**Respectfully Submitted,**

**Linda M. Spagnola  
District Clerk**